



# Brevard County Board of County Commissioners

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Legislation Text

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**File #:** 3256, **Version:** 1

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### **Subject:**

Board Discussion: Letter to Employees That Have Been Approved for the Voluntary Vaccine Incentive Program

### **Fiscal Impact:**

None to Minimal, \$0 from General Fund

### **Dept/Office:**

District 3

### **Requested Action:**

Board Discussion and Ratification of Attached Letter

### **Summary Explanation and Background:**

On August 3<sup>rd</sup>, the Board unanimously approved the Voluntary Vaccine Incentive Program proposed under the District 3 allocation of the American Rescue Plan Act. Staff is in the process of implementing this program, with pay expected to be distributed to eligible employees in October.

Attached to this item is a proposed letter, for consideration of the Board for ratification, which would be sent to employees who are approved for pay under the program. While the method of distribution of this letter is left to staff to determine what is most practical and cost efficient, it is envisioned that this would be sent electronically via email in conjunction with, or attached to, eligible employees' payroll statements.

### **Clerk to the Board Instructions:**