



# Brevard County Board of County Commissioners

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Legislation Text

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**File #:** 1366, **Version:** 1

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### **Subject:**

Provide Permission and Direction to Staff to Develop and Advertise a Request for Qualifications or a Request for Proposal for Attorney Services to Review Proposed Charter Amendments to the Brevard County Charter.  
District 3

### **Fiscal Impact:**

TBD

### **Dept/Office:**

District 3

### **Requested Action:**

It is requested that the Board of County Commissioners provide direction to staff for the following:

1. Authorize the Purchasing Services Department to develop and release for advertisement either a Request for Qualifications or a Request for Proposal from established attorneys to review proposed charter amendments to the Brevard County Charter.
2. Approve the Selection Committee consisting of:
  - a. Selection Committee Member 1 (County Manager or designee)
  - b. Selection Committee Member 2 (County Attorney or designee)
  - c. Selection Committee Member 3 (Central Services Director or designee)
3. Approve the Negotiation Committee consisting of:
  - a. Negotiation Committee Member 1 (County Manager or designee)
  - b. Negotiation Committee Member 2 (County Attorney or designee)
  - c. Negotiation Committee Member 3 (Central Services Director or designee)
4. Authorize the County Manager, or designee to approve any necessary budget change requests, upon review and approval by the County Attorney's Office and Risk Management

### **Summary Explanation and Background:**

Section 7.4.1(1) of the Brevard County Charter provides as follows:

“For any proposed amendment sponsored by the County Commission or the Charter Review Commission, the County Commission, at the county’s expense, shall empanel a panel of three persons to determine whether the proposed amendment and ballot language embraces one subject only and is consistent with the Florida

Constitution, general law and the Charter. The persons serving on the panel shall have demonstrated experience in Florida local government law and shall either be licensed to practice law in the State of Florida or have retired from Florida law practice or the Florida judiciary within the past five years.”

Each member of the panel will be required to render his/her individual legal opinion regarding each proposal for Charter amendment submitted to the panel for review.

Upon receipt of responses, the Selection Committee will evaluate each response and select the highest ranked respondents. The Negotiation Committee will seek to negotiate a contract with the highest ranked respondents. Upon completion of negotiations, Purchasing Services will provide contracts to the Board for a final decision on the respondents and the negotiated rates.

### **Clerk to the Board Instructions:**

None