



## BREVARD COUNTY

### Office Of The Tax Collector

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Post Office Box 2500, Titusville, FL 32781-2500  
Telephone (321) 264-6930, Fax (321) 264-6919

June 3, 2022

Board of County Commissioners  
Frank Abbate, County Manager  
2725 Judge Fran Jamieson Way  
Viera, FL 32940-6699

RE: Proposed Cost for Collecting County Business Tax Receipts  
July 1, 2022– June 30, 2023

Dear Mr. Abbate:

Article II Section 102-41 of the Brevard County Code of Ordinances appoints that county Business Taxes shall be collected and Business Tax Receipts issued by the Tax Collector. The section goes on to stipulate that the Tax Collector shall estimate the cost of collection and administration and further certify those cost to the Board for their adoption.

The proposed cost for the administration and collection of County Business Tax Receipts is submitted to the Board for approval:

1. Data Processing & Production	\$ 61,479
2. Forms, Envelopes, etc.	0
3. Office Supplies	300
4. Postage	8,198
5. Travel	45
6. Telephone	200
7. Salaries & Benefits (5FTE)	243,749
Total	313,971

I respectfully submit the above amount of \$313,971 as the certified amount required by the Tax Collector to administer, collect and distribute the county Business Tax Receipts for the Board. The Board of County Commissioners, in turn will receive 100% of the business tax revenue collected for unincorporated locations in addition to the remaining apportioned revenue from municipal locations.

Regards,

Lisa Cullen, C.F.C.  
Brevard County Tax Collector