



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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September 19, 2018

**M E M O R A N D U M**

**TO:** Kimberly Prosser, Emergency Management Director

**RE:** Item F.12., State-Funded Grant Agreement with Florida Division of Emergency Management for Sitework/Construction on a New Emergency Operations Center

The Board of County Commissioners, in regular session on September 18, 2018, approved and executed State-Funded Grant Agreement with Florida Division of Emergency Management to begin sitework/construction on a new Emergency Operations Center; and authorized the County Manager or Public Safety Director to submit and execute any additional changes, documents, or budget actions, as well as any amendments to the Grant Contract, subject to approval by the County Attorney's Office and Risk Management. Enclosed are three executed Agreements.

**Upon execution by Florida Division of Emergency Management, please return a fully-executed Agreement to this office for inclusion in the official minutes.**

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

Encls. (3)

cc: Contracts Administration  
Finance  
Budget