



# Brevard County Board of County Commissioners

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Legislation Text

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**File #:** 3846, **Version:** 1

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### **Subject:**

Approval, Re: Tourism Development Council recommendation to develop a competitive solicitation to hire a consultant to study the need, size and location of a convention center in Brevard County.

### **Fiscal Impact:**

Up to \$50,000 from the Capital Facilities Fund 1443.

### **Dept/Office:**

Tourism Development Office

### **Requested Action:**

It is requested that the Board of County Commissioners:

- Approve the Tourist Development Council's (TDC) recommendation to develop a competitive solicitation for a consultant to analyze the need, possible location and size of a convention center in Brevard County. Upon development of the competitive solicitation, the solicitation will be presented to the BoCC during a regularly scheduled meeting to review and provide input prior to being advertised by Purchasing Services.
- Appoint the following selection and negotiation committee:
  - Peter Cranis, Tourism Development Office Director
  - Troy Post, Executive Director for the North Brevard Economic Zone
  - Larry Lallo, Executive Director for the Merritt Island Redevelopment Agency
- Provide direction on the budgetary recommendation of the TDC of \$50,000.
- Grant the Tourism Development Office Director the ability to execute any resulting contracts, contract amendments, or necessary extensions upon review and approval by the County Attorney's Office, Risk Management and Purchasing Services.
- Authorize the County Manager to reject all proposals received, should all the proposals exceed the

\$50,000.00 limit (or any other limit authorized by the Board).

### **Summary Explanation and Background:**

At the request of a County Commissioner, an item was brought to the January 26, 2022 TDC meeting as to whether the Tourism Development Office should issue an RFP to select a consultant to analyze the need for a convention center in Brevard County. The study would contemplate the potential location, size and funding mechanisms for such a project. The TDC voted unanimously to allow for up to \$50,000 to be spent from the Capital Facilities Fund to award such a contract.

Upon approval of the Board, a selection committee would be established and a competitive solicitation would be developed and issued by the County's Purchasing Department with the goal to hire said consultant as soon as reasonable. The results of the study would be shared with the TDC and the Board with no obligation to take any action. Once language for the final RFP is developed, staff will bring back to the Board for final approval.

### **Clerk to the Board Instructions:**

Please return a memo of the Board's action to the Director, Tourism Development Office and County Attorney's Office.