



# Brevard County Board of County Commissioners

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Legislation Text

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File #: 2802, Version: 1

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### Subject:

Acknowledge Receipt, Re: Agreement Between CareerSource Brevard and Florida Department of Economic Opportunity

### Fiscal Impact:

### Dept/Office:

Brevard Workforce Development Board dba CareerSource Brevard

### Requested Action:

The Brevard County Board of County Commissioners (BoCC) is requested to acknowledge receipt of the Agreement, as amended, between CareerSource Brevard (CSB) and Florida Department of Economic Opportunity (DEO) and authorized the Chair to sign the agreement.

### Summary Explanation and Background:

The original agreement was brought before the BoCC on July 7, 2020. Since that time, the DEO has made changes to its standard agreement which it is requiring the workforce development boards to adopt/sign.

The agreement between DEO (Grantee) and CSB (Sub grantee) includes the federal and state requirements which allows workforce development funding to be provided to Brevard County. DEO is designated by the Governor to receive the federal workforce development funds and charged with the oversight duties and responsibilities with respect to these funds. The Workforce Innovation and Opportunity Act (WIOA) sets out various requirements to be met by CareerSource Brevard as the Local Workforce Development Board (LWDB) and the Chief Local Elected Official (CLEO). The BoCC is the CLEO for Brevard County. The signed acknowledgement of the Grantee-Sub Grantee agreement is one of those requirements.

The BoCC is NOT a party to this agreement, however DEO does require the BoCC as the CLEO to acknowledge receipt of the document with a separate signature line. CSB is required to transmit the signed agreement to the DEO no later than May 15, 2021.

The agreement which was acknowledged/signed by the BoCC on July 7, 2020, is being revised based on the Governor's Executive Order 20-44 which directed state agencies to require an annual report detailing total compensation for an entity's executive leadership team, including submission of IRS Form 990, if the entity annually receives 50% or more of their budget from the state or from a combination of state and federal funds. This executive order requires state agencies to update any agreement with entities that meet these criteria, which includes Local Workforce Development Boards.

DEO used this opportunity to incorporate other needed changes to the agreement, to include:

- Removal of the requirement for level 2 background screening with the continuation of existing level 1 background checks.
- Removal of the requirement to use E-Verify for promotions with the continuation of E-Verify in all other circumstances.
- Removal of the restriction of use of LWDB funds to pay dues to the Florida Workforce Development Association.
- Added clarifying language to the length of time information must be posted on the board's website.
- Added the requirement to submit an annual compensation report (Exhibit E) within 30 days of submittal of the IRS Form 990.
- Removal of the requirement for a board member to remove themselves from the meeting room or virtual meeting prior to a related party contract vote.

In sum, all changes are those required by the DEO. This agreement was approved by the CSB Board of Directors at their April 29, 2021 meeting.

Contact: Marci Murphy, President, CareerSource Brevard (321-394-0700) ([mmurphy@careersourcebrevard.com](mailto:mmurphy@careersourcebrevard.com) [<mailto:mmurphy@careersourcebrevard.com>](mailto:mmurphy@careersourcebrevard.com))

### **Clerk to the Board Instructions:**

Please have the Chair execute 1 original copy and forward to Marci Murphy