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**Petroleum Products – Lube Oil  
B-5-21-11**

**DATE: November 24, 2020  
Addendum 3**

**TO ALL PROSPECTIVE BIDDERS**

This is an Addendum to and shall be considered as part of the original bid package for the above-mentioned bid. Please acknowledge receipt of Addendum 3 in the space provided on the Price Sheet. Bidders are required to acknowledge receipt of this addendum with their bid.

**CLARIFICATION TO BIDDERS**

Please note that in regards to the Equipment List on page 16, section 2, Solid Waste has the following tanks: 3 – 330 Gallon DEF Fluid Tans and 2 – DEF fluid dispensing pumps; at Cocoa Solid Waste we have 2 - 330 gallon DEF totes/tanks and one removable DEF pump; and at Melbourne Solid Waste we have 1 - 330 gallon tote/tank and one removable.

Central Fleet has: 2 - 300 gallon tanks, 2 hose reels, 2 pumps, and 2 metered nozzles.

Please see Attachment B – Excel Price Sheet referenced on page 10 of the Invitation and Specifications, Contractor's Checklist. Price Sheets are to be completed in Excel and a copy of the excel file is to be saved and submitted electronically or saved to a USB drive or CD with the bid submission. In addition, a copy of the price sheet needs to be printed out and signed in the space provided. **Please note Attachment B – Excel Price Sheet has been revised and updated to reflect the current items and quantities being advertised. Please note any unauthorized modification of the price sheet, aside from the editable fields, may result in a contractor being disqualified.**

**QUESTIONS AND RESPONSES**

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| Question 1: | Regarding page 12 section 5 "Method of Award (MOA)." If "award will be made to the responsive and responsible bidder, quoting the lowest price" and a Contractor bids the lowest price on an item for delivery to all Departments regardless of department location, what other criteria will Brevard County use to determine which geographic zone to award an item to a Contractor? |
| Response 1: | Awards will be made as in the best interest of the County. The County reserves the right to make award(s) by individual items, group of items, or none, or any combination thereof.   |
| Question 2: | How does Brevard County receive "cost savings" by dividing into two geographic zones since the winning Contractor will deliver the items awarded, regardless of Contractor's physical location?   |

- Response 2: The language on page 12 of the Invitation to Bid, "establishing cost savings by dividing into two (2) geographic zones is to be struck from the original invitation to bid. Please disregard references to zones.
- Question 3: Why does "Zone 1 - Northern Sector" only include one active location while "Zone 2 - Southern Sector" includes six active locations in the list in section 2.02 on page 14? (Mosquito Control North has not consistently purchase items on the price sheet for several years.)
- Response 3: The language on page 12 of the Invitation to Bid, "establishing cost savings by dividing into two (2) geographic zones is to be struck from the original invitation to bid. Please disregard references to zones.
- Question 4: If Brevard County is comparing bidder prices to determine zone awards, how should a Contractor enter prices on the price sheet for the two "zones" since only one column is provided for unit price?
- Response 4: The language on page 12 of the Invitation to Bid, "establishing cost savings by dividing into two (2) geographic zones is to be struck from the original invitation to bid. Please disregard references to zones.
- Question 5: Regarding page 16 section 1.01, please provide a list of all "second line or house brand" products that have been pre-approved by County fleet departments?
- Response 5: House brands would be considered on a case by case basis and would require full documentation, submitted with bid proposal, stating they meet all major automotive and heavy-duty original equipment manufacturer (OEM) specifications (e.g., Ford, GM, Chrysler, Caterpillar, Cummins, Detroit Diesel-Allison, Mack Truck, etc.) and all four cycle and two cycle diesel engines. Please note Contractor's Checklist, page 10 of the Invitation to Bid, item #4 "Complete product information (or web link) including technical and descriptive literature."
- Question 6: If "second line or house brands" are allowed in addition to "manufacturer's top line or primary line," how should Contractors provide unit prices for both since only one bid is allowed.
- Response 6: If a Contractor decides to submit a house brand for review and approval, please complete two separate price sheets. Clearly label one price sheet "Second Line or House Brand" and the second price sheet "Manufacturer's Top Line or Primary Line." These price sheets are still to be completed in Excel and a digital file is to be uploaded if submitting electronically on Vendorlink or with the bid submission saved on a USB drive or CD. If the house brand is approved, the Second Line or House Brand price sheet will be used for evaluating bid pricing.
- Question 7: If Contractor A bids a "manufacturer's top line primary" item in keeping with Bid requirements, and Contractor B bids a "second line or house brand" item

at a lower price, what criteria besides department pre-approvals will be used to determine which contractor is awarded the item since second line/house brands are generally less expensive?

- Response 7: If a "second line or house brand" item is determined to be of equivalent specifications to a Name Brand or Top Line Brand; then price will be the basis of evaluation. However, the County reserves the right to make award(s) by individual items, group of items, or none, or any combination thereof.
- Question 8: Line item #37 (previously #31) [Synthetic Gear Oil (Lube), 85W-140] requests Synthetic 85W140 but 85W140 is not made in synthetic. Should this be 80W140 instead which is a synthetic product?
- Response 8: 75W-140 is Full Synthetic
- Question 9: Line item #42 and 43 (previously #36 and 37) [36 Marson Lipler ET Moly 2% NLG1 – 120 LB Drum & 37 – Marson Lipler ET Moly 2% NLG1 #2 – 400 LB Drum] state 2% Moly but County Departments have required 5% moly in the past. Please confirm if Departments want 2% or 5% Moly grease?
- Response 9: Departments want 2% Moly grease.
- Question 10: Since the contract period is now two years instead of one, will Brevard County consider adding a Price Escalation/Descalation Clause as a fair and equitable way to protect both the County and the Contractor in the event a manufacturer issues a price increase or price decrease during the two-year term?
- Response 10: Contract term will be one (1) year, the agreement may be extended by mutual agreement, for an additional three (4) one (1) year periods with the option to negotiate pricing, terms and conditions. Brevard County will notify the vendor in writing ninety (90) days prior to the expiration of the agreement as to its intent to renew the agreement.
- Question 11: Item 4 on the price sheet appears to be a duplicate of item 5 or 6, since 5W20 oil is only offered as Full Synthetic and Synthetic Blend now. Please clarify item 4.
- Response 11: Line Item #4 on the price sheet has been removed.
- Question 12: The reason I am reaching out today is to inquire as to what the process is for submitting lines of oil to be approved for bid? We are able to provide any information you all need to evaluate our product and are confident it will meet the standards it is graded on."
- Response 12: House brands will be considered on a case by case basis and require full documentation, submitted with bid proposal, stating they meet all major automotive and heavy-duty original equipment manufacturer (OEM) specifications (e.g., Ford, GM, Chrysler, Caterpillar, Cummins, Detroit Diesel-

Allison, Mack Truck, etc.) and all four cycle and two cycle diesel engines. Please note Contractor's Checklist, page 10 of the Invitation to Bid, item #4 "Complete product information (or web link) including technical and descriptive literature."

Question 13: On the Petroleum products Bid B-5-21-11 can we change the unit of measure presented there to the one we can offer?

Response 13: No, please do not modify the price sheet. Please complete the price sheet in Excel as provided. The price sheet is locked and only allows entries into the Unit Price, Brand/manufacturer, and Product Code Fields may be edited. Please note any unauthorized modification of the price sheet, aside from the editable fields, may result in a contractor being disqualified.

**Please note that the quote opening date and time is remains December 4, 2020 at 10:00 am.**

All other terms and conditions remain unchanged. The question and answer period is now closed. Any further questions may not be reviewed and answered.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steven A. Darling, Jr.", with a stylized flourish at the end.

Steven A. Darling, Jr.  
Central Services Director

cc: File  
Multiple County Department

**END OF ADDENDUM 3**