



BOARD OF COUNTY COMMISSIONERS

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MAY 28 2021

County Manager's
Office

Housing and Human Services

2725 Judge Fran Jamieson Way
Building B, Suite 106
Viera, Florida 32940

Inter-Office Memo

TO: Frank Abbate, County Manager
Brevard County Board of County Commissioners

THRU: Jim Liesenfelt, Assistant County Manager
Community Services Group

FROM: Ian Golden, Director
Housing and Human Services Department

DATE: May 26, 2021

SUBJECT: Fiscal Year 2022-2027 Brevard County HOME Investment Partnership Program (HOME) Consortium Consolidated Plan Request for Proposal

Brevard County Housing and Human Services requests permission to advertise a Request for Proposal (RFP) to prepare; the fiscal year 2022-2027 Consolidated Plan, The Brevard County HOME Consortium Policies and Procedures and the Affirmatively Furthering Fair Housing Plan. The RFP will utilize a competitive process to secure consultants. Brevard County Housing and Human Services also requests your approval in the appointment of Selection and Negotiating Committee; and authorize negotiations by the Negotiation Committee. Additionally, it is also requested that the County Manager or his designee be authorized to; execute the selected contractor, and to grant permission to advertise upon the approval of Risk Management and the County Attorney's office.

As required by the United States Department of Housing and Urban Development (HUD), the Board of County Commissioners (BOCC) is required to submit a Five-Year Consolidated Plan. As the lead entity for the HOME Consortium, Brevard County must prepare and submit, as one document, an Annual Action Plan and Strategic Plan as part of the Consolidated Plan. It must include the HOME Investment Partnerships Program (HOME) for the entire Consortium and the Community Development Block Grant Program (CDBG) for Brevard County.

The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding for the HOME Consortium's HUD approved funding programs. This Consolidated Plan covers the period from October 2022 through September 2027, and will be submitted to the BOCC for final approval. The role of the consultant is proposed to include completion of the Consolidated Plan, HOME policies and

procedures and the Affirmatively Furthering Fair Housing Plan for the entire Consortium. A consultant was used to complete the previous Consolidated Plan, as is customary with other communities nationwide. The Consortium Cities are assisting with the financial obligation and; therefore, are a part of the Selection and Negotiation Committees. The total cost will be paid through grant funds and there will be no impact to the General Fund.

We are requesting your approval to appoint the following committees:

Selection Committee:

Linda Graham, Housing and Human Services
Lesley Singleton, Housing and Human Services
Brian Breslin Housing and Human Services
Ibis Berardi, City of Cocoa
Denise Carter, City of Melbourne
Corey Lancaster, Affordable Housing Council Chairman

Negotiation Committee:

Linda Graham, Housing and Human Services
Lesley Singleton, Housing and Human Services
Brian Breslin, Housing and Human Services
Ibis Berardi, City of Cocoa
Denise Carter, City of Melbourne
Corey Lancaster, Affordable Housing Council Chairman

Per BCC-26, the County Attorney or designee may assist the Negotiating Committee, but shall not be a member.

Should you have any questions, please feel free to contact me. Thank you for your consideration.

Approved / Denied



Frank Abbate, County Manager



Date