



# Brevard County Board of County Commissioners

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Legislation Text

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**File #:** 6833, **Version:** 1

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### **Subject:**

Revision of BCC-56 Policy, Public Use of Meeting Rooms at the Brevard County Government Centers

### **Fiscal Impact:**

The updates will help to offset the County's cost associated with meeting room utilization by the public.

### **Dept/Office:**

District 3 Commission Office

### **Requested Action:**

It is requested the Board of County Commissioners adopt the proposed revisions to BCC- 56, Public Use of Meeting Rooms at the Brevard County Government Centers

### **Summary Explanation and Background:**

The Board's Policy BCC-56 has been updated and addresses the following items:

- Added that users must submit a Meeting Room Reservation Form
- Developed a process to utilize meeting rooms for Special Events
- Increased fees to reflect current meeting room and security rates
- Provided a seven business day notice requirement to reserve and cancel a meeting room reservation
- Added a violation of policy provision

### **Clerk to the Board Instructions:**

None