



BOARD OF COUNTY COMMISSIONERS

POLICY

Number: BCC# ____
Cancels: N/A
Approved: March 22, 2022
Originator: Parks and Recreation
Review: March 22, 2023

TITLE: Employee Fee Discount(s)

I. Objective

To provide a policy authorizing and outlining parameters for a County employee fee discount(s). This policy provides guidelines via limitations and exclusions, as well as direction to staff regarding implementation.

II. References

- A. Resolution 16-152 (Parks and Recreation- Fee Schedule)
- B. Memo "Employee Discount Plan" dated March 10, 2022

III. Definitions

- A. County Employee Fee Discount— A discount provided to those legally employed by the County at the time the benefit is conveyed and corresponding to the rates established in the "PRDFS."
- B. Ancillary Costs— Any costs that are not included in the flat rate (daily or hourly). This specifically applies to those listed in the "Deposits and Fees" section of the PRDFS, including but not limited to, charges for staffing, transportation, and deposits.
- C. Recreation Partners— Any sanctioned group or organization that has a current Recreation Partner agreement with Brevard County Board of County Commissioners.

IV. Directives

- A. The Parks and Recreation Department, in conjunction with any other relevant Department, shall develop reasonably necessary procedures to implement the Employee Fee Discount in accordance with the objectives contained herein. The employee fee discount shall be limited to an annual savings of a maximum of \$500 per employee per year.
- B. Since Recreation Partners already receive the same discount, the Board

urges staff to utilize any existing procedures, if deemed to be appropriate under the circumstances.

- C. This policy shall be in accordance with the “Brevard County Parks and Recreation Department Fee Schedule Exhibit A (PRDFS),” contained in Resolution. Category II of PRDFS shall include “County Employees,” providing for a 50% discount.
- D. The 50% employee fee discount shall exclude fines, ancillary costs, and County Commissioners.
- E. Staff shall monitor any fiscal impact and bring this matter back to the Board for a comprehensive review after one (1) year from the date of the implementation of this policy (The PRDFS attached to this Board Policy for reference).

V. Reservation of Authority

The authority to issue and/or revise this policy is reserved to the Board of County Commissioners.

Kristine Zonka, Chair
Board of County Commissioners
As approved by the Board on March 22, 2022