## BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

## **CONTRACT REVIEW AND APPROVAL FORM**

SECTION I - GENERAL INFORMATION										
1. Contractor: Genuine Pa	arts CO/NAPA A	uto Parts	2. Am	ount: \$353,000	0					
3. Fund/Account #: 389260-5510000 4. Department Name: Central Flee										
The second of th										
5. Contract Description: Purchase of Auto Parts										
6. Contract Monitor: Carl Cotner, Manager  8. Contract Type:										
7. Dept/Office Director: Steven A Darling, Jr, Central Services  OPERATION EX										
9. Type of Procurement: Other										
SECTION II - REVIEW AND APPROVAL TO ADVERTISE										
	APPRO	VAL								
COUNTY OFFICE	YES	NO	SIGNATURE							
		_	, <u> </u>							
User Agency										
Purchasing	$\square$									
Risk Management			-							
County Attorney			-							
SECTION	ON III - REVIEW A	ND APPRO	VAL TO EXECUTE							
	APPRO	VAL								
COUNTY OFFICE	YES	NO	SIGNATURE							
Hann Amana			0.1.0.1	Digitally signed b	w Cotner Carl					
User Agency	$\sqsubseteq$	ᆜ	Cotner, Carl	Date: 2020,07,07	7 12:48:12 -04'00'					
Purchasing	$\checkmark$		Darling, Ste		by Darling, Steven 07 12:52:37 -04'00'					
Risk Management	$\overline{\checkmark}$		Lairsey, Ma	_airsey, Matt Digitally signed by Lairsey, Matt Date: 2020.07,08 08:22:46 -04'00'						
County Attorney			·							
	TALLY CONTRAC	TO MANA	GEMENT DATABASE CH							
CM DATABASE REQUIRED FIEL		15 WANA	GEMIENT DATABASE CH	ECKLIST						
Department Information	D3				Complete ✓					
Department					$\vdash \vdash \vdash \vdash$					
Program					$\vdash$ $\vdash$					
Contact Name										
Cost Center, Fund, and G/L	Account									
Vendor Information (SAP Vendor #)										
Contract Status, Title, Type, and Amount										
Storage Location (SAP)										
Contract Approval Date, Effective Date, and Expiration Date										
Contract Absolute End Date (No Additional Renewals/Extensions)										
Material Group										
Contract Documents Uploaded in CM database (Contract Form with County Attorney/ Risk										
Management/ Purchasing Approval; Signed/Executed Contract)										
"Right To Audit" Clause Included in Contract										
Monitored items: Uploaded to database (Insurance, Bonds, etc.)										

AO-29: EXHIBIT I

## BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

## **CONTRACT REVIEW AND APPROVAL FORM**

	SECTION	II- GENERAI	INFORMATION					
1. Contractor: Genuine Pa	rts CO/NAPA	Auto Parts	2	Amount:	\$353,00	0		
3. Fund/Account #: 389260	)-5510000	4.	Department Nar					
5. Contract Description: Pur								
6. Contract Monitor: Carl Cotner, Manager  8. Contract Typ								
7. Dept/Office Director: Steven A Darling, Jr, Central Services OPERATION							3E	
9. Type of Procurement: Othe	er .							
S	ECTION II - RE	VIEW AND APP	PROVAL TO ADVE	RTISE				
	APPRO							
COUNTY OFFICE	YES	NO	SIGNATUR	E				
			· · · · · · · · · · · · · · · · · · ·	<del>111</del>				
User Agency		닏						
Purchasing								
Risk Management			=					
County Attorney	$\overline{\Box}$	Ē	( <del></del>					
	N						_=	
SECTIO	N III - REVIEW A	ND APPROVA	L TO EXECUTE					
	APPRO	DVAL						
COUNTY OFFICE	YES	NO	SIGNATURI					
		_		-				
Jser Agency	lacksquare		Cotner, Ca	ari 	Digitally signed b Date: 2020_07_07	y Cotner, Car 7 12:48:12 -04	l '00'	
Purchasing	ightharpoons		Darling, S	Steven	Digitally signed Date: 2020.07.			
Risk Management								
County Attorney		=	Valliere	Valliere, Christine Digitally signed by Valliere, Christine Date: 2020.07.07 15:20:25 -04'00'				
		CTS MANAGEN	MENT DATABASE	CHECKL	IST			
CM DATABASE REQUIRED FIELD	S					Comp	olete 🗸	
Department Information Department								
Program						<u> </u>		
Contact Name						-	4-	
Cost Center, Fund, and G/L A	ccount				_		-	
Vendor Information (SAP Vendor						-	_	
Contract Status, Title, Type, ar						-	-	
Storage Location (SAP)						-	1	
Contract Approval Date, Effective	ctive Date, and	<b>Expiration Dat</b>	e			1	1	
Contract Absolute End Date (	No Additional Re	enewals/Exter	isions)				1	
Material Group							Ī	
Contract Documents Uploade	d in CM databo	ase (Contract	Form with Count	y Attorne	y/ Risk	-	7	
Management/Purchasing Ap	proval; Signed/E	xecuted Con	tract)					
"Right To Audit" Clause Include Monitored items: Uploaded to		D						

AO-29: EXHIBIT I