



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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August 4, 2020

M E M O R A N D U M

TO: Steven Darling, Central Services Director

RE: Item F.15., Permission to Open Purchase Orders (FY2020/2021) to Approved Vendors of Record (VOR)

The Board of County Commissioners, in regular session on August 4, 2020, approved the use of State Contract, cooperative contracts, and other agency contracts as VOR's on the attached list; approved the use of the attached vendors determined to be the sole source for the products or services indicated; approved the issuance of blanket purchase orders and authorized the Chair to execute contracts and all contract-related documents to those vendors, with any exceeding \$100,000 subject to review and approval by the County Attorney's Office, Risk Management, and Purchasing Services approval; and approved competitive action in the event of unforeseen changes to the approved vendors and/or the cooperative purchasing programs. Enclosed is the VOR.

Your continued cooperation is greatly appreciated.

Sincerely yours,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

for: Donna Scott

Kimberly Powell, Clerk to the Board

/sm

Encl. (1)

cc: County Attorney
Risk Management
Purchasing Services
Budget
Finance