BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT REVIEW AND APPROVAL FORM

SECTION I - GENERAL INFORMATION							
1. Contractor: 2. Amount: 4,000							
3. Fund/Account #: 0020/219600			4. Department Name: Valkaria Airport		oort		
5. Contract Description: Florida Airports Council Internship Grant							
6. Contract Monitor: Liesl King 8. Contract Type:							
7. Dept/Office Director: Adam Hied				GRANT			
9. Type of Procurement: 0							
SECTION II - REVIEW AND APPROVAL TO ADVERTISE							
APPROVAL							
COUNTY OFFICE	<u>YES</u>	<u>NO</u>	SIGNATURE				
User Agency	V		Phillip Hied		ed by Phillip Hied 2.12 10:29:05 -05'00'		
Purchasing			8 -		•		
<u>-</u>	Ē	П	5 7				
Risk Management	M /	<u></u>	7				
County Attorney			<u> </u>	~			
SECTION III - REVIEW AND APPROVAL TO EXECUTE							
APPROVAL							
COUNTY OFFICE	YES	NO	SIGNATURE				
		_					
User Agency	lacksquare		King, Liesl	Digitally signed Date: 2023 12	by King, Lies) 12 10:29:22 -05'00"		
Purchasing	✓						
Risk Management	$\overline{\checkmark}$						
County Attorney			7~~				
SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST							
CM DATABASE REQUIRED FI			ALIT DATABAGE OF	LONDO	Complete ✓		
Department Information					Complete V		
Department							
Program							
Contact Name							
Cost Center, Fund, and G/							
Vendor Information (SAP Vendor Information (SAP Vendor Information (SAP Vendor Information							
Contract Status, Title, Type							
Storage Location (SAP)							
Contract Approval Date, Effective Date, and Expiration Date							
Contract Absolute End Date (No Additional Renewals/Extensions)							
Material Group							
Contract Documents Uploaded in CM database (Contract Form with County Attorney/ Risk							
Management/Purchasing Approval; Signed/Executed Contract)							
"Right To Audit" Clause Included in Contract Manitored items: Uplanded to database (Insurance Rends etc.)							
Monitored items: Unloaded	t to database lines	ranca Panda	oto I		1 []		

BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

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5. Contract Description: Florida Airports Council Internship Grant							
6. Contract Monitor: Liesl King 8. Contract Type:							
7. Dept/Office Director: Adam Hied			GRANT				
9. Type of Procurement: Other							
	SECTION II - REV	VIEW AND APF	PROVAL TO ADVERTISE				
APPROVAL							
COUNTY OFFICE	YES	<u>NO</u>	SIGNATURE				
± ±		г	Dhillip Hind Di	gitally signed by Phillip Hied			
User Agency				ate: 2023 12 12 10:29:05 -05'00'			
Purchasing	Ц						
Risk Management							
County Attorney							
SECT	TION III - REVIEW A	ND APPROVA	L TO EXECUTE				
APPROVAL							
COUNTY OFFICE	YES	<u>NO</u>	SIGNATURE				
 	_	_	· · · · · · · · · · · · · · · · · · ·	gitally signed by King Line			
User Agency	\checkmark			gitally signed by King, Liesl ete: 2023 12 12 10:29:22 -05'00'			
Purchasing	✓						
Risk Management			Watson, Michael Digitally signed by Watson, Michael Date: 2023.12.12 14:33:49 -05'00'				
County Attorney		Ħ	×	= = = = = = = = = = = = = = = = = = = =			
SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST							
CM DATABASE REQUIRED F			MENT DATABAGE GITEGREG	Complete ✓			
Department Information				Complete			
Department							
Program							
Contact Name							
Cost Center, Fund, and G/L Account							
Vendor Information (SAP Vendor #)							
Contract Status, Title, Type, and Amount							
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"Right To Audit" Clause Inc	luded in Contract						
Monitored items: Unloaded to database (Insurance Bonds etc.)							

AO-29: EXHIBIT I