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**BREVARD COUNTY, FLORIDA IS SEEKING A  
HIGHLY EXPERIENCED, INNOVATIVE AND  
ENERGTIC LEADER TO SERVE AS ITS...**

#### **THE COMMUNITY**

Brevard County is located halfway between Jacksonville and Miami. The County extends 72 miles from north to south and averages 26.5 miles wide on the Florida east coast along the Atlantic Ocean. Brevard County is home to approximately 600,000 residents, making it the ninth (9th) largest county in Florida. The County has a total area of 1,557 square miles, of which 1,016 square miles is land and 541 square miles is water.

The official county seat has been located in Titusville since 1894. A centrally located County Government Center in Viera houses the various county government branches, including Juvenile Justice, Housing and Human Services, Solid Waste Management, Public Safety and Public Works.

## **Brevard County Attorney**

### **POSITION OVERVIEW**

Brevard County operates under a Home Rule Charter form of Government. The Board of County Commissioners, the Legislative Branch of the County Government, is composed of five (5) members, each elected from one of the five (5) electoral districts.

By a majority vote, the Board appoints the County Attorney. The County Attorney is responsible for overseeing the County Legal Staff and reports directly to the Board of County Commissioners.

### **ABOUT THE CANIDATE**

The Board of County Commissioners is looking for a strong, experienced legal professional who is comfortable working with people. The successful candidate will have outstanding communication skills, be a leader who is inspirational and understand the need to keep the Board Members well informed with unfiltered information, readily sharing information and promoting transparency. The new County Attorney will be comfortable telling the Board Members what they need to hear and not just what they want to hear. The Board Members are looking for someone who will represent the County, enjoy community involvement and become well known in the community.

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#### **THE COMMUNITY (Continued)**

Brevard County comprises the Palm Bay–Melbourne–Titusville, Florida Metropolitan Statistical Area. Influenced by the presence of the John F. Kennedy Space Center, Brevard County is also known as the Space Coast. The county is named after Theodore Washington Brevard, an early settler, and state comptroller.

Brevard County works together with the federal and state government to control pollution and preserve wetlands and coastal areas through lands dedicated to conservation and wildlife protection. There are 250 square miles of federally protected wildlife refuges. These lands include Merritt Island National Wildlife Refuge, the Canaveral National Seashore, the St. Johns National Wildlife Refuge, the Archie Carr National Wildlife Refuge, several conservation areas managed by the St. Johns River Water Management District, Brevard County's

## **EDUCATION AND EXPERIENCE**

The new County Attorney for Brevard County will have a Juris Doctorate degree from an accredited law school PLUS five (5) years of experience as a practicing attorney with experience in a governmental agency preferred. The County Attorney will be a member in good standing of the Florida bar Association.

The new County Attorney will have the following Knowledge, Skills, and Abilities:

- Thorough knowledge of the statutory and constitutional laws of Florida affecting County government.
- Thorough knowledge of judicial procedure and the method and practice of pleading and of effective techniques in presentation of cases.
- Thorough knowledge of modern principles of organization and management.
- Thorough knowledge of principles, methods and materials of legal research.
- Ability to draft legal instruments, propose legislation and related ordinances, resolutions and policies.
- Ability to analyze, appraise and organize facts, evidence and precedents.
- Ability to communicate effectively, both orally and in writing.
- Ability to establish and maintain effective working relationships with County and Court officials, other employees and the public.
- Ability to conduct research on legal problems and prepare sound legal opinions. Ability to prepare and try complex law suits before Federal, State and County Courts.
- Supervisory ability.

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**THE COMMUNITY (Continued)**  
Environmentally  
Endangered Lands Program  
Sanctuaries, and lands  
dedicated by the State as  
conservation areas.

Higher education is  
provided by Eastern Florida  
State College (EFSC)  
and Florida Institute of  
Technology. There are  
satellite campuses for  
the University of Central  
Florida, Barry University,  
Embry–Riddle Aeronautical  
University, Keiser University,  
and Webster University.  
Elementary and secondary  
education is provided by the  
Brevard Public Schools and  
private schools. In 2011, six  
public schools were ranked  
by the state in the top ten  
schools in the state, out  
of 2,800. There was one  
list each for primary and  
secondary schools.

Learn more about Brevard  
County by visiting:

[www.brevardfl.gov](http://www.brevardfl.gov)



## EXAMPLES OF DUTIES

In accordance with Brevard County Ordinances, the County Attorney shall:

- Plans, directs and supervises the activities of the professional and clerical support staff of the Legal Department.
- Represents the County Commission in legal matters including the bringing and defending of lawsuits and zoning matters.
- Attends Board of County Commissioners' meetings and renders legal assistance, opinions and advice as requested.
- Supervises and participates in the conducting of legal affairs of the Board of County Commissioners, including contract negotiations and administrative review.
- Prepares proposed legislation, contracts and resolutions and makes recommendations with regard to amendment, revision and repeal of existing laws.
- Prepares or reviews documents of legal significance before submission to the Board of County Commissioners for Board action, including each agreement, contract, lease, deed, bond, ordinance, resolution, regulation, rule or policy.
- Provides written and oral legal opinions, interpretations and advice to the Commissioners, administration, boards and departments.
- Drafts and presents legislative bills to delegations for consideration.
- Performs related work as required.

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# COUNTY ORGANIZATION

Brevard County, the 10th-largest county in Florida, operates under a Commission-County Manager form of government. It is supported by a \$1 billion-plus budget and 2,300 full-time employees. The County has a five-member Board of County Commissioners elected from separate geographic districts that appoint a County Manager and County Attorney. The County Manager is responsible for overseeing all County Government employees. The County Attorney is responsible for overseeing the County Legal Staff and reports directly to the Board of County Commissioners.

Brevard County provides a full array of services, including street maintenance and construction, storm drainage, planning and development, solid waste, water and sanitary sewer, fire rescue, emergency management, housing and human services, parks and recreation, natural resources, transit, tourism, economic development, along with an airport and a 17-campus library system. In addition, internal support services include human resources, information systems, and central service (facilities, purchasing, central fleet.)

## COMPENSATION

The salary for the most recent County Attorney was \$180,952 annually. The Board of County Commissioners is committed to a starting salary that will be market competitive, depending on the experience and qualifications of the selected individual.

In addition, the Board expects to provide an excellent fringe benefit package to the successful candidate. Reasonable relocation expenses will also be negotiable with the successful candidate.

Brevard County also offers an attractive array of additional benefits for its employees, including:

### Insurance -

- Employee Health and Dependent Health Insurance available at group rates
- Dental & Vision insurance
- Medical & Dependent Care Flex Spending Accounts
- Short / Long Term disability & Life Insurance
- Employee Wellness Programs

### Retirement -

- Participation in the Florida Retirement System
- Deferred Compensation Program

### Holidays / Sick Leave -

- 12 Vacation Days per Year
- 11 Paid Holidays per Year
- 12 Sick Days per Year
- Relocation assistance is negotiable for the successful out-of-area candidate



## APPLICATION & SELECTION PROCESS

Qualified candidates please submit your resume online by visiting our website at <http://www.brevardcounty.us/HumanResources>

Resumes are subject to the provisions of Florida Public Records Statutes

Brevard County, Florida, is an Equal Opportunity Employer. Brevard County does not discriminate on the basis of race, color, religion, creed, sex, age, marital status, national origin, political ideas, or disability in employment or in the provision of services.

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