



Regular

Brevard County Board Of County Commissioners Governing Board Of The Brevard Mosquito Control District Governing Board Of The Barefoot Bay Water And Sewer District

2725 Judge Fran Jamieson Way

Viera, FL 32940

Agenda

Tuesday, April 7, 2020

**If you wish to speak to any item on the agenda, please fill out a speaker card. Persons addressing the Board shall have three minutes to complete his/her comments on each public hearing agenda item for which he/she has filled out a card.**

**The Board of County Commissioners requests that speakers appearing under the Public Comment section of the agenda limit their comments and/or presentations to matters under the Board's jurisdiction. It is the responsibility of the Chair to determine the time limit on comments under Public Comment and other agenda items that are not Quasi-Judicial Public Hearings. In Quasi-Judicial proceedings, fifteen (15) minutes shall be allowed for applicants and five (5) minutes for other speakers.**

**A. CALL TO ORDER 5:00 PM**

**B. MOMENT OF SILENCE**

**C. PLEDGE OF ALLEGIANCE: Kristine Isnardi, Commissioner District 5**

**D. MINUTES FOR APPROVAL: February 6, 2020**

**E. RESOLUTIONS, AWARDS AND PRESENTATIONS**

**E.1.** Resolution recognizing April 2020 as Child Abuse Prevention Month, District 5

**E.2.** Recognizing April 2020 as Aging Matters in Brevard Volunteer Appreciation Month, District 2

**F. CONSENT AGENDA (The entire Consent Agenda will be passed in one motion to include everything under Section F.)**

**Development and Environmental Services Group**

**Natural Resources Management**

**F.1.** Memorandum of Agreement Between East Coast Zoological Society of Florida (Brevard Zoo) and Brevard County for Countywide Oyster Gardening Program

**Planning and Development**

- F.2.** Final Plat and Contract Approval, Re: Avalonia Subdivision - Phase 1 (19SD00008)  
(District 4)  
Developer: The Viera Company

- F.3.** Acceptance, Re: Binding Development Plan with Timothy and Rebecca Reaves  
(19PZ00127) (District 1)

**Public Works Department**

- F.4.** Approval Re: Donation of Warranty Deed and Temporary Construction Easement from  
Sebastian Inlet Marina, LLC for Septic to Sewer Conversion- District 3.

**Utility Services Department**

- F.5.** Legislative Intent and Permission to Advertise an Ordinance to create the North Merritt  
Island Transmission System - Phase 3 Capital Recovery Fee

**Support Services Group**

**Central Services**

- F.6.** Permission for Board of County Commissioner Chair to Execute Contract Extensions
- F.7.** Permission for Board of County Commissioner Chair to Execute Contract Amendments  
to Existing Contracts to Add Clauses Required by the Federal Emergency Management  
Agency (FEMA)

**Administrative Services Group**

**Miscellaneous**

- F.8.** Appointment(s) / Reappointment(s)

**G. PUBLIC COMMENTS**

**H. PUBLIC HEARINGS**

- H.1.** Public Hearing Re: Extension of Temporary Moratorium on New Applications of  
Biosolids to Lands within Brevard County.

- H.2.** Approval of Third Quarter Supplemental Budget for Fiscal Year 2019-2020

**I. UNFINISHED BUSINESS**

- I.1.** Board Consideration, Re: Small Business Relief Report - Potential Mitigating Measures  
for Brevard County.

**J. NEW BUSINESS**

**Add Ons**

**K. PUBLIC COMMENTS**

**L. BOARD REPORTS**

- L.1. Frank Abbate, County Manager
- L.2. Eden Bentley, County Attorney
- L.3. Rita Pritchett, Commissioner District 1, Vice Chair
- L.4. Bryan Lober, Commissioner District 2, Chair
- L.5. John Tobia, Commissioner District 3
- L.6. Curt Smith, Commissioner District 4
- L.7. Kristine Isnardi, Commissioner District 5

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations or an interpreter to participate in the proceedings, please notify the County Manager's Office no later than 48 hours prior to the meeting at (321) 633-2010.

Assisted listening system receivers are available for the hearing impaired and can be obtained from SCGTV staff at the meeting. We respectfully request that ALL ELECTRONIC ITEMS and CELL PHONE REMAIN OFF while the County Commission is in session. Thank You.

This meeting will be broadcast live on Space Coast Government Television (SCGTV) on Spectrum Cable Channel 499, Comcast (North Brevard) Cable Channel 51, and Comcast (South Brevard) Cable Channel 13 and AT&T U-verse Channel 99. SCGTV will also replay this meeting during the coming month on its 24-hour video server nights, weekends, and holidays. Check the SCGTV website for daily program updates at <http://www.brevardfl.gov>. The Agenda may be viewed at: <http://www.brevardfl.gov/Board Meetings>

In accordance with Resolution 2014-219 Section VIII (8.1) the agenda shall provide a section for public comment limited to thirty (30) minutes following approval of the consent agenda during each regular County Commission meeting. The purpose of public comment is to allow individuals to comment on any topic relating to County business which is not on the meeting agenda. Individuals delivering public comment shall be restricted to a three-minute time limit on their presentation. During this thirty (30) minute segment of public comment, speakers will be heard in the order in which they turned in a speaker card asking to be heard. Any speaker not heard during the first thirty (30) minute segment will be heard during a second public comment segment held at the conclusion of business specified on the regular Commission agenda. With the exception of emergency items, the Board will take no action under the Public Comment section, but can refer the matter to another meeting agenda.





# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Resolution/Award/Presentation

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E.1.

4/7/2020

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### **Subject:**

Resolution recognizing April 2020 as Child Abuse Prevention Month, District 5

### **Fiscal Impact:**

None

### **Dept/Office:**

District Five Commission Office

### **Requested Action:**

It is requested that the BOCC approves the resolution recognizing April 2020 as Child Abuse Prevention Month.

### **Summary Explanation and Background:**

None

### **Clerk to the Board Instructions:**

Please provide one framed copy of the resolution.

## **RESOLUTION**

**WHEREAS**, Florida's future depends on nurturing the healthy development of our children; and

**WHEREAS**, the abuse and neglect of children can cause severe, costly, and lifelong problems; and

**WHEREAS**, every child has a right to a safe, healthy and happy childhood where they are educationally and developmentally on track; and

**WHEREAS**, research shows that parents and caregivers who have support systems and know how to seek help in times of trouble are more resilient and better able to provide safe environments and nurturing experiences for their children; and

**WHEREAS**, individuals, businesses, schools, and faith-based and community organizations must make children a top priority and take action to support the physical, social, emotional, and educational development and competency of all children; and

**WHEREAS**, the blue and silver pinwheel stands as a symbol of the health and happiness all children deserve; and

**WHEREAS**, during the month of April, Prevent Child Abuse Florida, in collaboration with the Florida Department of Children and Families and the Child Abuse Prevention Task Force of Brevard, will implement Pinwheels for Prevention, a statewide campaign promoting awareness of healthy child development, positive parenting practices, and the types of concrete support families need within their communities.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA** does hereby proclaim the month of April 2020 as

### **CHILD ABUSE PREVENTION MONTH**

and urge all Floridians to engage in activities whose purpose is to strengthen families and communities to provide the optimal environment for healthy child development.

**DONE, ORDERED AND ADOPTED**, in regular session, this 7<sup>th</sup> day of April, A.D., 2020.

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BRYAN LOBER, CHAIR  
BOARD OF COUNTY COMMISSIONERS  
BREVARD COUNTY, FLORIDA

ATTEST:

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SCOTT ELLIS, CLERK



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Resolution/Award/Presentation

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E.2.

4/7/2020

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### Subject:

Recognizing April 2020 as Aging Matters in Brevard Volunteer Appreciation Month, District 2

#### Fiscal Impact:

FY 19/20 There will be no impact to the General Fund

#### Dept/Office:

Housing and Human Services

#### Requested Action:

It is requested that the Brevard County Board of County Commissioners recognize April 2020 as Aging Matters in Brevard Volunteer Appreciation month

### Summary Explanation and Background:

During the March 12, 2020 Brevard Commission on Aging Meeting, a motion was brought forth and unanimously approved to recognize Aging Matters in Brevard celebrating April 2020 as Volunteer Appreciation month. Aging Matters of Brevard, formerly known as The Community Services Council, was incorporated as a not for profit agency in 1965, to promote the general welfare of Brevard County seniors. Aging Matters continues to be a community leader in senior programming by providing comprehensive and coordinated services for citizens.

**Clerk to the Board Instructions:** Please frame

## **RESOLUTION**

**WHEREAS**, Aging Matters in Brevard, formerly known as The Community Services Council of Brevard County, was incorporated as a non-profit organization in 1965, to promote the general welfare of Brevard County through coordinated community services and beneficial programs for both public and private agencies; and

**WHEREAS**, volunteers for Meals on Wheels programs in Brevard County, Florida, not only deliver nutritious meals to seniors who are at significant risk of hunger and isolation, but also demonstrate caring, concern, and attention to their welfare; and

**WHEREAS**, in 2019, the Brevard Senior Nutrition programs in Brevard County, Florida delivered 167,347 nutritious meals to 1,354 homebound seniors throughout the county, and helped them maintain their health and independence; and

**WHEREAS**, 162 Seniors at Lunch volunteers donated 12,379 hours of service at 12 Group Dining Sites, encouraging community, activity, and healthy nutrition in order to combat the growing problem of senior isolation and depression; and

**WHEREAS**, also in 2019, 516 volunteers aged 55 and older provided 57,059 hours of service to helping support 14 non-profit and governmental agencies focused on healthy futures, education, Veteran and military families, economic opportunity and capacity building; and

**WHEREAS**, Senior TranServe and Vets Driving Vets volunteers provided needed transportation to local Veterans for visits to medical appointments, hospitals, pharmacies and grocery stores.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA**, does hereby unanimously proclaim April 2020 as:

### **Aging Matters in Brevard Volunteer Appreciation Month**

and urges every citizen to participate in a volunteer program in order to create a culture of community based Senior care throughout Brevard.

**DONE, ORDERED AND ADOPTED**, this 7th day of April, 2020.

ATTEST:

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SCOTT ELLIS, CLERK

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BRYAN ANDREW LOBER, CHAIR  
BOARD OF COUNTY COMMISSIONERS  
BREVARD COUNTY, FLORIDA



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

F.1.

4/7/2020

### Subject:

Memorandum of Agreement Between East Coast Zoological Society of Florida (Brevard Zoo) and Brevard County for Countywide Oyster Gardening Program

### Fiscal Impact:

FY19-20: Stormwater Fund 1110, \$150,000

FY20-21: Stormwater Fund 1110, \$150,000, if contract is renewed

### Dept/Office:

Natural Resources Management Department (NRM)

### Requested Action:

It is requested that the Board of County Commissioners: 1) authorize the Chair to execute a Memorandum of Agreement (MOA) with Brevard Zoo to continue the County-wide Oyster Gardening Program; 2) authorize the County Manager or designee to execute up to two annual renewals, future amendments and change orders; and 3) authorize budget change requests as required to support the Brevard Zoo's implementation of work under this MOA.

### Summary Explanation and Background:

On October 17, 2013 the Board of County Commissioners launched a local Oyster Gardening program to engage the public in helping to restore the natural filtration by shellfish and thereby improve ecosystem resilience within waters of the Indian River Lagoon (IRL). The Oyster Gardening Program is executed through a partnership with the Brevard Zoo. This MOA would renew the program using funds approved in budget to continue this program.

Background: Oyster Gardening is a citizen-based oyster propagation program where juvenile oysters (spat) are raised under lagoon-front homeowner's docks. These oysters are grown for six to nine months and then used to populate constructed oyster reef sites. Oyster Gardening participants receive spat-on-shell oysters plus all supplies needed to care for their oysters until they are placed at new reef sites in the lagoon. Oyster Gardening workshops are held throughout the county to increase and accommodate public interest, and to provide training and education about oyster gardening, oyster reef living shorelines, and issues facing the lagoon.

To date, over 1,400 waterfront property owners have been trained as citizen scientists and equipped with oyster garden supplies. Public interest and participation has been exceptional. This interest provides a unique opportunity to increase public engagement and knowledge of lagoon issues. Oyster Gardening has proven successful in producing hundreds of thousands of robust oysters annually. Oysters collected at the end of each

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oyster gardening season have been deployed as a “live” top reef layer at constructed oyster reef sites in Brevard, including shorelines located throughout the county in the North Indian River, Banana River, Newfound Harbor, and Central Indian River. These reefs filter and clarify lagoon waters, reduce erosion, provide habitat, and remove nitrogen from the water through denitrification. The oysters raised by oyster gardeners will be used to populate oyster bar living shorelines installed as part of the Save Our Indian River Lagoon Project Plan.

**Clerk to the Board Instructions:**

Please execute two original MOAs.



**BREVARD COUNTY  
BOARD OF COUNTY COMMISSIONERS**

# INITIAL CONTRACT REVIEW AND APPROVAL FORM

## SECTION I - GENERAL INFORMATION

1. Contractor:	
2. Fund/Account #:	3. Department Name:
4. Contract Description:	
5. Contract Monitor:	7. Contract Type:
6. Dept/Office Director:	

## SECTION II – REVIEW AND APPROVAL TO ADVERTISE

<u>COUNTY OFFICE</u>	<u>APPROVAL</u>		<u>SIGNATURE</u>	<u>DATE</u>
	<u>YES</u>	<u>NO</u>		
User Agency			_____	_____
Risk Management			_____	_____
County Attorney			_____	_____

## SECTION III – REVIEW AND APPROVAL TO EXECUTE

<u>COUNTY OFFICE</u>	<u>APPROVAL</u>		<u>SIGNATURE</u>	<u>DATE</u>
	<u>YES</u>	<u>NO</u>		
User Agency			_____	_____
Risk Management			_____	_____
County Attorney			_____	_____



## SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST

CM DATABASE REQUIRED FIELDS	Complete ✓
Department Information	
Department	
Program	
Contact Name	
Cost Center, Fund, and G/L Account	
Vendor Information (SAP Vendor #)	
Contract Status	
Contract Title	
Contract Type	
Contract Amount	
Storage Location (SAP)	
Contract Approval Date	
Contract Effective Date	
Contract Expiration Date	
Contract Absolute End Data (No Additional Renewals/Extensions)	
Material Group	
Contract Documents Uploaded in CM database (Initial Contract Form with County Attorney/ Risk Management Approval; Signed/Executed Contract)	
"Right To Audit" Clause Included in Contract	
Monitored items: Uploaded to database (Insurance, Bonds, etc.)	

**BREVARD COUNTY OYSTER GARDENING PROGRAM  
MEMORANDUM OF AGREEMENT**

**BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS  
AND  
BREVARD ZOO**

This Memorandum of Agreement (the "Agreement") is entered into the date of last signature below by and between Brevard County Board of County Commissioners, whose address is 2725 Judge Fran Jamieson Way, A-219, Viera, Florida 32940 (hereinafter referred to as "BREVARD COUNTY") and East Coast Zoological Society of Florida whose address is 8225 North Wickham Road, Viera, Florida 32940 (doing business as and hereafter referred to as "BREVARD ZOO").

**WITNESSETH**

**WHEREAS**, BREVARD ZOO, in furtherance of its local conservation mission, has knowledge, experience and expertise in community-based live oyster propagation, oyster restoration, and living shoreline installation projects of interest to BREVARD COUNTY; and

**WHEREAS**, BREVARD COUNTY is desirous of engaging BREVARD ZOO as a team to provide services as described in this Agreement, unless otherwise amended; and

**WHEREAS**, BREVARD ZOO has been providing services in accordance with the requirements of this Agreement from October 1, 2019 and will continue to provide such services in accordance with this Agreement through September 30, 2020, unless otherwise provided.

**NOW THEREFORE**, in consideration of the above recitals and of the mutual promises and other good and valuable consideration set forth below, these parties intending to be bound, agree in advance as follows to the general terms and conditions under this Agreement.

**1. STATEMENT OF WORK**

BREVARD ZOO agrees to provide services to be performed under this Agreement in accordance with the specific Statement of Work attached as EXHIBIT A.

**2. PERIOD OF PERFORMANCE**

This Agreement shall run from the date of last signature below and shall remain in effect until September 30, 2020, unless otherwise amended. The parties may agree in writing to renew this Agreement, under the same terms and conditions, up to two (2) additional one-year terms.

**3. CONSIDERATION AND PAYMENT**



- (a) BREVARD COUNTY hereby agrees to pay to BREVARD ZOO \$ 150,000.00 on a fixed price basis of \$ 37,500.00 at the end of each quarter to perform the services associated with the Brevard County Oyster Gardening Project as specifically described in the attached Statement of Work (EXHIBIT A). As of the date of last signature, BREVARD ZOO has satisfied its requirements for the first quarter. Additional payments shall continue to be made in accordance with the terms and conditions of this Agreement and EXHIBIT A.
- (b) BREVARD ZOO shall submit quarterly invoices in accordance with the compensation guidelines / payment schedule as set forth in the Statement of Work attached as EXHIBIT A, to the following address:

BREVARD COUNTY  
Natural Resources Management Department  
2725 Judge Fran Jamieson Way, Bldg A, Room 219  
Viera, FL 32940  
Attn: Jenny Hansen

- (c) BREVARD COUNTY shall send payment of the invoice amounts to BREVARD ZOO within 30 days of receipt of a complete invoice and quarterly reporting package.

#### **4. PERFORMANCE**

BREVARD ZOO will provide diligent efforts in performing the services under this Agreement and services will be rendered at a level commensurate with professional standards acceptable in the discipline and within the scope of the project to the satisfaction of BREVARD COUNTY.

#### **5. REPORTS**

BREVARD ZOO shall prepare and submit to BREVARD COUNTY all necessary technical information as reasonably required by BREVARD COUNTY in the performance of the Agreement, including quarterly reports with invoices.

#### **6. SUBAGREEMENTS**

BREVARD ZOO shall not sublet, assign or transfer any work under this Agreement without the written consent of BREVARD COUNTY. If applicable, and upon receipt of such consent in writing, the names of the firms responsible for such sublet, assigned or transferred portions of the work shall appear on the Invoices for Services performed.

#### **7. TERMINATION**

Notwithstanding Section 8 below, this Agreement and the performance of all work under this Agreement may be terminated by either party with three (3) months written notice to the other party. BREVARD COUNTY will pay all reasonable allowable costs associated with this Agreement up to the date of termination, including any non-cancellable obligations.

## 8. FORCE MAJEURE

- (a) No party shall be liable for any delays in or failure of performance due to strike, riot, fire, storm, and explosion, War, act of God, governmental action, embargo, epidemic or any other cause beyond the reasonable control of such party. The Party affected shall promptly notify the other in writing of the nature, cause, date of commencement thereof, the anticipated extent of such delay and whether it is anticipated that any completion dates will be affected thereby.
- (b) In the event of any delay resulting from such causes and provided the affected party has promptly notified the other and exercised due diligence as provided in Section 8 (a), the time of performance of each of the Parties hereunder (including payment of monies) shall be extended for a time period equal the period of such delay.

## 9. AUDIT AND PUBLIC RECORDS LAW

BREVARD ZOO agrees to keep full, clear and accurate books and records. Within fifteen (15) days following written request by BREVARD COUNTY, BREVARD ZOO shall make available for inspection and/or audit any and all records related to its performance under this Agreement. Said records are subject to inspection and audit, at the sole expense of BREVARD COUNTY, by representatives of BREVARD COUNTY and the Comptroller General of the United States during reasonable business hours throughout the term of this Agreement and for the five (5) years immediately following BREVARD COUNTY'S final payment to BREVARD ZOO under this Agreement. In the event an audit is initiated by BREVARD COUNTY during the five (5) years following the BREVARD COUNTY'S final payment, BREVARD ZOO agrees to retain any and all records associated with this Agreement until such time as any disputes arising therefrom are resolved. If any provision of this section is inconsistent with BREVARD COUNTY audit requirements, the more stringent shall prevail.

BREVARD COUNTY is subject to Chapter 119, Florida Statutes, and other provisions of law related to Florida's Public Records Act. **IF BREVARD ZOO HAD QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDIA STATUTES, TO BREVARD ZOO'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: (321) 633-2016; [Sandra.SanzGarcia@brevardfl.gov](mailto:Sandra.SanzGarcia@brevardfl.gov); Brevard County Natural Resources Management Department, ATTN: Records Custodian, 2725 Judge Fran Jamieson Way, A-219, Viera, FL 32940.**

## 10. INDEMNIFICATION AND INSURANCE

- (a) To the extent permitted by Florida law, BREVARD ZOO agrees to indemnify, hold harmless and defend BREVARD COUNTY and its

respective trustees, officers, employees and agents against any and all claims for death, illness, personal injury, property damage, and improper business practices arising from the negligence or misconduct of BREVARD ZOO or its employees, students or agents in connection with the performance of this Agreement.

- (b) BREVARD COUNTY'S liability obligations hereunder shall be subject to the BREVARD COUNTY's right of sovereign immunity and limited to the extent of the protections of and limitations on damages as set forth in Section 768.28, Florida Statutes. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law. Nothing herein shall constitute a waiver of BREVARD COUNTY's sovereign immunity. The Parties acknowledge specific consideration has been exchanged for this provision.
- (c) BREVARD ZOO, at its own expense, shall keep in force and at all times maintain during the term of this Agreement:
  - i. General Liability Insurance: General Liability Insurance issued by responsible insurance companies and in a form acceptable to BREVARD COUNTY, with combined single limits of not less than One Million Dollars (\$1,000,000) for Bodily Injury and Property Damage per occurrence.
  - ii. Certificates of Insurance: BREVARD ZOO shall provide BREVARD COUNTY with a Certificate of Insurance for general liability coverage. Said liability policy shall provide that BREVARD COUNTY be an additional insured. BREVARD COUNTY shall be notified in writing of any reduction, cancellation or substantial change of policy or policies at least thirty (30) days prior to the effective date of said action. All insurance policies shall be issued by responsible companies who are acceptable to the COUNTY and licensed and authorized under the laws of the State of Florida.
- (d) Neither Party shall be liable to the other Party for any special, indirect, incidental or, consequential damages, however caused and whether grounded in tort (including negligence), or any other theory of liability, even if such other Party has been advised of the possibility of such damages.
- (e) Both Parties shall at all times comply, through insurance or self-insurance, with all statutory workers' compensation and employers' liability requirements covering any and all employees with respect to activities performed under this Agreement.
- (f) BREVARD COUNTY agrees to assume any and all liabilities and claims that may be incurred by BREVARD COUNTY in commercial ventures conducted by BREVARD COUNTY in connection with this Agreement; provided such liabilities and claims are not the result of the

negligence or willful misconduct of BREVARD ZOO or its employees, students or agents. Additional hold harmless clauses, if applicable, shall be added to subsequent Task Orders.

#### **11. WARRANTY**

Other than to complete the Agreement in accordance with any statements of work, BREVARD ZOO makes no warranty, express, implied or otherwise, with respect to use, operation, effectiveness or fitness for any particular purpose of its services performed under this Agreement or their results.

#### **12. INDEPENDENT CONTRACTOR**

BREVARD COUNTY contracts for the services of BREVARD ZOO as an independent contractor and not as an employee. Nothing herein shall be construed to create a partnership, joint venture or agency relationship between the parties. Neither party shall have the authority to enter into any agreements of any kind on behalf of the other, or to bind or obligate the other to any third party.

#### **13. PUBLICITY**

Neither party shall make reference to the other party in any advertising or publicity matter without prior written approval of the other party.

#### **14. CONTRACTOR REPRESENTATIVES**

The following serve as the representatives of the areas indicated:

##### BREVARD ZOO:

##### TECHNICAL MATTERS:

Jody Palmer  
Director of Conservation  
Brevard Zoo  
8225 North Wickham Road  
Melbourne, FL 32940  
Ph: 321-254-9453 Ext.265  
Email: JPalmer@brevardzoo.org

##### ADMINISTRATIVE MATTERS:

Frank Fieseler  
Chief Operating/Financial Officer  
8225 North Wickham Road  
Melbourne, FL 32940  
Ph: 321-254-9453 Ext.246  
Email: FFieseler@brevardzoo.org

##### BREVARD COUNTY:

##### TECHNICAL MATTERS:

Jenny Hansen  
Natural Resources Management  
2725 Judge Fran Jamieson Way  
Bldg A, Suite 219  
Viera, Florida 32940  
Ph: 321-633-2016  
Jenny.Hansen@brevardfl.gov

##### ADMINISTRATIVE MATTERS:

Jackie Thompson  
Natural Resources Management  
2725 Judge Fran Jamieson Way  
Bldg A, Suite 219  
Viera, Florida 32940  
Ph: 321-633-2016  
Jackie.Thompson@brevardfl.gov

#### **15. REGULATORY COMPLIANCE AND GOVERNING LAW**

This Agreement, and any disputes arising under it, shall be governed by and construed in accordance with the laws of the State of Florida. Brevard County shall be the venue and forum for any legal actions arising from or incident to this Agreement. Where a dispute arises from a conflict between BREVARD ZOO's application of this Agreement, BREVARD ZOO shall be responsible for addressing the resolution of the conflict to the satisfaction of BREVARD COUNTY. BREVARD ZOO shall be responsible for obtaining any and all permits.

#### **16. SEVERABILITY AND SURVIVABILITY**

The illegality or unenforceability of the whole or any part of the provisions of this Agreement will not affect the continued operation of the remaining provisions. The provisions of Sections 7, 10, 11, 13 and 15 shall survive the termination of this Agreement for a period of five (5) years.

#### **17. ATTORNEY'S FEES**

Each party shall be responsible for their own respective attorney's fees incurred arising out of any dispute associated with enforcement and/or interpretation of the terms or conditions of this Agreement.

#### **18. SCRUTINIZED COMPANIES**

- (a) BREVARD ZOO certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, Florida Statutes (2019), BREVARD COUNTY may immediately terminate this Agreement at its sole option if BREVARD ZOO or its subcontractors are found to have submitted false certification; or if BREVARD ZOO, or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.
- (b) If this Agreement is for more than one million dollars, BREVARD ZOO further certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, Florida Statutes (2019).
- (c) Pursuant to Section 287.135, Florida Statutes (2019), BREVARD COUNTY may immediately terminate this Agreement at its sole option if BREVARD ZOO, its affiliates, or its subcontractors are found to have submitted a false certification; or if BREVARD ZOO, its affiliates, or its subcontractors are placed on the Scrutinized Companies that Boycott the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.
- (d) BREVARD ZOO agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Agreement. As provided in Section 287.135(8), Florida Statutes (2019), if Federal law ceases to authorize these contracting prohibitions, this section shall become inoperative and unenforceable.

#### **19. ENTIRE AGREEMENT**

This Agreement represents the entire understanding of BREVARD COUNTY and BREVARD ZOO, and may only be modified in writing and duly executed by both parties.

THE UNDERSIGNED BY THEIR AUTHORIZED AGENTS HAVE  
EXECUTED THIS AGREEMENT AS OF THE DATE OF LAST  
SIGNATURE BELOW.

**-Signature Page Follows-**

**Signatures of Authorized Officials**

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA

\_\_\_\_\_  
Scott Ellis, Clerk

By: \_\_\_\_\_  
Bryan Lober, Chairman

As approved by the Board on \_\_\_\_\_

Reviewed for legal form and content for BREVARD COUNTY:

 2/18/20

Alex Esseeesse, Assistant County Attorney

EAST COAST ZOOLOGICAL SOCIETY (DBA BREVARD ZOO)

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **EXHIBIT A**

### **Statement of Work**

Project: Brevard County Oyster Gardening Program – Phase 7: FY 2019-20

Background: Oyster Gardening is a citizen-based oyster propagation program where juvenile oysters are raised under lagoon-front homeowner's docks and eventually used to populate constructed oyster reef sites in Brevard County. Oyster Gardening participants receive spat-on-shell oysters plus all supplies needed to care for their oysters until they are returned six (6) to nine (9) months later and placed at new reef sites in the Indian River Lagoon. Oyster Gardening workshops are held throughout the county to increase and accommodate public interest, and to provide training and education about oyster gardening, living shorelines, and issues facing the lagoon. The Oyster Gardening Program is executed in partnership with the Brevard Zoo.

Scope:

Live Oyster Propagation:

- Brevard Zoo will secure required permits for oyster gardening (FWC-Special Activity License) and submit associated required reporting directly to FWC.
- Brevard Zoo will conduct sufficient oyster gardening workshops to accommodate public interest and provide all oyster gardening materials/supplies for oyster gardeners and oyster buddies.
- Brevard Zoo will purchase and distribute about 1-million spat on shell to trained oyster gardeners during the fall of each year. In the event of delays in spat productions by the hatchery, this schedule can be modified with written approval from the County staff.
- Brevard Zoo will coordinate oyster gardener engagement in the care and propagation of oysters during the timeframe of this agreement. This will include about six (6) months of oyster propagation and habitat maintenance per spat distribution to produce oysters grown to approximately 1" or larger oysters.
- Brevard Zoo will maintain contact with approximately 1000 oyster gardeners engaged to date and provide regular communication through e-newsletters and social media.

Monitoring:

- Oyster Gardens: Brevard Zoo will conduct site visits one (1) day per week during gardening season at oyster garden locations where site access is allowed.

Collection and Deployment:

- Brevard Zoo will coordinate and manage collection of gardened oysters at the conclusion of the gardening season.
- Brevard Zoo will deploy gardened oysters at permitted reef locations mutually agreed upon in advance by Brevard County and Brevard Zoo.



Reporting:

- Brevard Zoo will provide quarterly draft and final reports to Brevard County summarizing oyster propagation success and milestones.
- Brevard Zoo will provide copies of FWC permits, required reports to FWC, site visit data, workshop registrations and sign-in sheets, presentations, and handouts upon request by Brevard County.

Invoicing:

- Brevard Zoo will submit quarterly invoices for a lump sum reimbursement for costs associated with the tasks of this project for periods ending 12/31/19, 3/31/20, 6/30/20, and 9/30/20. Payment for such work shall be made after the invoices have been reviewed by County staff.

***Timeline for completion:*** October 1, 2019 – September 30, 2020.

***Contractual:*** \$ 150,000.



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.2.

4/7/2020

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### **Subject:**

Final Plat and Contract Approval, Re: Avalonia Subdivision - Phase 1 (19SD00008) (District 4)  
Developer: The Viera Company

### **Fiscal Impact:**

None

### **Dept/Office:**

Planning and Development

### **Requested Action:**

In accordance with Section 62-2841(i) and Section 62-2844, it is requested that the Board of County Commissioners grant final plat approval and authorize the Chair to sign the final plat and contract for Avalonia Subdivision - Phase 1.

### **Summary Explanation and Background:**

There are three stages of review for subdivision plan approval: the pre-application conference, the preliminary plat/final engineering plan review, and the final plat review. The pre-application conference for the above project was held on March 7, 2019. The preliminary plat and final engineering plans, which is the second stage of approval, was approved on September 25, 2019. The third stage of review is the final plat approval for recordation. The applicant is posting a performance bond and contract for guarantee of the completion of the infrastructure improvements.

Staff has reviewed the final plat and contract for the Avalonia Subdivision - Phase 1, and has determined that it is in compliance with the applicable ordinances.

Avalonia Subdivision - Phase 1 is located within the Viera DRI, south of Addison Drive, on the east side of Stadium Parkway. The proposed subdivision contains 78 lots (15 duplex and 12 fourplex buildings) on 87.42 acres.

This approval is subject to minor engineering changes as applicable. Board approval of this project does not relieve the developer from obtaining all other necessary jurisdictional permits.

Reference: 19SD00008

Contact: Rebecca Ragain, Assistant Director, Extension 58250

### **Clerk to the Board Instructions:**

22

Please have the contract signed and return the original and a certified copy to Planning and Development.

**Subdivision Infrastructure  
Contract**

THIS CONTRACT entered into this 7<sup>th</sup> day of April 2020, by and between the Board of County Commissioners of Brevard County, Florida, hereinafter referred to as "COUNTY," and The Viera Company, hereinafter referred to as "PRINCIPAL."

**WITNESSETH:**

IN CONSIDERATION of the mutual covenants and promises herein contained, the parties hereto agree as follows:

1. The PRINCIPAL agrees to construct the improvements described below:

and all other improvements depicted in subdivision number 19SD00007/19SD00008. A copy of said plat to be recorded in the Plat Books of the Public Records of Brevard County.

2. Principal agrees to construct the improvements strictly in accordance with the plans and specifications on file in the Land Development Division (which construction is hereinafter referred to as the "Work"). Such plans and specifications (hereinafter referred to as the "Plans") are hereby incorporated into this Agreement by reference and made a part hereof. Principal warrants to County that the Work will conform to the requirements of the Plans and other requirements specified in the County's approval of the Work. Principal also warrants to County that the Work will be free from faults and defects. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered to be defective. All defective Work, whether or not in place, may be rejected, corrected or accepted as provided in this paragraph 2.

If within two (2) years after approval and acceptance of the improvements by County, any Work is found to be defective, Principal shall promptly, without cost to County, either correct such defective Work, or, if it has been rejected by County, remove it from the site and replace it with nondefective Work. If Principal does not promptly comply with the terms of such instructions, County may elect any of the remedies provided for in paragraph 6 herein below. Corrective Work shall be warranted to be free from defects for a period of six (6) months. Any defect in such Work shall be corrected again by Principal promptly upon notice of the defect from County. In the event the maintenance bond given by Principal in connection with County's acceptance of the improvements is extended, the two (2) year warranty period provided for herein shall be extended for a like period.

To the extent assignable, Principal assigns to County all of Principal's warranty rights under its construction contract with the contractor constructing the improvements (including all warranties provided by law of in equity with respect to such construction contract), which warranties may be asserted by County on behalf of Principal in the event Principal fails to perform its warranty obligations hereunder. Where warranties granted hereunder overlap, the more stringent requirement shall control."

3. The PRINCIPAL agrees to complete said construction on or before the 31<sup>st</sup> day of MARCH, 2021.

4. In order to guarantee performance of PRINCIPAL'S obligations herein contained, PRINCIPAL shall furnish cash, letter of credit, certificate of deposit or surety bond in a form approved by the COUNTY, in the amount of \$1,796,442.13. If such bond is a cash bond or a certificate of deposit, said amount shall be deposited with the Board of County Commissioners within five (5) business days of the County's acceptance of this contract. Said bond shall be 125% of the estimated cost of construction, as determined by the Land Development Division. PRINCIPAL shall maintain such records and accounts, including property, personnel, financial records, as are deemed necessary by the COUNTY to ensure proper accounting for all funds expended under the agreement. Said records shall be made available upon request for audit purposes to Brevard County and its auditors.
5. The COUNTY agrees to accept said plat above described for recording in the public records of Brevard County, Florida and to accept the areas depicted thereon as dedicated for public use, including but not limited to streets and parks, at such time as said improvements are satisfactorily completed. Satisfactory completion in accordance with the plans and specifications shall be determined by written approval of the County Development Engineer or designated assistant.
6. In the event, PRINCIPAL fails to complete said improvements within the time prescribed, the COUNTY may elect to take all or any of the following actions:
  - A. Vacate all or part of such recorded plat where improvements have not Been completed in accordance with the plans and specifications,
  - B. Complete the improvements utilizing COUNTY employees and materials and request payment from the bond or the PRINCIPAL,
  - C. Request the surety on said performance bond to complete such improvements, or
  - D. Contract for completion of said improvements.
7. The PRINCIPAL and Surety on said performance bond shall be liable for all costs, expenses, and damages incurred by the COUNTY, including attorney's fees, in the event the PRINCIPAL defaults on this contract.
8. In the performance of this Agreement, the PRINCIPAL shall keep books, records, and accounts of all activities, related to the agreement, in compliance with generally accepted accounting procedures. Books, records and accounts related to the performance of this agreement shall be open to inspection during regular business hours by an authorized representative of the Office and shall be retained by the PRINCIPAL for a period of three years after termination of this agreement. All records, books and accounts related to the performance of this agreement shall be subject to the applicable provisions of the Florida Public Records Act, Chapter 119 of the Florida Statutes.
9. No reports, data, programs or other materials produced, in whole or in part for the benefit and use of the County, under this agreement shall be subject to copyright by PRINCIPAL in the United States or any other country.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA

\_\_\_\_\_  
Scott Ellis, Clerk

\_\_\_\_\_  
Bryan Lober, Chair

As approved by the Board on: \_\_\_\_\_, 20\_\_.

WITNESSES:

PRINCIPAL: The Viera Company

K. P. Prosser  
KAREN P. PROSSER

Todd J. Pokrywa, as President

Mary Ellen McKibben  
Mary Ellen McKibben

DATE March 9, 2020



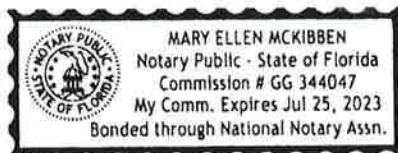
State of: Florida

County of: Brevard

The foregoing instrument was acknowledged before me this 9<sup>th</sup> day of March 2020, by Todd J. Pokrywa who is personally known to me ~~or who has produced~~ as identification and who ~~did~~ (did not) take an oath.

My commission expires:

Mary Ellen McKibben  
Notary Public



Commission Number:

Mary Ellen McKibben  
Notary Name printed, typed or stamped

## SURETY PERFORMANCE BOND

## KNOW ALL MEN BY THESE PRESENTS:

That we, **THE VIERA COMPANY**, hereinafter referred to as "Owner" and, **TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA**, hereinafter referred to as "Surety", are held and firmly bound unto the BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, hereinafter referred to as "County", in the sum of **\$1,796,442.13** for the payment of which we bind ourselves, our heirs, executors, successors and assigns, jointly and severally, firmly by these presents:

WHEREAS, Owner has entered into a contract with the County dated the 7<sup>th</sup> day of April, 2020, which contract is made a part hereof by reference.

NOW THEREFORE, the condition of this obligation is such that if Owner shall promptly and faithfully perform said contract and complete the work contemplated therein by March 31, 2021 then this obligation shall be null and void, otherwise it shall remain in full force and effect.

If the Owner shall be declared in default of said contract by the County, the Surety shall have sixty (60) days from the date of said default within which to take whatever action it deems necessary in order to insure performance. If, at the expiration of sixty (60) days from the date of said default, no arrangements have been made by the Owner or surety satisfactory to the County for the completion of said contract, then the County shall have the right to complete said contract and the Owner and Surety jointly and severally, shall pay all costs of completing said contract to the County, including but not limited to engineering, legal and other costs, together with any damages, either direct or consequential, which the County may sustain on account of the Owner's default of said contract. After the expiration of the aforesaid grace period, the County shall have the additional right to contract for the completion of said contract upon which the Owner has defaulted and upon the County's acceptance of the lowest responsible bid for the completion of said contract, the Owner and Surety shall become immediately liable for the amount of said bid and in the event the County is required to commence legal proceedings for the collection thereof, interest shall accrue at the rate of six percent (6%) per annum beginning with the commencement of such legal proceedings. The County, in its discretion, may permit the Surety to complete said contract, in the event of Owner's default.

In the event that the County commences suit for the collection of any sums due hereunder, the obligors and each of them agree to pay all costs incurred by the County, including attorney's fees.


EXECUTED this 9<sup>th</sup> day of March, 2020.

OWNER: THE VIERA COMPANY

  
Todd J. Pokrywa, President

Travelers Casualty and Surety Company of America

SURETY:

  
Samantha Dent, Attorney-in-Fact







## POWER OF ATTORNEY

Farmington Casualty Company  
 Fidelity and Guaranty Insurance Company  
 Fidelity and Guaranty Insurance Underwriters, Inc.,  
 St. Paul Fire and Marine Insurance Company  
 St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company  
 Travelers Casualty and Surety Company  
 Travelers Casualty and Surety Company of America  
 United States Fidelity and Guaranty Company

Attorney-In Fact No. 231784

Certificate No. 007112828

**KNOW ALL MEN BY THESE PRESENTS:** That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Gregg H. Alexander, Jack Preston, Donna M. Corona, Danise Kunze, Kelley E. McHale, Patricia Whitelaw, Patrick Palmer, Brian Nichols, Samantha Dent, Andrea L. Freeman, Katie McDowell, Dan Coppola, Nic Dashko, and Kami Hitchings

of the City of Tampa, State of Florida, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of February, 2017.

Farmington Casualty Company  
 Fidelity and Guaranty Insurance Company  
 Fidelity and Guaranty Insurance Underwriters, Inc.  
 St. Paul Fire and Marine Insurance Company  
 St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company  
 Travelers Casualty and Surety Company  
 Travelers Casualty and Surety Company of America  
 United States Fidelity and Guaranty Company



State of Connecticut  
 City of Hartford ss.

By: Robert L. Raney  
 Robert L. Raney, Senior Vice President

On this the 1st day of February, 2017, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

**In Witness Whereof**, I hereunto set my hand and official seal.  
 My Commission expires the 30th day of June, 2021.



Marie C. Tetreault  
 Marie C. Tetreault, Notary Public



This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 11<sup>th</sup> day of March, 20 20

  
Kevin E. Hughes, Assistant Secretary



To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at [www.travelersbond.com](http://www.travelersbond.com). Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.



# AVALONIA SUBDIVISION - PHASE 1

## SECTIONS 16, 20 AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST, BREVARD COUNTY, FLORIDA

### PLAT NOTES

- BEARINGS SHOWN HEREON ARE BASED ON ASSUMED BEARING OF N79°59'39"W ON THE SOUTH LINE OF LOT 1, BLOCK A, ACCORDING TO THE PLAT OF ADDISON DRIVE AND STADIUM PARKWAY SOUTH EXTENSION - PHASE 1 AS RECORDED IN PLAT BOOK 64, PAGE 61, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
- SURVEY MONUMENTATION WITHIN THE SUBDIVISION SHALL BE SET IN ACCORDANCE WITH FLORIDA STATUTES CHAPTERS 177.091(8) & 177.091(9).
- BREVARD COUNTY VERTICAL CONTROL MARK G6448 IS LOCATED NEAR THESE PLAT BOUNDARIES. FOR VERTICAL CONTROL DATA CONTACT THE BREVARD COUNTY SURVEYING AND MAPPING DEPARTMENT.
- ALL LINES ARE RADIAL UNLESS OTHERWISE NOTED.
- BREVARD COUNTY MANDATORY PLAT NOTES:
  - AN INGRESS AND EGRESS EASEMENT IS HEREBY DEDICATED TO BREVARD COUNTY OVER AND ACROSS ALL PRIVATE DRAINAGE EASEMENTS, PRIVATE STORM WATER TRACTS AND PRIVATE ROADWAYS FOR LAW ENFORCEMENT, EMERGENCY ACCESS AND EMERGENCY MAINTENANCE.
  - EACH LOT OWNER PURCHASING A LOT SHOWN ON THIS PLAT CONSENTS TO THE IMPOSITION OF A MUNICIPAL SERVICE BENEFIT UNIT (MSBU) BY BREVARD COUNTY OR OTHER GOVERNMENTAL ENTITY FOR MAINTENANCE OF COMMON AREAS IN THE EVENT OF THE FAILURE OF THE HOMEOWNERS' ASSOCIATION TO MAINTAIN PROPERLY THE COMMON AREAS IN CONFORMANCE WITH THE APPLICABLE REGULATORY PERMITS OR OTHER APPLICABLE REGULATIONS. AN EASEMENT TO THE COMMON AREA MUST BE GRANTED TO BREVARD COUNTY PRIOR TO ESTABLISHMENT OF AN MSBU.
  - ALL LOT DRAINAGE IS PRIVATE AND IS THE RESPONSIBILITY OF THE INDIVIDUAL LOT OWNER AND/OR THE PROPERTY OWNERS' ASSOCIATION TO MAINTAIN.
- THE LANDS PLATTED HEREUNDER ARE SUBJECT TO THE FOLLOWING:
  - DECLARATION OF COVENANTS, CONDITIONS, EASEMENTS, RESERVATIONS AND RESTRICTIONS FOR CENTRAL VIERA COMMUNITY RECORDED JULY 25, 1994 IN OFFICIAL RECORDS BOOK 3409, PAGE 624, AS AMENDED AND MODIFIED BY THAT CERTAIN SUPPLEMENTAL DECLARATION AND FOURTEENTH AMENDMENT TO THE DECLARATION AND ANNEXATION AGREEMENT NUMBER SIXTY-FOUR RECORDED IN OFFICIAL RECORDS BOOK 6871, PAGE 630, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, AS THE SAME MAY BE AMENDED, MODIFIED OR SUPPLEMENTED FROM TIME TO TIME.
  - NOTICE OF CREATION AND ESTABLISHMENT OF THE VIERA STEWARDSHIP DISTRICT DATED AUGUST 8, 2006, AS RECORDED IN OFFICIAL RECORDS BOOK 5683, PAGE 2029, AS AMENDED BY THAT CERTAIN AMENDED NOTICE RECORDED IN OFFICIAL RECORDS BOOK 6081, PAGE 1354, ALL OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
  - DISCLOSURE OF PUBLIC FINANCING AND MAINTENANCE OF IMPROVEMENTS TO REAL PROPERTY UNDERTAKEN BY VIERA STEWARDSHIP DISTRICT DATED MAY 1, 2013 AS RECORDED IN OFFICIAL RECORDS BOOK 6879, PAGE 1970, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
  - DECLARATION OF COVENANTS, CONDITIONS, EASEMENTS, RESERVATIONS AND RESTRICTIONS FOR ADDISON VILLAGE CLUB RECORDED IN OFFICIAL RECORDS BOOK 7797, PAGE 2722, OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, AS THE SAME MAY BE FURTHER AMENDED, MODIFIED OR SUPPLEMENTED FROM TIME TO TIME.
  - THE LANDS PLATTED HEREUNDER, EXCEPT AND EXCLUDING LOT 1, BLOCK G, LOT 2 BLOCK G, AND TRACTS J1, J2, K, L, M, N, O, P, AND Q, ARE SUBJECT TO THE TERMS AND PROVISIONS OF THE DECLARATION OF COVENANTS, CONDITIONS, EASEMENTS, RESERVATIONS AND RESTRICTIONS FOR AVALONIA NEIGHBORHOOD AREA RECORDED IN OFFICIAL RECORDS BOOK 8646, PAGE 1837, OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, AS THE SAME MAY BE FURTHER AMENDED, MODIFIED OR SUPPLEMENTED FROM TIME TO TIME.
  - MINERAL RIGHTS RESERVED BY CONSOLIDATED NAVAL STORES COMPANY, IN DEED RECORDED IN DEED BOOK 270 PAGE 409, AS AFFECTED BY WARRANTY DEED FROM CONSOLIDATED FINANCIAL CORPORATION (F/K/A CONSOLIDATED NAVAL STORES COMPANY) TO CONSOLIDATED-TOMOKA LAND CO., RECORDED IN OFFICIAL RECORDS BOOK 1097, PAGE 564 AND PARTIALLY RELEASED BY THE RELEASE OF SURFACE, ENTRY RIGHTS WITH RESPECT TO OIL GAS AND MINERAL INTERESTS, DATED 9/30/1987, BY CONSOLIDATED-TOMOKA LAND CO. IN OFFICIAL RECORDS BOOK 2852 PAGE 1304, WHICH RELEASES "ALL OF THE RIGHTS OF THE RELEASOR TO EXPLORE FOR, DRILL FOR, DEVELOP, MINE AND REMOVE OIL, GAS, AND OTHER MINERALS, OR OTHERWISE TO ENTER UPON, USE, OCCUPY, DISRUPT OR DAMAGE THE SURFACE OR TO AUTHORIZE ANY OTHER PERSON TO DO SO;" SAID MINERAL RIGHTS WERE FURTHER CONVEYED BY CONSOLIDATED-TOMOKA LAND CO. TO INDIGO GROUP, INC. BY WARRANTY DEED RECORDED IN OFFICIAL RECORDS BOOK 5387 PAGE 3769, ALL OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA. NOTE: THE RIGHT OF ENTRY AND OTHER SURFACE RIGHTS HAVE BEEN RELEASED PURSUANT TO RELEASE RECORDED IN OFFICIAL RECORDS BOOK 2852 PAGE 1304, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
- ALL PLATTED UTILITY EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES; PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A PARTICULAR ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FLORIDA PUBLIC SERVICE COMMISSION.
- THERE IS HEREBY DEDICATED OVER AND ACROSS THE FRONT OF ALL LOTS AND TRACTS SHOWN ON SHEET 5 HEREOF, A NON-EXCLUSIVE 10' WIDE PERPETUAL PUBLIC UTILITY EASEMENT (UNLESS OTHERWISE NOTED). ANY UTILITY USING THIS UTILITY EASEMENT WHICH CAUSES DAMAGE OF ANY NATURE TO AN EXISTING SIDEWALK LOCATED IN THE EASEMENT AREA SHALL BE RESPONSIBLE FOR REPAIRING THE SIDEWALK AND RESTORING IT TO ITS ORIGINAL CONDITION. FOR PURPOSES OF THIS PLAT, THE TERM PUBLIC AND PRIVATE UTILITY COMPANIES SHALL INCLUDE, BUT NOT BE LIMITED TO, FLORIDA POWER & LIGHT CO., AT&T, BELL SOUTH TELECOMMUNICATIONS, LLC AND CV OF VIERA LLP, (A CABLE TELEVISION AND TELECOMMUNICATION SERVICE PROVIDER).
- THE 5' WIDE PRIVATE DRAINAGE EASEMENTS SHOWN ALONG THE SIDE LOT LINES ON SHEET 5 HEREOF (EXCEPT AND EXCLUDING LOT 1, BLOCK C), ARE NON-EXCLUSIVE AND INCLUDE THE RIGHT OF VEHICULAR AND PEDESTRIAN INGRESS AND EGRESS IN CONNECTION THEREWITH, ARE HEREBY GRANTED TO AVALONIA NEIGHBORHOOD ASSOCIATION, INC. FOR THE INSTALLATION AND MAINTENANCE OF A DRAINAGE SWALE CONFORMING TO THE SUBDIVISION DESIGN APPROVED BY BREVARD COUNTY. THE MAINTENANCE OF SUCH SWALES SHALL BE IN ACCORDANCE WITH THE NEIGHBORHOOD AREA DECLARATION REFERENCED IN NOTE 6(V) ABOVE. TO FACILITATE THE EFFECTIVE MAINTENANCE OF SIDE YARD SWALES, THE PLANTING OF TREES, SHRUBBERY OR LANDSCAPING (OTHER THAN SOD) WITHIN THE EASEMENT AREAS REFERENCED IN THIS PLAT NOTE IS PROHIBITED. ALL OTHER PRIVATE DRAINAGE EASEMENTS SHOWN HEREON ARE GRANTED TO THE VIERA STEWARDSHIP DISTRICT AS PROVIDED HEREON.
- DRAINAGE AND UTILITY EASEMENTS SHOWN ARE CENTERED ALONG LOT LINES UNLESS SPECIFICALLY DIMENSIONED OTHERWISE.
- THE VIERA STEWARDSHIP DISTRICT IS GRANTED A PERPETUAL NON-EXCLUSIVE EASEMENT OVER, UNDER, ACROSS AND THROUGH TRACTS D, G, J, M AND P FOR THE INSTALLATION, CONSTRUCTION, REPAIR, RECONSTRUCTION, USE, MAINTENANCE, IMPROVEMENT AND INSPECTION OF STORM WATER DRAINAGE FACILITIES AND RELATED IMPROVEMENTS, TOGETHER WITH THE RIGHT OF VEHICULAR AND PEDESTRIAN ACCESS OVER AND ACROSS SUCH TRACTS IN CONNECTION THEREWITH TO FACILITATE THE CONTROL, OPERATION AND MAINTENANCE OF ALL SUCH COMMUNITY DRAINAGE FACILITIES LOCATED THEREON BY THE VIERA STEWARDSHIP DISTRICT.
- THE PRIVATE DRAINAGE EASEMENTS SHOWN ON LOTS 4 AND 5, BLOCK B, LOT 1, BLOCK C, LOTS 4 AND 5, BLOCK F AND TRACT C ARE NON-EXCLUSIVE AND GRANTED TO THE VIERA STEWARDSHIP DISTRICT IN PERPETUITY FOR THE INSTALLATION, CONSTRUCTION, USE, MAINTENANCE, REPAIR, RECONSTRUCTION, IMPROVEMENT AND INSPECTION, MAINTENANCE AND REPAIR OF UNDERGROUND COMMUNITY DRAINAGE IMPROVEMENTS, TOGETHER WITH THE RIGHT OF VEHICULAR AND PEDESTRIAN ACCESS OVER AND ACROSS SUCH EASEMENT AREAS IN CONNECTION THEREWITH TO FACILITATE THE CONTROL, OPERATION AND MAINTENANCE OF ALL DRAINAGE IMPROVEMENTS LOCATED THEREIN BY VIERA STEWARDSHIP DISTRICT. NO FENCES, TREES, LANDSCAPING (OTHER THAN SOD), POOLS, PATIOS, ENCLOSURES, SLABS, POOL PUMPS, COMPRESSORS AND OTHER IMPROVEMENTS MAY BE INSTALLED OR CONSTRUCTED WITHIN SUCH EASEMENTS. WITHOUT LIMITING THE FOREGOING SENTENCE, THE PLANTING OF ANY TREE OR SHRUB WITHIN THE DRAINAGE AND ACCESS EASEMENTS REFERENCED IN THIS NOTE, INCLUDING THOSE SHOWN ON ANY LOT, IS PROHIBITED.
- ALL DRAINAGE TRACTS AND DRAINAGE EASEMENTS DESCRIBED HEREON SHALL BE PRIVATE EXCEPT AS OTHERWISE EXPRESSLY PROVIDED HEREON. BREVARD COUNTY SHALL NOT HAVE ANY RESPONSIBILITY REGARDING THE MAINTENANCE, REPAIR AND/OR RESTORATION OF DRAINAGE EASEMENTS AND SUCH MAINTENANCE, REPAIR AND/OR RESTORATION SHALL BE THE RESPONSIBILITY OF THE VIERA STEWARDSHIP DISTRICT OR AVALONIA NEIGHBORHOOD ASSOCIATION, INC. AS EXPRESSLY PROVIDED IN THIS PLAT OR AS PROVIDED IN OTHER INSTRUMENTS RECORDED IN THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA. BREVARD COUNTY IS HEREBY GRANTED THE RIGHT TO DISCHARGE DRAINAGE FROM ALL PUBLIC RIGHT-OF-WAYS WITHIN THE LIMITS OF THIS PLAT INTO AND THROUGH SUCH PRIVATE DRAINAGE EASEMENTS PROVIDED, HOWEVER, THAT TO THE EXTENT ANY DRAINAGE PIPES OR STRUCTURES CONVEYING SUCH DRAINAGE IN WHOLE OR PART FROM PUBLIC RIGHT-OF-WAYS ARE LOCATED WITHIN SUCH RIGHT-OF-WAYS, BREVARD COUNTY SHALL BE RESPONSIBLE FOR MAINTAINING THOSE PIPES AND DRAINAGE STRUCTURES LOCATED WITHIN THE PUBLIC RIGHT-OF-WAYS.
- LOTS AND TRACTS ABUTTING ANY EXISTING STORM WATER LAKE AND TRACT, OR FLOW WAYS, WETLANDS AND ANY OTHER STORM WATER MANAGEMENT FACILITIES CONSTRUCTED SUBSEQUENT TO THIS PLAT SHALL NOT HAVE RIPARIAN RIGHTS WITH RESPECT TO ANY SUCH TRACTS AND DRAINAGE FACILITIES, INCLUDING WITHOUT LIMITATION, ANY DRAINAGE PONDS OR LAKES, DRAINAGE STRUCTURES OR AQUATIC LANDSCAPE FEATURES WHICH MAY BE CONSTRUCTED WITHIN SAID FACILITIES.
- TRACTS A, B AND K SHALL BE OWNED AND MAINTAINED BY AVALONIA NEIGHBORHOOD ASSOCIATION, INC. AND ARE RESERVED FOR LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, UTILITIES, ENTRY FEATURES, SIGNAGE AND RELATED IMPROVEMENTS.
- TRACT C SHALL BE OWNED AND MAINTAINED BY AVALONIA NEIGHBORHOOD ASSOCIATION, INC. AND IS RESERVED FOR LANDSCAPING, IRRIGATION, SIDEWALKS, STORMWATER DRAINAGE, SIGNAGE, ACCESS, COMMUNITY MAIL SERVICE AND RELATED IMPROVEMENTS.
- TRACT E IS RESERVED FOR WETLAND PRESERVATION AND UPLAND BUFFER AND RELATED USES AND SHALL BE OWNED AND MAINTAINED BY THE VIERA STEWARDSHIP DISTRICT. THE VIERA STEWARDSHIP DISTRICT IS GRANTED A PERPETUAL NON-EXCLUSIVE EASEMENT OVER, ACROSS AND THROUGH TRACT D FOR VEHICULAR AND PEDESTRIAN INGRESS AND EGRESS IN CONNECTION WITH OPERATIONS AND ACTIVITIES FACILITATING THE PRESERVATION OF WETLANDS AND THE MAINTENANCE OF UPLAND BUFFERS ON TRACT E.
- TRACT L SHALL BE OWNED AND MAINTAINED BY THE VIERA STEWARDSHIP DISTRICT AND IS RESERVED FOR WETLAND PRESERVATION, UPLAND BUFFER AND THE PRESERVATION AND PROTECTION OF PREFERRED COVER TYPE ("PCT") TREE CANOPY. PCT TREE CANOPY WITHIN THE LIMITS OF TRACT L SHALL BE PRESERVED, PROTECTED AND MAINTAINED BY THE VIERA STEWARDSHIP DISTRICT IN ACCORDANCE WITH THE WEST VIERA PUD AND THE APPLICABLE ORDINANCES OF BREVARD COUNTY.
- TRACTS D, G, AND J SHALL BE OWNED BY AVALONIA NEIGHBORHOOD ASSOCIATION, INC. AND ARE RESERVED FOR STORMWATER DRAINAGE, UTILITIES, SIGNAGE AND RELATED IMPROVEMENTS. SUCH TRACTS SHALL BE MAINTAINED BY AVALONIA NEIGHBORHOOD ASSOCIATION, INC. EXCEPT AND EXCLUDING COMMUNITY STORMWATER DRAINAGE STRUCTURES AND RELATED IMPROVEMENTS LOCATED ON SUCH TRACTS, WHICH SHALL BE CONTROLLED, OPERATED AND MAINTAINED BY THE VIERA STEWARDSHIP DISTRICT PURSUANT TO THE APPLICABLE EASEMENTS GRANTED TO THE DISTRICT HEREON.
- TRACTS J1, J2, M AND P SHALL BE OWNED BY CENTRAL VIERA COMMUNITY ASSOCIATION, INC. AND ARE RESERVED FOR STORMWATER DRAINAGE, UTILITIES, SIGNAGE AND RELATED IMPROVEMENTS. SUCH TRACTS SHALL BE MAINTAINED BY CENTRAL VIERA COMMUNITY ASSOCIATION, INC. EXCEPT AND EXCLUDING COMMUNITY STORMWATER DRAINAGE STRUCTURES AND RELATED IMPROVEMENTS LOCATED ON TRACTS M AND P, WHICH SHALL BE CONTROLLED, OPERATED AND MAINTAINED BY THE VIERA STEWARDSHIP DISTRICT PURSUANT TO THE APPLICABLE EASEMENTS GRANTED TO THE DISTRICT HEREON.
- LOT 1, BLOCK G AND TRACT O ARE SUBJECT TO THAT CERTAIN SANITARY SEWER AND CONNECTION EASEMENT AGREEMENT BY AND BETWEEN THE SCHOOL BOARD OF BREVARD COUNTY AND THE VIERA COMPANY RECORDED IN OFFICIAL RECORDS BOOK 8453, PAGE 2876, AS AMENDED FROM TIME TO TIME, ALL IN THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, WHICH EASEMENT AGREEMENT, AS AMENDED, GRANTS CERTAIN EASEMENTS IN ACCORDANCE THEREWITH FOR THE USE AND BENEFIT OF LOT 2, BLOCK G.
- TRACTS J AND P ARE SUBJECT TO THAT CERTAIN DRAINAGE AND CONNECTION EASEMENT AGREEMENT BY AND BETWEEN THE VIERA COMPANY AND THE SCHOOL BOARD OF BREVARD COUNTY RECORDED IN OFFICIAL RECORDS BOOK 8453, PAGE 2852, AS AMENDED FROM TIME TO TIME, ALL IN THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, WHICH EASEMENT AGREEMENT, AS AMENDED, GRANTS CERTAIN EASEMENTS IN ACCORDANCE THEREWITH FOR THE USE AND BENEFIT OF LOT 1, BLOCK G.
- TRACT O IS OWNED AND SHALL BE MAINTAINED BY THE SCHOOL BOARD OF BREVARD COUNTY AND IS RESERVED FOR INGRESS, EGRESS, DRAINAGE, UTILITIES, SIDEWALKS, LANDSCAPING, IRRIGATION AND RELATED IMPROVEMENTS. TRACT O IS SUBJECT TO THAT CERTAIN ACCESS, UTILITY, LANDSCAPE AND MAINTENANCE EASEMENT BY AND BETWEEN THE SCHOOL BOARD OF BREVARD COUNTY AND THE VIERA COMPANY RECORDED IN OFFICIAL RECORDS BOOK 8453, PAGE 2863, AS AMENDED FROM TIME TO TIME, ALL IN THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, WHICH EASEMENT AGREEMENT, AS AMENDED, GRANTS CERTAIN EASEMENTS IN ACCORDANCE THEREWITH FOR THE USE AND BENEFIT OF LOT 2, BLOCK G.
- TRACT N AND Q SHALL BE OWNED AND MAINTAINED BY CENTRAL VIERA COMMUNITY ASSOCIATION, INC. AND ARE RESERVED FOR LANDSCAPING, IRRIGATION, DRAINAGE, SIGNAGE, PUBLIC AND PRIVATE UTILITIES AND RELATED IMPROVEMENTS.
- TRACT R AND TRACT S ARE EACH HEREBY DEDICATED TO BREVARD COUNTY FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF A SANITARY SEWER LIFT STATION, AND SHALL BE OWNED AND MAINTAINED BY BREVARD COUNTY.
- THE RIGHTS-OF-WAYS FOR AVALONIA DRIVE, TETHYS COURT AND CACHE CREEK LANE, SHALL BE PUBLIC RIGHT-OF-WAY, OWNED AND MAINTAINED BY BREVARD COUNTY.
- NOTWITHSTANDING THE VIERA STEWARDSHIP DISTRICT'S RESPONSIBILITY TO OPERATE AND MAINTAIN THE COMMUNITY STORM WATER MANAGEMENT SYSTEM CONSTRUCTED WITHIN THE LANDS PLATTED HEREUNDER AS DESCRIBED IN THE FOREGOING NOTES, STORM WATER DRAINAGE IMPROVEMENTS LOCATED WITHIN LOT 1, BLOCK G, LOT 2, BLOCK G AND TRACT O SHALL BE OWNED AND MAINTAINED BY THE OWNER OF SUCH LOTS AND TRACT AND THE FOLLOWING INCIDENTAL DRAINAGE FACILITIES SHALL BE OPERATED AND MAINTAINED BY THE OWNER OF SUCH LOTS AND TRACTS: (I) DRAINAGE STRUCTURES AND RELATED IMPROVEMENTS, SUCH AS INLETS, CATCH BASINS AND PIPING, INSTALLED TO EXCLUSIVELY DRAIN TRACT C; (II) DRAINAGE STRUCTURES AND RELATED IMPROVEMENTS, SUCH AS INLETS, CATCH BASINS AND PIPING, INSTALLED TO EXCLUSIVELY DRAIN NEIGHBORHOOD AMENITIES OPERATED AND MAINTAINED BY AVALONIA NEIGHBORHOOD ASSOCIATION, INC. AND (III) AUTHORIZED DRAINAGE STRUCTURES AND RELATED IMPROVEMENTS, SUCH AS SWALES, INSTALLED WITHIN ANY LOT SHOWN ON SHEET 5 OF THIS PLAT TO EXCLUSIVELY DRAIN SUCH LOT AND/OR ADJOINING LOTS.
- TRACT R, TRACT S AND THE RIGHTS-OF-WAY DEDICATED TO BREVARD COUNTY UNDER THIS PLAT ARE COVERED BY TITLE COMMITMENT #002782/060712 ISSUED BY FIDELITY NATIONAL TITLE INSURANCE COMPANY TO BREVARD COUNTY.
- THE SANITARY SEWER CONNECTION EASEMENT WITHIN LOT 1, BLOCK G AND TRACT O AS SHOWN ON SHEET 3 AND SHEET 6 IS GRANTED TO THE OWNER OF LOT 2, BLOCK G FOR THE BENEFIT OF AND AS AN APPURTENANCE TO LOT 2, BLOCK G.
- THE PUBLIC SANITARY SEWER FORCE MAIN EASEMENT SHOWN ON SHEETS 3 AND 6 SHALL ALSO BE AN INGRESS AND EGRESS EASEMENT DEDICATED TO BREVARD COUNTY FOR THE PURPOSE OF ACCESS FOR THE OPERATION, MAINTENANCE AND CONSTRUCTION OF THE SANITARY SEWER LIFT STATION LOCATED WITHIN TRACT S AND THE FORCE MAIN WITHIN SAID EASEMENT.
- THE 5' IRRIGATION EASEMENTS SHOWN ON SHEET 5, AFFECTING LOTS 8 AND 9, BLOCK B AND LOT 12, BLOCK F ARE PRIVATE AND GRANTED TO AVALONIA NEIGHBORHOOD ASSOCIATION, INC. FOR THE PURPOSES OF INSTALLING, OPERATING, MAINTAINING AND REPAIRING THE NEIGHBORHOOD IRRIGATION SYSTEM IN ACCORDANCE WITH THE NEIGHBORHOOD AREA DECLARATION REFERENCED IN NOTE 6(V) ABOVE.

### STATE PLANE COORDINATE NOTES:

THE COORDINATES SHOWN HEREON ARE BASED ON THE STATE PLANE COORDINATE SYSTEM FOR FLORIDA'S EAST ZONE NORTH AMERICAN DATUM OF 1983 AND READJUSTED IN 1999 (NAD83/99).

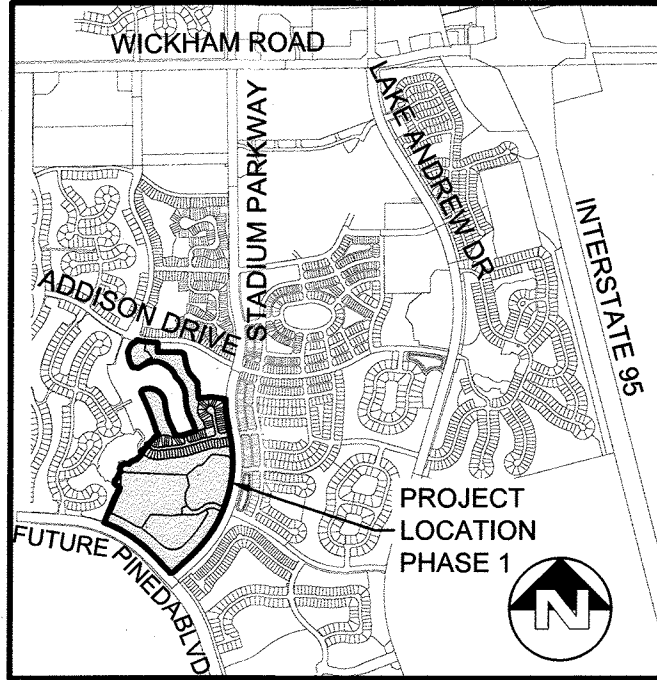
A GPS CONTROL SURVEY UTILIZING THREE ASHTECH PROMARK 2 GPS RECEIVERS WAS PERFORMED ON 12/04/04. THE NETWORK VECTOR DATA WAS ADJUSTED BY LEAST SQUARES METHOD UTILIZING ASHTECH SOLUTIONS VERSION 2.7. THE STATIONS SHOWN BELOW WERE HELD FIXED IN THE NETWORK ADJUSTMENT.

DESIGNATION	PID	NORTHING	N METERS	EASTING	E METERS	N. LATITUDE	W. LONGITUDE	COMBINED SCALE FACTOR	CONVERGENCE ANGLE
DURAN AZ MK 6	AK7519	1,426,329.224	434,746.017	738,933.411	225,227.354	28°15'26.19882"	080°44'34.43002"	0.99994903	(+0)°07' 18.2"
BREVARD GPS 1090	AK7524	1,422,840.468	433,682.642	740,680.093	225,759.744	28°14'51.61826"	080°44'14.98184"	0.99994936	(+0)°07' 27.3"
I 95 73A64	AK2846	1,416,452.318	431,735.530	746,854.0344	227,641.565	28°13'48.22765"	080°43'06.11244"	0.99995250	(+0)°07' 59.8"

THE COORDINATE VALUES SHOWN ON THE PLAT BOUNDARY AND THE SURROUNDING SECTION CORNERS WERE COMPUTED USING AUTODESK LAND DEVELOPMENT DESKTOP. A PROJECT SCALE FACTOR OF 0.99995030 WAS USED TO CONVERT GROUND DISTANCE TO GRID DISTANCE. THE DISTANCES SHOWN ON THIS PLAT ARE GROUND DISTANCES. THE PROJECT SCALE FACTOR CAN BE APPLIED TO CONVERT THE GROUND DISTANCE TO GRID DISTANCE. ALL OF THE VALUES SHOWN ARE EXPRESSED IN U.S. SURVEY FEET.

NOTICE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

TRACT AREA SUMMARY			
TRACT ID	AREA (ACRES)	USE OF TRACT	OWNERSHIP AND MAINTENANCE ENTITY
TRACT A	0.10	LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, UTILITIES, SIGNAGE, ENTRY FEATURES AND RELATED IMPROVEMENTS	AVALONIA NEIGHBORHOOD ASSOCIATION INC.
TRACT B	0.41	LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, UTILITIES, SIGNAGE, ENTRY FEATURES AND RELATED IMPROVEMENTS	AVALONIA NEIGHBORHOOD ASSOCIATION INC.
TRACT C	0.45	LANDSCAPING, IRRIGATION, SIDEWALKS, STORM WATER, DRAINAGE, ACCESS COMMUNITY MAIL SERVICE	AVALONIA NEIGHBORHOOD ASSOCIATION INC.
TRACT D	8.04	STORMWATER, DRAINAGE, LANDSCAPING, IRRIGATION AND RELATED IMPROVEMENTS	AVALONIA NEIGHBORHOOD ASSOCIATION INC.
TRACT E	2.29	WETLAND PRESERVATION AND UPLAND BUFFERS	VIERA STEWARDSHIP DISTRICT
TRACT G	4.58	STORMWATER, DRAINAGE, LANDSCAPING, IRRIGATION AND RELATED IMPROVEMENTS	AVALONIA NEIGHBORHOOD ASSOCIATION INC.
TRACT J	8.25	STORMWATER, DRAINAGE, LANDSCAPING, IRRIGATION AND RELATED IMPROVEMENTS	AVALONIA NEIGHBORHOOD ASSOCIATION INC.
TRACT J1	0.36	STORMWATER, DRAINAGE, LANDSCAPING, IRRIGATION AND RELATED IMPROVEMENTS	CENTRAL VIERA COMMUNITY ASSOCIATION INC.
TRACT J2	0.43	STORMWATER, DRAINAGE, LANDSCAPING, IRRIGATION AND RELATED IMPROVEMENTS	CENTRAL VIERA COMMUNITY ASSOCIATION INC.
TRACT K	0.14	LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, UTILITIES, SIGNAGE, AND RELATED IMPROVEMENTS	AVALONIA NEIGHBORHOOD ASSOCIATION INC.
TRACT L	7.10	WETLANDS PRESERVATION, UPLANDS BUFFER, PCT PRESERVATION	VIERA STEWARDSHIP DISTRICT
TRACT M	3.59	STORMWATER, DRAINAGE, LANDSCAPING, IRRIGATION AND RELATED IMPROVEMENTS	CENTRAL VIERA COMMUNITY ASSOCIATION INC.
TRACT N	0.35	LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, UTILITIES, SIGNAGE, AND RELATED IMPROVEMENTS	CENTRAL VIERA COMMUNITY ASSOCIATION INC.
TRACT O	1.30	INGRESS, EGRESS, DRAINAGE, PRIVATE UTILITIES, PUBLIC UTILITIES, SIDEWALKS, LANDSCAPING, IRRIGATION AND RELATED IMPROVEMENTS	BREVARD COUNTY SCHOOL BOARD
TRACT P	10.10	STORMWATER, DRAINAGE, LANDSCAPING, IRRIGATION AND RELATED IMPROVEMENTS	CENTRAL VIERA COMMUNITY ASSOCIATION INC.
TRACT Q	0.89	LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, UTILITIES, SIGNAGE, AND RELATED IMPROVEMENTS	CENTRAL VIERA COMMUNITY ASSOCIATION INC.
TRACT R	0.02	SANITARY SEWER LIFT STATION AND RELATED IMPROVEMENTS	BREVARD COUNTY
TRACT S	0.04	SANITARY SEWER LIFT STATION AND RELATED IMPROVEMENTS	BREVARD COUNTY



### CERTIFICATE OF ACCEPTANCE OF DEDICATION BY BOARD OF COUNTY COMMISSIONERS

THIS IS TO CERTIFY, That the Board of County Commissioners hereby accepts the rights-of-way for Avalonia Drive, Tethys Court, Cache Creek Lane, Tracts R and S as Sanitary Sewer Lift Stations, all public utility easements and all public sidewalk easements dedicated for the public use on this plat.

Bryan Lober, Chairman of the Board

ATTEST:  
Scott Ellis, Clerk of the Board

### CERTIFICATE OF APPROVAL BY BOARD OF COUNTY COMMISSIONERS

THIS IS TO CERTIFY, That on \_\_\_\_\_, the foregoing plat was approved by the Board of County Commissioners of Brevard County, Florida.

Bryan Lober, Chairman of the Board

ATTEST:  
Scott Ellis, Clerk of the Board

### CERTIFICATE OF COUNTY SURVEYOR

I HEREBY CERTIFY, That I have reviewed the foregoing plat and find that it is in conformity with Chapter 177, part 1, Florida Statutes and County Ordinance 62-2841(c)(d) as amended.

Michael J. Sweeney, Professional Surveyor & Mapper No. 4870

### CERTIFICATE OF CLERK

I HEREBY CERTIFY, That I have examined the foregoing plat and find that it complies in form with all the requirements of Chapter 177, part 1, Florida Statutes, and was filed for record on \_\_\_\_\_ at \_\_\_\_\_, File No. \_\_\_\_\_

ATTEST:  
Clerk of the Circuit Court in and for Brevard County, Fla.

- THIS PLAT PREPARED BY -



**B.S.E. CONSULTANTS, INC.**  
CONSULTING - ENGINEERING - LAND SURVEYING  
312 SOUTH HARBOR CITY BOULEVARD, SUITE 400, MELBOURNE, FL 32901  
PHONE: (321) 725-8174 FAX: (321) 725-1199  
CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION: LB0004905

DATE: 02-27-2020  
DESIGN/DRAWN: HAK/RMB  
DRAWING# 11454\_300\_002  
PROJECT# 11454

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 1 OF 6  
SECTIONS 16, 20 AND 21 TOWNSHIP 26 SOUTH, RANGE 36 EAST

### DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT, The Viera Company, joined by the School Board of Brevard County, a public corporation and governing body of the school district of Brevard County, duly created in accordance with the Florida Constitution, being all of the owners in fee simple of the lands described in

### AVALONIA SUBDIVISION - PHASE 1

Hereby dedicates said lands and plat for the uses and purposes therein expressed and expressly dedicates Tracts R and S as Sanitary Sewer Lift Stations, the rights-of-way for Avalonia Drive, Tethys Court, Cache Creek Lane, all public utility easements and all public sidewalk easements described hereon to Brevard County for public use. There is also dedicated a Public Utility Easement over Tract O for the purpose of maintaining and operating sanitary sewer facilities, ingress and egress necessary for Tract S and for emergency vehicle access. No other easements are hereby dedicated or granted to the public, except as otherwise expressly provided in the Plat Notes, it being the intention of the undersigned, joined by the School Board of Brevard County, that all other easements and tracts shown hereon be owned and maintained privately or by the Viera Stewardship District as described hereon and that Brevard County and the public have no right or interest therein".

By: Todd J. Pokrywa  
President: Todd J. Pokrywa

Attest: Jay A. Decator III  
Secretary: Jay A. Decator, III

THE VIERA COMPANY  
7380 MURRELL ROAD, SUITE 201  
MELBOURNE, FLORIDA 32940

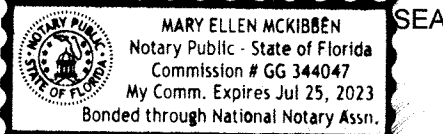
STATE OF FLORIDA COUNTY OF BREVARD

THIS IS TO CERTIFY, That on 3-9-20, before me, an officer duly authorized to take acknowledgments in the State and County aforesaid, personally appeared Todd J. Pokrywa and Jay A. Decator, III, respectively President and Secretary of the above named corporation incorporated under the laws of State of Florida, to me known to be the individuals and officers described in and who executed the foregoing Dedication and severally acknowledged the execution thereof to be their free act and deed as such officers thereunto duly authorized; that official seal of said corporation is duly affixed thereto; and that the Dedication is the act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the above date.

Mary Ellen McKibben  
NOTARY PUBLIC

Mary Ellen McKibben  
Notary Public, State of Florida  
My Comm. Expires July 25, 2023  
Comm. No. G6344047



### JOINDER IN DEDICATION

KNOW ALL MEN BY THESE PRESENTS, The School Board of Brevard County, a public corporation and governing body of the school district of Brevard County, duly created in accordance with the Florida Constitution (the "School Board"), being the owner in fee simple of the lands described hereon as

### Lot 1, Block G, Tract O and Tract S

Hereby joins in and consents to the foregoing dedication for the sole and exclusive purpose of submitting the aforesaid Lot 1, Block G, Tract O and Tract S to the uses and purposes described hereon pertaining to such lot and tracts. The School Board is not the developer of the other Lots and Tracts shown hereon and the foregoing joinder is made by the School Board solely in its capacity as the fee simple owner of the aforesaid Lot 1, Block G, Tract O and Tract S.

By: Susan Hann  
Attest: David G. Lindebaum

Print Name: David G. Lindebaum

Attest: Tammy Aguirre

Print Name: Tammy Aguirre

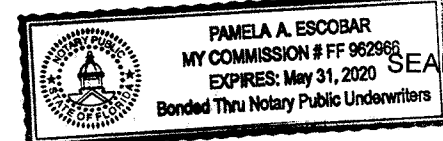
STATE OF FL COUNTY OF Brevard

THIS IS TO CERTIFY, That on 3-10-20, before me, an officer duly authorized to take acknowledgments in the State and County aforesaid, personally appeared Sue Hann, respectively Assistant Supt. and of the above named corporation incorporated under the laws of State of, to me known to be the individuals and officers described in and who executed the foregoing Dedication and severally acknowledged the execution thereof to be their free act and deed as such officers thereunto duly authorized; that official seal of said corporation is duly affixed thereto; and that the Dedication is the act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the above date.

Pamela J. Escobar  
NOTARY PUBLIC

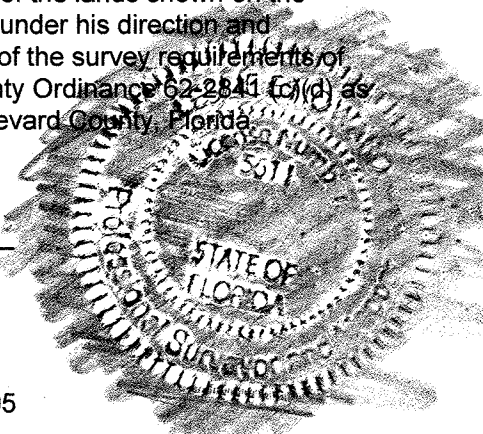
Name:  
Notary Public, State of Florida  
My Comm. Expires  
Comm. No.



### CERTIFICATE OF SURVEYOR

KNOW ALL MEN BY THESE PRESENTS, That the undersigned, being a licensed professional surveyor and mapper, does hereby certify that on 09/13/2019 he completed the boundary survey of the lands shown on the foregoing plat, and that said plat was prepared under his direct supervision and that said plat complies with all of the survey requirements of Chapter 177, part 1, Florida Statutes, and County Ordinance 62-2841(c)(d) as amended, and that said lands are located in Brevard County, Florida.

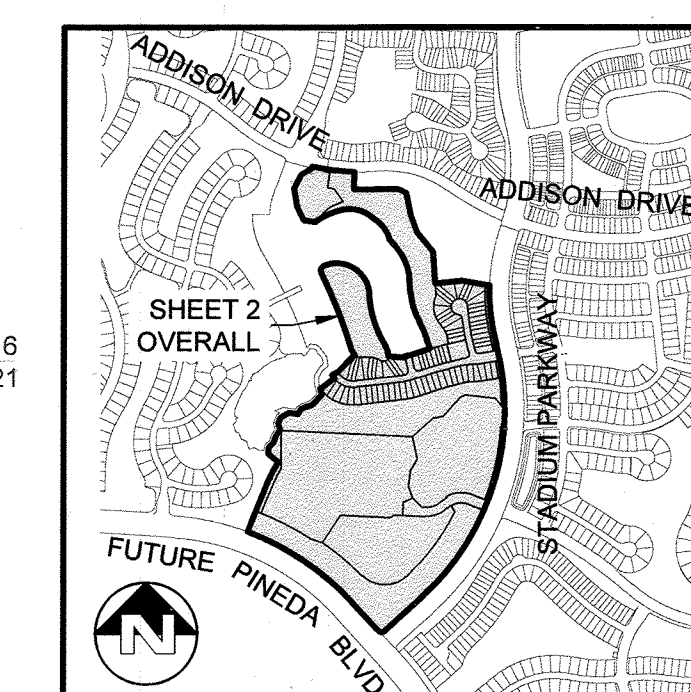
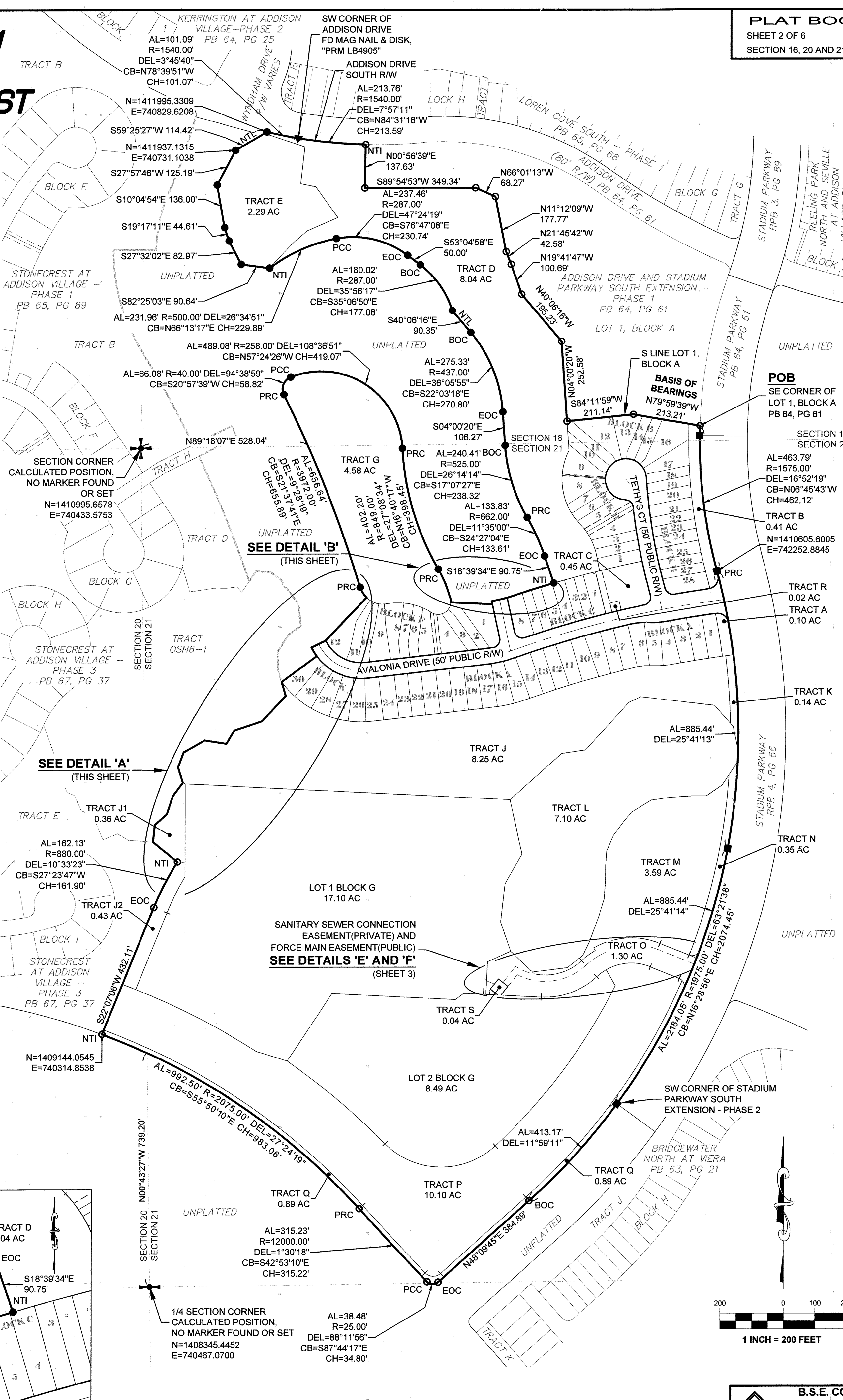
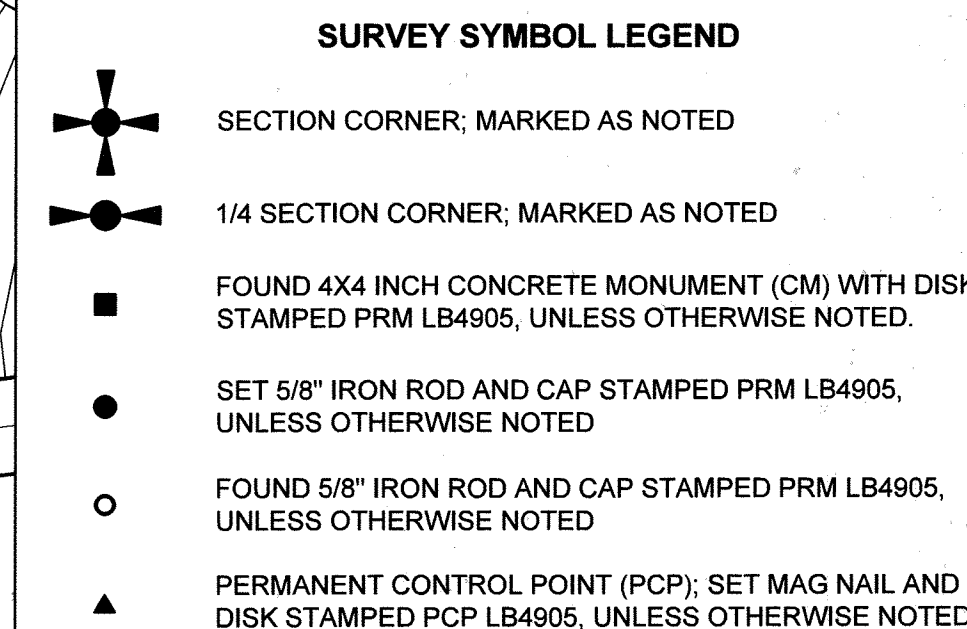
Registration Number 5511  
ESLIE E. HOWARD  
B.S.E. Consultants, Inc.  
312 South Harbor City Boulevard, Suite 400  
Melbourne, Fla. 32901  
Certificate of Authorization Number: LB-0004905





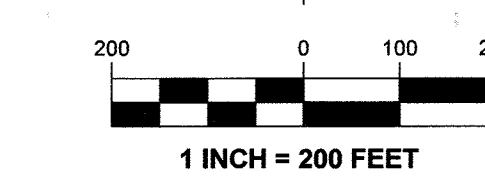
PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 2 OF 6  
SECTION 16, 20 AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST

A PARCEL OF LAND LOCATED IN SECTIONS 16, 20 AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST, BREVARD COUNTY, FLORIDA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT THE SOUTHEAST CORNER OF LOT 1, BLOCK A OF ADDISON DRIVE AND STADIUM PARKWAY SOUTH EXTENSION - PHASE 1, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 64, PAGE 61; PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA AND RUN ALONG THE BOUNDARY OF SAID ADDISON DRIVE AND STADIUM PARKWAY SOUTH EXTENSION - PHASE 1, THE FOLLOWING 11 (ELEVEN) COURSES AND DISTANCES: 1) THENCE N79°59'39"W, A DISTANCE OF 213.21 FEET; 2) THENCE S84°11'59"W, A DISTANCE OF 211.14 FEET; 3) THENCE N40°00'20"W, A DISTANCE OF 252.58 FEET; 4) THENCE M40°08'16"W, A DISTANCE OF 195.23 FEET; 5) THENCE N19°44'13"W, A DISTANCE OF 106.88 FEET; 6) THENCE S88°00'00"W, A DISTANCE OF 10.00 FEET; 7) THENCE S87°00'00"W, A DISTANCE OF 10.00 FEET; 8) THENCE S87°00'00"W, A DISTANCE OF 10.00 FEET; 9) THENCE S87°00'00"W, A DISTANCE OF 10.00 FEET; 10) THENCE M40°06'39"W, A DISTANCE OF 137.63 FEET TO A NON-TANGENT INTERSECTION WITH THE CURVED SOUTH RIGHT-OF-WAY LINE OF ADDISON DRIVE ACCORDING TO THE PLAT OF SAID ADDISON DRIVE AND STADIUM PARKWAY SOUTH EXTENSION - PHASE 1; 11) THENCE ALONG THE ARC OF SAID CURVED SOUTH RIGHT-OF-WAY LINE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTH AND HAVING A RADIUS OF 1540.00 FEET, A CENTRAL ANGLE OF 07°57'11", A CHORD LENGTH OF 213.59 FEET AND A CHORD BEARING OF N84°31'16"W, A DISTANCE OF 213.76 FEET TO THE SOUTHWEST CORNER OF SAID ADDISON DRIVE; THENCE CONTINUING ALONG THE ARC OF THE CURVED SOUTH RIGHT-OF-WAY LINE OF ADDISON DRIVE, ACCORDING TO THE PLAT OF KERRINGTON AT ADDISON VILLAGE-PHASE 2, AS RECORDED IN PLAT BOOK 64, PAGE 25, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, (SAID CURVE BEING CURVED CONCAVE TO THE NORTH, AND HAVING A RADIUS OF 1540.00 FEET, A CENTRAL ANGLE OF 03°45'40", A CHORD BEARING OF N78°39'51"W, AND A CHORD LENGTH OF 101.07 FEET), A DISTANCE OF 101.09 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE SOUTH; THENCE S80°00'00"W, A DISTANCE OF 14.61 FEET; THENCE S27°32'02"E, A DISTANCE OF 82.97 FEET; THENCE S82°25'03"E, A DISTANCE OF 30.64 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE RIGHT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHEAST, AND HAVING A RADIUS OF 500.00 FEET, A CENTRAL ANGLE OF 26°34'51", A CHORD BEARING OF N66°13'37"E, AND A CHORD LENGTH OF 229.89 FEET), A DISTANCE OF 231.96 FEET TO A POINT OF COMPOUND CURVATURE; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTH, AND HAVING A RADIUS OF 287.00 FEET, A CENTRAL ANGLE OF 47°24'19", A CHORD BEARING OF S76°47'08"E, AND A CHORD LENGTH OF 230.74 FEET), A DISTANCE OF 237.46 FEET TO THE END OF SAID CURVE; THENCE S83°04'58"E, A DISTANCE OF 50.00 FEET TO THE BEGINNING OF A CURVE TO THE RIGHT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHWEST, AND HAVING A RADIUS OF 287.00 FEET, A CENTRAL ANGLE OF 35°58'17", A CHORD BEARING OF S35°08'50"E, AND A CHORD LENGTH OF 177.08 FEET), A DISTANCE OF 180.84 FEET TO A POINT OF REVERSE CURVATURE; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE WEST, AND HAVING A RADIUS OF 437.00 FEET, A CENTRAL ANGLE OF 36°05'55", A CHORD BEARING OF S22°03'18"E, AND A CHORD LENGTH OF 270.80 FEET), A DISTANCE OF 275.33 FEET TO THE END OF SAID CURVE; THENCE S04°00'20"E, A DISTANCE OF 106.27 FEET TO THE BEGINNING OF A CURVE TO THE LEFT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE EAST, AND HAVING A RADIUS OF 525.00 FEET, A CENTRAL ANGLE OF 26°14'14", A CHORD BEARING OF S17°07'22"E, AND A CHORD LENGTH OF 238.32 FEET), A DISTANCE OF 240.41 FEET TO A POINT OF REVERSE CURVATURE; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE WEST, AND HAVING A RADIUS OF 662.00 FEET, A CENTRAL ANGLE OF 11°35'00", A CHORD BEARING OF S24°27'04"E, AND A CHORD LENGTH OF 133.61 FEET), A DISTANCE OF 133.63 FEET TO THE END OF SAID CURVE; THENCE S18°39'34"E, A DISTANCE OF 90.75 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE LEFT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE WEST, AND HAVING A RADIUS OF 50.00 FEET, A CENTRAL ANGLE OF 87°15'15"W, A CHORD BEARING OF S18°39'34"E, AND A CHORD LENGTH OF 90.75 FEET), A DISTANCE OF 90.75 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE WEST; THENCE S77°51'15"W, A DISTANCE OF 50.00 FEET; THENCE S12°08'45"E, A DISTANCE OF 9.88 FEET; THENCE N87°22'57"W, A DISTANCE OF 131.27 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE LEFT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE WEST, AND HAVING A RADIUS OF 40.00 FEET, A CENTRAL ANGLE OF 21°16'37", A CHORD BEARING OF N08°01'16"W, AND A CHORD LENGTH OF 14.77 FEET), A DISTANCE OF 14.85 FEET TO THE END OF SAID CURVE; THENCE N18°39'34"W, A DISTANCE OF 29.74 FEET TO THE BEGINNING OF A CURVE TO THE LEFT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHWEST, AND HAVING A RADIUS OF 338.00 FEET, A CENTRAL ANGLE OF 11°35'00", A CHORD BEARING OF N04°27'04"E, AND A CHORD LENGTH OF 68.22 FEET), A DISTANCE OF 68.33 FEET TO A POINT OF REVERSE CURVATURE; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTHEAST, AND HAVING A RADIUS OF 349.00 FEET, A CENTRAL ANGLE OF 27°08'34", A CHORD BEARING OF N18°39'34"E, AND A CHORD LENGTH OF 258.00 FEET), A DISTANCE OF 258.00 FEET TO A POINT OF REVERSE CURVATURE; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHEAST, AND HAVING A RADIUS OF 40.00 FEET, A CENTRAL ANGLE OF 94°38'59", A CHORD BEARING OF S20°57'39"W, AND A CHORD LENGTH OF 58.82 FEET), A DISTANCE OF 66.08 FEET TO A POINT OF REVERSE CURVATURE; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHWEST, AND HAVING A RADIUS OF 3972.00 FEET, A CENTRAL ANGLE OF 09°28'19", A CHORD BEARING OF S21°37'41"E, AND A CHORD LENGTH OF 655.89 FEET), A DISTANCE OF 656.64 FEET TO A POINT OF REVERSE CURVATURE; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTHEAST, AND HAVING A RADIUS OF 75.00 FEET, A CENTRAL ANGLE OF 29°35'39", A CHORD BEARING OF S31°41'21"E, AND A CHORD LENGTH OF 38.31 FEET), A DISTANCE OF 38.74 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE LEFT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTHEAST, AND HAVING A RADIUS OF 175.00 FEET, A CENTRAL ANGLE OF 10°38'48", A CHORD BEARING OF S31°12'42"E, AND A CHORD LENGTH OF 32.47 FEET), A DISTANCE OF 32.52 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE SOUTHWEST; THENCE S53°27'54"W, A DISTANCE OF 137.00 FEET; THENCE S16°27'48"E, A DISTANCE OF 46.07 FEET; THENCE S43°12'28"W, A DISTANCE OF 109.56 FEET; THENCE S71°20'41"W, A DISTANCE OF 91.59 FEET; THENCE S30°38'22"W, A DISTANCE OF 49.22 FEET; THENCE N80°48'32"W, A DISTANCE OF 70.16 FEET; THENCE S59°59'19"W, A DISTANCE OF 76.24 FEET; THENCE S20°54'36"W, A DISTANCE OF 50.07 FEET; THENCE S17°30'32"E, A DISTANCE OF 50.94 FEET; THENCE S36°23'24"W, A DISTANCE OF 53.09 FEET; THENCE S18°21'02"W, A DISTANCE OF 60.77 FEET; THENCE S48°39'59"W, A DISTANCE OF 50.26 FEET; THENCE S05°45'09"W, A DISTANCE OF 54.11 FEET; THENCE S50°43'00"E, A DISTANCE OF 99.78 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE LEFT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE WEST, AND HAVING A RADIUS OF 50.00 FEET, A CENTRAL ANGLE OF 87°15'15"W, A CHORD BEARING OF S18°39'34"E, AND A CHORD LENGTH OF 90.75 FEET), A DISTANCE OF 90.75 FEET TO THE END OF SAID CURVE; THENCE S22°07'06"W, A DISTANCE OF 432.11 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE RIGHT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHWEST, AND HAVING A RADIUS OF 2075.00 FEET, A CENTRAL ANGLE OF 27°24'19", A CHORD BEARING OF S55°50'10"E, AND A CHORD LENGTH OF 983.06 FEET), A DISTANCE OF 992.50 FEET TO A POINT OF REVERSE CURVATURE; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTHEAST, AND HAVING A RADIUS OF 12000.00 FEET, A CENTRAL ANGLE OF 01°30'18", A CHORD BEARING OF S42°53'01"E, AND A CHORD LENGTH OF 315.22 FEET), A DISTANCE OF 315.23 FEET TO A POINT OF COMPOUND CURVATURE; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTH AND HAVING A RADIUS OF 25.00 FEET, A CENTRAL ANGLE OF 88°11'56", A CHORD BEARING OF S87°44'17"E, AND A CHORD LENGTH OF 34.80 FEET), A DISTANCE OF 34.88 FEET TO THE END OF SAID CURVE; THENCE N48°08'45"E, A DISTANCE OF 28.09 FEET TO THE BEGINNING OF A CURVE TO THE RIGHT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE EAST, AND HAVING A RADIUS OF 1575.00 FEET, A CENTRAL ANGLE OF 03°21'38", A CHORD BEARING OF S16°28'56"E, AND A CHORD LENGTH OF 2074.45 FEET), A DISTANCE OF 2184.05 FEET TO A POINT OF REVERSE CURVATURE; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE EAST AND HAVING A RADIUS OF 1575.00 FEET, A CENTRAL ANGLE OF 16°52'19", A CHORD BEARING OF N06°45'43"W, AND A CHORD LENGTH OF 462.12 FEET), A DISTANCE OF 463.79 FEET TO THE POINT OF BEGINNING, CONTAINING 87.42 ACRES, MORE OR LESS.



### ABBREVIATIONS

'	MINUTES/FEET
"	SECONDS/INCHES
°	DEGREES
AC	ACRE(S)
AL	ARC LENGTH
BOC	BEGINNING OF CURVE
CB	CURVE TABLE LABEL
CB	CHORD BEARING
CH	CHORD LENGTH
DEL	CENTRAL/DELTA ANGLE
DE	PRIVATE DRAINAGE EASEMENT
EOC	END OF CURVE
FD	FOUND
ID#	IDENTIFICATION NUMBER
IE	IRRIGATION EASEMENT (PRIVATE)
LB	LICENSED BUSINESS NUMBER
N.T.S.	NOT TO SCALE
NTI	NON-TANGENT INTERSECTION
NTL	NON-TANGENT LINE
(NR)	NOT RADIAL
OR/ORB	OFFICIAL RECORDS BOOK
PB	PLAT BOOK
PCC	POINT OF COMPOUND CURVATURE
P.D.E.	PUBLIC DRAINAGE EASEMENT
PG(S)	PAGE(S)
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
PRC	POINT OF REVERSE CURVATURE
P.U.E.	PUBLIC UTILITY EASEMENT
R	RADIUS
(RAD)	RADIAL
RPB	ROAD PLAT BOOK
R/W	RIGHT-OF-WAY
S	SOUTH
SE	SOUTH EAST
S.E.	PUBLIC SIDEWALK EASEMENT
SF	SQUARE FEET
SW	SOUTH WEST
TYP	TYPICAL



- THIS PLAT PREPARED BY -

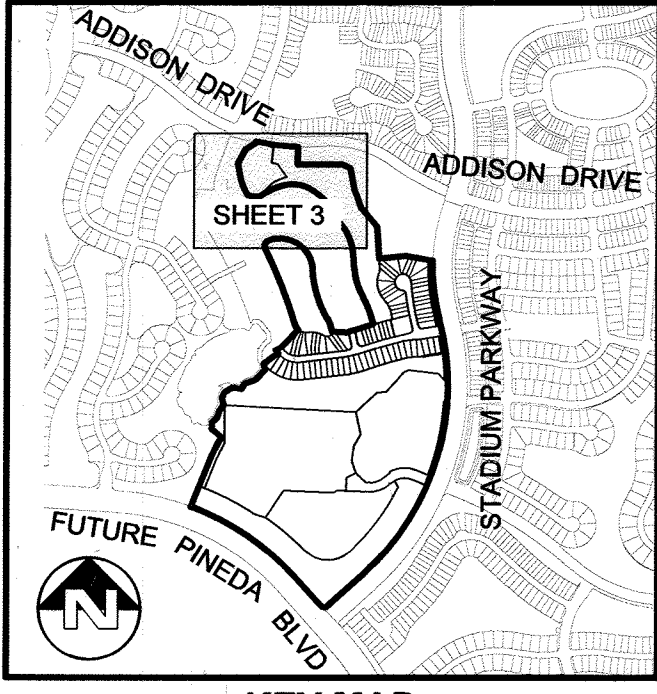
 <p style="text-align: center;"><b>B.S.E. CONSULTANTS, INC.</b>          CONSULTING - ENGINEERING - LAND SURVEYING          312 SOUTH HARBOR CITY BOULEVARD, SUITE 4 MELBOURNE, FL 32961          PHONE: (321) 723-3674 FAX: (321) 723-1159          CERTIFICATE OF BUSINESS AUTHORIZATION: 4405          CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION LB0040405</p>	<p><b>DATE:</b> 02-27-2020  <b>DESIGN/DRAWN:</b> HAK/R  <b>DRAWING#</b> 11454_300_00  <b>PROJECT#</b> 11454</p>
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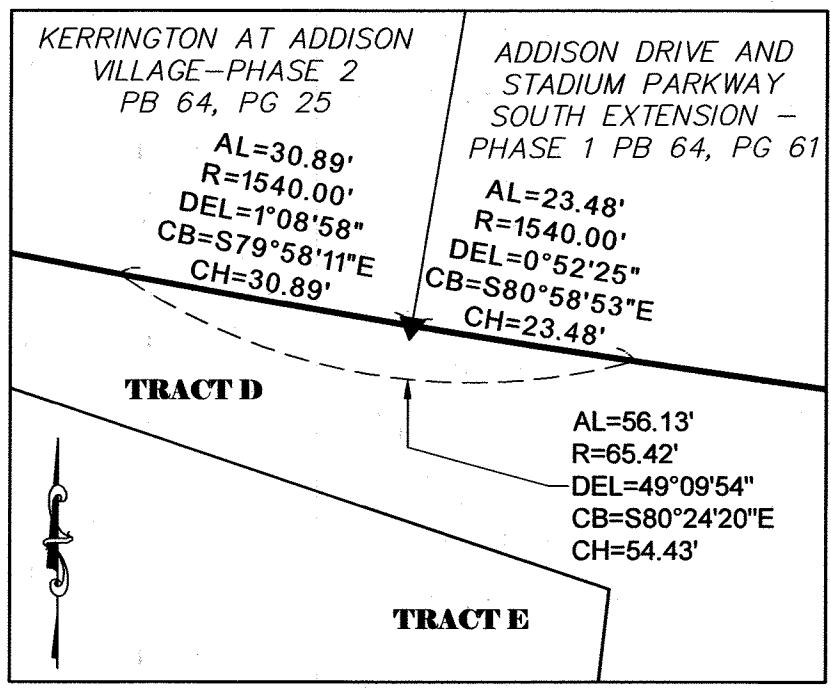
# AVALONIA SUBDIVISION - PHASE 1

SECTIONS 16, 20 AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST, BREVARD COUNTY, FLORIDA

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 3 OF 6  
SECTION 16, 20 AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST



KEY MAP  
N.T.S.



DETAIL 'C'  
SCALE 1" = 20'

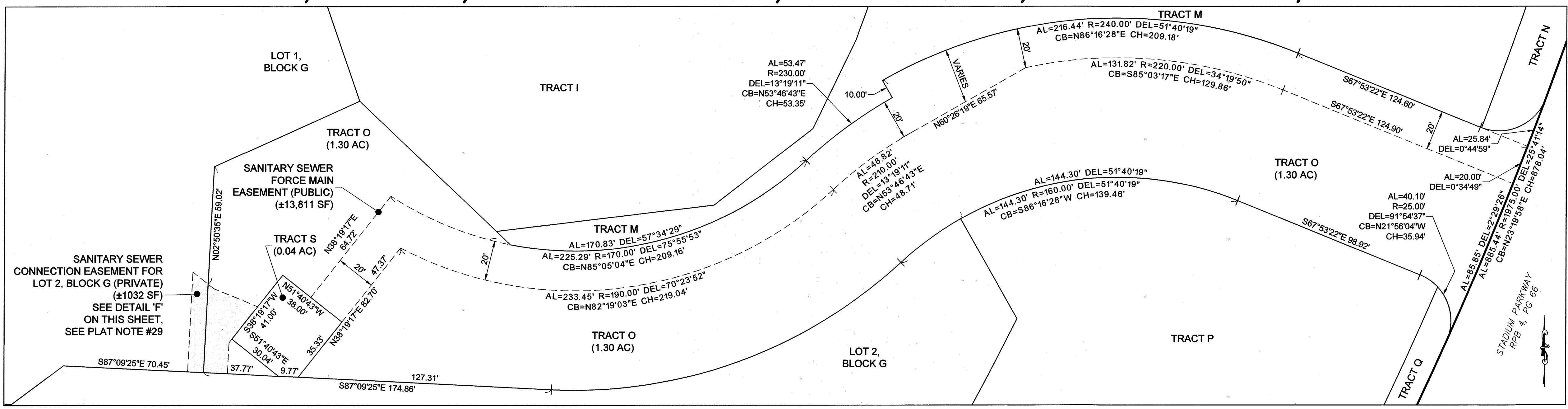
## ABBREVIATIONS

- MINUTES/FEET
- SECONDS/INCHES
- DEGREES
- AC ACRE(S)
- AL ARC LENGTH
- BOC BEGINNING OF CURVE
- C# CURVE TABLE LABEL
- CB CHORD BEARING
- CH CHORD LENGTH
- DEL CENTRAL/DELTA ANGLE
- DE PRIVATE DRAINAGE EASEMENT
- EOC END OF CURVE
- FD FOUND
- ID# IDENTIFICATION NUMBER
- IE IRRIGATION EASEMENT (PRIVATE)
- LB LICENSED BUSINESS NUMBER
- N.T.S. NOT TO SCALE
- NTI NON-TANGENT INTERSECTION
- N.T.L. NON-TANGENT LINE
- (NR) NOT RADIAL
- OR/ORB OFFICIAL RECORDS BOOK
- PB PLAT BOOK
- PCC POINT OF COMPOUND CURVATURE
- P.D.E. PUBLIC DRAINAGE EASEMENT
- PG(S) PAGE(S)
- POB POINT OF BEGINNING
- POC POINT OF COMMENCEMENT
- PRC POINT OF REVERSE CURVATURE
- P.U.E. PUBLIC UTILITY EASEMENT
- R RADIUS
- (RAD) RADIAL
- RPB ROAD PLAT BOOK
- R/W RIGHT-OF-WAY
- S SOUTH
- SE SOUTH EAST
- S.E. PUBLIC SIDEWALK EASEMENT
- SF SQUARE FEET
- SW SOUTH WEST
- TYP TYPICAL

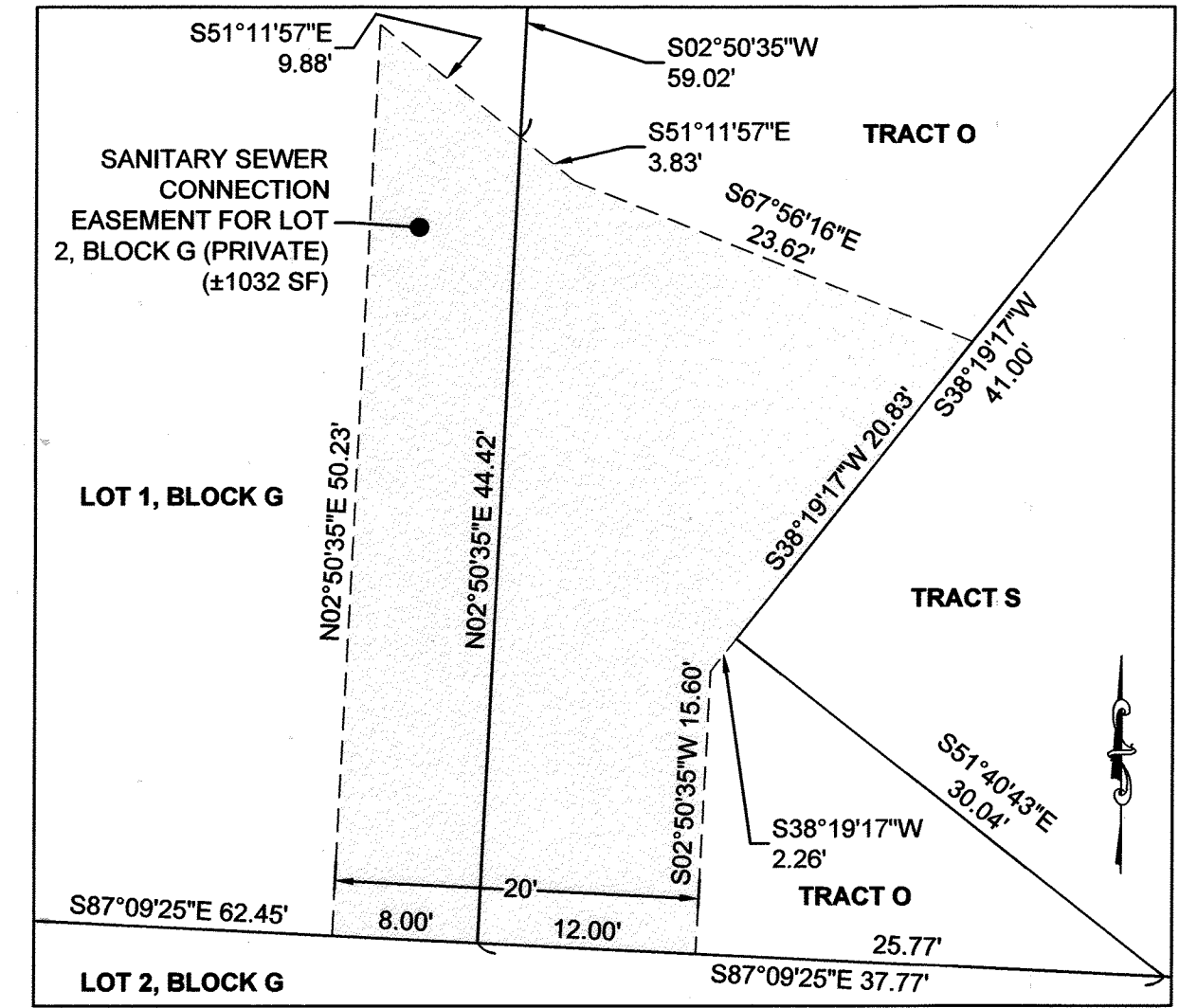
## SURVEY SYMBOL LEGEND

- SECTION CORNER, MARKED AS NOTED
- 1/4 SECTION CORNER, MARKED AS NOTED
- FOUND 4X4 INCH CONCRETE MONUMENT (CM) WITH DISK STAMPED PRM LB4905, UNLESS OTHERWISE NOTED.
- SET 5/8" IRON ROD AND CAP STAMPED PRM LB4905, UNLESS OTHERWISE NOTED
- FOUND 5/8" IRON ROD AND CAP STAMPED PRM LB4905, UNLESS OTHERWISE NOTED
- PERMANENT CONTROL POINT (PCP); SET MAG NAIL AND DISK STAMPED PCP LB4905, UNLESS OTHERWISE NOTED.
- THIS PLAT PREPARED BY -

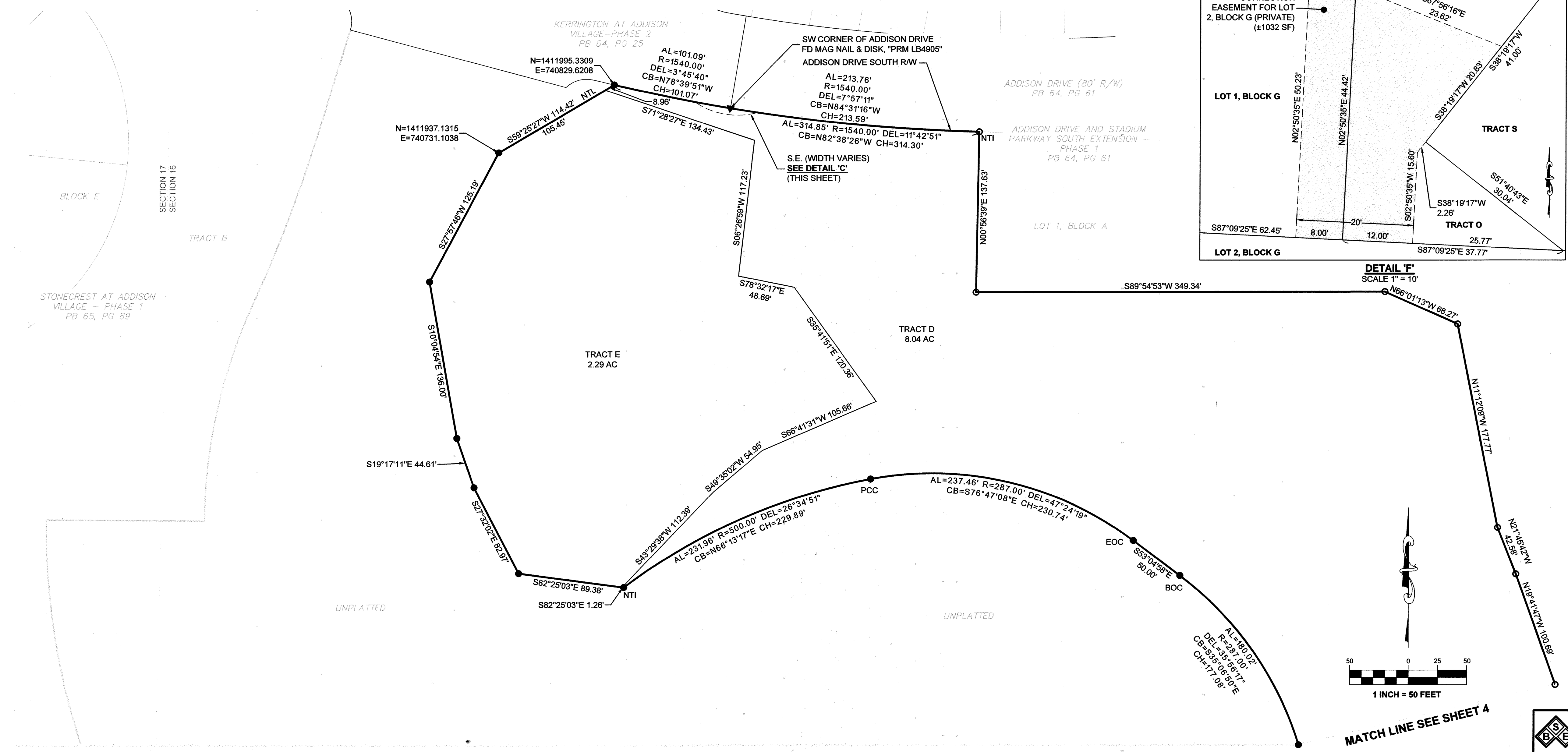
B.S.E. CONSULTANTS, INC.  
CONSULTING - ENGINEERING - LAND SURVEYING  
312 SOUTH HAVEN CITY BOULEVARD, SUITE 100, MELBOURNE, FL 32901  
PHONE: (321) 725-8014 FAX: (321) 725-1159  
CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION: LB0004905  
DATE: 02-27-2020  
DESIGN/DRAWN: HAK/RMB  
DRAWING# 11454\_300\_002  
PROJECT# 11454



DETAIL 'E'  
SCALE 1" = 30'



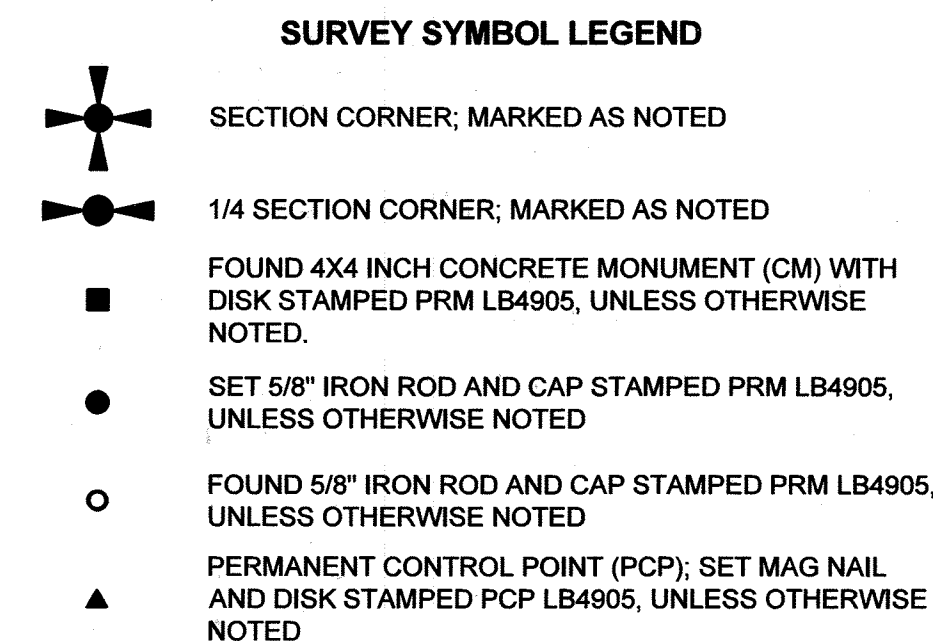
DETAIL 'F'  
SCALE 1" = 10'



MATCH LINE SEE SHEET 4

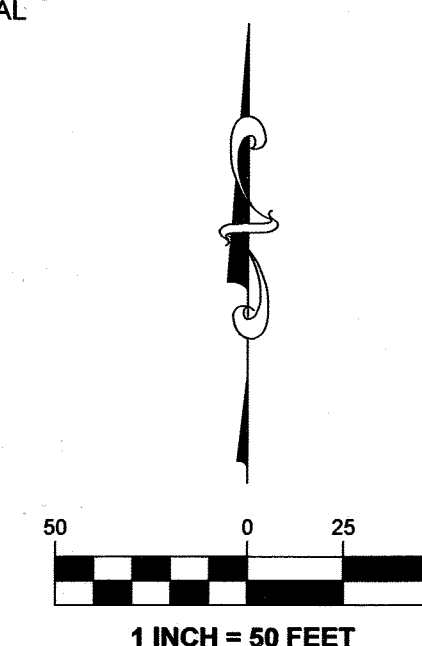
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PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 4 OF 6  
SECTION 16, 20 AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST



## ABBREVIATIONS

'	MINUTES/FEET
"	SECONDS/INCHES
°	DEGREES
AC	ACRE(S)
AL	ARC LENGTH
BOC	BEGINNING OF CURVE
C#	CURVE TABLE LABEL
CB	CHORD BEARING
CH	CHORD LENGTH
DEL	CENTRAL/DELTA ANGLE
DE	PRIVATE DRAINAGE EASEMENT
EOC	END OF CURVE
FD	FOUND
ID#	IDENTIFICATION NUMBER
IE	IRRIGATION EASEMENT (PRIVATE)
LB	LICENSED BUSINESS NUMBER
N.T.S.	NOT TO SCALE
NTI	NON-TANGENT INTERSECTION
NTL	NON-TANGENT LINE
(NR)	NOT RADIAL
OR/ORB	OFFICIAL RECORDS BOOK
PB	PLAT BOOK
PCC	POINT OF COMPOUND CURVATURE
P.D.E.	PUBLIC DRAINAGE EASEMENT
PG(S)	PAGE(S)
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
PRC	POINT OF REVERSE CURVATURE
P.U.E.	PUBLIC UTILITY EASEMENT
R	RADIUS
(RAD)	RADIAL
RPB	ROAD PLAT BOOK
R/W	RIGHT-OF-WAY
S	SOUTH
SE	SOUTH EAST
S.E.	PUBLIC SIDEWALK EASEMENT
SF	SQUARE FEET
SW	SOUTH WEST
TYP	TYPICAL

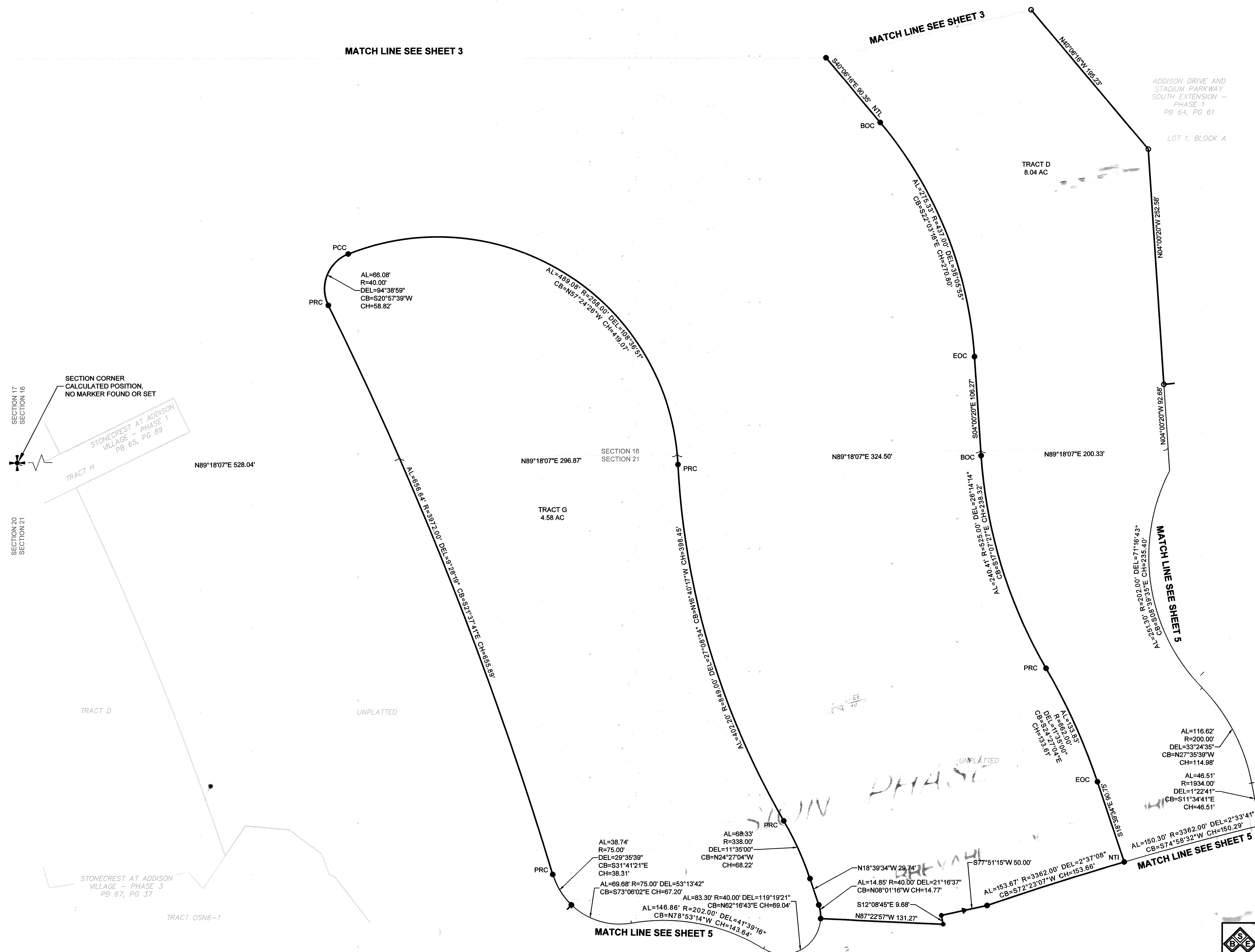


- THIS PLAT PREPARED BY -



**B.S.E. CONSULTANTS, INC**  
CONSULTING - ENGINEERING - LAND SURVEYING  
312 SOUTH HARBOR CITY BOULEVARD, SUITE 4 MELBOURNE, FL 32901  
PHONE: (321) 725-3674 FAX: (321) 723-1159  
CERTIFICATE OF BUSINESS AUTHORIZATION: 4905  
CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION: 1186

DATE: 02-27-2020  
DESIGN/DRAWN: HAK/RMB  
DRAWING# 11454\_300\_002  
PROJECT# 11454

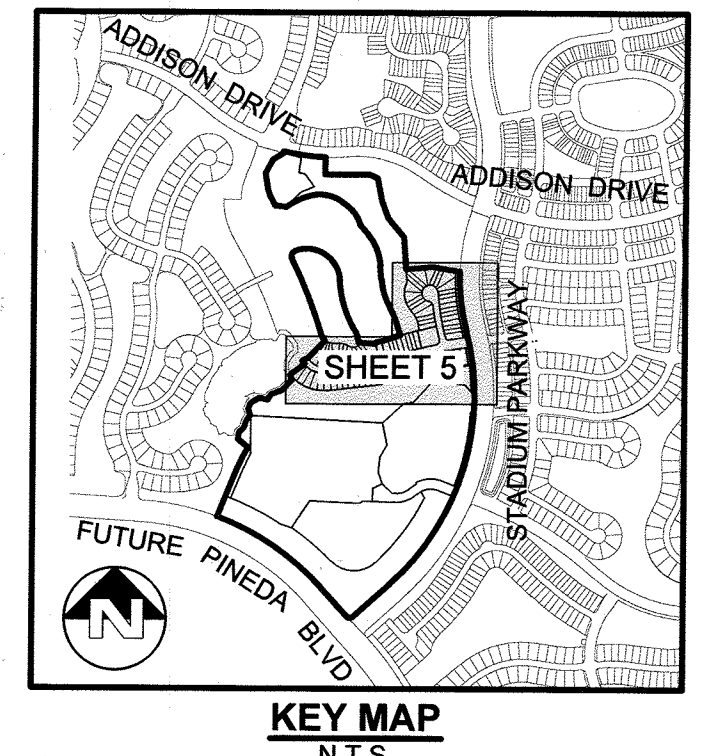




# AVALONIA SUBDIVISION - PHASE 1

## SECTIONS 16, 20 AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST, BREVARD COUNTY, FLORIDA

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 5 OF 6  
SECTION 16, 20 AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST



CURVE TABLE				
CURVE #	AL	R	DEL	CH
C207	39.92'	25.00'	91°29'31"	N33°36'01"E 35.81'
C237	80.43'	350.00'	13°09'59"	N76°51'46"E 80.25'
C252	66.39'	250.00'	15°12'53"	S84°45'54"W 66.19'
C255	56.76'	250.00'	13°00'34"	N85°52'04"E 56.64'
C278	35.00'	3023.00'	0°39'48"	S82°31'19"W 35.00'
C279	137.08'	1940.00'	4°02'55"	N09°23'50"W 137.05'
C280	53.43'	35.00'	87°27'31"	N54°06'56"W 48.39'
C281	21.47'	300.00'	4°06'00"	N81°23'46"E 21.46'
C298	18.13'	1753.00'	0°35'33"	N14°54'06"W 18.13'
C299	10.22'	1803.00'	0°19'29"	N15°02'08"W 10.22'
C300	110.54'	3240.00'	1°57'17"	S80°57'33"W 110.54'
C301	59.11'	35.00'	96°46'07"	N33°33'08"E 52.33'
C323	47.39'	1940.00'	1°23'58"	N14°29'53"W 47.39'
C328	35.87'	25.00'	82°12'44"	N47°47'57"W 32.87'
C356	42.14'	25.00'	96°34'09"	S60°25'49"E 37.32'
C405	25.00'	3023.00'	0°28'26"	N82°37'00"E 25.00'

CURVE TABLE			CURVE TABLE		
CURVE #	AL	DEL	CURVE #	AL	DEL
C203	41.13'	18°51'12"	C253	48.24'	11°03'18"
C204	21.82'	10°00'00"	C254	18.15'	0°09'35"
C205	11.53'	2°12'08"	C256	31.30'	7°10'22"
C206	9.94'	1°53'52"	C257	25.47'	5°50'12"
C216	54.03'	15°19'33"	C258	7.90'	0°08'36"
C217	30.72'	8°42'48"	C259	48.98'	0°53'17"
C218	31.28'	8°52'21"	C260	43.73'	0°47'35"
C219	30.82'	8°44'33"	C261	1.87'	0°02'02"
C220	7.56'	10°49'34"	C262	7.77'	0°08'48"
C221	25.92'	37°07'51"	C263	44.40'	0°50'14"
C222	24.63'	35°16'28"	C264	42.00'	0°47'32"
C223	15.52'	22°13'32"	C265	43.94'	0°49'43"
C224	9.68'	13°51'57"	C266	43.67'	0°42'25"
C238	9.90'	1°37'13"	C267	39.22'	0°44'23"
C239	38.78'	6°20'52"	C268	42.00'	0°47'32"
C240	31.76'	5°11'54"	C269	44.05'	0°49'51"
C241	13.77'	1°37'13"	C270	3.76'	0°04'15"
C242	44.18'	5°11'54"	C271	5.30'	0°47'06"
C243	8.12'	0°08'48"	C272	43.15'	6°23'17"
C244	42.00'	0°45'29"	C273	39.42'	5°50'12"
C245	42.29'	0°45'47"	C274	16.46'	0°18'43"
C246	49.27'	0°53'21"	C275	44.03'	0°50'04"
C247	46.11'	0°49'56"	C276	45.27'	0°51'29"
C248	51.19'	0°55'26"	C277	43.41'	0°49'22"
C249	42.00'	0°45'29"	C282	31.23'	0°33'17"
C250	47.93'	0°51'54"	C283	30.68'	0°32'42"
C251	3.93'	0°04'15"	C284	30.67'	0°32'42"

CURVE TABLE			CURVE TABLE		
CURVE #	AL	DEL	CURVE #	AL	DEL
C285	38.17'	0°40'41"	C316	30.72'	1°05'35"
C286	37.27'	0°39'43"	C317	30.69'	1°05'32"
C287	30.67'	0°32'42"	C318	38.37'	1°21'55"
C288	30.67'	0°32'42"	C319	40.70'	1°26'55"
C289	37.27'	0°39'43"	C320	30.73'	1°05'37"
C290	30.68'	0°31'22"	C321	30.77'	1°05'42"
C291	30.67'	0°31'22"	C322	7.91'	0°16'53"
C292	38.17'	0°39'02"	C324	12.61'	0°21'57"
C293	5.10'	0°05'13"	C325	39.18'	1°14'57"
C294	35.05'	0°35'51"	C326	30.69'	0°58'43"
C295	30.67'	0°31'22"	C327	30.71'	0°58'45"
C296	30.67'	0°31'22"	C329	5.24'	12°01'07"
C297	40.15'	0°41'03"	C330	30.63'	0°11'37"
C302	3.82'	6°15'06"	C331	32.67'	28°47'44"
C303	39.32'	1°09'54"	C332	31.94'	28°09'15"
C304	7.19'	0°12'47"	C333	24.30'	21°24'56"
C305	23.51'	6°44'02"	C334	16.59'	14°37'29"
C306	31.13'	8°55'09"	C335	16.54'	14°34'55"
C307	29.66'	8°29'48"	C336	23.99'	21°09'03"
C308	32.32'	9°15'36"	C337	23.99'	21°09'03"
C309	12.73'	3°36'37"	C338	18.95'	16°42'19"
C310	30.79'	8°43'59"	C339	16.46'	14°30'20"
C311	30.79'	8°43'59"	C340	23.99'	21°09'03"
C312	30.97'	1°08'08"	C341	22.93'	20°12'46"
C313	30.90'	1°05'58"	C342	18.04'	14°08'22"
C314	38.38'	1°21'55"	C343	20.34'	17°55'45"
C315	38.34'	1°21'52"	C344	11.93'	10°31'00"

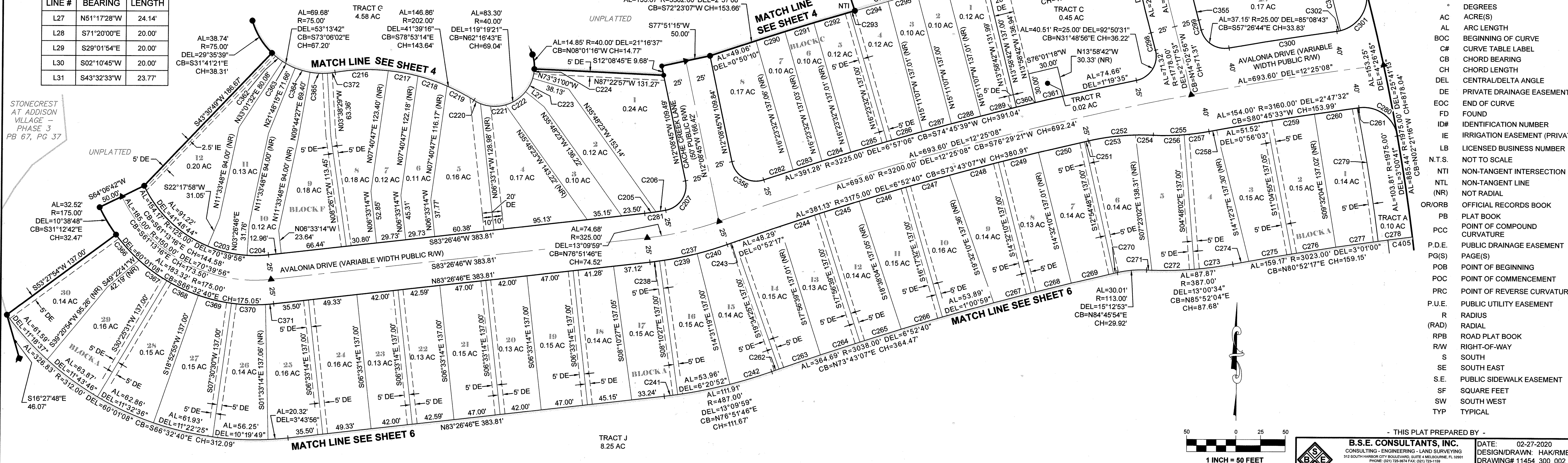
CURVE TABLE			CURVE TABLE		
CURVE #	AL	DEL	CURVE #	AL	DEL
C345	18.91'	0°37'13"	C376	18.91'	0°37'13"
C346	30.86'	1°00'44"	C377	30.86'	1°00'44"
C347	38.33'	1°15'26"	C378	38.33'	1°15'26"
C348	38.24'	1°15'15"	C379	38.24'	1°15'15"
C349	30.71'	1°00'26"	C380	30.71'	1°00'26"
C350	30.69'	1°00'23"	C381	30.69'	1°00'23"
C351	38.10'	1°14'58"	C382	38.10'	1°14'58"
C352	36.81'	1°12'27"	C383	36.81'	1°12'27"
C353	30.72'	1°00'27"	C384	30.72'	1°00'27"
C354	30.76'	1°00'31"	C385	30.76'	1°00'31"
C355	21.19'	0°41'42"	C386	21.19'	0°41'42"
C356	20.00'	0°21'19"	C387	20.00'	0°21'19"
C357	30.00'	0°31'59"	C388	30.00'	0°31'59"
C358	13.73'	10°29'17"	C389	13.73'	10°29'17"
C359	14.69'	11°13'17"	C390	14.69'	11°13'17"
C360	15.79'	12°03'48"	C391	15.79'	12°03'48"
C361	35.19'	11°31'12"	C392	35.19'	11°31'12"
C362	35.19'	11°31'12"	C393	35.19'	11°31'12"
C363	35.26'	11°32'36"	C394	35.26'	11°32'36"
C364	34.74'	11°22'25"	C395	34.74'	11°22'25"
C365	34.74'	11°22'25"	C396	34.74'	11°22'25"
C366	34.74'	11°22'25"	C397	34.74'	11°22'25"
C367	35.19'	11°31'12"	C398	35.19'	11°31'12"
C368	35.26'	11°32'36"	C399	35.26'	11°32'36"
C369	34.74'	11°22'25"	C400	34.74'	11°22'25"
C370	34.58'	11°19'23"	C401	34.58'	11°19'23"
C371	8.37'	2°44'21"	C402	8.37'	2°44'21"
C372	7.95'	6°04'23"	C403	7.95'	6°04'23"

### SURVEY SYMBOL LEGEND

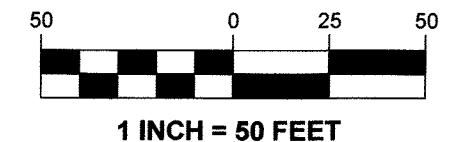
- SECTION CORNER, MARKED AS NOTED
- 1/4 SECTION CORNER, MARKED AS NOTED
- FOUND 4X4 INCH CONCRETE MONUMENT (CM) WITH DISK STAMPED PRM LB4905, UNLESS OTHERWISE NOTED
- SET 5/8" IRON ROD AND CAP STAMPED PRM LB4905, UNLESS OTHERWISE NOTED
- FOUND 5/8" IRON ROD AND CAP STAMPED PRM LB4905, UNLESS OTHERWISE NOTED
- PERMANENT CONTROL POINT (PCP), SET MAG NAIL AND DISK STAMPED PCP LB4905, UNLESS OTHERWISE NOTED

### LINE TABLE

LINE #	BEARING	LENGTH
L27	N51°17'28"W	24.14'
L28	S71°20'00"E	20.00'
L29	S29°01'54"E	20.00'
L30	S02°10'45"W	20.00'
L31	S43°32'33"W	23.77'



- ### ABBREVIATIONS
- MINUTES/FEET
  - SECONDS/INCHES
  - DEGREES
  - AC ACRE(S)
  - ARC LENGTH
  - BOC BEGINNING OF CURVE
  - C# CURVE TABLE LABEL
  - CB CHORD BEARING
  - CH CHORD LENGTH
 DEL CENTRAL/DELTA ANGLE | DE PRIVATE DRAINAGE EASEMENT | EOC END OF CURVE | FD FOUND | ID# IDENTIFICATION NUMBER | IE IRRIGATION EASEMENT (PRIVATE) | LB LICENSED BUSINESS NUMBER | N.T.S. NOT TO SCALE | NTI NON-TANGENT INTERSECTION | NTL NON-TANGENT LINE | (NR) NOT RADIAL | OR/ORB OFFICIAL RECORDS BOOK | PB PLAT BOOK | PCP POINT OF COMPOUND CURVATURE | P.D.E. PUBLIC DRAINAGE EASEMENT | PG(S) PAGE(S) | POB POINT OF BEGINNING | POC POINT OF COMMENCEMENT | P.R.C. POINT OF REVERSE CURVATURE | P.U.E. PUBLIC UTILITY EASEMENT | R RADIUS | (RAD) RADIAL | RPB ROAD PLAT BOOK | R/W RIGHT-OF-WAY | S SOUTH | SE SOUTH EAST | S.E. PUBLIC SIDEWALK EASEMENT | SF SQUARE FEET | SW SOUTH WEST | TYP TYPICAL |

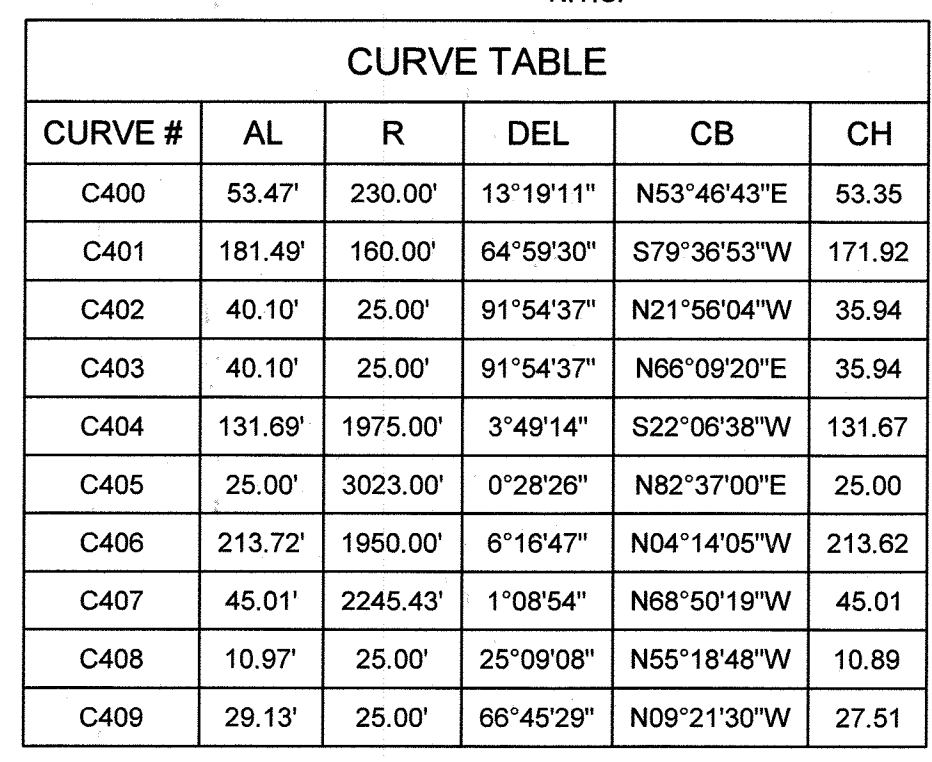


THIS PLAT PREPARED BY -  
**B.S.E. CONSULTANTS, INC.**  
CONSULTING - ENGINEERING - LAND SURVEYING  
312 SOUTH HAWK CREEK BOULEVARD, SUITE 100, AUSTIN, TEXAS 78746  
PHONE (512) 725-2674 FAX (512) 725-1168  
CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION LB000465

DATE: 02-27-2020  
DESIGN/DRAWN: HAK/RMB  
DRAWING# 11454\_300\_002  
PROJECT# 11454









PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 6 OF 6  
SECTION 16, 20 AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST



## ABBREVIATIONS

'	MINUTES/FEET
"	SECONDS/INCHES
°	DEGREES
AC	ACRE(S)
AL	ARC LENGTH
BOC	BEGINNING OF CURVE
C#	CURVE TABLE LABEL
CB	CHORD BEARING
CH	CHORD LENGTH
DEL	CENTRAL/DELTA ANGLE
DE	PRIVATE DRAINAGE EASEMENT
EOC	END OF CURVE
FD	FOUND
ID#	IDENTIFICATION NUMBER
IE	IRRIGATION EASEMENT (PRIVATE)
LB	LICENSED BUSINESS NUMBER
N.T.S.	NOT TO SCALE

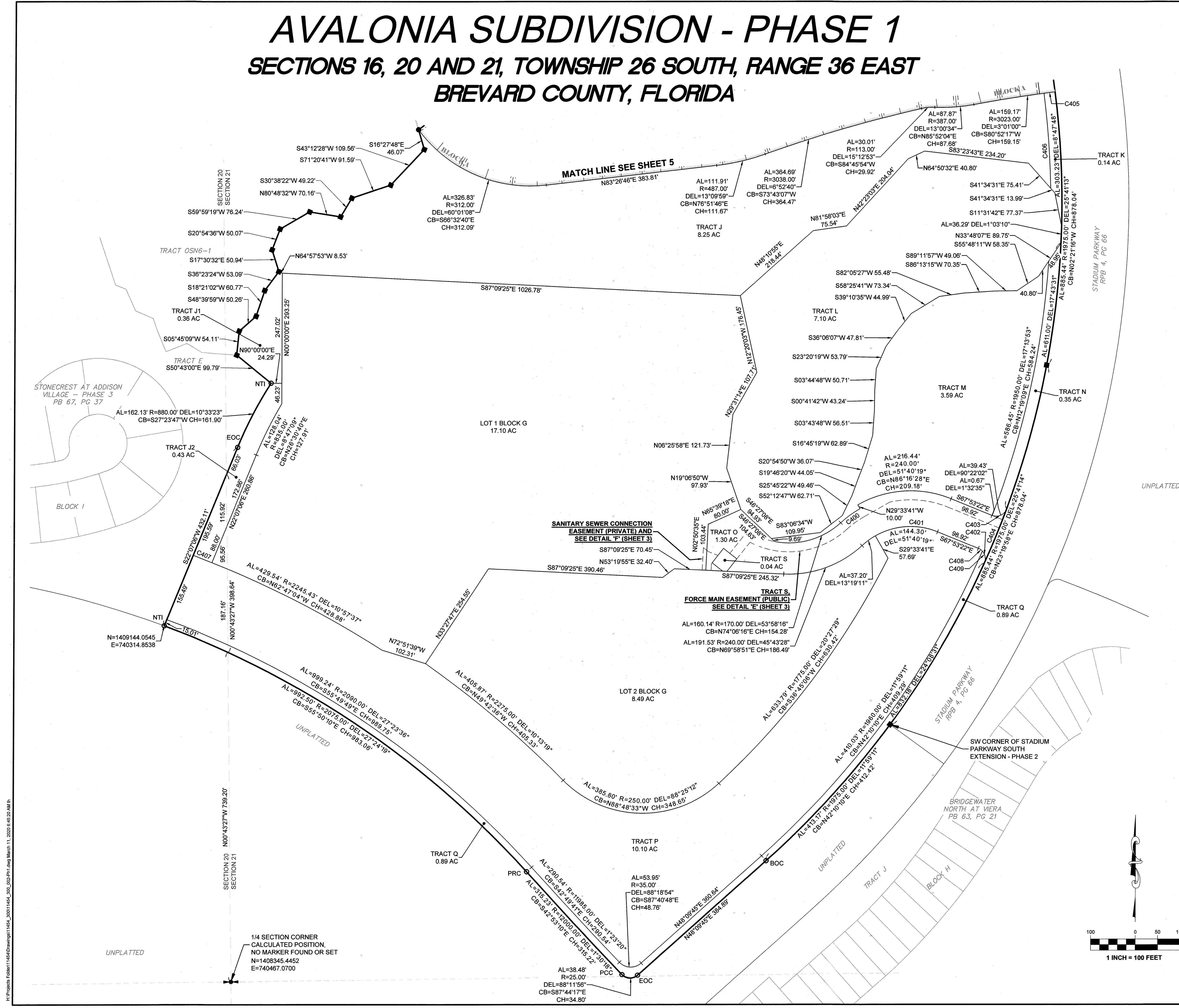
- |        |                                |
|--------|--------------------------------|
| NTI    | NON-TANGENT INTERSECTION       |
| NTL    | NON-TANGENT LINE               |
| (NR)   | NOT RADIAL                     |
| OR/ORB | OFFICIAL RECORDS BOOK          |
| PB     | PLAT BOOK                      |
| PCC    | POINT OF COMPOUND<br>CURVATURE |
| P.D.E. | PUBLIC DRAINAGE EASEMENT       |
| PG(S)  | PAGE(S)                        |
| POB    | POINT OF BEGINNING             |
| POC    | POINT OF COMMENCEMENT          |
| PRC    | POINT OF REVERSE CURVATURE     |
| P.U.E. | PUBLIC UTILITY EASEMENT        |
| R      | RADIUS                         |
| (RAD)  | RADIAL                         |
| RPB    | ROAD PLAT BOOK                 |
| R/W    | RIGHT-OF-WAY                   |
| S      | SOUTH                          |
| SE     | SOUTH EAST                     |
| S.E.   | PUBLIC SIDEWALK EASEMENT       |
| SF     | SQUARE FEET                    |
| SW     | SOUTH WEST                     |
| TYP    | TYPICAL                        |

- ## SURVEY SYMBOL LEGEND
- |   |   |
|---|---|
|  | SECTION CORNER; MARKED AS NOTED   |
|  | 1/4 SECTION CORNER; MARKED AS NOTED   |
|  | FOUND 4X4 INCH CONCRETE MONUMENT (CM) WITH DISK STAMPED PRM LB4905, UNLESS OTHERWISE NOTED.     |
|  | SET 5/8" IRON ROD AND CAP STAMPED PRM LB4905, UNLESS OTHERWISE NOTED                            |
|  | FOUND 5/8" IRON ROD AND CAP STAMPED PRM LB4905, UNLESS OTHERWISE NOTED                          |
|  | PERMANENT CONTROL POINT (PCP); SET MAG NAIL AND DISK STAMPED PCP LB4905, UNLESS OTHERWISE NOTED |

- THIS PLAT PREPARED BY -



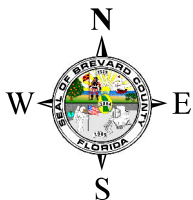
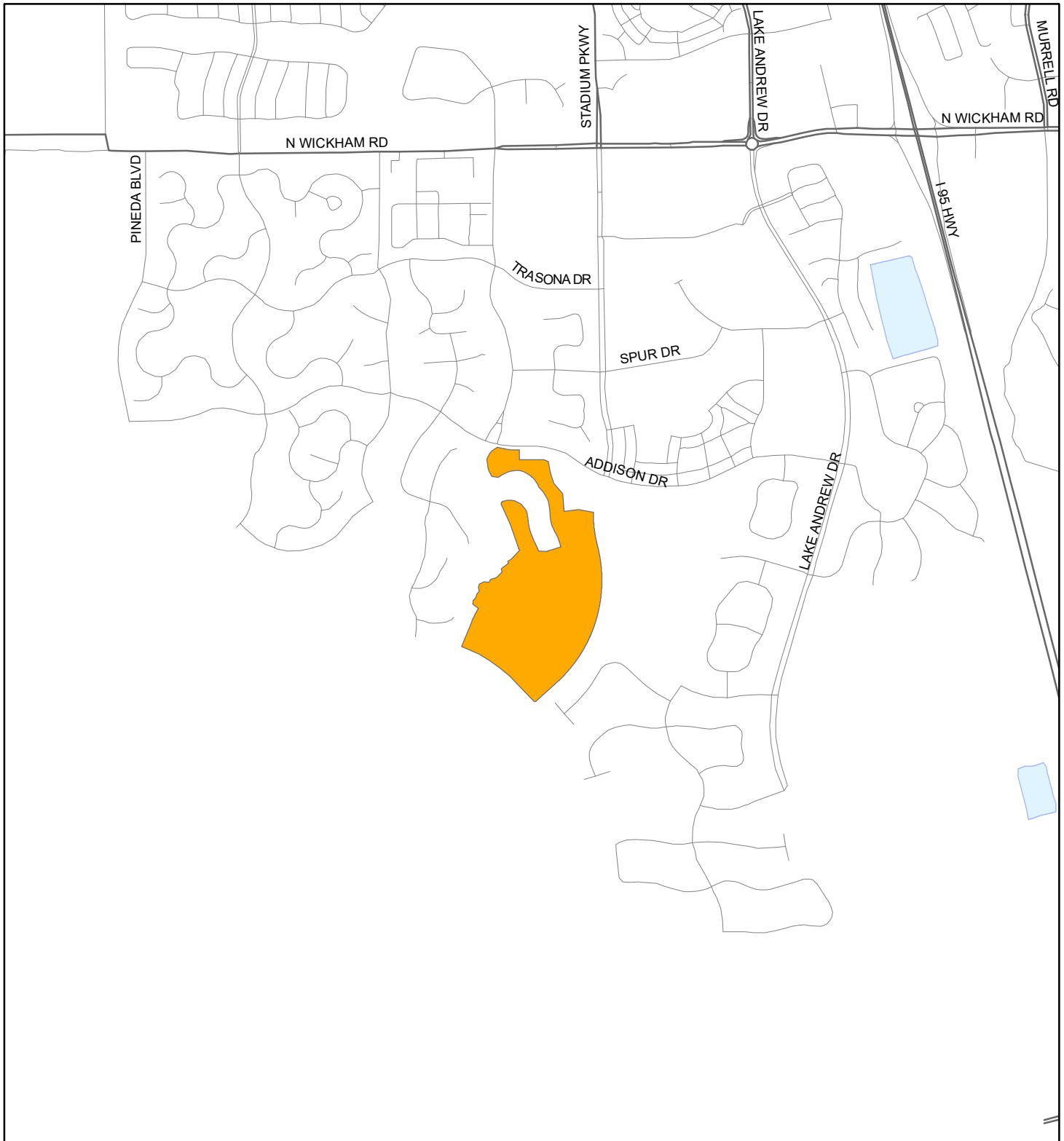
<b>B.S.E. CONSULTANTS, INC.</b> CONSULTING - ENGINEERING - LAND SURVEYING 312 SOUTH HARBOR CITY BOULEVARD, SUITE 4 MELBOURNE, FL 32901 PHONE: (321) 723-3674 FAX: (321) 723-1159 CERTIFICATE OF BUSINESS AUTHORIZATION: 4905 CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION LB0004905	DATE: 02-27-2020 DESIGN/DRAWN: HAK/RH DRAWING# 11454_300_00 PROJECT# 11454
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# LOCATION MAP

AVALONIA SUBDIVISION - PHASE 1

19SD00008



1:24,000 or 1 inch = 2,000 feet

 Subject Property

This map was compiled from recorded documents and does not reflect an actual survey. The Brevard County Board of County Commissioners does not assume responsibility for errors or omissions hereon.

Produced by BoCC - GIS Date: 3/19/2020





# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

---

F.3.

4/7/2020

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### **Subject:**

Acceptance, Re: Binding Development Plan with Timothy and Rebecca Reaves (19PZ00127) (District 1)

### **Fiscal Impact:**

None

### **Dept/Office:**

Planning and Development

### **Requested Action:**

In accordance with Section 62-1157, it is requested that the Board of County Commissioners accept, and the Chair to sign, the Binding Development Plan.

### **Summary Explanation and Background:**

A BDP (Binding Development Plan) is a voluntary agreement presented by the property owner to self-impose limits upon development of a property in support of a change of zoning or conditional use permit. Pursuant to Section 62-1157, a BDP shall be recorded in the public records within 120 days of the Board's approval of the zoning request. Following staff and legal review, the BDP is presented to the Board in recordable form as a Consent Agenda item in order to finalize the zoning action.

On February 6, 2020, the Board approved a change of zoning classification from AU (Agricultural Residential) to RR-1 (Rural Residential) with a BDP limited to one single-family residence. The property is 2 acres, located on the south side of Richy Road, approximately 0.12 mile west of U.S. 1, Mims.

### **Clerk to the Board Instructions:**

Upon recordation, please return two certified copies of the BDP to Planning and Development.



2. The Developer/Owner shall limit development to one single-family residence and may be further restricted by any changes to the Comprehensive Plan or Land Development Regulations.
3. Developer/Owner shall comply with all regulations and ordinances of Brevard County, Florida. This Agreement constitutes Developer's/Owner's agreement to meet additional standards or restrictions in developing the Property. This agreement provides no vested rights against changes to the Comprehensive Plan or land development regulations as they may apply to this Property.
4. Developer/Owner, upon execution of this Agreement, shall pay to the Clerk of Court the cost of recording this Agreement in the Public Records of Brevard County, Florida.
5. This Agreement shall be binding and shall inure to the benefit of the successors or assigns of the parties and shall run with the subject Property unless or until rezoned and be binding upon any person, firm or corporation who may become the successor in interest directly or indirectly to the subject Property, and be subject to the above referenced conditions as approved by the Board of County Commissioners on February 6, 2020. In the event the subject Property is annexed into a municipality and rezoned, this Agreement shall be null and void.
6. Violation of this Agreement will also constitute a violation of the Zoning Classification and this Agreement may be enforced by Sections 1.7 and 62-5, Code of Ordinances of Brevard County, Florida, as may be amended.
7. Conditions precedent. All mandatory conditions set forth in this Agreement mitigate the potential for incompatibility and must be satisfied before Developer/Owner may implement the approved use(s), unless stated otherwise. The failure to timely comply with any mandatory condition is a violation of this Agreement, constitutes a violation of the Zoning Classification and is subject to enforcement action as described in Paragraph 6 above.

IN WITNESS THEREOF, the parties hereto have caused these presents to be signed all as of the date and year first written above.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

\_\_\_\_\_  
Scott Ellis, Clerk  
(SEAL)

\_\_\_\_\_  
Bryan Lober, Chair  
As approved by the Board on \_\_\_\_\_

(Please note: You must have two witnesses and a notary for each signature required. The notary may serve as one witness.)

WITNESSES:

Timothy Reaves and Rebecca Reaves as  
OWNER

Renee Dail  
(Witness Name typed or printed)

Timothy Reaves  
Rebecca Reaves

Nikole Hicks  
Nikole Hicks  
(Witness Name typed or printed)

3860 Bichy Rd  
Mims, FL 32754  
(Address)

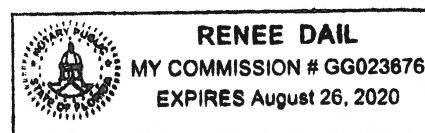
STATE OF Florida §

COUNTY OF Brevard §

The foregoing instrument was acknowledged before me this 12 day of Feb, 2020, by Timothy Reaves and Rebecca Reaves, who is personally known to me or who has produced \_\_\_\_\_ as identification.

My commission expires  
SEAL  
Commission No.:

Renee Dail  
Notary Public  
(Name typed, printed or stamped)



## Exhibit A

Parcel ID No: 20-35-31-AB-3-2.01

The North 387.4 feet (as measured along the lot lines) of Lot 2, Block 3.  
PLAT OF INDIAN RIVER PLANTATION ESTATES, according to the plat  
thereof, as recorded in Plat Book 13, Page 51, of the Public Records of  
Brevard County, Florida

STATE OF FLORIDA  
COUNTY OF BREVARD

Rebecca Reaves, after being duly sworn, deposes and says:

The undersigned is the owner of the real property described as follows:

Exhibit A

Parcel ID No: 20-35-31-AB-3-2.01

The North 387.4 feet (as measured along the lot lines) of Lot 2, Block 3. PLAT OF INDIAN RIVER PLANTATION ESTATES, according to the plat thereof, as recorded in Plat Book 13, Page 51, of the Public Records of Brevard County, Florida

There are no mortgages on the above described property

Dated this 13 day of February 2020.

[Signature]  
Signature

STATE OF FLORIDA  
COUNTY OF BREVARD

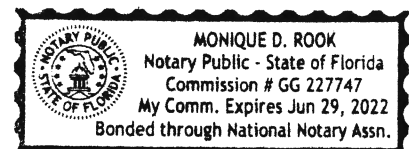
The foregoing instrument was sworn to before me this 13 day of February 2020, by Rebecca Reaves, who is personally known to me or who has produced Driver license as identification, and who did take an oath.

R120726756660

Notary Public:

[Signature]  
State of Florida at Large  
My Commission Expires:

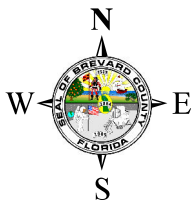
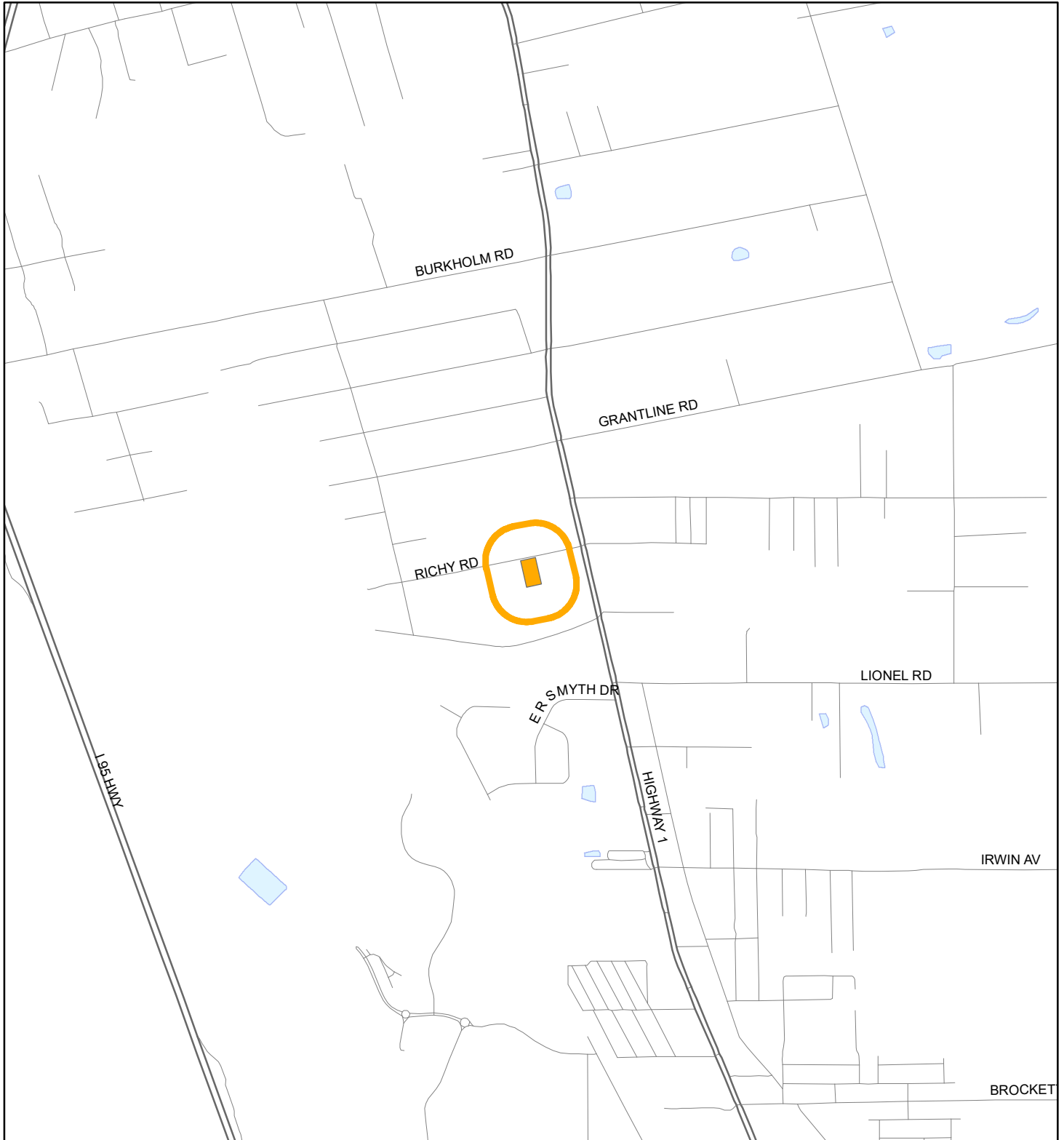
(SEAL)



# LOCATION MAP

REAVES, TIMOTHY D. AND REBECCA F.

19PZ00127





1:24,000 or 1 inch = 2,000 feet

Buffer Distance: 500 feet

This map was compiled from recorded documents and does not reflect an actual survey. The Brevard County Board of County Commissioners does not assume responsibility for errors or omissions hereon.

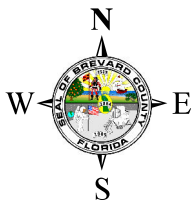
Produced by BoCC - GIS Date: 10/16/2019

 Buffer  
 Subject Property

# ZONING MAP

REAVES, TIMOTHY D. AND REBECCA F.


19PZ00127



1:4,800 or 1 inch = 400 feet

This map was compiled from recorded documents and does not reflect an actual survey. The Brevard County Board of County Commissioners does not assume responsibility for errors or omissions hereon.

Produced by BoCC - GIS Date: 10/16/2019

 Subject Property

 Parcels

 Zoning



## PUBLIC HEARINGS

Planning and Zoning Board / Local Planning Agency  
Monday, January 13, 2020, at 3:00 p.m.

and

Brevard County Board of County Commissioners  
Thursday, February 6, 2020, at 5:00 p.m.

Both at the  
Brevard County Government Center  
2725 Judge Fran Jamieson Way, Building C, Commission Room, Viera, Florida

The Board of County Commissioners may approve or deny the requested classification, or may approve a classification of lesser intensity than that requested.

1. **Zamira and Gezim Doci (Andi Doci)** request a change of zoning classification from RU-1-7 (Single-Family Residential) to RU-2-12 (Medium Density Multi-Family Residential). The property is 0.18 acres, located on the north side of Atlantic Avenue, approximately 0.40 mile west of Highway A1A. (159 Atlantic Avenue, Indialantic) (Tax Account 2716189) (19PZ00124) (District 5)

**Planning and Zoning Board Recommendation:** Filiberto/Moia – Denied. The vote was unanimous.

**Board of County Commissioners Action:** Isnardi/Pritchett – Denied. The vote was unanimous. (Smith absent)

2. **Timothy D. and Rebecca F. Reaves** request a Small Scale Comprehensive Plan Amendment to change the Future Land Use designation from Residential 1:2.5 to Residential 1. The property is 2 acres, located on the south side of Richy Road, approximately 0.12 mile west of U.S. 1. (No assigned address. In the Mims area) (19PZ00126) (Tax Account 2000310) (District 1)

**Local Planning Agency Recommendation:** Bartcher/Moia – Approved. The vote was unanimous.

**Board of County Commissioners Action:** Pritchett/Lober – Approved as recommended, and adopted Ordinance 20-03. The vote was unanimous. (Smith absent)

3. **Timothy D. and Rebecca F. Reaves** request a change of zoning classification from AU (Agricultural Residential) to RR-1 (Rural Residential). The property is 2 acres, located on the south side of Richy Road, approximately 0.12 mile west of U.S. 1. (No assigned address. In the Mims area) (19PZ00127) (Tax Account 2000310) (District 1)

**Planning and Zoning Board Recommendation:** Bartcher/Moia – Approved with a BDP (Binding Development Plan) limited to one single-family residence. The vote was unanimous.

**Board of County Commissioners Action:** Pritchett/Lober – Approved as recommended, with a BDP limited to one single-family residence. The vote was unanimous. (Smith absent)  
The BDP will be scheduled as a Consent Item on a subsequent County Commission agenda, per Policy BCC-52. Resolution to be completed upon receipt of recorded BDP.





# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

F.4.

4/7/2020

### Subject:

Approval Re: Donation of Warranty Deed and Temporary Construction Easement from Sebastian Inlet Marina, LLC for Septic to Sewer Conversion- District 3.

### Fiscal Impact:

None

### Dept/Office:

Public Works Department / Land Acquisition / Natural Resources Management Department / Utility Services Department

### Requested Action:

It is requested that the Board of County Commissioners approve and accept the Temporary Construction Easement and Warranty Deed from Sebastian Inlet Marina, LLC.

#### Summary Explanation and Background:

The subject parcel is located in Section 14, Township 30 South, Range 38 East, south of Steamboat Rd., east of Daytona Blvd. along US1 in Micco.

Brevard County is undertaking the Micco Sewer Line Extension Project through a collaboration between the Natural Resources Management Department and the Utility Services Department to help improve Indian River Lagoon water quality by reducing excess nitrogen loading from septic systems to the lagoon. The project will include the construction of a force main, lift stations, and sewer service connections for the purpose of septic to sewer conversions. The Micco Sewer Line Extension Project was approved in 2017 and remains included in the 2020 Save Our Indian River Lagoon Project Plan, approved by the Board of County Commissioners in regular session on March 10, 2020.

The Save Our Indian River Lagoon Project Plan specifically identifies septic system removals and upgrades as a key component to reducing pollutant loadings to the Indian River Lagoon. The Natural Resources Management Department and the Utility Services Department are working in conjunction with Sebastian Inlet Marina whose owner proposed this sewer extension project.

Land Acquisition Policies and Procedures require approval and acceptance by the Board of County Commissioners for all easements.

### Clerk to the Board Instructions:

# BOARD OF COUNTY COMMISSIONERS


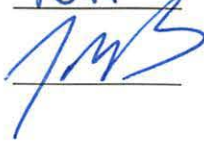
## AGENDA REVIEW SHEET

AGENDA: Donation of Warranty Deed and Temporary Construction Easement from Sebastian Inlet Marina, LLC for Septic to Sewer Conversion- District 3.

AGENCY: Public Works Department / Land Acquisition / Natural Resources Management Department

AGENCY CONTACT: Page Whittle, Land Acquisition Specialist

CONTACT PHONE: (321) 350-8351

	APPROVE	DISAPPROVE	DATE
LAND ACQUISITION Lucy Hamelers, Supervisor		_____	<u>3-26-2020</u>
COUNTY ATTORNEY Jad Brewer Assistant County Attorney		_____	<u>3-27-2020</u>

AGENDA DUE DATE: March 31, 2020 for the April 07, 2020 Board meeting

Prepared by and return to: Page Whittle  
Public Works, Land Acquisition  
2725 Judge Fran Jamieson Way, A-204, Viera, Florida 32940  
A portion of interest in Tax Parcel I.D.: 30-38-14-00-505

WARRANTY DEED

THIS INDENTURE is made this 27 day of February, 2020, between Sebastian Inlet Marina, LLC, a Florida Limited Liability Company, as party of the first part, whose mailing address is 8685 US Highway 1, Sebastian, FL 32976, and Brevard County, Florida, a political subdivision of the State of Florida, as party of the second part, whose mailing address is 2725 Judge Fran Jamieson Way, Viera, Florida 32940;

WITNESSETH: That the said party of the first part, for and in consideration of the sum of One Dollar and No Cents (\$1.00) and other valuable considerations, paid, receipt of which is hereby acknowledged, does hereby grant, bargain, sell, and convey unto the party of the second part, its successors and assigns the following described lands, situate, lying and being in the County of Brevard, State of Florida, to-wit:

SEE LEGAL DESCRIPTION ATTACHED HERETO AS EXHIBIT "A"

TO HAVE AND TO HOLD THE SAME, together with all and singular the appurtenances thereunto belonging or in anywise incident and/or appertaining thereto and all the estate, right, title & interest forever, and the said party of the first part does hereby fully warrant the title to said lands, and will defend the same against the lawful claims of all persons whomsoever.

IN WITNESS WHEREOF, the party of the first part has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in the presence of:

Emmanuel Chodorowski

Witness  
Emmanuel Chodorowski

Print Name  
D. L. Dewitt

Witness  
Derek L. Dewitt

Print Name

GRANTOR:

Sebastian Inlet Marina, LLC, a Florida Limited Liability Company

Thomas P. Kennedy  
Manager / President

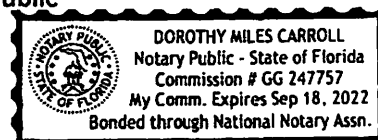
STATE OR FLORIDA  
COUNTY OF BREVARD

I HEREBY CERTIFY, that on this day personally appeared me, an officer duly authorized to administer oaths and take acknowledgments, Thomas P. Kennedy as Manager / President of Sebastian Inlet Marina, LLC, personally and well known to me to be the person(s) described in and who executed the foregoing deed, and that they have acknowledged before me that he has executed the same freely and voluntarily for the purpose therein expressed. That they did/did not produce a Driver's License as identification and that they did/did not take an oath.

WITNESS my hand and official seal in the County and State last aforesaid, this 27 day of Feb, 2020

Brevard County Board Date: \_\_\_\_\_  
Agenda Item # \_\_\_\_\_

Dorothy Miles Carroll  
Notary Public  
(SEAL)



# LEGAL DESCRIPTION

## PARCEL #100

PARENT PARCEL ID#: 30-38-14-00-505  
PURPOSE: FEE SIMPLE

## EXHIBIT "A"

SHEET 1 OF 3  
NOT VALID WITHOUT SHEETS 2, 3 OF 3  
THIS IS NOT A SURVEY

### DESCRIPTION PARCEL 100 (BY SURVEYOR):

A parcel of land being a portion of lands as described in O.R. Book 5525, Page 3559, lying in Government Lot 6, Section 14, Township 30 South, Range 38 East, Brevard County, Florida, and being more particularly described as follows;

Commence at the Northwest corner of said lands as described in O.R. Book 5525, Page 3559, said point also being on the east right-of-way line of U.S. Highway #1 (State Road #5) Per State Road Department right-of-way maps Section #7001-275; thence South 24°40'06" East, along said easterly right-of-way line of U.S. Highway #1, a distance of 117.11 feet to the Point-of-Beginning of the following described parcel; thence North 65°18'55" East a distance of 30.00 feet; thence South 24°40'06" East a distance of 30.00 feet; thence South 65°18'55" West a distance of 30.00 feet to a point on the aforesaid East right-of-way line of U.S. Highway 1, thence North 24°40'06" West, along said right-of-way line, a distance of 30.00 feet to the Point-of-Beginning.

Containing 0.02 acres more or less (900 sq ft +/-) and being subject to any easements and or rights-of-ways of record and the findings of a valid survey.

### NOTES:

- 1.) SEE SHEET 2 OF 3 FOR SKETCH OF DESCRIPTION.
- 2.) SEE SHEET 3 OF 3 FOR LEGEND, ADDITIONAL NOTES AND ADDITIONAL REVISIONS, IF ANY.

### CERTIFICATE:

I HEREBY CERTIFY THAT THE SKETCH AND DESCRIPTION SHOWN HEREON IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT IT MEETS THE STANDARDS OF PRACTICE AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL LAND SURVEYORS IN CHAPTER 5J-17.052 FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

PREPARED FOR AND CERTIFIED TO:  
**THE BREVARD COUNTY BOARD OF  
COUNTY COMMISSIONERS**

JOSEPH BARRY CABANISS, P.L.S.  
FLORIDA SURVEYOR'S CERTIFICATE No. 4524  
BUSSEN-MAYER ENGINEERING, P.A.  
NOT VALID UNLESS SIGNED AND SEALED  
DATE 4524 3535

PREPARED BY:



**Bussen-Mayer Engineering Group**

100 PARNELL STREET • MERRITT ISLAND, FLORIDA 32953  
PH. NO.: (321) 453-0010 FAX NO.: (321) 454-8855

DRAWN BY: JCC

CHECKED BY: JBC

PROJECT NO. 388005

REVISIONS

DATE

DESCRIPTION

SECTION 14

TOWNSHIP 30 SOUTH

RANGE 38 EAST

DATE: 2019-03-27

DRAWING:  
388005-SK01.DWG

# LEGAL DESCRIPTION

## PARCEL #100

PARENT PARCEL ID#: 30-38-14-00-505

PURPOSE: FEE SIMPLE

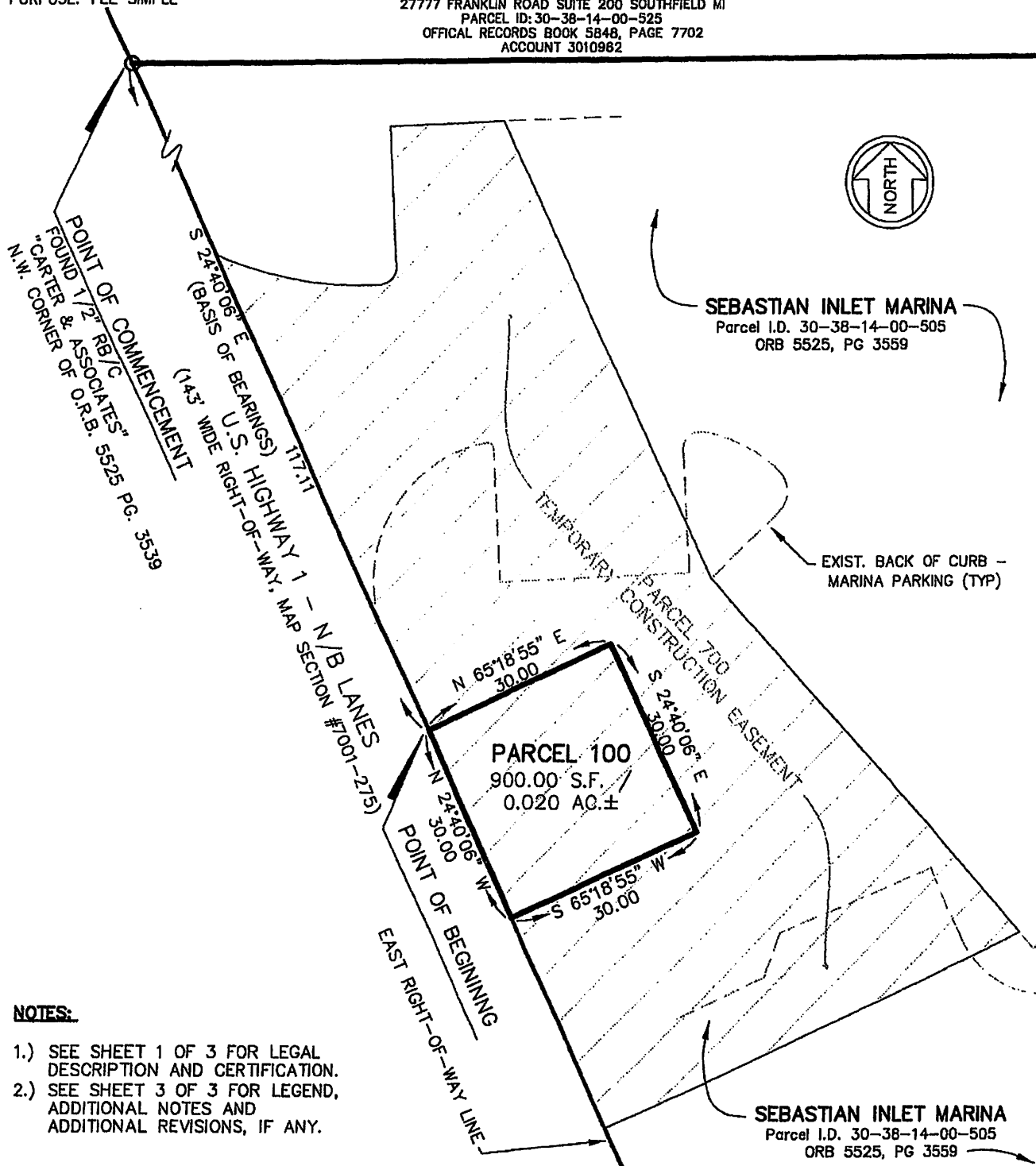
PELICAN BAY COMMUNITIES LLC  
27777 FRANKLIN ROAD SUITE 200 SOUTHFIELD MI  
PARCEL ID: 30-38-14-00-525  
OFFICIAL RECORDS BOOK 5848, PAGE 7702  
ACCOUNT 3010982

## EXHIBIT "A"

SHEET 2 OF 3

NOT VALID WITHOUT SHEETS 1, 3 OF 3

THIS IS NOT A SURVEY



### NOTES:

- 1.) SEE SHEET 1 OF 3 FOR LEGAL DESCRIPTION AND CERTIFICATION.
- 2.) SEE SHEET 3 OF 3 FOR LEGEND, ADDITIONAL NOTES AND ADDITIONAL REVISIONS, IF ANY.

PREPARED BY:

**Bussen-Mayer Engineering Group**

100 PARNELL STREET • MERRITT ISLAND, FLORIDA 32953  
PH. NO.: (321) 453-0010 FAX NO.: (321) 454-8885

SCALE:

1"=20'

PROJECT NO.:

388005

SECTION 14

TOWNSHIP 30 SOUTH  
RANGE 38 EAST

# LEGAL DESCRIPTION


## PARCEL #100

PARENT PARCEL ID#: 30-38-14-00-505  
PURPOSE: FEE SIMPLE

## EXHIBIT "A"

SHEET 3 OF 3  
NOT VALID WITHOUT SHEETS 1, 2 OF 3  
THIS IS NOT A SURVEY

### LEGEND:

FND.	FOUND	CCR	CERTIFIED CORNER
COR.	CORNER		RECORD
C.M.	CONCRETE MONUMENT	W/	WITH
O.R.B.	OFFICIAL RECORDS BOOK	¢	CENTERLINE
PB	PLAT BOOK		GRAPHICS NOT TO SCALE
PG.	PAGE		
R/W	RIGHT-OF-WAY	(N.T.S.)	NOT TO SCALE
PC	POINT-OF-CURVATURE	(N.I.C.)	NOT INCLUDED
PRC	POINT-OF-REVERSE CURVATURE	SEC.	SECTION
PT	POINT-OF-TANGENCY	TWP.	TOWNSHIP
DB	DEED BOOK	RNG.	RANGE
		(TYP.)	TYPICAL

### NOTES:

1. THIS IS NOT A BOUNDARY SURVEY.
2. SEE SHEET 1 OF 3 FOR DESCRIPTION AND CERTIFICATION.
3. SEE SHEET 2 OF 3 FOR SKETCH OF DESCRIPTION.
4. THIS SKETCH AND DESCRIPTION IS BASED ON A SURVEY BY CARTER ASSOCIATES, INC., PROJECT No. 15-240S, DATED FEBRUARY 2015. THE BASIS OF BEARINGS IS THE EAST RIGHT-OF-WAY LINE OF U.S. HIGHWAY No. 1, BEING S 24°40'06" E, AN ASSUMED BEARING.
5. PURSUANT TO AN O&E REPORT BY NEW REVELATION, INC. DATED 10/24/19 FILE NO. 19-1530 THE FOLLOWING ITEMS WERE REVIEWED BY THE SURVEYOR:
  1. O.R. BOOK 18, PAGE 231-DOES NOT ENCUMBER THE SITE.
  2. O.R. BOOK 161, PAGE 369-INCOMPLETE DOCUMENT, NO PLAT ATTACHED, UNABLE TO PLOT ACCURATELY.
  3. O.R. BOOK 276, PAGE 660-DOES NOT ENCUMBER SUBJECT SITE.
  4. O.R. BOOK 1671, PAGE 313-DOES NOT ENCUMBER THE SITE.
  5. O.R. BOOK 1671, PAGE 315-DOES NOT ENCUMBER SUBJECT SITE.
  6. O.R. BOOK 5732, PAGE 8793-SIDEWALK ASSESSMENT AGREEMENT BLANKET IN NATURE COVERS ENTIRE SITE-NOT SHOWN.
  7. O.R. BOOK 5793, PAGE 6521-DOES NOT ENCUMBER SUBJECT SITE.
  8. O.R. BOOK 5858, PAGE 715-DOES NOT ENCUMBER SUBJECT SITE.
6. THIS SKETCH AND DESCRIPTION WAS PREPARED FOR THE EXCLUSIVE USE OF THE PARTIES LISTED BELOW; COPIES ARE VALID ONLY WHEN BEARING THE SURVEYOR'S ORIGINAL SIGNATURE AND SEAL OR VERIFIED ELECTRONIC SIGNATURE AND SEAL.
7. THIS SKETCH AND DESCRIPTION CERTIFIED CORRECT TO  
**BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS**

PREPARED BY:



**Bussen-Mayer Engineering Group**

100 FARNELL STREET • MERRITT ISLAND, FLORIDA 32953  
PH. NO.: (321) 458-0010 FAX NO.: (321) 454-8885

SCALE: N/A

PROJECT NO.:  
388005

SECTION 14  
TOWNSHIP 30 SOUTH  
RANGE 38 EAST



Prepared by and return to: Page Whittle  
Public Works, Land Acquisition  
2725 Judge Fran Jamieson Way, A-204, Viera, FL 32940  
A portion of Interest in Tax Parcel I.D.: 30-38-14-00-505

### **TEMPORARY CONSTRUCTION EASEMENT**

For and in consideration of the mutual benefits accruing to the parties, and for other good and valuable consideration, the receipt of which is hereby acknowledged, Sebastian Inlet Marina, LLC, a Florida Limited Liability Company hereinafter called the Owner, whose address is 8685 US Highway 1, Sebastian, FL 32976, do(es) hereby give, grant, bargain and release to the Brevard County, Florida, a political subdivision of the State of Florida, hereinafter called County, whose address is 2725 Judge Fran Jamieson Way, Viera, Florida, 32940, a temporary construction easement for the purpose(s) of septic tank conversion to sewer, and other allied uses pertaining thereto, over, under, upon, above, and through the following lands:

The land affected by the granting of the easement is located in Section 14, Township 30 South, Range 38 East, County of Brevard, State of Florida, and being more particularly described as follows:

**SEE LEGAL DESCRIPTION ATTACHED HERETO AS "EXHIBIT A"**

With construction to be undertaken by or under direct supervision of Brevard County Florida. This easement shall be limited to said purposes but shall include all rights necessary to accomplish the stated purposes, including, but not limited to the right of ingress and egress onto the easement area as may be necessary for County to accomplish the work, the right to occupy, possess, and to control the property described herein for the stated purposes, the right to stage and to use equipment on said lands for the stated purposes, , and the authority of the County to apply for and to secure any necessary permits or approvals to accomplish the stated purposes.

The Owner does hereby covenant with the County that it is lawfully seized and possessed of the lands above described and that it has a good and lawful right to convey it or any part thereof.

THIS EASEMENT is granted upon the condition that the property will be restored to a condition as nearly as possible to its original condition that existed prior to the use intended by this easement.

(Signatures and Notary on next page)

THIS EASEMENT shall expire upon the completion of the project or 270 days from the commencement of the Project, whichever occurs first.

Signed, sealed, and delivered in the presence of:

Anne Marie Cibrowski

Witness

Anne Marie Cibrowski  
(Print Name)

Derek L. Dewitt

Witness

Derek L. Dewitt  
(Print Name)

Name

Thomas P. Kennedy  
manager / partner

Name

STATE OF FLORIDA  
COUNTY OF BREVARD

The foregoing instrument was acknowledged before me this 27 day of February, 2020, by Thomas P. Kennedy who is/is not personally known to me or who has produced \_\_\_\_\_ as identification and who did/did not take an oath.

WITNESS my hand and official seal at Melbourne, Florida, the County of Brevard, State of Florida, this 27 day of February, 2020.

Notary Public

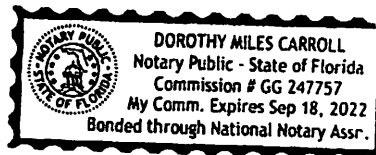
Print Name Dorothy Miles Carroll

Commission No. GG 247757

Commission expires 9/18/22

Agenda Item # \_\_\_\_\_

Board Meeting Date \_\_\_\_\_



# LEGAL DESCRIPTION

## PARCEL #700

PARENT PARCEL ID#: 30-38-14-00-505

PURPOSE: TEMPORARY CONSTRUCTION EASEMENT

## EXHIBIT "A"

SHEET 1 OF 3

NOT VALID WITHOUT SHEETS 2, 3 OF 3

THIS IS NOT A SURVEY

### DESCRIPTION PARCEL 700 (BY SURVEYOR):

A parcel of land being a portion of lands as described in O.R. Book 5525, Page 3559, lying in Government Lot 6, Section 14, Township 30 South, Range 38 East, Brevard County, Florida, and being more particularly described as follows;

Commence at the Northwest corner of said lands as described in O.R. Book 5525, Page 3559, said point also being on the east right-of-way line of U.S. Highway #1 (State Road #5) Per State Road Department right-of-way maps Section #7001-275; thence South 24°40'06" East, along said easterly right-of-way line, a distance of 40.87 feet to the Point-of-Beginning; thence continue South 24°40'06" East, along said right-of-way line, a distance of 140.00 feet; thence North 65°19'54" East a distance of 68.61 feet; thence North 42°27'04" West a distance of 69.72 feet; thence North 24°40'06" West a distance of 73.20 feet; thence South 87°32'51" West a distance of 17.12 feet; thence South 02°29'08" East a distance of 20.43 feet to the Point-of-Curvature of a 2.50 foot radius circular curve concave northwesterly; said curve having a tangent bearing of South 02°29'08" East, a chord bearing of South 42°08'29" West, a chord distance of 3.51 feet, thence southwesterly along the arc of said curve through a central angle of 89°15'15" a distance of 3.89 feet to the Point-of-Compound Curvature of a 54.21 foot radius circular curve concave northerly; thence westerly along the arc of said curve through a central angle of 26°38'54" a distance of 25.21 feet said curve having a chord bearing of North 79°54'21" West and a chord distance of 24.99 feet to the Point-of-Beginning

Containing 0.16 acres (7,133± square feet) more or less and being subject to any easements and/or rights-of-ways of record, and the findings of a valid survey.

### NOTES:

- 1.) SEE SHEET 2 OF 3 FOR SKETCH OF DESCRIPTION.
- 2.) SEE SHEET 3 OF 3 FOR LEGEND, ADDITIONAL NOTES AND ADDITIONAL REVISIONS, IF ANY.

### CERTIFICATE:

I HEREBY CERTIFY THAT THE SKETCH AND DESCRIPTION SHOWN HEREON IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT IT MEETS THE STANDARDS OF PRACTICE AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL LAND SURVEYORS IN CHAPTER 5J-17.052 FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

PREPARED FOR AND CERTIFIED TO:  
**THE BREVARD COUNTY BOARD OF  
COUNTY COMMISSIONERS**

JOSEPH BARRY CABANISS, P.L.S.  
FLORIDA SURVEYOR'S CERTIFICATE NO. 4524  
BUSSEN-MAYER ENGINEERING CERTIFICATE NO. 3535  
NOT VALID UNLESS SIGNED AND DATED

PREPARED BY:



**Bussen-Mayer Engineering Group**

100 PARNELL STREET • MERRITT ISLAND, FLORIDA 32953  
PH. NO.: (321) 453-0010 FAX NO.: (321) 454-8885

DRAWN BY: JCC	CHECKED BY: JBC	PROJECT NO. 388005	SECTION 14
		REVISIONS	TOWNSHIP 30 SOUTH
		DATE	RANGE 38 EAST
		DESCRIPTION	
DATE: 2019-03-27	DRAWING: 388005-SK01.DWG		

# LEGAL DESCRIPTION

## PARCEL #700

PARENT PARCEL ID#: 30-38-14-00-505

PURPOSE: TEMPORARY CONSTRUCTION EASEMENT

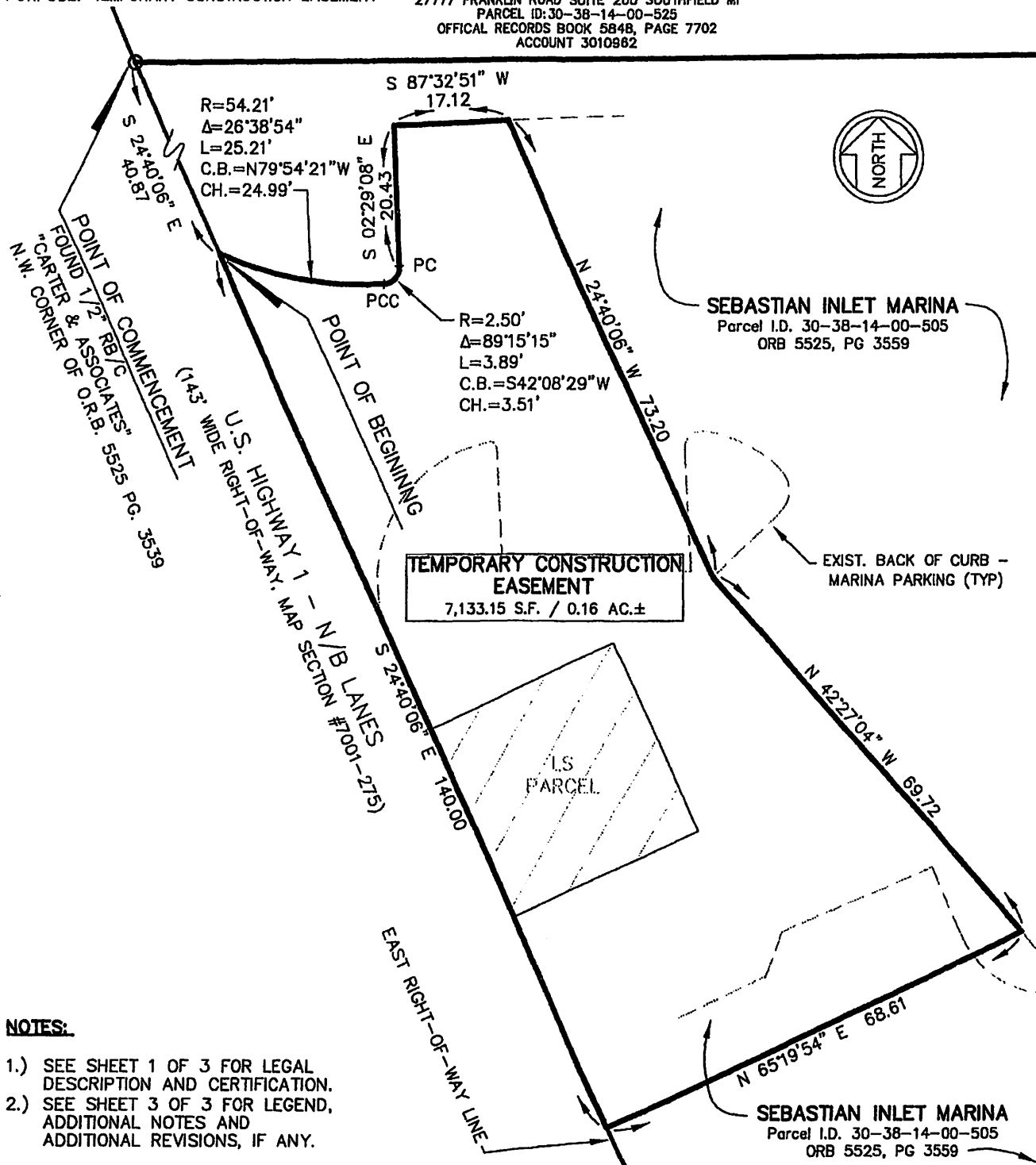
PELICAN BAY COMMUNITIES LLC  
27777 FRANKLIN ROAD SUITE 200 SOUTHFIELD MI  
PARCEL ID: 30-38-14-00-525  
OFFICIAL RECORDS BOOK 584B, PAGE 7702  
ACCOUNT 3010962

## EXHIBIT "A"

SHEET 2 OF 3

NOT VALID WITHOUT SHEETS 1, 3 OF 3

THIS IS NOT A SURVEY



### NOTES:

- 1.) SEE SHEET 1 OF 3 FOR LEGAL DESCRIPTION AND CERTIFICATION.
- 2.) SEE SHEET 3 OF 3 FOR LEGEND, ADDITIONAL NOTES AND ADDITIONAL REVISIONS, IF ANY.

PREPARED BY:

**Bussen-Mayer Engineering Group**

100 PARNELL STREET • MERITT ISLAND, FLORIDA 32963  
PH. NO.: (921) 458-0010 FAX NO.: (921) 454-8888

SCALE:

1"=20'

PROJECT NO.:

388005

SECTION 14

TOWNSHIP 30 SOUTH  
RANGE 38 EAST

# LEGAL DESCRIPTION

## PARCEL #700

PARENT PARCEL ID#: 30-38-14-00-505

PURPOSE: TEMPORARY CONSTRUCTION EASEMENT

## EXHIBIT "A"

SHEET 3 OF 3

NOT VALID WITHOUT SHEETS 1, 2 OF 3

THIS IS NOT A SURVEY

### LEGEND:

FND.	FOUND	CCR	CERTIFIED CORNER
COR.	CORNER		RECORD
C.M.	CONCRETE MONUMENT	W/	WITH
O.R.B.	OFFICIAL RECORDS BOOK	¢	CENTERLINE
PB	PLAT BOOK	—V—	GRAPHICS NOT TO
PG.	PAGE		SCALE
R/W	RIGHT-OF-WAY	(N.T.S.)	NOT TO SCALE
PC	POINT-OF-CURVATURE	(N.I.C.)	NOT INCLUDED
PRC	POINT-OF-REVERSE	SEC.	SECTION
	CURVATURE	TWP.	TOWNSHIP
PT	POINT-OF-TANGENCY	RNG.	RANGE
DB	DEED BOOK	(TYP.)	TYPICAL

### NOTES:

1. THIS IS NOT A BOUNDARY SURVEY.
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3. SEE SHEET 2 OF 3 FOR SKETCH OF DESCRIPTION.
4. THIS SKETCH AND DESCRIPTION IS BASED ON A SURVEY BY CARTER ASSOCIATES, INC., PROJECT No. 15-240S, DATED FEBRUARY 2015. THE BASIS OF BEARINGS IS THE EAST RIGHT-OF-WAY LINE OF U.S. HIGHWAY No. 1, BEING S 24°40'06" E, AN ASSUMED BEARING.
5. PURSUANT TO AN O&E REPORT BY NEW REVELATION, INC. DATED 10/24/19 FILE NO. 19-1530 THE FOLLOWING ITEMS WERE REVIEWED BY THE SURVEYOR:
  1. O.R. BOOK 18, PAGE 231—DOES NOT ENCUMBER THE SITE.
  2. O.R. BOOK 161, PAGE 369—INCOMPLETE DOCUMENT, NO PLAT ATTACHED, UNABLE TO PLOT ACCURATELY.
  3. O.R. BOOK 276, PAGE 660—DOES NOT ENCUMBER SUBJECT SITE.
  4. O.R. BOOK 1671, PAGE 313—DOES NOT ENCUMBER THE SITE.
  5. O.R. BOOK 1671, PAGE 315—DOES NOT ENCUMBER SUBJECT SITE.
  6. O.R. BOOK 5732, PAGE 8793—SIDEWALK ASSESSMENT AGREEMENT BLANKET IN NATURE COVERS ENTIRE SITE—NOT SHOWN.
  7. O.R. BOOK 5793, PAGE 6521—DOES NOT ENCUMBER SUBJECT SITE.
  8. O.R. BOOK 5858, PAGE 715—DOES NOT ENCUMBER SUBJECT SITE.
6. THIS SKETCH AND DESCRIPTION WAS PREPARED FOR THE EXCLUSIVE USE OF THE PARTIES LISTED BELOW; COPIES ARE VALID ONLY WHEN BEARING THE SURVEYOR'S ORIGINAL SIGNATURE AND SEAL OR VERIFIED ELECTRONIC SIGNATURE AND SEAL.
7. THIS SKETCH AND DESCRIPTION CERTIFIED CORRECT TO  
**BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS**

PREPARED BY:



**Bussen-Mayer Engineering Group**

100 PARNELL STREET • MERRITT ISLAND, FLORIDA 32953  
PH. NO.: (321) 458-0010 FAX NO.: (321) 454-8885



SCALE: N/A

PROJECT NO.:  
388005

SECTION 14  
TOWNSHIP 30 SOUTH  
RANGE 38 EAST

## LOCATION MAP

Section 14, Township 30 S, Range 38 E

District: 3

PROPERTY LOCATION: South of Steamboat Rd, east of Daytona Blvd. along US1 in Micco.

OWNERS NAME: Sebastian Inlet Marina, LLC.





# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

F.5.

4/7/2020

---

### Subject:

Legislative Intent and Permission to Advertise an Ordinance to create the North Merritt Island Transmission System - Phase 3 Capital Recovery Fee

### Fiscal Impact:

Cost of Advertisement

### Dept/Office:

Utility Services

### Requested Action:

It requested that the Board consider approval of Legislative Intent and Permission to Advertise an Ordinance creating the North Merritt Island Transmission System - Phase 3 Capital Recovery Fee.

### Background:

The North Merritt Island Transmission System Phase 3 will be installed along North Courtenay Parkway from Church Street to North Tropical Trail. This 6-inch force main serves as the regional wastewater transmission system connection for all parcels in Merritt Island between the 2 streets mentioned.

Regional wastewater infrastructure needs which improve or extend the County's system are "pre-paid" with Water and Wastewater Capital Reserves, with prorated repayment by users at the time of connection. An ordinance is used to formally establish the service area and requires payment of a capital recovery fee at the time of connection. Specific fees are established by resolution when construction is completed. The Capital Recovery system has been used to extend the regional water and sewer service in all of the County's service areas. This differs from the MSBU process in that fees are recovered at the time of connection to the system instead of completion of the project.

The engineering firm that has designed this North Courtenay wastewater system extension project has estimated that construction will cost \$1,359,864. The final cost of the expansion would be prorated by the number of anticipated 379 Equivalent Residential Connections (E R C) with an estimated per connection recovery charge of \$3,588.

### Clerk to the Board Instructions:

E-mail Clerk Memo to Rose Lyons at: [rose.lyons@brevardfl.gov](mailto:rose.lyons@brevardfl.gov) <<mailto:rose.lyons@brevardfl.gov>> and mail original to Utility Services, Attention: Rose Lyons.

## ORDINANCE NO. 20-

**AN ORDINANCE OF THE BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS ESTABLISHING CAPITAL RECOVERY CHARGES FOR CONNECTION TO WASTEWATER COLLECTION AND TRANSMISSION FACILITIES, TO BE KNOWN AS THE NORTH MERRITT ISLAND TRANSMISSION SYSTEM – PHASE 3, PRESCRIBING THE BOUNDARIES OF SAID SYSTEM TO CONSIST OF CERTAIN PROPERTY CONTAINED WITHIN TOWNSHIP 23, RANGE 36, SECTIONS 22-27; AUTHORIZING THE COLLECTION OF CHARGES IN SUBSTANTIALLY THE SAME MANNER AS PROVIDED IN CHAPTER 67-1145, LAWS OF FLORIDA (1967); PRESCRIBING THE PROCEDURE FOR THE FIXING OF AN INITIAL SCHEDULE OF CAPITAL RECOVERY CHARGES FOR THE USE OF THE FACILITIES TO BE FURNISHED BY SAID SYSTEM; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Pursuant to Article VIII, Section 1 of the Constitution of the State of Florida and Sections 125.01 and 125.66, Florida Statutes, the Board of County Commissioners of Brevard County, Florida has powers of local self-government to perform County functions and to render services in a manner not inconsistent with general law, and such power may be exercised by the enactment of County ordinances; and

WHEREAS, it is necessary for the public health, safety and general welfare of the County and its citizens that provision be made for the acquisition and construction of wastewater collection and transmission facilities and other appurtenances thereto, and for financing the cost of such projects; and

WHEREAS, Section 7 of Chapter 67-1145, Laws of Florida (1967), prescribes the procedure for the fixing of an initial schedule of rates, fees and other charges for the use of a sewer system of Brevard County and for revising said schedule of rates, fees and charges.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA as follows:

### Section 1. Definitions:

As used in this Ordinance, the following words and terms shall have the following meaning, unless some other meaning is plainly intended:

- A. The word "County" shall mean Brevard County, Florida.
- B. The word "Board" shall mean the Board of County Commissioners of Brevard County, Florida.



- C. The word “Project” shall mean wastewater collection and transmission facilities appurtenances thereto including all property rights easements, rights-of-way, and franchises related thereto, and deemed necessary for the acquisition, construction, reconstruction, improvement, extension, enlargement and equipment necessary for the North Merritt Island Transmission System – Phase 3.
- D. The word “System” shall mean the North Merritt Island Transmission System – Phase 3, herein created and established.

## Section 2. The North Merritt Island Transmission System – Phase 3 Creation and Establishment:

There is hereby created and established the North Merritt Island Transmission System – Phase 3 area that shall consist of that certain real property in the unincorporated area of North Merritt Island within Brevard County as described in Exhibit “A”, which is attached hereto and incorporated herein by this reference.

## Section 3. North Merritt Island Transmission System – Phase 3 Purpose:

The system is created for the purpose of construction otherwise providing and maintaining wastewater collection and transmission facilities and other wastewater facilities within the boundaries of said system area.

## Section 4. Powers:

For the purpose of providing the services and facilities described in this Ordinance within the system, the County shall have the following authority and powers:

- A. To own, acquire, construct, reconstruct, improve, extend, enlarge, equip, repair, operate and maintain the project or any phase thereof within the system.
- B. To collect charges against building units connecting to the system. The charges will be based on the formulas contained in Exhibit “B”, which is attached hereto and incorporated herein by this reference; the charges will be collected at the time of connection to the system. Specific rates to be charged for the initial year and ensuing years shall be established by the Board by rate resolution.
- C. To acquire in the name of the County, either by purchase or the exercise of the right of eminent domain by the County, such lands and rights and interest therein, including lands under water and riparian rights, and to acquire such personal property as may be deemed necessary in connection with the acquisition, construction, re-construction, improvement, extension, equipment, repair, operation or maintenance of the project.

- D. To make and enter into all contracts and agreements necessary or incidental to the performance of its duties and the execution of its powers under this ordinance, and to employ such consulting engineers, attorneys, accountants, construction and financial experts, superintendents, managers and other employees and agents as may, in the judgement of the Board, be deemed necessary or convenient, and to fix compensation therefore.
- E. To request, receive and accept from any Federal or State agency grants for, or in aid of the planning, construction, re-construction, or financing of the project, and to receive and accept aid or contributions, from any source, of either money, property, labor or other things of value, to be held, used and applied only for the purposes of which such grants and contributions may be made.
- F. To provide, within the discretion of the Board, for the implementation and construction of the project, or any portion thereof, with personnel, equipment, and supplies of the County.
- G. To exercise any and all powers of the County not above specifically enumerated, for the purpose of providing services and benefits of the type herein prescribed.

Section 5. Purchase and Assignment of Projects: The Board is hereby authorized to acquire by purchase, assignment or otherwise, whenever it shall deem such acquisition expedient, any project as hereinabove defined, or any such project, wholly or partially constructed, and any franchise, easements, permits and contracts for the construction of any such project, upon such terms and at such prices as may be reasonable and can be agreed upon between the Board and the owner thereof, title to such project to be taken in the name of the County.

Section 6. Collection of Capital Recovery Charges: All properties connecting to or otherwise using the system shall pay, in addition to any other Connection, Impact or Capital Recovery Fee, a North Merritt Island Transmission System – Phase 3 Capital Recovery Fee in accordance with Exhibit “B” and in an amount established by resolution. All such Capital Recovery Fees are due prior to or at the time of connection to the system.

Section 7. Effective Date: This ordinance shall take effect immediately upon its adoption and filing pursuant to law.

DONE AND ADOPTED IN REGULAR SESSION, this \_\_\_\_ day of \_\_\_\_\_ 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA

\_\_\_\_\_  
Scott Ellis, Clerk

BY: \_\_\_\_\_  
Bryan Lober, Chair

As approved by the Board on: \_\_\_\_\_

Reviewed for legal form and content: \_\_\_\_\_  
(Assistant) County Attorney

DRAFT

**EXHIBIT A**

**NORTH MERRITT ISLAND TRANSMISSION SYSTEM – PHASE 3**  
**CAPITAL RECOVERY CHARGE – Area Map**

**(ATTACHED)**

DRAFT

## **EXHIBIT B**

### **NORTH MERRITT ISLAND TRANSMISSION SYSTEM – PHASE 3**

#### **BASIS OF CAPITAL RECOVERY CHARGES**

A Capital Recovery Charge Fee, as herein described, is hereby established upon completion of construction and system activation. The Capital Recovery Fee shall be collected from all users of the system, at the time of connection to the system.

The Capital Recovery Charge shall be calculated on an Equivalent Residential Connection (ERC) basis as the quotient of the Total Cost of system construction divided by the Total Projected ERC's contained within the North Merritt Island Transmission System – Phase 3 area.

The Total cost of system construction shall include all engineering and testing services, permitting fees, property acquisition, legal, administrative and construction costs.

The Total ERC's contained within the system area is projected to be 379.



# North Courtenay Force Main - Phase 3 Capital Recovery Area



CRISAFULLI RD


CRISAFULLI RD

CHURCH RD

KINGS WAY

TROPICAL TR

## Legend

 Phase 3 Boundary

1 ERC/LOT  
Total Lots: 379





# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

F.6.

4/7/2020

### Subject:

Permission for Board of County Commissioner Chair to Execute Contract Extensions

### Fiscal Impact:

To Be Determined; Based on Contract Being Extended

### Dept/Office:

Central Services

### Requested Action:

It is requested that the Board of County Commissioners amend the previously approved Annual Supply Bids, Proposals, and Requests for Qualifications (Fiscal Year 2019/2020) and/or Negotiate Competitive Agreements to authorize the Chair or designee to execute contract extensions upon review and approval by the County Attorney's Office, Risk Management, and Purchasing Services.

This requested action is specific to contract extensions only and would be in effect through the end of fiscal year 2019/2020 (September 30, 2020).

### Summary Explanation and Background:

On August 6, 2019 the Board of County Commissioners granted approval to perform the following actions regarding the attached list of commodities and services for fiscal year 2019/2020:

1. Solicit competitive bids, quotes, and/negotiate competitive agreements and award to lowest, responsive, responsible and most qualified supplier;
2. Solicit competitive proposals and requests for qualifications, establish selection and negotiation committees approved by the County Manager (or designee); and award contracts and/or open purchase orders with the highest ranked proposer;
3. Exercise renewal options upon evaluation of supplier performance, and recommendation from user departments/offices; this establishes that continuance of the contract is favorable prior to renewal of the agreement, and;
4. Authorize the Chair to execute contracts and renewals over \$100,000.00 in total aggregate value, subject to prior approval by the County Attorney's Office and Risk Management.

Central Services is requesting that paragraph 4 above be revised to include the following sentence:

4. Authorize the Chair or designee to execute temporary contract extensions through the end of fiscal year 2019/2020 (September 30, 2020) to enable the continuation of services, as needed, subject to prior approval by the County Attorney's Office, Risk Management and Purchasing Services.

In light of current events as they relate to County facilities being closed to the public and Purchasing Services

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having to extend due dates and public bid openings for the foreseeable future, there are contracts that need to be extended. In lieu of flooding the Board Agenda with several individual contract extension requests, Central Services is looking to add this language to the original approval. If approved, this would alleviate the need to bring contracts previously executed by the Chair to the Board individually for execution of an extension. All contract extensions would be reviewed/approved by the County Attorney's Office, Risk Management and Purchasing Services prior to being routed through the County Manager's office for approval to submit to the Chair for execution.

These extensions would be limited to a time period (anticipated not to exceed 180 days each) which will enable a continuation of services until a new solicitation can be advertised and awarded once the County returns to normal operations and can reopen County facilities to allow for public bid openings and public selection committees.

**Clerk to the Board Instructions:**

None





Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

August 7, 2019

**M E M O R A N D U M**

TO: Leslie Rothering, Interim Central Services Director

RE: Item F.8., Permission to Issue Annual Supply Bids, Proposals, and Requests for Qualifications (FY 2019/2020) and/or Negotiate Competitive Agreements

The Board of County Commissioners, in regular session on August 6, 2019, granted approval to perform the following actions regarding the attached list of commodities and services for fiscal year 2019/2020: 1.) Solicit competitive bids, quotes, and/or negotiate competitive agreements and award to lowest, responsive, responsible and most qualified supplier; 2.) solicit competitive proposals and requests for qualifications, establish selection and negotiation committees approved by the County Manager (or designee); and award contracts and/or open purchase orders with the highest ranked proposer; 3.) exercise renewal options upon evaluation of supplier performance, and recommendation from user departments/offices; this establishes that continuance of the contract is favorable prior to renewal of the agreement; and 4.) authorize the Chair to execute contracts and renewals over \$100,000 in total aggregate value, subject to prior approval by the County Attorney's Office and Risk Management.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/cmw

cc: Budget  
Finance

**ANNUAL BID/QUOTE/PROPOSAL LIST**  
**FY 2018/2019**  
**- Over \$100,000 Annually -**

<b>COMMODITY/SERVICE</b>	<b>CONTRACT YEAR &amp; RENEWAL OPTION</b>	<b>ESTIMATED ANNUAL EXPENDITURES (&gt;\$100K)</b>
Aggregate (57 Stone & Pea Gravel)	Up to 5 years	\$200,000.00
Agricultural & Aquatic Chemicals	Up to 5 years	\$270,000.00
Asphaltic Concrete	Up to 5 years	\$4,300,000.00
Automotive Parts	Up to 5 years	\$100,000.00
Brevard County Government 2019/2020 Health Plan	5 years	Dependent on plan participants
Bunker Gear for Brevard County Fire Rescue	5 yr. & 5 (1 yr.) renewals	\$300,000.00
Cab & Chassis Trucks and Other Fleet Equipment	Up to 5 years	\$1,000,000.00
Cold in Place Recycling	Up to 5 years	\$100,000.00
Computer Equipment, Peripherals & Services	Up to 5 years	\$100,000.00
Concrete Pipe	Up to 5 years	\$300,000.00
Concrete Sidewalk, Curb, and Gutter Construction	Up to 5 years	\$340,000.00
Consultant Professional Engineering Services, A&E, Roofing Services - All departments	Up to 5 years	Varies per CIP Project and Tasking
Continuing Roofing Contracting Services	Up to 5 years	Varies per CIP Project and Tasking
Contracted Seasonal Recreation Worker Services for P&R	Up to 5 years	\$640,000.00
Copy Machine Rental	5 yr. & 1 (1 yr.) renewal	\$500,000.00
County Dental Insurance	3 yr. & 1 (1 yr.) renewal	
County Group Vision Plan	3 yr. & 2 (1 yr.) renewals	
Debt Collection Services	3 Years	
Deceased Removal and Transport	Up to 5 years	\$140,000.00
Disaster Debris Removal and Recovery Management Services	5 yr. & no renewals	
Disaster Debris Removal Services	5 yr. & no renewals	
Electrical Contractor Services - Hourly	Up to 5 years	\$265,000.00
Electronics Waste Recycling Services	Up to 5 years	\$175,000.00
Emergency Generator Repair & Maintenance	Up to 5 years	\$100,000.00
EMS Billing Services	Up to 5 years	\$630,000.00
Fencing (Brevard County Cooperative Bid)	Up to 5 years	\$210,000.00
Fertilizers	5 yr. & 5 (1 yr.) renewals	\$100,000.00
Fire Rescue Equipment	Up to 5 years	\$150,000.00
Floor Cleaning - Countywide	Up to 5 years	\$167,000.00
Full Depth Reclamation	Up to 5 years	\$100,000.00
Gasoline, Diesel, Fuel Oils (Brevard County Cooperative Bid)	Up to 5 years	\$3,500,000.00
Grassing Services (Brevard County Cooperative Bid)	Up to 5 years	\$380,000.00
HVAC & Ice Machine Services	Up to 5 years	\$200,000.00
HVAC for Maintenance	Up to 5 years	\$1,200,000.00
Inlets, Manholes, & Grates	Up to 5 years	\$485,000.00
Janitorial Services - County Wide	Up to 5 years	\$465,000.00
Janitorial Supplies	Up to 5 years	\$185,000.00
Laboratory Testing & Related Professional Services	Up to 5 years	\$200,000.00
Landfill Stormwater Collection & Gas System Repairs & Installation	Up to 5 years	\$100,000.00
Landscape Design & Detailing Maintenance Svs (Complete) - Facilities	Up to 5 years	\$150,000.00
Lawn Maintenance - Parks & Rec	Up to 5 years	\$249,000.00
Lawn Maintenance (Full Detail) - Merritt Island, District 2	Up to 5 years	\$185,000.00
Lawn Services - Full (Public Works): Mow, Irrigation, Pesticide	Up to 5 years	\$150,000.00
Lime Rock for Solid Waste and Public Works	Up to 5 years	\$100,000.00
Marketing Services for SCAT	Up to 5 years	\$400,000.00
Medical Supplies (EMS) - (Brevard County Cooperative Bid)	Up to 5 years	\$1,900,000.00
Mix-In-Place Soil Cement	Up to 5 years	\$250,000.00
Mulching & Disposal Services for Yard Trash & Vegetative Waste (On Site)	Up to 5 years	\$1,250,000.00
Mulching & Yard Trash/Vegetative Disposal Services (Off Site)	Up to 5 years	\$1,500,000.00
Office Supplies	Up to 5 years	\$200,000.00
Personal Protection Equipment (PPE)	Up to 5 years	\$100,000.00
Petroleum Products - Lube Oil	Up to 5 years	\$100,000.00
Physical Examinations - Fire Rescue	Up to 5 years	\$225,000.00
Pipe, Cured-In-Place Pipe (CIPP)	Up to 5 years	\$3,000,000.00
Plans Examiner Services	Up to 5 years	\$300,000.00
Plumbing Services	Up to 5 years	\$100,000.00
Plumbing Supplies Catalog Discount	Up to 5 years	\$100,000.00
Polymer, Sludge Dewatering	Up to 5 years	\$150,000.00
Postal & Courier Services - Libraries	Up to 5 years	\$200,000.00
Pumpout Services for Cleaning Baffle Box & Sediment Collection Devices Countywide	Up to 5 years	\$180,000.00
Radio System (800 MHZ) Maintenance Contract	Up to 5 years	\$500,000.00
Removal & Disposal of Dewatered Biosolids	Up to 5 years	\$230,000.00
Removal & Final Disposal of Mulch & Wood Waste	Up to 5 years	\$350,000.00
Retention Pond Mowing (Countywide): Natural Resources & Public Works	Up to 5 years	\$140,000.00
Road Construction Materials	Up to 5 years	\$4,000,000.00

## ANNUAL BID/QUOTE/PROPOSAL LIST

FY 2018/2019

- Over \$100,000 Annually -

COMMODITY/SERVICE	CONTRACT YEAR & RENEWAL OPTION	ESTIMATED ANNUAL EXPENDITURES (>\$100K)
Road Striping - Paint & Reflective Pavement Marking	Up to 5 years	\$150,000.00
Road Striping - Thermoplastic & Reflective Pavement Marking	Up to 5 years	\$1,400,000.00
SAP Support Services	Up to 5 years	\$150,000.00
SCAT Vehicle Fleet Maintenance & Repair Management Services	Up to 5 years	\$4,350,000.00
Security Services - Brevard Government Complexes	Up to 5 years	\$250,000.00
Security Services Unarmed - Multidepartmental	Up to 5 years	\$500,000.00
Select Common Fill - Sarno Road Landfill	Up to 5 years	\$100,000.00
Select Common Fill - for Landfills (CDF Only)	Up to 5 years	\$983,000.00
Septic Tank, Grease Trap, Lift Station & Sewage Hauling Services	Up to 5 years	\$140,000.00
Sodium Hypochlorite Supply Services	Up to 5 years	\$250,000.00
Soil Cement Pub Mill Mix	Up to 5 years	\$180,000.00
Soil Cement with Oil Injection	Up to 5 years	\$100,000.00
Street Sweeping and Inlet Basket Cleaning	Up to 5 years	\$100,000.00
Structured Cabling System - Small Projects/Limited Drop	Up to 5 years	\$100,000.00
Submersible Pump and Motor Repair Services	Up to 5 years	\$160,000.00
TDC - Website Development & Maintenance Services	Up to 5 years	\$200,000.00
Temporary Employment Services	Up to 5 years	\$250,000.00
Temporary Traffic Control Devices	Up to 5 years	\$100,000.00
Tire Shredding & Disposal Services	Up to 5 years	\$335,000.00
Traffic Sign Materials	Up to 5 years	\$100,000.00
Traffic Signal Construction, Rehab, Maintenance & Emergency Repairs	Up to 5 years	\$250,000.00
Transportation of Dead Bodies	Up to 6 years	\$167,000.00
Travel Media Relations (For TDO)	Up to 5 years	\$200,000.00
Tree Trimming and Removal Services	Up to 5 years	\$150,000.00
Trucking Services	Up to 5 years	\$110,000.00
Uniform Apparel: Fire Rescue	Up to 5 years	\$100,000.00
Water & Wastewater Treatment Chemicals - Sodium Hypochlorite	Up to 5 years	\$100,000.00
(Brevard County Cooperative Bid)		
Welding/Medical Gases & Supplies	Up to 5 years	\$100,000.00



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.7.

4/7/2020

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### **Subject:**

Permission for Board of County Commissioner Chair to Execute Contract Amendments to Existing Contracts to Add Clauses Required by the Federal Emergency Management Agency (FEMA)

### **Fiscal Impact:**

None Anticipated

### **Dept/Office:**

Central Services

### **Requested Action:**

It is requested that the Board of County Commissioners authorize the Chair to sign contract amendments to existing contracts to add clauses required by the Federal Emergency Management Agency (FEMA) in order to qualify those contracts for reimbursement related to past hurricanes and current emergencies, upon review and approval by the County Attorney's Office, Risk Management and Purchasing Services.

### **Summary Explanation and Background:**

In the process of applying for federal reimbursement of expenses incurred during hurricane Dorian and the current COVID-19 Emergency, the Florida Department of Emergency Management (FDEM) has informed Brevard County that the Federal Emergency Management Agency (FEMA) is closely scrutinizing contracts to ensure that they have certain required federal contract clauses.

At the time that the contracts were awarded/executed it was not anticipated that the contracts would be utilized during a hurricane or the current COVID-19 emergency and as such the federal clauses were not included in the awarded contract.

If the federal clauses are absent, the County's claim may be denied. FDEM has informed the County that it is permissible to amend the contracts that were or are being utilized in response to these emergencies to add the federal clauses while the contracts are being routed for payment to FEMA.

Additionally, if the contracts do not currently include certain Brevard County clauses, like E-Verify, those clauses are also being added to the contract amendment.

All new contracts being awarded are being drafted with the required federal clauses so as to ensure they are eligible for reimbursement if they are utilized in the response of a declared emergency.

Central Services is requesting that the Board authorize the Chair or designee to execute the contract

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amendments, upon review and approval by the County Attorney's Office, Risk Management, and Purchasing Services, to existing contracts through the end of fiscal year 2019/2020 (September 30, 2020) in order to expeditiously route these existing contracts for reimbursement.

**Clerk to the Board Instructions:**

None



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.8.

4/7/2020

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**Subject:**

Appointment(s) / Reappointment(s)

**Fiscal Impact:**

n/a

**Dept/Office:**

County Manager's Office

**Requested Action:**

It is requested the Board of County Commissioners approve the District appointment(s) / reappointment(s).

**Summary Explanation and Background:**

**Clerk to the Board Instructions:**



BOARD OF COUNTY COMMISSIONERS

COMMISSIONER KRISTINE ISNARDI, DISTRICT 5

490 Centre Lake Drive

Suite 175

Palm Bay, FL 32907

## District 5 Commission Office

### Advisory Committee Appointment Candidate

Name of Committee: \_\_\_\_\_

Name of Appointee: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Cell Number: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Reappointment: YES NO

Replacing: \_\_\_\_\_

Term of Appointment: \_\_\_\_\_

Office Contact: \_\_\_\_\_

Date of Request: \_\_\_\_\_

A waiver of the term limit is requested due to difficulty to fill the  
appointment? YES or NO



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Public Hearing

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H.1.

4/7/2020

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### **Subject:**

Public Hearing Re: Extension of Temporary Moratorium on New Applications of Biosolids to Lands within Brevard County.

### **Fiscal Impact:**

FY 20/21: Advertising Costs

### **Dept/Office:**

Natural Resources Management

### **Requested Action:**

It is requested that the Board of County Commissioners conduct a public hearing on extending for 180 days the temporary moratorium on expanded application of biosolids to lands within Brevard County.

### **Summary Explanation and Background:**

On October 8, 2019, in regular session, the Brevard County Commission approved a 180-day moratorium on any new permits that would expand the application of biosolids to lands in Brevard County. The Board directed staff to sample potential causes or contributing factors for pollution in Lake Washington and report back to the Board in six months for re-evaluation.

On March 24, 2020, in regular session, the Board of County Commissioners voted in favor of holding a public hearing for extension of the temporary biosolids moratorium.

The moratorium is in response to a blue-green cyanobacteria, *Dolichospermum circinale*, bloom in Lake Washington in the summer of 2019, which generated questions about the safety of a primary drinking water supply for Brevard County. Toxin levels measured during the 2019 bloom were low and did not indicate human health concerns. Based on available data at that time, likely contributors were nutrients from the land application of biosolids and/or commercial fertilizer on agricultural lands upstream and west of the lake, state water management projects upstream of the lake, or commercial/industrial and residential development and septic systems east of the lake.

County staff collaborated with the University of Florida, United States Department of Agriculture's Natural Resources Conservation Service, Brevard Soil and Water Conservation District, Florida Department of Environmental Protection, and St. Johns River Water Management District to develop a sampling plan. A multi-agency team collaborated to collect 50 soil samples from the ranch while Applied Ecology, Inc., with supervision from county and University of Florida staff, collected 11 water samples, and 3 grass tissue samples. Samples were tested for multiple forms of nitrogen and phosphorus, 7 metals, 24 polyfluoroalkyl substances (PFAS), and 58 pharmaceuticals, personal care products and other contaminants of emerging concern at Deer 76



Park Ranch, upstream of and within Lake Washington, and in residential drainage canals entering Lake Washington.

No manmade chemicals at levels suggestive of human health concerns were found leaving Deer Park Ranch. While a few pharmaceuticals were found in plant tissue samples on the ranch, these were not found in water leaving the site. Metals leaving the site were low concentrations, below drinking water threshold values, assuming typical hardness values for local surface waters. The only contaminants of emerging concern found leaving the site were PFAS compounds. Most of the PFAS levels were below laboratory detection limits. None of the PFOA+PFOS (perfluorooctanoic acid and perfluorooctanesulfonic acid) concentration results exceeded the lifetime drinking water health-advisory of 70 ng/L nor the state's ecological surface water screening levels for PFOA or PFOS. Canals draining developed areas east of the lake had higher PFAS concentrations than waters leaving the ranch. One roadside canal sample collected east of the lake contained PFOS levels higher than a recently proposed, still provisional, state human health surface water screening level. (See attachment: Water Sampling Report.)

The soil and water samples both indicate that phosphorus from state-permitted land application of biosolids to cattle pastures is leaving Deer Park Ranch and entering the St. Johns River during periods of heavy rain. Soil data indicate that a long history of land applying biosolids on the ranch has exceeded the capacity of pasture soils to hold phosphorus. The resultant release of excess phosphorus contributes to alteration of the natural nitrogen to phosphorus ratios in local surface waters and an associated increased risk of harmful algal blooms in Lake Washington. (See Attachments: Water Sampling Report and Soil Sampling Results.)

Biosolids legislation in Senator Mayfield's Clean Waterways Act (Senate Bill 712) was approved by the Legislature on March 12, 2020, and sent to Governor DeSantis for approval. This legislation allows for the extension of county biosolids moratoria adopted prior to November 1, 2019. Staff are closely monitoring the progress of proposed state rule revisions that consider the latest research in phosphorus pollution.

### **Clerk to the Board Instructions:**

If adopted, please return a certified copy of the ordinance to Natural Resources.

ORDINANCE NO. 2020- \_\_\_\_\_

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA AUTHORIZING AN EXTENTION OF TEMPORARY COUNTY-WIDE MORATORIUM FOR 180 DAYS FROM THE EFFECTIVE DATE; PROHIBITING THE LAND APPLICATION OF CLASS B BIOSOLIDS EXCEPT EXISTING PERMITTED ACTIVITIES; PROVIDING FOR EXHAUSTION OF ADMINISTRATIVE REMEDIES; AND PROVIDING FOR SEVERABILITY, REPEAL OF CONFLICTING PROVISIONS, RESOLUTION OF CONFLICTING PROVISIONS; AREA ENCOMPASSED AND AN EFFECTIVE DATE.

WHEREAS, as provided in Article VIII, Section 1 of the Florida Constitution and Chapter 125, Florida Statutes, counties have broad home rule powers to enact ordinances, not inconsistent with general or special law, for the purpose of protecting the public health, safety and welfare of the residents of the county; and

WHEREAS, Class B biosolids are solid, semi-solid, or liquid materials resulting from the treatment of domestic waste from sewage treatment facilities that contain nutrients such as phosphorus and nitrogen; and

WHEREAS, Elevated levels of phosphorus and nitrogen have been a point of concern for estuaries and watersheds across the state, as correlative connections have been observed between elevated levels of phosphorus and nitrogen, algal blooms, and the growth of noxious vegetation; and

WHEREAS, the land application of biosolids has been identified as a potential explanation for toxic algae blooms that occurred in Blue Cypress Lake in 2018 and Lake Washington in 2019<sup>1</sup>; and

WHEREAS, Lake Washington provides water supply for the City of Melbourne's potable water utility that supplies drinking water to approximately 170,000 residents in

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<sup>1</sup> St. Johns Water Management District Update to the Biosolids Technical Advisory Committee, January 23, 2018. Patterns in Surface Water Phosphorus Concentrations and Biosolids Utilization in the Upper St. Johns River: January 2019 Update.

Melbourne, West Melbourne, Palm Shores, Satellite Beach, Indian Harbour Beach, Indialantic, Melbourne Beach and portions of unincorporated Brevard County; and

WHEREAS, preliminary analysis of available ambient water quality data by St. Johns River Water Management District indicates a potential, but not conclusive, relationship between the cumulative amount of phosphorus applied to land in biosolids and increasing phosphorus concentrations in downstream waters<sup>1</sup>; and

WHEREAS, preliminary analysis by St Johns River Water Management District of available ambient water quality data for watersheds with lower levels of biosolids application do not indicate similar trends of increasing phosphate concentrations<sup>2</sup>; and

WHEREAS, watersheds receiving biosolids and experiencing increasing phosphorus concentrations in downstream waters are not showing increased turbidity or total suspended solids, reducing the likelihood that erosion is the source of increasing phosphorus concentrations<sup>1</sup>; and

WHEREAS, watersheds receiving biosolids and experiencing increasing phosphorus concentrations in downstream waters are not showing increased total organic carbon, reducing the likelihood that natural export processes are the source of increasing phosphorus concentrations<sup>1</sup>; and

WHEREAS, watersheds receiving biosolids and experiencing increasing phosphorus concentrations in downstream waters are not showing significant changes in land use, reducing the likelihood that development is the source of increasing phosphorus concentrations<sup>2</sup>; and

WHEREAS, the most prevalent land use within the watersheds at issue is agriculture and there are few other known sources of phosphorus loading large enough

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<sup>2</sup> St. Johns Water Management District Update to the Biosolids Technical Advisory Committee, November 28, 2018. Patterns in Surface Water Phosphorus Concentrations and Biosolids Utilization in the Upper St. Johns River.

to potentially explain the increasing phosphate level trends in the Upper Basin of the St Johns River, including Brevard<sup>2</sup> and;

WHEREAS, other possible sources of increasing phosphorus in Lake Washington include septic systems on the east side of Lake Washington; water coming from flooded water management areas south of Highway 192 in Brevard and Indian River Counties that used to be crop land; and phosphorus applied to homeowner yards; and

WHEREAS, biosolids from Brevard County-operated wastewater treatment plants are safely disposed of in the lined County landfill while biosolids from multiple cities in Brevard are land applied; and

WHEREAS, biosolids being land applied in Brevard County and neighboring counties are primarily from South Florida where landfill costs are higher than the cost to truck biosolids to the Upper Basin of the St Johns River, with only 11% of biosolids applied within the Upper Basin produced by utilities within the Upper Basin<sup>2</sup>; and

WHEREAS, biosolids application in the Upper Basin tripled in 2013, continuing thereafter, in response to rule revisions to protect the Everglades became fully effective<sup>2</sup>; and

WHEREAS, the land application of biosolids has been restricted in neighboring counties and ecosystems to the south, such as the St. Lucie River watershed and the Lake Okeechobee watershed and a temporary moratorium in Indian River County, leaving the St. Johns River watershed in and adjacent to Brevard County as the next closest alternative up the east coast for the disposal and land application of Class B biosolids generated in South Florida; and

WHEREAS, phosphate concentrations are likely to continue to trend upward under existing state rules with increasing tonnage coming from outside the County but being applied in the Upper Basin of the St Johns River, adjacent to our drinking water supply<sup>2</sup>; and

WHEREAS, increasing phosphate levels increase the risk of algal blooms, especially taxa that produce toxins such as microcystins and saxitoxins<sup>2</sup>; and

WHEREAS, Lake Washington and large portions of the Upper Basin of the St. Johns River are classified by the Florida Department of Environmental Protection as Class I surface waters with a designated use for potable water supplies<sup>2</sup>; and

WHEREAS, portions of the Upper Basin of the St Johns River have been designated as impaired and local jurisdictions including Brevard County and its taxpayers are required to reduce total phosphorus loading from the sum of sources by as much as 52%<sup>3</sup>; and

WHEREAS, approximately \$250 million has been invested in state and federal Upper Basin restoration work to restore historic flows and levels<sup>2</sup>; and

WHEREAS, the land application activities of Class B biosolids is currently being conducted on property in Brevard County, within the watershed of the St. Johns River; and

WHEREAS, adding to the present nutrient levels in the St. Johns River Basin may further inflict damage to the local economy as well as the health, safety, and welfare of humans and wildlife in Brevard County and the State of Florida; and

WHEREAS, in 2018 the Department of Environmental Protection created a Biosolids Technical Advisory Committee to evaluate the current management practices and explore opportunities to better protect Florida's water resources and the Committee agreed to a list of recommendations in January 2019; and

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<sup>3</sup> Florida Department of Environmental Protection TMDL Report: Nutrient and DO TMDLs for the St. Johns River above Lake Poinsett (WBID 2893L), Lake Hell n' Blazes (WBID 2893Q), and St Johns River above Sawgrass Lake (WBID 2893X), April 2006

WHEREAS, in 2019 the Florida Legislature considered several bills to address concerns regarding biosolids and implement recommendations of the Technical Advisory Committee; and

WHEREAS, the Department of Environmental Protection is using the recommendations of the Technical Advisory Committee to draft rule revisions that are anticipated to be considered for Legislative ratification during the 2021 session; and

WHEREAS, the Board of County Commissioners ("Board") finds that the proper regulation of the land application of Class B biosolids is necessary and appropriate to protect potable water supplies as well as guide the future use, development, and protection of the land and natural resources in Brevard County; and

WHEREAS, the Board has determined that the temporary moratorium on new or expanding biosolids application, to allow time for the state to complete additional data analyses and their on-going rule revision process, is needed to protect water quality in Lake Washington, the St. Johns River watershed and surrounding water bodies, from adverse impacts potentially caused by the land application of Class B biosolids; and

WHEREAS, County staff has met with owners of agricultural properties currently permitted through the Florida Department of Environmental Protection to land apply Class B biosolids and their use of bio-solids in Brevard in 2019 is significantly less than their use in 2018; and

WHEREAS, the owners of agricultural properties currently permitted to land apply Class B biosolids in Brevard County have implemented nutrient management plans and installed systems to collect drainage water and reuse it for irrigation, capturing and reusing excess nutrients draining from the farmland; and

WHEREAS, the owners of agricultural properties currently permitted to land apply Class B biosolids in Brevard County have indicated a good faith willingness to voluntarily comply with most of the state's proposed provisions of Chapter 62-640 of the

Florida Administrative Code for all placement of biosolids in Brevard County until the new provisions are implemented by the State of Florida; and

WHEREAS, applying biosolids to pastureland amends the soils and recycles organic nutrients that are removed from the land each year by cattle and the harvest of sod; and

WHEREAS, research has shown that organic sources of fertilizer such as biosolids are much less water soluble than commercial chemical fertilizer<sup>4</sup>; and

WHEREAS, the use of biosolids as fertilizer reduces the need for landfill space; and

WHEREAS, the Board enacted Ordinance 2019-20 imposing a 180-day temporary moratorium on any new Class B biosolids applications on October 8, 2019; and

WHEREAS, soil and water sampling indicate that the pasture land where Class B biosolids have been applied has exceeded its capacity to hold phosphorus and phosphorus is leaving those pasture lands and entering the St. Johns River during heavy rains<sup>5</sup>; and

WHEREAS, Florida Senate Bill 712 allows for the extension of county moratoriums on the land application of Class B biosolids existing prior to November 1, 2019; and

WHEREAS, the Board specifically finds that this extension to the temporary moratorium on the land application of Class B biosolids is necessary and appropriate to protect the public health safety and welfare of the citizens of Brevard County.

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<sup>4</sup> Silveira, M.L., G.A. O'Connor, Y. Lu, J. E. Erickson, C. Brandani and M. M. Kohmann, 2019. Runoff and Leachate Phosphorus and Nitrogen Losses from Grass-Vegetated Soil Boxes Amended with Biosolids and Fertilizer. *Journal of Environmental Quality*. doi; 10.2134/jeq2019.03.0106

<sup>5</sup> Brevard County Sampling Report for the Land Application of Biosolids on Deer Park Ranch and Other Potential Impacts to Lake Washington Water Quality. Final Report 03-11-2020, Prepared by Applied Ecology, Inc.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA THAT:

Section 1. Recitals Adopted

Each of the recitals set forth above is hereby adopted and incorporated herein.

Section 2. Enactment Authority.

Article VIII, Section 1 of the Florida Constitution and Chapter 125, Florida Statutes, vest broad home rule powers in counties to enact ordinances, not inconsistent with general or special law, for the purpose of protecting the public health, safety and welfare of the residents of the County. The Board specifically determines that the enactment of this Ordinance is necessary to protect the health, safety and welfare of the residents of Brevard County.

Section 3. Temporary Moratorium.

Beginning on the effective date of this Ordinance and continuing for a period of 180 days, a moratorium is hereby imposed upon all properties within Brevard County on the land application of Class B biosolids, excepting existing permit holders and where determined to be preempted by state law or regulation.

Section 4. Expiration of Temporary Moratorium.

The temporary moratorium imposed by Section 3 of this Ordinance expires 180 days from the effective date of this Ordinance. The moratorium may be extended or terminated early by adoption of an ordinance or resolution of the Brevard County Board of County Commissioners.

Section 5. Exhaustion of Administrative Remedies.

A property owner claiming that this Ordinance, as applied, constitutes or would constitute a temporary or permanent taking of private property or an abrogation of



vested rights shall not pursue such claim in court unless all administrative remedies have been exhausted.

Section 6. Severability.

If any part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected by such holding and shall remain in full force and effect.

Section 7. Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 8. Resolution of Conflicting Provisions.

In the case of a direct conflict between any provision of this Ordinance and a portion or provision of any other appropriate federal, state or county law, rule, code or regulations, the more restrictive shall apply.

Section 9. Area Encompassed.

This Ordinance shall take effect COUNTYWIDE, within the municipal and unincorporated areas of Brevard County, Florida.

Section 10. Effective Date.

This Ordinance shall become effective upon adoption by the Board of County Commissioners and filing with the Department of State. A certified copy of the Ordinance shall be filed with the State, within ten days of enactment.

DONE, ORDERED AND ADOPTED in Regular Session, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Attest:

BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA

---

Scott Ellis, Clerk

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Bryan Lober, Chair

(As approved by the Board on  
\_\_\_\_\_ 2020)

Brevard County Attorney  
Ordinance Approval Sheet

**SECTION I**

The following information must be completed on all ordinances submitted to the Board:

Ordinance Name: <b>Biosolids Moratorium Extension ORDINANCE 2020 - _____</b>		Ordinance Authors: <b>Prepared by NRM &amp; County Attorney's Office</b>
Division Name: <b>Natural Resources Management Dept.</b>		Review Deadline: <b>04/06/20 LPA</b>
Sent by: <b>Anthony Gubler</b>		
Dept./Office Director: <b>Virginia Barker, Director</b> Asst. Dir: <b>Darcie McGee, Asst. Director, Environmental Protection</b>		
Meeting Date: <b>04/06/20 LPA</b>	(BCC) <b>04/07/20</b>	Advertising Deadline: <b>03/24/20</b>

**SECTION II**

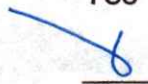
COUNTY OFFICE

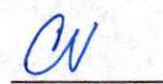
APPROVAL  
Yes      No

INITIALS

DATE

County Attorney's Office





3/25/20

**SECTION III**

**Sent for Review**

Land Dev.

\_\_\_ Y \_\_\_ N \_\_\_ N/A

NRM

X Y \_\_\_ N \_\_\_ N/A

Other Dept./Office

\_\_\_ Y \_\_\_ N \_\_\_ N/A

Comments:

MARCH 11, 2020



BREVARD COUNTY SAMPLING REPORT  
FOR THE LAND APPLICATION OF  
BIOSOLIDS ON DEER PARK RANCH AND  
OTHER POTENTIAL IMPACTS TO LAKE  
WASHINGTON WATER QUALITY

TASK ORDER # 215260-20-001-01



APPLIED ECOLOGY, INC.  
122 Fourth Ave, Suite 104 Indialantic, FL 32903

## EXECUTIVE SUMMARY

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Lake Washington is an important source of drinking water to numerous cities and towns in the Melbourne region. Between July and August of 2019, Lake Washington experienced an algal bloom of the toxin producing cyanobacteria *Dolichospermum circinale*. Links between biosolid applications and harmful algal blooms have been investigated elsewhere in Florida. On October 8<sup>th</sup>, 2019, the Brevard County Commission voted to place a six-month moratorium on the expanded application of biosolids. In support of Brevard County's Biosolid Moratorium, Brevard County Natural Resources Management (BCNRM) contracted with Applied Ecology, Inc. to conduct a limited survey to determine levels of nutrients, metals, and emerging contaminants in water and vegetation in and around Lake Washington, including the Deer Park Ranch. Results from this present study will be used by the Commission to guide further regulatory action.

In total eleven locations were sampled for surface water between December 18-19, 2019, including five residential sampling locations east of Lake Washington, one location in Lake Washington, one location in the St. Johns River between Sawgrass Lake and Lake Washington and two locations southwest (upstream) of Lake Washington near where Class B biosolid applications have occurred and two locations in Jane Green swamp upstream of where biosolids have not been applied. In addition, three sites in the Deer Park Ranch were selected to sample plant tissue for pharmaceuticals.

For metals, none of the samples exceeded the drinking water standards. Arsenic, copper, molybdenum, nickel and zinc results ranged between < 0.5 to 2.4 parts per billion (ppb), <0.93 to 4.2 ppb, <0.5 to 3.1 ppb, <0.62 to 0.71 ppb, and <4.3 to 10.8 ppb, respectively. The highest copper values were observed near the ranch, while the highest arsenic and molybdenum values were observed in drainage canals east of Lake Washington.

For nutrients, ammonia, total kjeldhal nitrogen, nitrate-nitrite, total nitrogen, orthophosphate, and total phosphorous concentrations ranged between < 0.035 to 0.18 parts per million (ppm), 0.64 to 1.7 ppm, <0.33 to 0.15 ppm, 0.64 to 1.8 ppm, 0.0043 to 1.9 ppm and 0.028 to 2.2 ppm, respectively. The highest total nitrogen (TN) values were observed within Lake Washington; however, none of the discrete samples exceeded the numeric nutrient criteria (NNC) applicable to this segment of the St. Johns River. The highest total phosphorus (TP) values were observed in waters flowing off the ranch. Additionally, individual TP samples above the annual geometric means of the NNC (0.12 ppm) were observed at two ranch sites and one canal site east of Lake Washington. Low TN to TP ratio, which may favor nitrogen-fixing cyanobacteria over other algae, were observed at the two Deer Park Ranch sites (ratios of 0.6 and 0.9). These ratios were markedly lower than all other sites (ratio ranges of 4.5 to 16.9).

In addition to nutrients and metals, three sites east of Lake Washington, one site in Lake Washington, one location in the St. Johns River between Sawgrass Lake and Lake Washington, and two ranch sites were tested for a full suite of perfluoroalkyl substances (PFAS). PFAS make up a large group of persistent anthropogenic chemicals used in industrial processes and

commercial products over the past 60 years. Two of the PFAS compounds tested under this study (PFOS and PFOA) have been identified as having potential human health and/or environmental impacts. Although all sites had detectable levels of PFAS, only one site located east of Lake Washington had quantifiable levels of PFOS. The PFOS concentration at this site (40 parts per trillion or ppt) exceeded the provisional Perfluorooctanesulfonic acid (PFOS) FDEP Human Health Surface Water Screening Levels (4 ppt). However, no samples exceeded the EPA Lifetime Drinking Water Health Advisory nor the FDEP Ecological Surface Water Screening Levels for Perfluorooctanoic acid (PFOA) or PFOS.

Concentrations of 58 pharmaceuticals and personal care products (PPCPs) were also analyzed in two water samples and three plant tissue samples from the ranch. No PPCPs were detected in any of the water samples. In plant tissues, one of the samples had no PPCPs detected, while two samples had quantifiable concentrations of the anti-inflammatory drug Naproxen (0.322 and 0.713 ppb) and the antibiotic Ciprofloxacin (9.84 and 35.6 ppb). Additionally, one of the plant tissue samples had quantifiable levels of Triclocarban (an anti-microbial) and quantifiable levels of Norfloxacin (an antibiotic).

## PROJECT BACKGROUND

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Lake Washington is an important source of drinking water to numerous cities and towns in the Melbourne region including Melbourne, Melbourne Beach, West Melbourne, Indian Lake, Indian Harbour Beach, Satellite Beach, Palm Shores, Melbourne Village, and other parts of unincorporated Brevard County. Between July and August of 2019, Lake Washington experienced an algal bloom of the cyanobacteria *Dolichospermum circinale*. During this bloom event, water samples from the lake had Saxitoxin/Paralytic Shellfish Toxins between 0.06 - 0.11 ppb, below the drinking water guidelines of 3 ppb. Associations between biosolid application and harmful algal blooms (HAB) have been made in other areas along the St. Johns River (SJR).

Blue Cypress Lake, located in Indian River County, experienced a prolonged HAB during 2018. The lake, like other areas in the SJR Basin, saw an increase in Class B biosolid application after 2013 when such applications were banned from Lake Okeechobee, St. Lucie River and Caloosahatchee River basins. Blue Cypress Lake also experienced an increase in phosphorus levels in the surface water.

The land application of biosolids as a fertilizer for agricultural land provides Total Nitrogen (TN) and Total Phosphorus (TP) at a different ratio than most crops require. This can lead to the overapplication and accumulation of phosphorus and increased leaching into surrounding waterbodies. This is partially mitigated by a nutrient management plan as required in Chapter 62-640, F.A.C. An imbalance in the TN:TP ratio in surface waters can lead to the proliferation of

nitrogen-fixing, and potential HAB forming, cyanobacteria (Downing and McCauley, 1992; Dolman *et al.*, 2012).

In addition to nutrients, biosolids can be a potential source of metals (Wuana and Okieimen, 2011). For this reason, Chapter 62-640.700(5)(a), F.A.C. regulates biosolids for maximum concentrations of arsenic (75 mg/kg), copper (4,300 mg/kg), molybdenum (75 mg/kg), nickel (420 mg/kg) and zinc (7,500 mg/kg) as well as four other metals that commonly occur in Class B biosolids.

PFAS make up a large group of persistent anthropogenic chemicals used in industrial processes and commercial products over the past 60 years. As a result of concerns for these emergent compounds, recommended health advisory levels and provisional screening values for perfluorooctanesulfonic acid (PFOS) and/or perfluorooctanoic acid (PFOA) have been developed by the EPA and FDEP. PFAS have been found in biosolids worldwide (Bossi *et al.*, 2008; Chen *et al.*, 2012). Despite ceases in production of many PFAS-containing products, their concentrations in biosolids do not appear to have decreased (Vankatesan and Halden, 2013).

Like PFAS, pharmaceuticals and personal care products (PPCPs) are persistent chemicals which can bioaccumulate and cause deleterious effects on human and ecosystem health (Xia *et al.*, 2005; Richmond *et al.*, 2017). PPCPs have also been found in biosolids across the world, and special focus has been given to the potential for these compounds to bioaccumulate (Wu *et al.*, 2015). Unlike PFAS, there are currently no guidelines or health advisory levels for PPCPs.

Deer Park Ranch is a major (3,270 acres) permitted site which has been accepting land application of biosolids for 25 years, having accepted about 7,484 tons of biosolids in 2018. Part of the ranch's runoff enters into the St. Johns River, which flows north into Lake Washington. On October 8<sup>th</sup>, 2019, the Brevard County Commission voted to place a six-month moratorium on the expanded application of biosolids. In support of Brevard County's Biosolid Moratorium, Brevard County Natural Resources Management (BCNRM) contracted with Applied Ecology, Inc. to conduct a limited survey to determine levels of nutrients, metals, and emerging contaminants in water and vegetation in and around Lake Washington, including the Deer Park Ranch. In addition to the study by Applied Ecology, Inc., BCNRM collaborated with the University of Florida's Institute of Food and Agricultural Sciences (hereafter called UF), St. Johns River Water Management District, Brevard Soil & Water Conservation District, United States Department of Agriculture's Natural Resources Conservation Service, and Florida Department of Environmental Protection to conduct a study of phosphorus concentrations in soils on the Deer Park Ranch property. This soil study included the sampling and analysis of 50 soil samples within 11 pastures receiving different levels of biosolids application within the ranch, including two control samples. Results from this soil study will also be used by the Commission to guide further regulatory action.



## METHODS

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In early December 2019, Applied Ecology, Inc. worked closely with County staff to determine sampling locations to analyze potential nutrient and pollutant contributions to Lake Washington from biosolid applications along Deer Park Ranch as well as residential areas east of Lake Washington (Figures 1 and 2).

In total eleven locations were sampled for surface water between December 18-19, 2019, including five residential sampling locations east of Lake Washington, one location in Lake Washington, one location in the St. Johns River between Sawgrass Lake and Lake Washington and two locations southwest (upstream) of Lake Washington near where Class B biosolid applications have occurred and two locations in Jane Green swamp upstream of where biosolids have not been applied. In addition, three sites in the Deer Park Ranch were selected to sample plant tissue for pharmaceuticals. It should be noted that there was a significant (more than 1 inch) rainfall event the day prior to the sampling event.

In addition to common water quality parameters (pH, temperature, specific conductance and dissolved oxygen), additional analytes tested included metals (arsenic, copper, molybdenum, nickel, and zinc), nutrients (ammonia, total kjeldhal nitrogen, nitrate-nitrite, total nitrogen, orthophosphate and total phosphorous), 24 different perfluoroalkyl substances (PFAS), and 58 different pharmaceuticals and personal care products (PPCPs).

On or near the Deer Park Ranch (Figure 1), two of the locations (Site 1 and 2) were receiving water from natural land use areas. These sites were sampled from the same creek and were analyzed for nutrients and metals. Another two locations (Sites 3 and 4) were located in separate drainage canals near fields used for cattle pasture and sod farming, which received high biosolid loadings and flow out of the ranch during high rainfall conditions. These sites were analyzed for nutrients, metals, PFAS, and PPCPs. Also, within the Deer Park Ranch, three locations in fields (Plant Tissue 1, 2, and 3) had vegetative tissues sampled for PPCPs. Downstream of the Deer Park Ranch, on the St. Johns River (SJR), one site (Site 12) downstream of Highway 192 was sampled for nutrients, metals, and PFAS. Due to flooded roads and lack of accessibility, Site 10 was not able to be sampled and thus dropped from the analysis.

East of Lake Washington (Figure 2), all samples were taken from unnamed canals, including one site located upstream (Site 6) and another downstream (Site 5) of treatment ponds (and firefighting training facility). Site 5 was analyzed for nutrients, metals, and PFAS, while Site 6 was analyzed for nutrients and metals. Three sites (Sites 7, 8, and 9) were also located on canals draining residential areas. Sites 7 and 8 were analyzed for nutrients, metals, and PFAS, while Site 9 was analyzed for nutrients and metals. One site (Site 11) was taken in Lake Washington, south of the Melbourne Water Treatment Plant uptake near where the canal from Site 8 empties. This site was sampled for nutrients, metals, and PFAS.



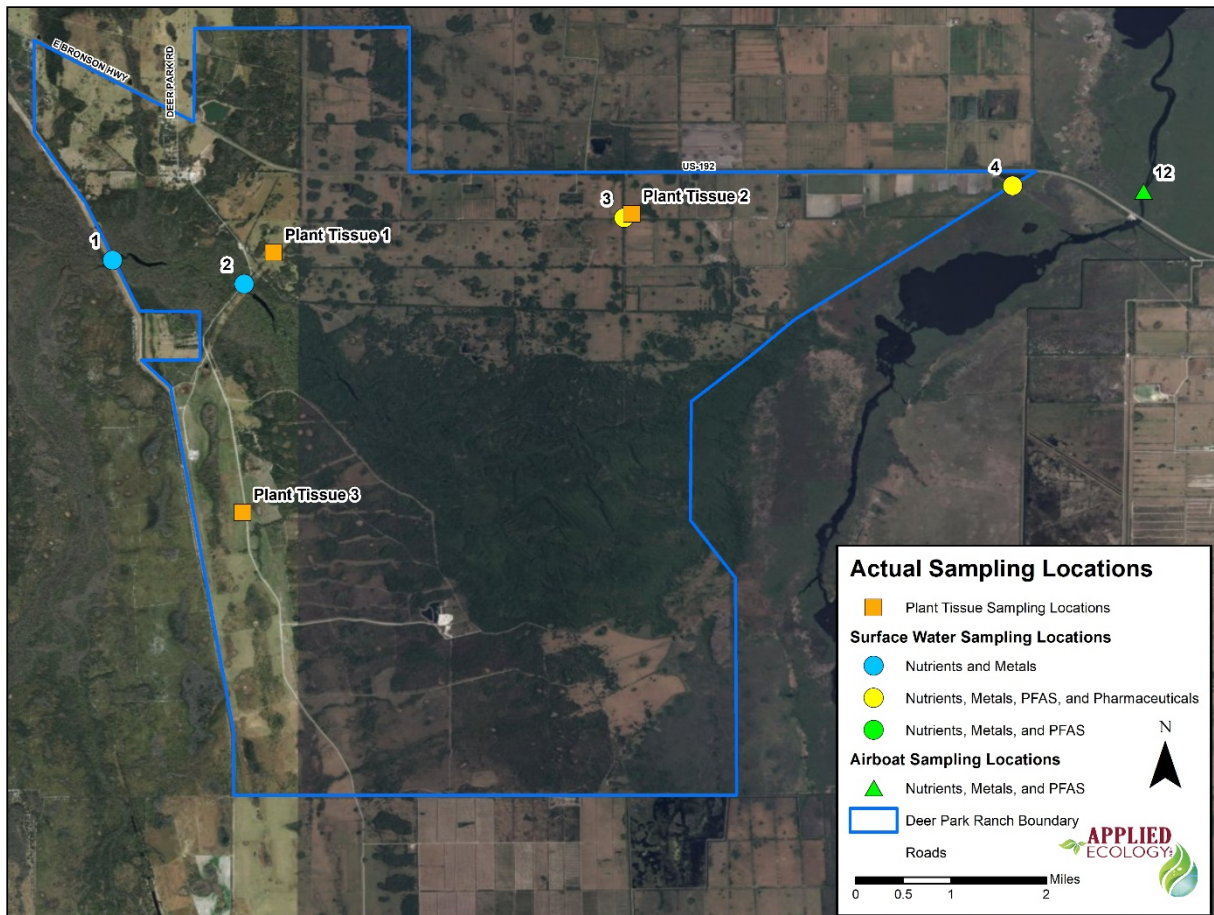


Figure 1. Site locations and parameters analyzed at five water quality and three plant tissue sites near the Deer Park Ranch where biosolids have been used for the last 25 years.





Figure 2. Sample locations and parameters analyzed at five water quality sites draining residential areas near Lake Washington and one site within Lake Washington.



All water quality sampling followed Florida Department of Environmental Protection (FDEP) Standard Operating Procedures (SOPs) FS 1000 and FS 2100. Water quality parameters measure *in situ* for Sites 1-4 were taken with a calibrated YSI, and Sites 5-12 were taken with a calibrated Ultrameter. All grab samples were collected using a peristaltic pump except for Site 2, which required a Van Dorn Sampler. For all sampling, precautions for cross-contamination were used, including for PFAS the use of new High-Density Polyethylene (HDPE) tubing to purge and collect surface water samples at each site as well as (for PFAS and PPCPs) a field blank.

Ammonia, Total Kjeldahl Nitrogen, Nitrate/Nitrite, and Total Phosphorus were collected in a 250 mL laboratory-provided container with sulfuric acid as preservative. Orthophosphate was collected in a 250 mL laboratory-provided container without preservative. Metals were collected in a 250 mL laboratory-provided container with nitric acid as preservative. Nutrient and metal samples were sent to Pace Analytical Services laboratory (Ormond Beach, FL) to process the following analytic measurements:

#### Nutrients

- EPA 350.1 - Ammonia
- EPA 351.2 - Total Kjeldahl Nitrogen (TKN)
- EPA 353.2 - Nitrate/Nitrite
- EPA 365.3 - Total Phosphorus (TP)
- EPA 365.1 - Orthophosphate

#### Metals

- EPA 200.8 – Arsenic (As), Copper (Cu), Molybdenum (Mo), Nickel (Ni) and Zinc (Zinc)

To sample for PFAS, two 125-mL aliquots were collected in a laboratory-provided container with no preservative, sealed, labeled, packed in ice, and shipped under chain-of-custody protocol to SGS Laboratories (Orlando, FL) for analysis of PFAS, including PFOA, PFOS, and 22 additional compounds using a modified EPA Method 537Mod.

To sample for PPCPs in water, two 500 mL aliquots were collected in a laboratory-provided container. For plant tissues, 40 to 50 g of vegetative tissue (Bahia grass at Site 1 and 3 and *Hemarthria* grass at Site 2) was collected in a laboratory-provided container. The samples were with no preservative, sealed, labeled, packed in ice, and shipped under chain-of-custody protocol to SGS Laboratories (Sidney, Canada) for analysis of 58 pharmaceuticals and personal care products using AXYS Method MLA-075 (modified EPA Method 1694).

See Appendix A for additional information regarding the sampling sites.

## RESULTS

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### Surface Water Grabs

Applied Ecology, Inc. (AEI) went to 11 sites for surface water sampling. Field parameters collected *in situ* include the depth the sample/readings were taken in meters, air and water temperature (°C), the pH (SU), the dissolved oxygen percentage (DO), the specific conductance (µS/cm), total dissolved solids and oxidation-reduction potential, which are provided in Table 1. Complete corresponding field and calibration logs are included in Appendix B. The water was circumneutral with temperatures ranging between 17°C and 20.2°C. Specific conductance and total dissolved solids (TDS) ranged between 0.175-1.089 µS/cm and 371.7-765.3, respectively. The highest specific conductance and TDS were observed at Site 9 and may have been elevated at all spots due to precipitation preceding the sampling event.

**Table 1. Field parameters measured during the surface water sampling for the Brevard County Biosolids Monitoring.**

<b>Site ID</b>	<b>Sample Date</b>	<b>Total Depth of Water (m)</b>	<b>Air Temp (°C)</b>	<b>Water Temp (°C)</b>	<b>pH (SU)</b>	<b>DO (%)</b>	<b>Specific Conductance (µS/cm)</b>	<b>Total Dissolved Solids (ppm)</b>	<b>Oxidation Reduction Potential (mV)</b>	<b>Sample Depth (m)</b>
<b>1</b>	12/18/2019	> 2	17.6	20	7.76	22.3	0.1757	NA	NA	0.5
<b>2</b>	12/18/2019	> 2	16.6	20.2	7.07	37.1	0.1784	NA	NA	0.5
<b>3</b>	12/18/2019	0.3	14.5	19.9	7.24	56.5	0.3670	NA	NA	0.15
<b>4</b>	12/18/2019	NA	13.5	19.9	7.31	33.4	0.8460	NA	NA	0.5
<b>5</b>	12/19/2019	1.5	13.5	16.5	7.99	NA	0.9208	642.3	67	0.5
<b>6</b>	12/19/2019	1	19.5	19.5	7.48	NA	0.6889	471.1	102	0.5
<b>7</b>	12/19/2019	NA	18.8	19.4	7.77	NA	0.6605	451.4	112	0.5
<b>8</b>	12/19/2019	1	18.8	19	7.42	NA	0.9272	643.5	61	0.5
<b>9</b>	12/19/2019	0.25	18	17.1	7.47	NA	1.089	765.3	54	0.15
<b>11</b>	12/19/2019	>2	16.3	17	7.69	NA	0.7202	496.3	73	0.5
<b>12</b>	12/19/2019	>2	17.8	18.1	7.80	NA	0.5463	371.7	160	0.5

## Metals

Applied Ecology, Inc. sampled 11 sites for metals (arsenic, copper, molybdenum, nickel, and zinc) and compared results to the applicable surface water criteria defined in Chapter 62-302, F.A.C. Hardness was not measured concurrently with metals, so low and high hardness values of 25 and 400 mg/L calcium carbonate ( $\text{CaCO}_3$ ) as outlined in 62.302-530[1] were presented in Table 2 for illustrative purposes. For quality assurance, a field reagent blank was also collected, which exhibited concentrations below laboratory MDL values for all five metals. Complete laboratory analytical results from the one-time sampling for metals can be found in Appendix C.

No metals were detected at Site 1 (Table 2). Site 2 only had detectable levels of zinc, but it had the highest observed zinc concentrations (24.0  $\mu\text{g/L}$ ), more than twice as much as the next highest levels observed at Site 3 and Site 9 (10.8  $\mu\text{g/L}$ ). Site 3 had detectable values of all analytes except for nickel, with quantifiable levels of molybdenum (1.8  $\mu\text{g/L}$ ), zinc (10.8  $\mu\text{g/L}$ ), and the highest value of copper (4.2  $\mu\text{g/L}$ ). Although this copper value is above the low hardness criteria of 2.85  $\mu\text{g/L}$ , it is unlikely to be an exceedance due to the historically high hardness values observed in other waterbodies in the area. All residential sites (Sites 5-9) had quantifiable values of molybdenum, which does not have applicable water quality standards. Additionally, residential sites 7-11 had quantifiable levels of arsenic (1.3 to 2.4  $\mu\text{g/L}$ ) well below the drinking water quality standard of 10  $\mu\text{g/L}$ . In fact, all samples had metal concentration values below the drinking water quality standards in Chapter 62-550, F.A.C. assuming high water hardness values.

Table 2. Metal results (in µg/L) for the eleven sites sampled for the Brevard County Biosolids Moratorium Monitoring as well as the applicable FDEP criteria target levels (in µg/L) for each analyte as defined in Chapter 62-302, F.A.C. Samples with concentration values above the minimum detection level (MDL) but below the practical quantitation limit (PQL) are italicized, values above the PQL are bolded, and values above the applicable FDEP criteria target levels (in µg/L) are highlighted in grey.

Metals	Site 1	Site 2	Site 3	Site 4	Site 5	Site 6	Site 7	Site 8	Site 9	Site 11 <sup>4</sup>	Site 12 <sup>4</sup>	FDEP Class I Criteria (Low)	FDEP Class I Criteria (High)	FDEP Class III FW Criteria (Low)	FDEP Class III FW Criteria (High)
Arsenic	0.50 U <sup>1</sup>	0.50 U <sup>1</sup>	<i>0.64</i> <i>I</i> <sup>2</sup>	<i>0.54</i> <i>I</i> <sup>2</sup>	<i>0.76</i> <i>I</i> <sup>2</sup>	<i>0.67</i> <i>I</i> <sup>2</sup>	<b>1.80</b>	<b>2.00</b>	<b>2.40</b>	<b>1.30</b>	<i>0.52</i> <i>I</i> <sup>2</sup>	10	10	50	50
Copper	0.93 U <sup>1</sup>	0.93 U <sup>1</sup>	<b>4.20</b> <sup>5</sup>	0.93 U <sup>1</sup>	0.93 U <sup>1</sup>	<b>1.00</b>	0.93 U <sup>1</sup>	<b>1.80</b>	0.93 U <sup>1</sup>	<b>1.40</b>	0.93 U <sup>1</sup>	2.85	30.5	2.85	30.5
Molybdenum	0.50 U <sup>1</sup>	0.50 U <sup>1</sup>	<b>1.80</b>	0.50 U <sup>1</sup>	<b>2.50</b>	<b>2.30</b>	<b>3.10</b>	<b>1.30</b>	<b>1.80</b>	<b>1.60</b>	<i>0.98</i> <i>I</i> <sup>2</sup>	NA	NA	NA	NA
Nickel	0.62 U <sup>1</sup>	0.62 U <sup>1</sup>	0.62 U <sup>1</sup>	0.62 U <sup>1</sup>	0.62 U <sup>1</sup>	0.62 U <sup>1</sup>	0.62 U <sup>1</sup>	0.62 U <sup>1</sup>	0.62 U <sup>1</sup>	<i>0.71</i> <i>I</i> <sup>2</sup>	0.62 U <sup>1</sup>	16.1	168.5	16.1	168.5
Zinc	4.30 U <sup>1</sup>	<b>24.0</b>	<b>10.8</b>	4.30 U <sup>1</sup>	4.30 U <sup>1</sup>	<b>5.30</b>	4.30 U <sup>1</sup>	<b>9.10</b>	<b>10.8</b> <b>0</b>	<b>5.20</b>	4.30 U <sup>1</sup>	37.0	387.8	37.0	387.8

<sup>1</sup> "U" qualified values indicate the analytical concentration is below laboratory MDLs; limits vary depending on parameter and sample

<sup>2</sup> "I" qualified values indicate the analytical concentration is greater than or equal to the MDL, but less than the PQL

<sup>3</sup> Values from Chapter 62-304.530 F.A.C. Copper, nickel, and zinc are hardness based with "Low" being set to a hardness of 25 mg/L of CaCO<sub>3</sub> and "High" set to 400 mg/L of CaCO<sub>3</sub>

<sup>4</sup> Class I waters

<sup>5</sup> Value could be above Class I most stringent criteria if hardness is considered low onsite (less than 25 mg/L of CaCO<sub>3</sub>)

## Nutrients

Applied Ecology, Inc. sampled 11 sites for the following nutrients: ammonia, total kjeldhal nitrogen, nitrate-nitrite, total nitrogen (TN), orthophosphate, and total phosphorous (TP). Results are summarized in Table 3. Complete laboratory analytical results from the one-time sampling for nutrients can be found in Appendix C.

The highest orthophosphate (1.9 mg/L and 0.86 mg/L) and TP (2.2 mg/L and 0.95 mg/L) values were observed at Site 3 and 4 respectively. The highest ammonia (0.18 mg/L) values were observed at Site 9, while Site 11 (within Lake Washington) had the highest values of TN (1.8 mg/L), total kjeldahl nitrogen (1.7 mg/L) and nitrate-nitrite (0.15 mg/L). Based on only two data points (Sites 6 and 5), the stormwater treatment ponds may be decreasing, TN, ammonia, total kjeldhal nitrogen, nitrate-nitrite, orthophosphate and TP by as much as 26.4%, 49.3%, 16.9%, 67.0%, 53.8%, and 26.3%, respectively.



Table 3. Nutrient results (in mg/L) for the eleven sites sampled for the Brevard County Biosolids Moratorium Monitoring and applicable FDEP criteria (in mg/L) for each analyte. Samples with concentration values above the applicable criteria are highlighted in grey.

Nutrient Analyte	Site 1	Site 2	Site 3	Site 4	Site 5	Site 6	Site 7	Site 8	Site 9	Site 11	Site 12	FDEP NNC for Lake Washington	FDEP NNC for Streams
Total Nitrogen	0.980	1.000	1.300	0.820	0.640	0.870	0.860	0.970	1.200	1.800	1.300	1.91	1.54
Ammonia	0.035 U <sup>1</sup>	0.035 U <sup>1</sup>	0.060	0.035 U <sup>1</sup>	0.035 U <sup>1</sup>	0.069	0.035 U <sup>1</sup>	0.068	0.180	0.081	0.035 U <sup>1</sup>	NA	NA
Total Kjeldahl Nitrogen	0.980	1.000	1.300	0.800	0.640	0.770	0.860	0.830	1.200	1.700	1.300	NA	NA
Nitrate-Nitrite	0.033 U <sup>1</sup>	0.033 U <sup>1</sup>	0.058	0.033 U <sup>1</sup>	0.033 U <sup>1</sup>	0.100	0.033 U <sup>1</sup>	0.140	0.060	0.150	0.033 U <sup>1</sup>	NA	NA
Ortho-phosphate	0.035	0.028	1.900	0.860	0.004	0.009	0.007	0.086	0.055	0.050	0.077	NA	NA
Total Phosphorus	0.063	0.059	2.200	0.950	0.028	0.038	0.053	0.130	0.100	0.110	0.120	0.16	0.12
Nitrogen to Phosphorus Ratio (TN:TP)	15.6	16.9	0.6	0.9	22.9	22.9	16.2	7.5	12.0	16.4	10.8	NA	NA

<sup>1</sup> "U" qualified values indicate the analytical concentration is below laboratory minimum detection limits (MDLs); limits vary depending on parameter and sample

## PFAS

Applied Ecology, Inc. (AEI) sampled seven sites for PFAS and compared the surface water PFOA and PFAS laboratory measured results to the 0.070 µg/L EPA lifetime drinking water health advisory (LDWHA) for PFOA and PFOS (Table 4). Additionally, AEI compared the results to FDEP provisional screening values for Human Health in Surface Water (HHSW) and Ecological Health in Surface Water (EHSW). For quality assurance, a field reagent blank was also collected, which exhibited concentrations below laboratory MDL values for all 24 PFAS compounds. Complete laboratory analytical results from the one-time sampling for PFAS can be found in Appendix D.

All sites had detectable levels of PFAS, with Perfluorobutanesulfonic acid (PFBS) and Perfluorobutanoic acid (PFBA) detected at all seven sites analyzed for PFAS. However, only four sites had quantifiable levels of PFAS. Sites 3 and 4, which are on Deer Park Ranch in canals that receive runoff from high biosolid loading areas, had quantifiable levels of PFBA (0.0164 and 0.0210 µg/L, respectively), Perfluoropentanoic acid (0.0230 and 0.0130 µg/L, respectively), Perfluorohexanoic acid (0.0121 and 0.0081 µg/L, respectively) and PFBS (0.0520 and 0.0360 µg/L, respectively). Even though many of the PFAS do not have current recommended health advisories or screening health advisories, there are recent toxicological studies that do indicate potential of other PFAS besides PFOA and PFOS, such as PFBS having development, thyroid, and kidney effects in adult and developing rats (Feng *et al.*, 2017). Site 8, which was in a canal that receives runoff from residential areas, had quantifiable levels of Perfluoropentanoic acid (0.0084 µg/L). Site 5, located downstream of the treatment ponds that also receives runoff from the Brevard County Fire Rescue Drill Yard and potentially other commercial and industrial land uses, had quantifiable levels of four PFAS: PFBA (0.0183 µg/L), Perfluorohexanoic acid (0.0095 µg/L), Perfluorohexanesulfonic acid (0.0377) and PFOS (0.0398 µg/L). This site was the only site to have quantifiable values of Perfluorohexanesulfonic acid and PFOS and was also the only site to exceed the provisional FDEP HHSW for PFOS (0.004 µg/L).

Site 7, which was located in a canal that receives runoff from residential areas, appears to have the lowest number of detections, only PFBS and PFBA were detected, but not in sufficient concentration to quantify. Sites 11 (Lake Washington) and 12 (St. Johns River) had 5 PFAS above detection limits, but not in sufficient concentration to quantify.

The following 14 PFAS were analyzed but not detected in any of the sample sites: Perfluorononanoic acid, Perfluorodecanoic acid, Perfluoroundecanoic acid, Perfluorododecanoic acid, Perfluorotridecanoic acid, Perfluorotetradecanoic acid, Perfluoropentanesulfonic acid, Perfluorononanesulfonic acid, Perfluorodecanesulfonic acid, Perfluorooctane sulfonamide, MeFOSAA, EtFOSAA, 4:2 Fluorotelomer sulfonate, 6:2 Fluorotelomer sulfonate and 8:2 Fluorotelomer sulfonate.

**Table 4. Surface water PFAS analytical results (in µg/L) for Brevard County Biosolids Moratorium Monitoring and associated target cleanup levels (in µg/L) for each compound. Samples with concentration values above the minimum detection level (MDL) but below the practical quantitation limit (PQL) are italicized, values above the PQL are bolded. Values that exceeded the provisional FDEP Surface Water Screening Levels for Human Health (HHSW) or the US EPA Lifetime Drinking Water Health Advisory (LDWHA) are bolded and highlighted in grey.**

PFAS Compound	Site 3	Site 4	Site 5	Site 7	Site 8	Site 11	Site 12	EPA LDWHA <sup>3</sup>	FDEP HHSW <sup>4</sup>	FDEP EHSW <sup>5</sup>
Perfluorobutanoic acid (PFBA)	<b>0.016</b>	<b>0.021</b>	<b>0.018</b>	<i>0.006</i> <i>I<sup>2</sup></i>	<i>0.011</i> <i>I<sup>2</sup></i>	<i>0.011</i> <i>I<sup>2</sup></i>	<i>0.010</i> <i>I<sup>2</sup></i>	NA	NA	NA
Perfluoropentanoic acid (PFPeA)	<b>0.023</b>	<b>0.013</b>	<i>0.008</i> <i>I<sup>2</sup></i>	<i>0.0023</i> <i>U<sup>1</sup></i>	<b>0.008</b>	<i>0.005</i> <i>I<sup>2</sup></i>	<i>0.005</i> <i>I<sup>2</sup></i>	NA	NA	NA
Perfluorohexanoic acid (PFHxA)	<b>0.012</b>	<b>0.008</b>	<b>0.010</b>	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.006</i> <i>I<sup>2</sup></i>	<i>0.003</i> <i>I<sup>2</sup></i>	<i>0.002</i> <i>I<sup>2</sup></i>	NA	NA	NA
Perfluoroheptanoic acid (PFHpA)	<i>0.006</i> <i>I<sup>2</sup></i>	<i>0.004</i> <i>I<sup>2</sup></i>	<i>0.004</i> <i>I<sup>2</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.003</i> <i>I<sup>2</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	NA	NA	NA
<b>Perfluorooctanoic acid (PFOA)</b>	<i>0.008</i> <i>I<sup>2</sup></i>	<i>0.006</i> <i>I<sup>2</sup></i>	<i>0.006</i> <i>I<sup>2</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.004</i> <i>I<sup>2</sup></i>	<i>0.003</i> <i>I<sup>2</sup></i>	<i>0.003</i> <i>I<sup>2</sup></i>	0.07	0.15	1,300
Perfluorobutanesulfonic acid (PFBS)	<b>0.052</b>	<b>0.036</b>	<i>0.008</i> <i>I<sup>2</sup></i>	<i>0.002</i> <i>I<sup>2</sup></i>	<i>0.006</i> <i>I<sup>2</sup></i>	<i>0.005</i> <i>I<sup>2</sup></i>	<i>0.006</i> <i>I<sup>2</sup></i>	NA	NA	NA
Perfluorohexanesulfonic acid (PFHxS)	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	<b>0.038</b>	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.002</i> <i>I<sup>2</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	NA	NA	NA
Perfluoroheptanesulfonic acid	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.002</i> <i>I<sup>2</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	<i>0.002</i> <i>U<sup>1</sup></i>	NA	NA	NA
<b>Perfluorooctanesulfonic acid (PFOS)</b>	<i>0.003</i> <i>I<sup>2</sup></i>	<i>0.003</i> <i>U<sup>1</sup></i>	<b>0.040</b>	<i>0.003</i> <i>U<sup>1</sup></i>	<i>0.008</i> <i>I<sup>2</sup></i>	<i>0.003</i> <i>U<sup>1</sup></i>	<i>0.003</i> <i>U<sup>1</sup></i>	0.07	0.004	37
<b>PFOA + PFOS</b>	<i>0.011</i> <i>I<sup>2</sup></i>	<i>0.009</i> <i>I<sup>2</sup>, U<sup>1</sup></i>	<b>0.046</b>	<i>0.005</i> <i>U<sup>1</sup></i>	<i>0.012</i> <i>I<sup>2</sup></i>	<i>0.006</i> <i>I<sup>2</sup>, U<sup>1</sup></i>	<i>0.006</i> <i>I<sup>2</sup>, U<sup>1</sup></i>	0.07	NA	NA

<sup>1</sup> “U” qualified value indicates that analytical concentration is below laboratory MDLs; limits vary depending on parameter and sample

<sup>2</sup> “I” qualified value indicated the analytical concentration is greater than or equal to the MDL, but less than the PQL

<sup>3</sup> US EPA Lifetime Drinking Water Health Advisories

<sup>4</sup> Provisional Florida DEP Surface Water Screening Levels for Human Health

<sup>5</sup> Provisional Florida DEP Surface Water Screening Levels for Ecological Health

## Pharmaceuticals and Personal Care Products (PPCPs)

### Surface Water

Applied Ecology, Inc. sampled two sites for 58 PPCPs (Sites 3 and 4, located on the Deer Park Ranch). For quality assurance, a field reagent blank was also collected, which exhibited concentrations below laboratory MDL values for all 58 compounds. None of the surface water samples had detectable PPCPs. Complete laboratory analytical results from the one-time sampling for PPCPs in surface water can be found in Appendix E.

### Vegetation Tissue

Applied Ecology, Inc. sampled three sites with high biosolid loadings for 58 PPCPs (Plant Tissue 1-3). Complete laboratory analytical results from the one-time sampling for PPCPs in plant tissue can be found in Appendix F.

Plant Tissue 1 and 3 were Bahiagrass (*Paspalum notatum*) and actively or recently used for cattle grazing while Plant Tissue 2 was *Hemarthria sp.* collected in a field that was fallowed at time of sampling. Additionally, Plant Tissue 3 is located near the designated biosolids storage area. No pharmaceuticals were detected in Plant Tissue 2 (Table 5). Plant Tissue 1 and 3 both had quantifiable concentrations of the anti-inflammatory drug Naproxen (0.322 and 0.713 ppb, respectively) and the antibiotic Ciprofloxacin (9.84 and 35.6 ppb, respectively). Additionally, Plant Tissue 3 had 0.324 ppb of Triclocarban (an anti-microbial) and the other had 55.3 ppb of Norfloxacin (an antibiotic).

The following PPCPs were not detected in any of the tissue samples: Bisphenol A, Furosemide, Gemfibrozil, Glipizide, Glyburide, Hydrochlorothiazide, 2-hydroxy-ibuprofen, Ibuprofen, Triclosan, Warfarin, Acetaminophen, Azithromycin, Caffeine, Carbadox, Carbamazepine, Cefotaxime, Clarithromycin, Clinafloxacin, Cloxacillin, Dehydronifedipine, Diphenhydramine, Diltiazem, Digoxin, Digoxigenin, Enrofloxacin, Erythromycin-H<sub>2</sub>O, Flumequine, Fluoxetine, Lincomycin, Lomefloxacin, Miconazole, Norgestimate, Ofloxacin, Ormetoprim, Oxacillin, Oxolinic acid, Penicillin G, Penicillin V, Roxithromycin, Sarafloxacin, Sulfachloropyridazine, Sulfadiazine, Sulfadimethoxine, Sulfamerazine, Sulfamethazine, Sulfamethizole, Sulfamethoxazole, Sulfanilamide, Sulfathiazole, Thiabendazole, Trimethoprim, Tylosin, Virginiamycin M1 and 1,7-Dimethylxanthine.

**Table 5. Plant tissue analytical results (in ng/g) for Pharmaceuticals and Personal Care Products as part of the Brevard County Biosolids Moratorium Monitoring. No detectable results were found for Plant Tissue 2.**

PPCP Analyte	Plant Tissue 1	Plant Tissue 2	Plant Tissue 3
Naproxen	0.322	0.313 ND <sup>1</sup>	0.713
Triclocarban	0.313 ND <sup>1</sup>	0.313 ND <sup>1</sup>	0.324
Ciprofloxacin	9.84	2.54 ND <sup>1</sup>	35.6
Norfloxacin	27.1 ND <sup>1</sup>	5.86 ND <sup>1</sup>	55.3

<sup>1</sup> ND - Non detect

## CONCLUSION

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A total of eleven water quality stations and three plant tissue sites were sampled between December 18 and 19, 2019. None of the eleven sites sampled exceeded the drinking water standards for the metals arsenic, copper, molybdenum, nickel, and zinc. The two ranch sites of the eleven sites sampled were above the numeric nutrient criteria (which is an annual geometric mean) for total phosphorus. PFAS were detected in all seven sites sampled, with one non-ranch site exceeding the provisional FDEP Human Health Surface Water Screening Levels for PFOS. PPCPs were not detected in the two water quality samples tested. However, of the three plant tissues sampled, two had high enough concentrations of four PPCPs to be quantifiable. Currently, there are no governmental guidelines for PPCPs in plant tissue.

An objective of the present study was to analyze presence, quantities, and contributions of nutrients and pollutants (metals, PPCPs, and PFAS) to the St. Johns River (Site 12) and Lake Washington (Site 11) from areas of biosolid application (Sites 3 and 4 and Plant Tissues 1-3) and residential areas (Sites 5-9). It should be emphasized that this was a small-scale study, with only one sample taken from each site over a two-day period, therefore conclusions are limited. Furthermore, loads from these two different land use types cannot be calculated as flows were not measured so. However, the present study has produced some notable results.

For metals, the highest copper value was observed at a site near biosolid application, while the other site near biosolid application did not have detectable copper. Copper is frequently found in biosolids as it readily associates with organic matter and according to Chapter 62-640.700(5)(a), F.A.C. copper in Class B biosolids can have a maximum single sample concentration of 4,300 mg/kg. However, considering the two sites both receive runoff from high biosolid loading areas, the results are inconclusive. The highest zinc value was found downstream of a bridge in a natural land use area. This higher concentration than other sites could be related to the use of galvanized steel in the bridge's construction.

For nutrients, Site 5 generally had the lowest nutrient concentrations and is downstream of a treatment pond. The highest nitrogen species concentrations were observed in Lake Washington, with generally higher values observed in the residential areas compared to natural land use areas. Nitrogen loading is typically associated with higher density residential and commercial land uses, typical of the basin draining from the east of Lake Washington. The highest TP, orthophosphate, and TN:TP values were observed at the two sites draining biosolid application areas. Generally, biosolid TN:TP is below the preferable ratio needed for plant growth (*i.e.*, crops) and when biosolids are applied on a need for nitrogen basis, it leads to excessive phosphorus build-up. The lower TN:TP has been observed in other lakes receiving runoff from biosolids application areas and has resulted in the banning of Class B biosolid applications in Lake Okeechobee, St. Lucie River and Caloosahatchee River watersheds. It is generally accepted that it is this low TN to TP ratio that leads to the proliferation of nitrogen-fixing cyanobacteria.

Although PFAS were detected in all samples, the only sample exceeding the provisional FDEP Human Health Surface Water Screening Levels was at Site 5, which is downstream of a firefighting training facility and a mix of high density residential and industrial and commercial land uses. In addition, a few months preceding the sampling date, a brush fire occurred closely near the sampling location (*i.e.*, NE of the Eau Gallie/I-95 interchange), where different firefighting products might have been used. PFOS have historically been added to aqueous film forming foam (AFFF) used to fight fires. AFFF was phased out of production in 2003 but has been used in Florida training facilities as recently as 2017. Currently, Class B firefighting foam used in Brevard County for flammable liquids such as gasoline, oils, etc., typically still contain C6 Fluorosurfactants, which have better toxicological profiles than PFOS (a C8 fluorosurfactant) but do persist in the environment.

Site 5 had quantifiable levels of PFOS, PFHxA (C6 fluorosurfactant primary breakdown product), and PFHxS. Rotander *et al.* (2015) found that both PFOS and PFHxS levels were shown to be elevated in firefighters exposed to AFFF. Sites 3 and 4, both receiving runoff from high biosolid application areas, had quantifiable concentrations of PFBA, PFPeA, PFHxA, and PFBS. These four PFAS are commonly (60-100% of the time) found in biosolids and, despite many being phased out, continue to be observed in similar concentrations in biosolids (Venkatesan and Halden 2013).

While PPCPs were detected in two tissue samples extracted from areas where high intensity of biosolids were applied, no PPCPs were detected in the water samples leaving the ranch at Sites 3 and 4. The lack of detectable PPCPs in the surface water samples could be due to the dilution effect of a very high rainfall event immediately preceding the sampling effort. Additionally, the PPCPs were only detected in areas of recent or active grazing (Plant Tissue 1 and 3) and not on land amended with biosolids, but currently fallow (Plant Tissue 2). While both ciprofloxacin and norfloxacin are antibiotics commonly used on cattle, the landowner of the Deer Park Ranch confirmed that neither antibiotic had been used recently on his cattle. Naproxen is a nonsteroidal anti-inflammatory drug found in common pain-relieving medications (Topp *et al.*, 2008), also confirmed to not have been used onsite by the landowner. Furthermore, no evidence could be found that naproxen is ever used on bovines. Topp *et al.* (2008) showed that naproxen is rapidly mineralized in soils amended with biosolids while Lin and Reinhard (2005) found naproxen rapidly photodegrades after release into the environment. Therefore, recently applied biosolids is the likely source for this particular compound. Triclocarban, originally developed for the medical field, is an antimicrobial and antifungal compound that was formerly used in personal care products such as soaps and lotions. The product began being used in the 1960s but was phased out by the FDA in 2017. Several studies have found that triclocarban from biosolid-amended fields can bioaccumulate in plants (Wu *et al.* 2010; Sabourin *et al.*, 2012; Wu *et al.*, 2014) and the concentrations observed in Site 3 were on the lower end of the range published in these studies. However, studies show the biosolid amendment inhibit the bioavailability and plant uptake of triclocarban (Fu *et al.*, 2016), which means concentrations in soils are likely much higher. In

general, the highest concentrations of PPCPs and the sample that had the most PPCPs was Plant Tissue 3. A potential confounding factor is differential bioaccumulation in vegetative tissues since Plant Tissue 1 and 3 were Bahiagrass while Plant Tissue 2 was *Hemarthria sp.*

The results from this limited study, in conjunction with a soil study by an interagency team, will be used by the Brevard County Commission to guide further regulatory action regarding biosolid applications in Brevard County.



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SAMPLE ID	PASTURE ID	DEPTH	SOIL TYPE	RELATIVE LEVEL OF BIOSOLIDS APPLICATION	MOST RECENT APPLICATION	MEHLICH PHOSPHORUS (ppm)	CALCIUM (ppm)	ALUMINIUM (ppm)	IRON (ppm)	WATER EXTRACTABLE PHOSPHORUS (ppm)	TOTAL PHOSPHORUS (ppm)	CAPACITY FACTOR or SOIL PHOSPHORUS INDEX (SPSC)	pH	SAMPLE ID
1	11	Shallow	Myakka fine sand	High	Apr-18	178	1640	3.08	2.71	22.87	255.51	-177	6.8	1
2	11	Medium	Myakka fine sand	High	Apr-18	256	636	12.26	6.77	20.67	174.79	-254	6.9	2
3	11	Shallow	Wabasso fine sand	High	Apr-18	232	1197	4.92	5.22	24.22	302.66	-231	6.5	3
4	11	Medium	Wabasso fine sand	High	Apr-18	245	789	15.75	4.01	21.17	215.52	-243	7.1	4
5	11	Deep	Wabasso fine sand	High	Apr-18	5	238	64.11	72.54	0.94	22.31	6	8.2	5
6	37A	Shallow	Myakka fine sand	High	Nov-19	79	875	3.5	2.91	17.02	137.62	-78	5.9	6
7	37A	Medium	Myakka fine sand	High	Nov-19	16	126	1.8	1.43	4.4	9.2	-16	5.6	7
8	Timberland	Shallow	Control 1	None	-	7	359	16.09	4.55	0.99	24.4	-5	6.1	8
9	Timberland	Medium	Control 1	None	-	2	233	35.61	26.65	0.19	18.9	4	6.6	9
10	Timberland	Deep	Control 1	None	-	2	246	58.84	38.45	0.33	16.32	7	7	10
11	Timberland	Shallow	Control 2	None	-	2	277	2.4	1.43	3.64	25.59	-2	5.3	11
12	Timberland	Medium	Control 2	None	-	1	131	2.52	1.42	0.99	5.95	-1	4.9	12
13	37A	Shallow	Immokalee fine sand	High	Nov-19	64	1282	1.07	0.95	5.09	106.3	-64	6.5	13
14	37A	Medium	Immokalee fine sand	High	Nov-19	19	535	0.94	0.6	1.56	22.24	-19	6.7	14
15	37A	Deep	Immokalee fine sand	High	Nov-19	6	121	0.74	0.77	1.34	8.12	-6	6.4	15
16	36	Shallow	Wabasso fine sand	Low	Nov-18	278	921	3.48	5.4	19.63	332.12	-277	6.7	16
17	36	Medium	Wabasso fine sand	Low	Nov-18	51	351	26.1	14.26	24.79	204.82	-47	7.5	17
18	36	Deep	Wabasso fine sand	Low	Nov-18	12	180	26.56	28.31	12.05	124.32	-7	7.7	18
19	42	Shallow	Riviera sand	Low	Feb-19	50	574	9.5	7.01	9.58	95.22	-49	6.7	19
20	42	Medium	Riviera sand	Low	Feb-19	17	353	37.8	10.28	1.93	27.48	-12	7.1	20
21	42	Deep	Riviera sand	Low	Feb-19	2	337	26.72	5.24	0.57	11.58	1	8.3	21
22	33	Shallow	Wabasso fine sand	Medium	Dec-17	152	645	16.72	6.82	18.22	182.51	-150	6	22
23	33 Furrow, surface	Shallow	Wabasso fine sand	Medium	Dec-17	142	636	18.31	7.68	14.68	131.34	-139	6.2	23
24	33	Medium	Wabasso fine sand	Medium	Dec-17	31	532	39.2	7.27	6.34	54.32	-26	7.1	24
25	33	Deep	Wabasso fine sand	Medium	Dec-17	30	673	44.17	10.41	5.46	49.5	-24	7.3	25

26	33	Shallow	Riviera sand	Medium	Dec-17	52	342	6	2.28	12.85	126.92	-51	4.9	26
27	33 Furrow, surface	Shallow	Riviera sand	Medium	Dec-17	57	325	5.44	1.46	10.09	116.3	-56	5.1	27
28		Medium	Riviera sand	Medium	Dec-17	142	182	18.61	2.73	12.97	118.36	-140	4.8	28
29	27	Shallow	Floridana sand	Medium	Jan-18	30	1738	8.49	2.86	6.24	100.29	-29	6.7	29
30	27	Medium	Floridana sand	Medium	Jan-18	4	590	45.4	7.89	0.41	18.47	2	6.8	30
31	27	Shallow	Riviera sand	Medium	Jan-18	50	669	26.02	8.03	7.97	64.58	-47	6.6	31
32	27	Medium	Riviera sand	Medium	Jan-18	22	886	35.22	6.43	1.64	39.75	-18	7	32
33	15	Shallow	Riviera sand	High	Sep-19	236	3899	15.33	8.35	12.35	753.32	-234	7.4	33
34	15	Medium	Riviera sand	High	Sep-19	6	301	54.72	14.3	2.01	30.27	1	7.6	34
35	15	Deep	Riviera sand	High	Sep-19	5	350	29.21	9.24	1.21	18.78	-1	8.2	35
36	15	Shallow	Pineda sand	High	Sep-19	615	6656	5.02	3.71	15.99	1730.73	-614	7.3	36
37	15	Medium	Pineda sand	High	Sep-19	15	414	22.48	8.95	4.64	87.97	-12	7.7	37
38	15	Deep	Pineda sand	High	Sep-19	4	325	36.32	5.85	0.48	20.88	0	8.2	38
39	12	Shallow	Riviera find sand	Medium	Apr-18	168	1216	8.1	9.22	14.85	216.35	-167	7	39
40	12	Medium	Riviera find sand	Medium	Apr-18	13	170	18.72	4.53	5.53	37.97	-11	8.1	40
41	12	Deep	Riviera find sand	Medium	Apr-18	13	121	26.94	15.74	7.74	30.81	-9	8.4	41
42	12	Shallow	Wabasso fine sand	Medium	Apr-18	75	1091	2.52	8.58	9.67	116.19	-74	6.5	42
43	12	Medium	Wabasso fine sand	Medium	Apr-18	40	1025	3.01	5.74	4.2	76.78	-39	6.6	43
44	12	Deep	Wabasso fine sand	Medium	Apr-18	19	293	8.1	6.36	3.47	24.35	-18	6.7	44
45	2	Shallow	Malabar - Pineda Complex	High	Nov-17	486	3434	3.42	3.17	34.01	575.73	-485	7.3	45
46	2	Medium	Malabar - Pineda Complex	High	Nov-17	37	901	1.85	2.72	5.83	51.41	-37	7	46
47	2	Deep	Malabar - Pineda Complex	High	Nov-17	81	661	3.78	4.23	9.52	28.62	-80	7.4	47
48	1	Shallow	Myakka fine sand	Low	Sep-13	338	1403	2.33	1.8	14.41	314.6	-338	5.9	48
49	1	Medium	Myakka fine sand	Low	Sep-13	66	558	1.43	1.03	4.66	9.07	-66	6.3	49
50	1	Deep	Myakka fine sand	Low	Sep-13	35	263	1.43	0.91	2.26	29.39	-35	6	50

PASTURE	SOIL TYPE	LEVEL OF BIOSOLIDS APPLICATION	MOST RECENT APPLICATION	SOIL PHOSPHORUS INDEX
1	Myakka fine sand	Low	Sep-13	-438
2	Malabar - Pineda Complex	High	Nov-17	-602
11	Myakka fine sand	High	Apr-18	-432
11	Wabasso fine sand	High	Apr-18	-468
12	Riviera find sand	Medium	Apr-18	-186
12	Wabasso fine sand	Medium	Apr-18	-131
15	Riviera sand	High	Sep-19	-234
15	Pineda sand	High	Sep-19	-626
27	Floridana sand	Medium	Jan-18	-27
27	Riviera sand	Medium	Jan-18	-64
33	Wabasso fine sand	Medium	Dec-17	-200
33	Riviera sand	Medium	Dec-17	-191
36	Wabasso fine sand	Low	Nov-18	-332
42	Riviera sand	Low	Feb-19	-59
37A	Myakka fine sand	High	Nov-19	-94
37A	Immokalee fine sand	High	Nov-19	-89
Timberland	Control 1	None	-	6
Timberland	Control 2	None	-	-2

ORDINANCE NO. 2019- 20

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA AUTHORIZING A TEMPORARY COUNTY-WIDE MORATORIUM FOR 180 DAYS FROM THE EFFECTIVE DATE; PROHIBITING THE LAND APPLICATION OF CLASS B BIOSOLIDS EXCEPT EXISTING PERMITTED ACTIVITIES; PROVIDING FOR EXHAUSTION OF ADMINISTRATIVE REMEDIES; AND PROVIDING FOR SEVERABILITY, REPEAL OF CONFLICTING PROVISIONS, RESOLUTION OF CONFLICTING PROVISIONS; AREA ENCOMPASSED AND AN EFFECTIVE DATE.

WHEREAS, as provided in Article VIII, Section 1 of the Florida Constitution and Chapter 125, Florida Statutes, counties have broad home rule powers to enact ordinances, not inconsistent with general or special law, for the purpose of protecting the public health, safety and welfare of the residents of the county; and

WHEREAS, Class B biosolids are solid, semi-solid, or liquid materials resulting from the treatment of domestic waste from sewage treatment facilities that contain nutrients such as phosphorus and nitrogen; and

WHEREAS, Elevated levels of phosphorus and nitrogen have been a point of concern for estuaries and watersheds across the state, as correlative connections have been observed between elevated levels of phosphorus and nitrogen, algal blooms, and the growth of noxious vegetation; and

WHEREAS, the land application of biosolids has been identified as a potential explanation for toxic algae blooms that occurred in Blue Cypress Lake in 2018 and Lake Washington in 2019<sup>1</sup>; and

WHEREAS, Lake Washington provides water supply for the City of Melbourne's potable water utility that supplies drinking water to approximately 170,000 residents in

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<sup>1</sup> St. Johns Water Management District Update to the Biosolids Technical Advisory Committee, January 23, 2018. Patterns in Surface Water Phosphorus Concentrations and Biosolids Utilization in the Upper St. Johns River: January 2019 Update.

Melbourne, West Melbourne, Palm Shores, Satellite Beach, Indian Harbour Beach, Indialantic, Melbourne Beach and portions of unincorporated Brevard County; and

WHEREAS, preliminary analysis of available ambient water quality data by St. Johns River Water Management District indicates a potential, but not conclusive, relationship between the cumulative amount of phosphorus applied to land in biosolids and increasing phosphorus concentrations in downstream waters<sup>1</sup>; and

WHEREAS, preliminary analysis by St Johns River Water Management District of available ambient water quality data for watersheds with lower levels of biosolids application do not indicate similar trends of increasing phosphate concentrations<sup>2</sup>; and

WHEREAS, watersheds receiving biosolids and experiencing increasing phosphorus concentrations in downstream waters are not showing increased turbidity or total suspended solids, reducing the likelihood that erosion is the source of increasing phosphorus concentrations<sup>1</sup>; and

WHEREAS, watersheds receiving biosolids and experiencing increasing phosphorus concentrations in downstream waters are not showing increased total organic carbon, reducing the likelihood that natural export processes are the source of increasing phosphorus concentrations<sup>1</sup>; and

WHEREAS, watersheds receiving biosolids and experiencing increasing phosphorus concentrations in downstream waters are not showing significant changes in land use, reducing the likelihood that development is the source of increasing phosphorus concentrations<sup>2</sup>; and

WHEREAS, the most prevalent land use within the watersheds at issue is agriculture and there are few other known sources of phosphorus loading large enough

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<sup>2</sup> St. Johns Water Management District Update to the Biosolids Technical Advisory Committee, November 28, 2018. Patterns in Surface Water Phosphorus Concentrations and Biosolids Utilization in the Upper St. Johns River.



to potentially explain the increasing phosphate level trends in the Upper Basin of the St Johns River, including Brevard<sup>2</sup> and;

WHEREAS, other possible sources of increasing phosphorus in Lake Washington include septic systems on the east side of Lake Washington; water coming from flooded water management areas south of Highway 192 in Brevard and Indian River Counties that used to be crop land; and phosphorus applied to homeowner yards; and

WHEREAS, biosolids from Brevard County-operated wastewater treatment plants are safely disposed of in the lined County landfill while biosolids from multiple cities in Brevard are land applied; and

WHEREAS, biosolids being land applied in Brevard County and neighboring counties are primarily from South Florida where landfill costs are higher than the cost to truck biosolids to the Upper Basin of the St Johns River, with only 11% of biosolids applied within the Upper Basin produced by utilities within the Upper Basin<sup>2</sup>; and

WHEREAS, biosolids application in the Upper Basin tripled in 2013, continuing thereafter, in response to rule revisions to protect the Everglades became fully effective<sup>2</sup>; and

WHEREAS, the land application of biosolids has been restricted in neighboring counties and ecosystems to the south, such as the St. Lucie River watershed and the Lake Okeechobee watershed and a temporary moratorium in Indian River County, leaving the St. Johns River watershed in and adjacent to Brevard County as the next closest alternative up the east coast for the disposal and land application of Class B biosolids generated in South Florida; and

WHEREAS, phosphate concentrations are likely to continue to trend upward under existing state rules with increasing tonnage coming from outside the County but being applied in the Upper Basin of the St Johns River, adjacent to our drinking water supply<sup>2</sup>; and

WHEREAS, increasing phosphate levels increase the risk of algal blooms, especially taxa that produce toxins such as microcystins and saxitoxins<sup>2</sup>; and

WHEREAS, Lake Washington and large portions of the Upper Basin of the St. Johns River are classified by the Florida Department of Environmental Protection as Class I surface waters with a designated use for potable water supplies<sup>2</sup>; and

WHEREAS, portions of the Upper Basin of the St Johns River have been designated as impaired and local jurisdictions including Brevard County and its taxpayers are required to reduce total phosphorus loading from the sum of sources by as much as 52%<sup>3</sup>; and

WHEREAS, approximately \$250 million has been invested in state and federal Upper Basin restoration work to restore historic flows and levels<sup>2</sup>; and

WHEREAS, the land application activities of Class B biosolids is currently being conducted on property in Brevard County, within the watershed of the St. Johns River; and

WHEREAS, adding to the present nutrient levels in the St. Johns River Basin may further inflict damage to the local economy as well as the health, safety, and welfare of humans and wildlife in Brevard County and the State of Florida; and

WHEREAS, in 2018 the Department of Environmental Protection created a Biosolids Technical Advisory Committee to evaluate the current management practices and explore opportunities to better protect Florida's water resources and the Committee agreed to a list of recommendations in January 2019; and

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<sup>3</sup> Florida Department of Environmental Protection TMDL Report: Nutrient and DO TMDLs for the St. Johns River above Lake Poinsett (WBID 2893L), Lake Hell n' Blazes (WBID 2893Q), and St Johns River above Sawgrass Lake (WBID 2893X), April 2006

WHEREAS, in 2019 the Florida Legislature considered several bills to address concerns regarding biosolids and implement recommendations of the Technical Advisory Committee; and

WHEREAS, the Department of Environmental Protection is using the recommendations of the Technical Advisory Committee to draft rule revisions that are anticipated to be considered for Legislative ratification during the 2020 session; and

WHEREAS, the Board of County Commissioners ("Board") finds that the proper regulation of the land application of Class B biosolids is necessary and appropriate to protect potable water supplies as well as guide the future use, development, and protection of the land and natural resources in Brevard County; and

WHEREAS, the Board has determined that the temporary moratorium on new or expanding biosolids application, to allow time for the state to complete additional data analyses and their on-going rule revision process, is needed to protect water quality in Lake Washington, the St. Johns River watershed and surrounding water bodies, from adverse impacts potentially caused by the land application of Class B biosolids; and

WHEREAS, County staff has met with owners of agricultural properties currently permitted through the Florida Department of Environmental Protection to land apply Class B biosolids and their use of bio-solids in Brevard in 2019 is significantly less than their use in 2018; and

WHEREAS, the owners of agricultural properties currently permitted to land apply Class B biosolids in Brevard County have implemented nutrient management plans and installed systems to collect drainage water and reuse it for irrigation, capturing and reusing excess nutrients draining from the farmland; and

WHEREAS, the owners of agricultural properties currently permitted to land apply Class B biosolids in Brevard County have indicated a good faith willingness to voluntarily comply with most of the state's proposed provisions of Chapter 62-640 of the

Florida Administrative Code for all placement of biosolids in Brevard County until the new provisions are implemented by the State of Florida; and

WHEREAS, applying biosolids to pastureland amends the soils and recycles organic nutrients that are removed from the land each year by cattle and the harvest of sod; and

WHEREAS, research has shown that organic sources of fertilizer such as biosolids are much less water soluble than commercial chemical fertilizer<sup>4</sup>; and

WHEREAS, the use of biosolids as fertilizer reduces the need for landfill space; and

WHEREAS, the Board specifically finds that this temporary moratorium on the land application of Class B biosolids is necessary and appropriate to protect the public health safety and welfare of the citizens of Brevard County.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA THAT:

Section 1. Recitals Adopted

Each of the recitals set forth above is hereby adopted and incorporated herein.

Section 2. Enactment Authority.

Article VIII, Section 1 of the Florida Constitution and Chapter 125, Florida Statutes, vest broad home rule powers in counties to enact ordinances, not inconsistent with general or special law, for the purpose of protecting the public health, safety and welfare of the residents of the County. The Board specifically determines that the enactment of this Ordinance is necessary to protect the health, safety and welfare of the residents of Brevard County.

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<sup>4</sup> Silveira, M.L., G.A. O'Connor, Y. Lu, J. E. Erickson, C. Brandani and M. M. Kohmann, 2019. Runoff and Leachate Phosphorus and Nitrogen Losses from Grass-Vegetated Soil Boxes Amended with Biosolids and Fertilizer. Journal of Environmental Quality. doi: 10.2134/jeq2019.03.0106

### Section 3. Temporary Moratorium.

Beginning on the effective date of this Ordinance and continuing for a period of 180 days, a moratorium is hereby imposed upon all properties within Brevard County on the land application of Class B biosolids, excepting existing permit holders and where determined to be preempted by state law or regulation.

### Section 4. Expiration of Temporary Moratorium.

The temporary moratorium imposed by Section 3 of this Ordinance expires 180 days from the effective date of this Ordinance. The moratorium may be extended or terminated early by adoption of an ordinance of the Brevard County Board of County Commissioners.

### Section 5. Exhaustion of Administrative Remedies.

A property owner claiming that this Ordinance, as applied, constitutes or would constitute a temporary or permanent taking of private property or an abrogation of vested rights shall not pursue such claim in court unless all administrative remedies have been exhausted.

### Section 6. Severability.

If any part of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected by such holding and shall remain in full force and effect.

### Section 7. Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

### Section 8. Resolution of Conflicting Provisions.

In the case of a direct conflict between any provision of this Ordinance and a portion or provision of any other appropriate federal, state or county law, rule, code or regulations, the more restrictive shall apply.

Section 9. Area Encompassed.

This Ordinance shall take effect COUNTYWIDE, within the municipal and unincorporated areas of Brevard County, Florida.

Section 10. Effective Date.

This Ordinance shall become effective upon adoption by the Board of County Commissioners and filing with the Department of State. A certified copy of the Ordinance shall be filed with the State, within ten days of enactment.

DONE, ORDERED AND ADOPTED in Regular Session, this 8 day of Oct, 2019.

Attest:

BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA



Scott Ellis, Clerk



Kristine Isnardi, Chair

STATE OF FLORIDA  
COUNTY OF BREVARD

This is to certify that the foregoing  
is a true and current copy of Ordinance

No. 2019-20 witness my hand  
and official seal this 8 day of  
October 2019

SCOTT ELLIS, Clerk of Circuit Court

BY Deborah Penick D.C.

(As approved by the Board on

Oct. 8, 2019)



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Public Hearing

H.2.

4/7/2020

### Subject:

Approval of Third Quarter Supplemental Budget for Fiscal Year 2019-2020

### Fiscal Impact:

The budget supplements amend the County's budget from \$1,345,588,853 to \$1,411,835,207, an increase of \$66,246,354 or 4.92%

### Dept/Office:

Budget

### Requested Action:

It is requested that the Board of County Commissioners approve a Supplemental Budget for the Third Quarter of Fiscal Year 2019-2020, authorize the Chair to sign the Resolution, and approve the budget changes and such actions as are necessary to implement the adopted changes.

### Summary Explanation and Background:

The County's Supplemental Budget for the Third Quarter of FY 2019-2020 is adopted by a resolution after holding a public hearing as required by Chapter 129, Florida Statutes. Supplemental Budget Change Requests, for applicable County Agencies, are included in the Supplemental package. These documents are attached for review and approval.

A summary of the proposed Budget Supplement, along with a notice of date and time of the public hearing, was advertised in the April 3, 2020 edition of the Florida Today.

Special Revenue Funds increase by \$30.0M, primarily due to increases in Balance Forward associated with Educational Impact Fee Funds, \$8.5M; North Brevard Economic Development Funds, \$3.4M; Stormwater Assessment Funds, \$3.2M; Tourist Development Tax Funds, \$2.5M; Sheriff Special Revenue Funds, \$2.1M; Parks & Recreation Funds, \$2.0M; Save Our Indian River Lagoon Trust Fund, \$2.0M; Library Services Funds, \$1.3M; E911 Improvements, \$1.2; Merritt Island Redevelopment Agency Funds, \$1.1M.

Transportation Trust Funds increase by \$18.8M, primarily due to increases in Balance Forward for Countywide Road and Bridge Fund, \$8.5M; Road and Bridge MSTU Funds, \$3.5M; and Fuel Tax Funds, \$6.0M.

General Funds increase by \$11.0M. The most significant cause is a \$8.7M increase in General Government Balance Forward, which is primarily the result of collecting more excess fees than anticipated from Charter Offices, as well as transferring less than anticipated to departments in FY18-19 based on expenditure levels.

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Revenues also increase in the Sheriff's Office General Funds, \$2.1M.

Enterprise Funds increase by \$2.5M, which is primarily the result of increases in Balance Forward for the following agencies: Utility Services Department, \$1.7M; Solid Waste Department, \$990K.

Internal Service Funds increase by \$2.3M, which is due to an increase in Employee Benefits Fund of \$2.9M, as well as in increase in Information Technology Funds, \$602K, and is offset by a decrease in Risk Management Funds, \$1.2M.

Debt Service Funds increase by \$1.0M, which is primarily a result of increases in Balance Forward associated with ad valorem tax revenue for the four voter-approved Debt Millage funds, \$529K; as well as the TDC Revenue Bond Fund, \$497K.

Capital Project Funds increase by \$489K which is primarily the result of increasing Balance Forward associated with Parks Referendum projects.

## **Clerk to the Board Instructions:**

RESOLUTION NO. 2020-\_\_\_\_\_

A RESOLUTION APPROVING A BUDGET SUPPLEMENT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, PURSUANT TO CHAPTER 129, FLORIDA STATUTES, AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS TO APPROVE A BUDGET SUPPLEMENT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, AND PROVIDING AN EFFECTIVE DATE

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WHEREAS, the Board of County Commissioners of Brevard County, Florida, approved in public hearing on September 24, 2019, an adopted budget and subsequently amended the adopted budget to \$1,345,588,853 for the fiscal year ending September 30, 2020; and

WHEREAS, there is a need to supplement and amend the budget for the fiscal year ending September 30, 2020 until it equals \$1,411,835,207, for balances forward and other sources of funds; and

WHEREAS, there is a need to appropriate this estimated revenue and other financing sources in the aforementioned budget. The following approved budgets as consolidated by fund type are to be supplemented and amended:

Fund Type	FY 2020 Budget As Adopted and Amended	Supplements	FY 2020 Budget as Supplemented
General	\$299,527,082	\$10,999,720	\$310,526,802
Transportation Trust	\$113,598,437	\$18,800,369	\$132,398,806
Special Revenue	\$512,495,509	\$30,047,509	\$542,543,018
Debt Service	\$26,147,275	\$1,026,378	\$27,173,653
Capital Project	\$4,158,357	\$488,787	\$4,647,144
Enterprise	\$252,954,450	\$2,540,486	\$255,494,936
Internal Service	\$136,707,743	\$2,343,105	\$139,050,848
Totals	<u>\$1,345,588,853</u>	<u>\$66,246,354</u>	<u>\$1,411,835,207</u>

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, that the budget for the fiscal year ending September 30, 20120, be supplemented and amended by \$66,246,354 increasing the previous budget from \$1,345,588,853 to \$1,411,835,207 as provided by Chapter 129, Florida Statutes, and appropriating such in various funds and accounts as indicated by the Supplement Budget Change entries.

The County Manager (as the County Budget Officer) is directed to execute these changes and to make such adjustments as are necessary to carry out the intent of this resolution.

DONE, ORDERED AND ADOPTED THIS 7th DAY OF APRIL A.D., 2020.

ATTEST:

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BRYAN LOBER, CHAIR  
BOARD OF COUNTY COMMISSIONERS  
BREVARD COUNTY, FLORIDA

As Approved by the Board on April 7, 2020

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SCOTT ELLIS, CLERK  
(S E A L)

Third Quarter Supplemental Budget Listing of Amendments					
Department	Description	Fund	Fund Type	BCR Number	Total
Central Services	Asset Management	0001	General	50014421	\$ 11,615
Central Services	Fleet Services	0001	General	50014635	\$ (203,427)
Central Services	Fleet Services	0001	General	50014530	\$ 96,000
Court Programs	Judicial Branch	0001	General	50014674	\$ 29,500
Court Programs	State Attorney	0012	General	50014581	\$ 143,901
Court Programs	Judicial Branch	1392	Special Revenue	50014570	\$ (3,246)
Court Programs	Court Related Technology	1400	Special Revenue	50014579	\$ 67,379
Court Programs	State Court Facilities	1402	Special Revenue	50014675	\$ 100,586
Emergency Management Office	Emergency Mgmt/Comm	0005	General	50014420	\$ 1,122
Emergency Management Office	Emergency Mgmt/Comm	0005	General	50014578	\$ 23,000
Emergency Management Office	800 Mhz Operating	0031	General	50014419	\$ 167,467
Emergency Management Office	800 Mhz Operating	0031	General	50014577	\$ 70,729
Emergency Management Office	E911 Improvements	1380	Special Revenue	50014418	\$ 1,200,781
Emergency Management Office	800 Mhz Surcharge	1382	Special Revenue	50014417	\$ 87,064
Emergency Management Office	800 Mhz Reconfigure	1383	Special Revenue	50014416	\$ 4,638
Emergency Management Office	EOC Project	1384	Special Revenue	50014415	\$ 234
Emergency Management Office	800Mhz Improvements	3022	Capital Projects	50014414	\$ 18,274
Fire Rescue Department	Fire Assessment	1350	Special Revenue	50014450	\$ -
Fire Rescue Department	EMS	1351	Special Revenue	50014452	\$ 40,013
Fire Rescue Department	EMS	1351	Special Revenue	50014531	\$ 610,000
Fire Rescue Department	Fire Control MSTU	1354	Special Revenue	50014454	\$ -
Fire Rescue Department	Public Safety Internal Support	1360	Special Revenue	50014458	\$ 536,023
Fire Rescue Department	Dispatch	1361	Special Revenue	50014460	\$ 123,563
Fire Rescue Department	Dispatch	1361	Special Revenue	50014645	\$ 136,759
General Government	General Fund 0001	0001	General	50014689	\$ 6,614,154
General Government	General Fund 0002	0002	General	50014687	\$ -
Housing and Human Services	Community Resources	0001	General	50014456	\$ 60,000
Housing and Human Services	Community Resources	0001	General	50014475	\$ 49,200
Housing and Human Services	Community Planning & Revitalization	0001	General	50014463	\$ (1,030)
Housing and Human Services	Community Planning & Revitalization	0001	General	50014461	\$ 11,543
Housing and Human Services Department	PILT Housing	0035	General	50014462	\$ (16,632)
Housing and Human Services Department	Weatherization Grant	1473	Special Revenue	50014457	\$ 1,943
Housing and Human Services Department	Neighborhood Stabilization Program	1474	Special Revenue	50014459	\$ 213,015
Housing and Human Services Department	SHIP Trust Fund	1490	Special Revenue	50014455	\$ 257,879
Human Resources	Personnel Technical Services	0001	General	50014477	\$ 30,000
Human Resources	Risk Management	5050	Internal Service	50014408	\$ (1,168,826)
Human Resources	Employee Benefits	5051	Internal Service	50014410	\$ 2,909,903
Information Technology	Communications	5011	Internal Service	50014427	\$ 37,028
Information Technology	Communications	5011	Internal Service	50014652	\$ 100,000
Information Technology	Communications	5011	Internal Service	50014638	\$ 465,000
Law Library	Law Library	1405	Special Revenue	50014673	\$ -
Library Services Department	S Brevard/Micco Library Endowment	1041	Special Revenue	50014464	\$ 22,821
Library Services Department	Cocoa Library Endowment	1043	Special Revenue	50014468	\$ 2,934
Library Services Department	Cocoa Beach Library Endowment	1044	Special Revenue	50014469	\$ (23,183)
Library Services Department	W Melbourne Library Endowment	1046	Special Revenue	50014470	\$ (4,406)
Library Services Department	N Brevard Library Endowment	1049	Special Revenue	50014471	\$ 2,798
Library Services Department	Satellite Beach Library Endowment	1050	Special Revenue	50014472	\$ (1,457)
Library Services Department	Stone Community Library Endowment	1051	Special Revenue	50014473	\$ (1,154)
Library Services Department	Suntree Library Endowment	1053	Special Revenue	50014474	\$ 10,120
Library Services Department	Library Services	1070	Special Revenue	50014476	\$ 1,337,206
Merritt Island Redevelopment Agency	MI Redevelopment Agency	1510	Special Revenue	50014659	\$ 1,088,554
Mosquito Control Department	Mosquito Control - Local	1090	Special Revenue	50014644	\$ (175,921)
Natural Resources Management Department	Natural Resources Management Div	0004	General	50014655	\$ 396,887
Natural Resources Management Department	Natural Resources Management Div	0004	General	50014499	\$ 95,424
Natural Resources Management Department	Beach & Coastal Projects	0032	General	50014533	\$ (23,357)
Natural Resources Management Department	Surface Water MSBU Dist 1	1111	Special Revenue	50014571	\$ 1,838,757
Natural Resources Management Department	Surface Water MSBU Dist 2	1112	Special Revenue	50014573	\$ 688,830
Natural Resources Management Department	Surface Water MSBU Dist 3	1113	Special Revenue	50014574	\$ 1,015,828
Natural Resources Management Department	Surface Water MSBU Dist 4	1114	Special Revenue	50014575	\$ (396,859)
Natural Resources Management Department	Surface Water MSBU Dist 5	1115	Special Revenue	50014576	\$ 83,987
Natural Resources Management Department	SOIRL Sales Tax Rev	1260	Special Revenue	50014524	\$ 1,998,716
Natural Resources Management Department	Environmental Trust	1396	Special Revenue	50014595	\$ 2,468
North Brevard Economic Development Zone	North Brevard Economic Zone	1520	Special Revenue	50014424	\$ 3,387,342
Parks and Recreation Department	Parks & Recreation District 4	0016	General	50014598	\$ (425,136)
Parks and Recreation Department	Parks & Recreation District 4	0016	General	50014596	\$ 405,000
Parks and Recreation Department	Wickham Park	0017	General	50014618	\$ (908,921)
Parks and Recreation Department	Manatee Hammock Park	0022	General	50014601	\$ 35,092
Parks and Recreation Department	Long Point Park	0023	General	50014619	\$ (34,360)
Parks and Recreation Department	Parks & Recreation District 1	1010	Special Revenue	50014602	\$ 414,000
Parks and Recreation Department	Parks & Recreation District 1	1010	Special Revenue	50014603	\$ (336,113)
Parks and Recreation Department	Parks & Recreation District 1	1010	Special Revenue	50014604	\$ (66,192)
Parks and Recreation Department	PSJ/Can Groves MSTU	1011	Special Revenue	50014605	\$ (142,305)
Parks and Recreation Department	Parks Area South Operations	1019	Special Revenue	50014639	\$ 1,630,730
Parks and Recreation Department	Parks Area South Operations	1019	Special Revenue	50014649	\$ 299,525
Parks and Recreation Department	MI Parks Ref MSTU	1020	Special Revenue	50014599	\$ 201,044
Parks and Recreation Department	Parks & Recreation District 4	1030	Special Revenue	50014600	\$ 752,169
Parks and Recreation Department	EELS Ad Valorem	1610	Special Revenue	50014607	\$ 173,912
Parks and Recreation Department	EELS -	1612	Special Revenue	50014608	\$ 9,307
Parks and Recreation Department	Ltd AdVal Tax Bonds 2002	2030	Debt Service	50014611	\$ 173,563
Parks and Recreation Department	North Parks Referendum Debt	2040	Debt Service	50014612	\$ 64,733
Parks and Recreation Department	Merritt Island Parks Referendum Debt	2042	Debt Service	50014613	\$ 66,273
Parks and Recreation Department	South Parks Referendum Debt	2044	Debt Service	50014614	\$ 224,837
Parks and Recreation Department	FBIP - Parks & Rec County Wide	3113	Capital Projects	50014615	\$ 280,483
Parks and Recreation Department	North Parks Referendum Projects	3140	Capital Projects	50014616	\$ 6,565
Parks and Recreation Department	South Parks Referendum Projects	3143	Capital Projects	50014650	\$ 86,398
Parks and Recreation Department	Merritt Island & Beaches	3152	Capital Projects	50014617	\$ (13,424)
Parks and Recreation Department	District 3 Beach and Riverfront	3154	Capital Projects	50014651	\$ 24,525
Parks and Recreation Department	EELS - South	3216	Capital Projects	50014609	\$ 5,598
Parks and Recreation Department	Limited Ad Valorem 2004	3219	Capital Projects	50014610	\$ 80,368
Parks and Recreation Department	Golf Operations	4311	Enterprise	50014606	\$ 17,208

Third Quarter Supplemental Budget Listing of Amendments					
Department	Description	Fund	Fund Type	BCR Number	Total
Planning and Development Department	Central Cashier Collections	0009	General	50014484	\$ (43,360)
Planning and Development Department	Licensing Regulation & Enforcement	0027	General	50014512	\$ (30,535)
Planning and Development Department	Land Development	0030	General	50014513	\$ 72,785
Planning and Development Department	Library Impact Fee	1075	Special Revenue	50014514	\$ 26,417
Planning and Development Department	Library Impact Fee	1075	Special Revenue	50014591	\$ -
Planning and Development Department	Building Code Compliance	1080	Special Revenue	50014532	\$ (319,400)
Planning and Development Department	Impact Fee Administration	1200	Transportation Trust	50014528	\$ 2,529
Planning and Development Department	Impact Fee Administration	1200	Transportation Trust	50014550	\$ (29,775)
Planning and Development Department	Transportation Impact Fee Dist 8	1208	Transportation Trust	50014515	\$ 45,454
Planning and Development Department	Transportation Impact Fee Dist 8	1208	Transportation Trust	50014551	\$ 326
Planning and Development Department	Transportation Impact Fee Dist 9	1209	Transportation Trust	50014516	\$ (47,293)
Planning and Development Department	Transportation Impact Fee Dist 9	1209	Transportation Trust	50014552	\$ 6,768
Planning and Development Department	Transportation Impact Fee NML	1211	Transportation Trust	50014517	\$ 192,692
Planning and Development Department	Transportation Impact Fee NML	1211	Transportation Trust	50014553	\$ 3,300
Planning and Development Department	Transportation Impact Fee CML	1212	Transportation Trust	50014518	\$ 656,905
Planning and Development Department	Transportation Impact Fee CML	1212	Transportation Trust	50014554	\$ 16,418
Planning and Development Department	Transportation Impact Fee SML	1213	Transportation Trust	50014519	\$ (903,028)
Planning and Development Department	Transportation Impact Fee SML	1213	Transportation Trust	50014555	\$ 12,135
Planning and Development Department	Education Facilities IF North	1255	Special Revenue	50014520	\$ 1,343,140
Planning and Development Department	Education Facilities IF North	1255	Special Revenue	50014547	\$ 1,425,000
Planning and Development Department	Education Facilities IF North	1255	Special Revenue	50014556	\$ -
Planning and Development Department	Education Facilities IF South	1256	Special Revenue	50014521	\$ 5,691,872
Planning and Development Department	Education Facilities IF South	1256	Special Revenue	50014557	\$ -
Planning and Development Department	Fire Rescue Impact Fee	1310	Special Revenue	50014522	\$ (3,107)
Planning and Development Department	Fire Rescue Impact Fee	1310	Special Revenue	50014567	\$ -
Planning and Development Department	Emergency Services Impact Fees Dist 3	1313	Special Revenue	50014529	\$ 1,417
Planning and Development Department	Emergency Services Impact Fees Dist 3	1313	Special Revenue	50014582	\$ -
Planning and Development Department	Correctional Impact Fees	1320	Special Revenue	50014525	\$ (389,080)
Planning and Development Department	Correctional Impact Fees	1320	Special Revenue	50014583	\$ -
Planning and Development Department	Emergency Services Impact Fees ML	1330	Special Revenue	50014534	\$ 1,709
Planning and Development Department	Emergency Services Impact Fees ML	1330	Special Revenue	50014597	\$ -
Planning and Development Department	Emergency Services Impact Fees Viera	1331	Special Revenue	50014527	\$ 1,327
Public Safety Department	Medical Examiner	0001	General	50014646	\$ 96,784
Public Safety Department	Driver Education Safety Trust	1370	Special Revenue	50014647	\$ 88,993
Public Safety Department	Drug Abuse Trust	1395	Special Revenue	50014648	\$ (14,152)
Public Works Department	Facilities	0001	General	50014633	\$ 1,175,000
Public Works Department	Facilities	0001	General	50014634	\$ 350,000
Public Works Department	Traffic	0002	General	50014535	\$ 330,000
Public Works Department	Road & Bridge MSTU Dist 1	1131	Transportation Trust	50014536	\$ 1,096,220
Public Works Department	Road & Bridge MSTU Dist 2	1132	Transportation Trust	50014543	\$ 238,726
Public Works Department	Road & Bridge MSTU Dist 3	1133	Transportation Trust	50014640	\$ 321,215
Public Works Department	Road & Bridge MSTU Dist 4	1134	Transportation Trust	50014539	\$ 579,585
Public Works Department	Road & Bridge MSTU Dist 5	1135	Transportation Trust	50014540	\$ 724,200
Public Works Department	Road & Bridge MSTU Dist 4 MI	1136	Transportation Trust	50014544	\$ (274,307)
Public Works Department	Road & Bridge MSTU-Bches-Dis 4	1137	Transportation Trust	50014545	\$ 485,594
Public Works Department	R & B Dist 2 Dredging	1138	Transportation Trust	50014546	\$ 292,963
Public Works Department	LOGT Engineer Projects Mgmt	1160	Transportation Trust	50014549	\$ 2,362,688
Public Works Department	LOGT Bonds	1161	Transportation Trust	50014566	\$ 7,849
Public Works Department	Pineda Causeway Extension	1162	Transportation Trust	50014568	\$ 546,386
Public Works Department	Sea Ray Bridge Project	1167	Transportation Trust	50014677	\$ 805,000
Public Works Department	Transportation Reimbursements	1168	Transportation Trust	50014558	\$ 2,320,530
Public Works Department	5th & 6th Gasoline Tax	1170	Transportation Trust	50014686	\$ 1,422,077
Public Works Department	5th & 6th Gasoline Tax	1170	Transportation Trust	50014588	\$ (1,500,000)
Public Works Department	Constitutional Gas Tax Debt Service	1176	Transportation Trust	50014682	\$ -
Public Works Department	County Transportation Trust	1180	Transportation Trust	50014548	\$ 4,296,694
Public Works Department	County Transportation Trust	1180	Transportation Trust	50014685	\$ 1,500,000
Public Works Department	County Transportation Trust	1180	Transportation Trust	50014676	\$ 2,695,000
Public Works Department	Cit of Cocoa - Barnes	1189	Transportation Trust	50014560	\$ -
Public Works Department	Transportation Impact Fee Projects Dist 8	1228	Transportation Trust	50014561	\$ 6,853
Public Works Department	Transportation Impact Fee Projects Dist 9	1229	Transportation Trust	50014562	\$ (13,828)
Public Works Department	Transportation Impact Fee Proj N Mainland	1230	Transportation Trust	50014563	\$ 66,706
Public Works Department	Transportation Impact Fee Proj C Mainland	1231	Transportation Trust	50014683	\$ (100,000)
Public Works Department	Transportation Impact Fee Proj C Mainland	1231	Transportation Trust	50014564	\$ 5,626
Public Works Department	Transportation Impact Fee Proj S Mainland	1232	Transportation Trust	50014684	\$ 100,000
Public Works Department	Transportation Impact Fee Proj S Mainland	1232	Transportation Trust	50014565	\$ 858,161
Public Works Department	Governmental Grants	1700	Special Revenue	50014594	\$ 399,000
Sheriff's Office	General Fund - SCAAP	0001	General	50014670	\$ 295,573
Sheriff's Office	General Fund - Workers Comp Reimb	0001	General	50014665	\$ 4,416
Sheriff's Office	General Fund - Capital Lease	0001	General	50014663	\$ 256,897
Sheriff's Office	General Fund - Reimbursements	0001	General	50014661	\$ 1,582,193
Sheriff's Office	Sheriff's Countywide MSTU	1410	Special Revenue	50014669	\$ 1,392,849
Sheriff's Office	Sheriff's Countywide MSTU	1410	Special Revenue	50014666	\$ 160,725
Sheriff's Office	Inmate Commissary/Welfare	1416	Special Revenue	50014664	\$ 520,000
Solid Waste Mgmt Department	Solid Waste Mgmt Debt O & M	4010	Enterprise	50014627	\$ (2,006,606)
Solid Waste Mgmt Department	Solid Waste Mgmt Debt R & R	4011	Enterprise	50014628	\$ 2,162,078
Solid Waste Mgmt Department	Solid Waste Impact Fees	4013	Enterprise	50014629	\$ 852,663
Solid Waste Mgmt Department	SWMD Landfill Mgmt Escrow	4014	Enterprise	50014630	\$ 319,055
Solid Waste Mgmt Department	Solid Waste Mgmt Dept Debt Service	4018	Enterprise	50014641	\$ (3,741)
Solid Waste Mgmt Department	Solid Waste Mgmt Mandatory Collections	4110	Enterprise	50014632	\$ (333,070)
Space Coast Area Transit	Space Coast Area Transit	4130	Enterprise	50014482	\$ (208,112)
Space Coast Area Transit	Space Coast Area Transit - Capital Improvements	4140	Enterprise	50014481	\$ 79,146
Space Coast Government Television	Space Coast Government Television	0001	General	50014668	\$ 6,587
Tourism Development Office	TDC - Promotion / Advertising	1441	Special Revenue	50014440	\$ (312,980)
Tourism Development Office	TDC - Beach Improvement	1442	Special Revenue	50014441	\$ 764,600
Tourism Development Office	TDC - Conventions	1443	Special Revenue	50014442	\$ 2,023,160
Tourism Development Office	TDC - Disaster Fund	1444	Special Revenue	50014443	\$ 103,091
Tourism Development Office	TDC - Information Centers	1445	Special Revenue	50014444	\$ (149,458)
Tourism Development Office	TDC - Cultural / Special Events	1446	Special Revenue	50014445	\$ 60,032
Tourism Development Office	TDC - Zoo 3rd Cent	1447	Special Revenue	50014446	\$ 52,891

Third Quarter Supplemental Budget Listing of Amendments					
Department	Description	Fund	Fund Type	BCR Number	Total
Tourism Development Office	4th Cent Tourist Dev Tax	1448	Special Revenue	50014447	\$ -
Tourism Development Office	TDC - 4th Cent Capital Account	1450	Special Revenue	50014448	\$ (10,626)
Tourism Development Office	TDC Rev Bond 2018A	2072	Debt Service	50014449	\$ 496,972
UF/Extension Services	Ag Services	0001	General	50014671	\$ 50,000
UF/Extension Services	Ag Services	0001	General	50014672	\$ 75,000
Utility Service Department	Water Resources O & M	4150	Enterprise	50014623	\$ (340,781)
Utility Service Department	Water Resources Improvements	4151	Enterprise	50014483	\$ 3,110,850
Utility Service Department	Water Res Capital Improvement Program	4153	Enterprise	50014625	\$ (2,974,924)
Utility Service Department	Utility Revenue Bonds 93	4158	Enterprise	50014406	\$ 122,886
Utility Service Department	Barefoot Bay Utilities Operations	4250	Enterprise	50014467	\$ 314,977
Utility Service Department	Barefoot Bay Utilities Debt	4251	Enterprise	50014465	\$ 60,000
Utility Service Department	Barefoot Bay Utilities Debt	4251	Enterprise	50014405	\$ 859,132
Utility Service Department	Barefoot Bay Connection Fees	4252	Enterprise	50014407	\$ 9,725
Utility Service Department	Barefoot Bay Construction Fund	4254	Enterprise	50014466	\$ 500,000
Valkaria Airport Department	Valkaria Airport	0020	General	50014423	\$ 150,609
					<b>\$ 66,246,354</b>

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-Genera Revenue Fund - Incorporated**Department:** Central Services Office**Date:** 3/16/2020**Program:** ASSET MANAGEMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$11,615 Operating Expenses

\$11,615

**Total:** \$11,615**Total:** \$11,615**Justification:**

Balance Forward for Asset Management was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$11,615, which is an increase in Balance Forward of \$11,615. This increase was a result of underestimating Surplus Sales Revenue in FY 2018-2019. This budget request appropriates the additional balance forward to Other Contracted Services to fund temporary staffing needs.

**Alternative:**

If this budget change request is not approved, Balance Forward will be understated in the current year.

**SAP Document Number:**

50014421

**Approval:**

JJHAYES

Approved

02/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Central Services Office**Date:** 3/19/2020**Program:** FLEET SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$203,427) Operating Expenses

(\$9,000)

CIP

(\$194,427)

**Total:** (\$203,427)**Total:** (\$203,427)**Justification:**

Balance forward for the Fleet Services Program within the General Fund was projected at \$463,530 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit reconciliation of the financial statement, the actual balance forward is \$260,103, which is a decrease in balance forward of \$203,427. This decrease was the result of collecting less fuel sale revenue than what was originally anticipated during budget development. This budget request reduces available funds in repair and maintenance, contracted services, operating supplies, and funds associated with the Flake Road Project. The cost estimates associated with the Flake Road Project have come in less than what was originally budgeted.

**Alternative:**

If this request is not approved, balance forward will be overstated in the current year.

**SAP Document Number:**

50014635

**Approval:**

SADARLING

KNETERER

JJHAYES

Approved

Approved

Approved

03/11/2020

03/11/2020

03/12/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-Genera Revenue Fund - Incorporated**Department:** Central Services Office**Date:** 3/19/2020**Program:** FLEET SERVICES**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$96,000 CIP

\$96,000

**Total:** \$96,000**Total:** \$96,000**Justification:**

This budget change request is to increase the General Fund Transfer to purchase and implement a new fuel management software that will resolve the security issues that were discovered during the annual internal audit. This item was originally budgeted for in the adopted fiscal year 2020 budget in the amount of \$104,486. It has been determined that the cost of this software is \$200,000. This request recognizes funding from the General Fund in the amount of \$96,000 to address this critical need.

**Alternative:**

If this request is not approved the unfunded critical need will not have sufficient budget.

**SAP Document Number:**

50014530

**Approval:**

SADARLING

KNETERER

JJHAYES

Approved

Approved

Approved

03/05/2020

03/06/2020

03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Court Programs**Date:** 3/20/2020**Program:** JUDICIAL BRANCH**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$29,500 Compensation and Benefits

\$29,500

**Total:** \$29,500**Total:** \$29,500**Justification:**

This budget change request allocates additional General Fund in order to fund a new Civil Case Manager position. With the amount of case backlog at the Courthouse, this additional position is a critical need for Court Operations. This budget change request appropriates dollars to Compensation and Benefits, the furniture and equipment needed for this position will be funded within the Judicial Administration Branch's existing budget.

**Alternative:**

If this budget change request is not approved, this critical position will not be funded and the case backlog at the Courthouse will continue to grow.

**SAP Document Number:**

50014674

**Approval:**

JJHAYES

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

132

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0012-Fine and Forfeiture Fund**Department:** Court Programs**Date:** 3/19/2020**Program:** STATE ATTORNEY**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

\$143,901 Operating Expenses

\$100,000

**Expenditure Change:**

Capital Outlay

\$43,901

**Total:** \$143,901**Total:** \$143,901**Justification:**

Balance Forward for the Fine and Forfeiture fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$143,901, which is an increase in Balance Forward of \$143,901. This increase was a result not recognizing balance forward in the previous year and unspent operational funds. This increase in balance forward is being allocated to Contracted Services, Repair and Maintenance, and Office Supplies and Equipment for Subpoena Services to purchase new computers and scanners, monitors, and other miscellaneous supplies.

**Alternative:**

If this budget change request is not approved, the Balance Forward within the Fine and Forfeiture Fund will remain understated.

**SAP Document Number:**

50014581

**Approval:**

JJHAYES

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1392-Solicitation Assessment**Department:** Court Programs**Date:** 3/17/2020**Program:** JUDICIAL BRANCH**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$3,246) Operating Expenses

(\$3,246)

**Total:** (\$3,246)**Total:** (\$3,246)**Justification:**

Balance Forward for the Drug Court Administration Program was projected at \$11,622 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$8,376, which is a decrease in Balance Forward of \$3,246. This decrease was a result of under-estimating fines received and not adjusting the balance forward decrease in the FY2018-2019 budget. Per FS 796.07, the Fines & Forfeits collected from violations of this statute are to be used solely for paying the administration costs of treatment-based drug court programs. As a result of this decrease in Balance Forward, less funds are available for expenses pertaining to the administration of Drug Court programs in FY20.

**Alternative:**

If this BCR is not approved, the FY2019-2020 budget revenues and expenditures will not balance and will not accurately reflect the actual amounts available in this fund for administration of Brevard County's Drug Court programs.

**SAP Document Number:** 50014570  
**Approval:** JJHAYES

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1400-Court Related Technology**Department:** Court Programs**Date:** 3/19/2020**Program:** COURT INFORMATION TECHNOLOGY**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$67,379 Operating Expenses

\$12,000

Capital Outlay

\$55,379

**Total:** \$67,379**Total:** \$67,379**Justification:**

Court Related Technology was not projected to have a balance forward during the development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$67,739. This increase was a result some savings due to vacancies in Compensation and Benefits and unspent operating dollars. This budget change request appropriates the additional balance forward to 15 monitors, transmitters, and brackets for the court rooms which will further enhance productivity for Court Administration, the State Attorney's Office, and the Public Defender's Office. Increasingly, the courts must accommodate the need for electronic display of evidence, recorded video, and live testimony from remote witnesses. The need for electronic display will increase significantly over time.

**Alternative:**

If this budget change request is not approved, the balance forward for Court Related Technology will remain unbudgeted.

**SAP Document Number:**

50014579

**Approval:**

JJHAYES

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1402-State Court Facilities**Department:** Court Programs**Date:** 3/19/2020**Program:** COURT FACILITIES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$100,586 CIP

\$100,586

**Total:** \$100,586**Total:** \$100,586**Justification:**

Balance Forward for State Court Facilities fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$100,586, which is an increase in Balance Forward of \$100,586. This increase was primarily a result of revenue collection of the \$30 Court Facilities Surcharge being higher than anticipated. This budget change request appropriates these dollars to the Flooring Replacement Project at the State Attorney's Office.

**Alternative:**

If this budget change request is not approved, the balance forward within this fund will remain understated.

**SAP Document Number:**

50014675

**Approval:**

JJHAYES

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0005-Emergency Management Office

**Department:** Emergency Management Office

**Date:** 3/16/2020

**Program:** EMERGENCY MANAGEMENT OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$1,122 Operating Expenses

\$1,122

**Total:**

\$1,122

**Total:**

\$1,122

**Justification:**

Balance Forward for the Florida Power & Light Radiological Emergency Preparedness Grant was projected at \$28,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$29,122, which is an increase in Balance Forward of \$1,122. This increase was a result of a scheduled training workshop that was budgeted in FY 2018-2019, but was not attended. This budget request appropriates the additional balance forward to operating expenses for radiological supplies.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014420

**Approval:**

KLPROSSER  
CLROLLYSON  
JJHAYES  
MWWALLACE

Approved  
Approved  
Approved  
Approved

02/18/2020  
02/27/2020  
03/10/2020  
03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0005-Emergency Management Office**Department:** Emergency Management Office**Date:** 3/19/2020**Program:** EMERGENCY MANAGEMENT OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$23,000 Capital Outlay

\$23,000

**Total:** \$23,000**Total:** \$23,000**Justification:**

This Budget Change Request is to recognize a General Fund Transfer for Emergency Management Operation's Critical Needs technology upgrade that will help to eliminate equipment failure, refresh aging audio-visual technology equipment and computers, and to enhance preparedness for EOC activations.

**Alternative:**

If this budget change request is not approved, the funds will not be in place to complete critical needs project.

**SAP Document Number:**

50014578

**Approval:**KLPROSSER  
CLROLLYSON  
JJHAYES  
MVWALLACEApproved  
Approved  
Approved  
Approved03/09/2020  
03/11/2020  
03/17/2020  
03/18/2020APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0031-800 Mhz Operating**Department:** Emergency Management Office**Date:** 3/16/2020**Program:** 800MHZ**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$167,467 CIP

\$167,467

**Total:** \$167,467**Total:** \$167,467**Justification:**

Balance Forward for the 800 MHz was projected at \$232,742 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$400,209, which is an increase in Balance Forward of \$167,467. This increase was a result of the Rockledge tower replacement project, approved by the Board on 12/11/2015 Agenda Item II.C.1 and contract signed on 2/13/18, not being completed as projected in FY 2018-2019. The project was finalized on January 29, 2020.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014419

**Approval:**

KLPROSSER

Approved

02/18/2020

CLROLLYSON

Approved

02/27/2020

JJHAYES

Approved

03/10/2020

MVWALLACE

Approved

03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0031-800 Mhz Operating

**Department:** Emergency Management Office

**Date:** 3/19/2020

**Program:** 800MHZ

**Type of Request:** Supplement

**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$70,729 Capital Outlay

\$70,729

**Total:** \$70,729

**Total:** \$70,729

**Justification:**

This Budget Change Request is to recognize a General Fund Transfer to the 800 MHz Public Safety Radio System for Critical Needs for the migration of conventional interfaces from analog radio system to the P25 core which will eliminate obsolete equipment, and enhance local first responders' communications interoperability with regional/state/federal agencies while County continues migration to new P25 standard.

**Alternative:**

If this budget change request is not approved, the funds will not be in place to complete the critical needs.

**SAP Document Number:**

50014577

**Approval:**

KLPROSSER  
CLROLLYSON  
JJHAYES  
MWWALLACE

Approved  
Approved  
Approved  
Approved

03/09/2020  
03/11/2020  
03/14/2020  
03/16/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1380-E-911 Improvements**Department:** Emergency Management Office**Date:** 3/16/2020**Program:** ENHANCED 911 ADMINISTRATION**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$1,200,781 Operating Expenses

\$1,200,781

**Total:** \$1,200,781**Total:** \$1,200,781**Justification:**

Balance Forward for E911 Improvements was projected at \$3,936,827 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$5,137,608, which is an increase in Balance Forward of \$1,200,781. This increase was a result of additional revenue from State of Florida 9-1-1 fund distribution as well as projects not completed in FY 2018-2019. This budget request appropriates the additional balance forward to operating expenses for the Rapid Deploy mapping solution to be instituted at each 9-1-1 position at each PSAP within the county. The contract for the Rapid Deploy mapping solution replaced each GeoComm mapping solution at each PSAP. Currently, not every 9-1-1 position has a GeoComm mapping solution. The additional funds will be utilized to place a Rapid Deploy mapping solution at each 9-1-1 position within the county to ensure each call taker can visualize the location of the caller using the 9-1-1 Administration's GIS information. As the 9-1-1 industry progresses further into the Next Generation and geospatial routing, it will be essential for each 9-1-1 call taker to have access to the most recent GIS information provided by 9-1-1.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014418

**Approval:**KLPROSSER  
CLROLLYSON  
JJHAYES  
MWWALLACEApproved  
Approved  
Approved  
Approved02/18/2020  
02/27/2020  
03/10/2020  
03/11/2020APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1382-800 MHZ Surcharge

**Department:** Emergency Management Office

**Date:** 3/16/2020

**Program:** 800MHZ

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$87,064 Capital Outlay

\$87,064

**Total:** \$87,064

**Total:** \$87,064

**Justification:**

Balance Forward for the 800 MHz Surcharge was projected at \$1,253,630 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,340,694, which is an increase in Balance Forward of \$87,064. This increase was a result of cost savings incurred by switching contracted services for the Public Safety Radio System to in-house operations. This budget request appropriates the additional balance forward to continue funding the transition of the 800 MHz Radio Frequency equipment/sites from analog to digital, an unfunded critical need for the 800 MHz Public Safety Radio System to conform to the latest FCC standards and the interoperability requirements from the State, as approved by the Board of County Commissioners, in regular session on February 12, 2019 and awarded on July 31, 2019 for a \$3,691,307.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014417

**Approval:**

KLPROSSER  
CLROLLYSON  
JJHAYES  
MVWALLACE

Approved  
Approved  
Approved  
Approved

02/18/2020  
02/27/2020  
03/10/2020  
03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1383-800 MHz reconfiguration contract

**Department:** Emergency Management Office

**Date:** 3/16/2020

**Program:** 800MHZ

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$4,638 Operating Expenses

\$4,638

**Total:** \$4,638

**Total:** \$4,638

**Justification:**

Balance Forward for the 800 MHz Surcharge was projected at \$174,251 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$178,889, which is an increase in Balance Forward of \$4,638. This increase was a result of increased earned interest in FY 2018-2019. This budget request appropriates the additional balance forward to continue funding the transition of the 800 MHz Radio Frequency equipment/sites from analog to digital, an unfunded critical need for the 800 MHz Public Safety System to conform to the latest FCC standards and the interoperability requirements from the State, as approved by the Board of County Commissioners, in regular session on February 12, 2019 and awarded on July 31, 2019 for \$3,691,306.92.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014416

**Approval:**

KLPROSSER  
CLROLLYSON  
JJHAYES  
MVWALLACE

Approved  
Approved  
Approved  
Approved

02/18/2020  
02/27/2020  
03/10/2020  
03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1384-Emergency Operations Center Project

**Department:** Emergency Management Office

**Date:** 3/16/2020

**Program:** EMERGENCY MANAGEMENT PROJECTS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$234 CIP

\$234

**Total:** \$234

**Total:** \$234

**Justification:**

Balance Forward in the new EOC Project Fund was projected to be zero during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$234.00, which is an increase in Balance Forward of \$234.00. This increase was a result of interest earned in FY 2018-2019. This budget request appropriates the additional balance forward to construction expenses for the New EOC Project.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014415

**Approval:**

KLPROSSER  
CLROLLYSON  
JJHAYES  
MWWALLACE

Approved  
Approved  
Approved  
Approved

02/18/2020  
02/27/2020  
03/13/2020  
03/16/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 3022-800 Mhz Improvements**Department:** Emergency Management Office**Date:** 3/16/2020**Program:** 800MHZ**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$18,274 Capital Outlay

\$18,274

**Total:** \$18,274**Total:** \$18,274**Justification:**

Balance Forward for the 800 MHz Improvements was projected at \$75,901 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$94,175, which is an increase in Balance Forward of \$18,274. This increase was a result of some of the phases of the CIP project "Expansion and upgrade of the 800 MHz Radio System", a multi-year project approved by the Board on December 11, 2012, not being completed as projected in FY 2018-2019. This project will be finalized during the current fiscal year.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014414

**Approval:**KLPROSSER  
CLROLLYSON  
JJHAYES  
MVWALLACEApproved  
Approved  
Approved  
Approved02/18/2020  
02/27/2020  
03/10/2020  
03/11/2020APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1350-Fire Control Assessment**Department:** Fire Rescue Department**Date:** 3/17/2020**Program:** FIRE RESCUE OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

\$40,529

Transfers - Other

(\$40,529)

**Expenditure Change:****Total:**

\$0

**Total:**

\$0

**Justification:**

Balance Forward for Fire Rescue Fire Operations fund 1350 was projected at \$478,436 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$518,965, which is an increase in Balance Forward of \$40,529. This increase was a result of unspent overtime budget in FY 2018-2019. This budget request appropriates the additional balance forward to offset the Fire Operations required portion of the New World computer-aided dispatch CAD and related expenditures.

**Alternative:**

If this budget change request is not approved, the balance forward within the Fire Control Assessment Fund will remain understated.

**SAP Document Number:**

50014450

**Approval:**

MTSCHOLMEYE

CLROLLYSON

JJHAYES

MWALLACE

Approved

Approved

Approved

Approved

02/28/2020

03/09/2020

03/09/2020

03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1351-Emergency Medical Service**Department:** Fire Rescue Department**Date:** 3/17/2020**Program:** EMERGENCY MEDICAL SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$40,013 Capital Outlay

\$40,013

**Total:** \$40,013**Total:** \$40,013**Justification:**

Balance Forward for Fire Rescue Emergency Medical Services Fund 1351 was projected at \$912,117 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$952,130, which is an increase in Balance Forward of \$40,013. This increase was a result of unspent compensation and benefits funds due to lifeguard vacancies in FY 2018-2019. This budget request appropriates the additional balance forward to offset the cost of two (2) ambulance chassis remounts for two ambulances that were damaged as a result vehicle collisions in prior years.

**Alternative:**

If this budget change request is not approved, the balance forward in the Emergency Medical Service fund will remain understated.

**SAP Document Number:**

50014452

**Approval:**

MTSCHOLLMYEY

Approved

02/28/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/09/2020

MVWALLACE

Approved

03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1351-Emergency Medical Service

**Department:** Fire Rescue Department

**Date:** 3/19/2020

**Program:** EMERGENCY MEDICAL SERVICES

**Type of Request:** Supplement

### Revenue Change:

Transfers - General Revenue

Transfers - Other

\$675,000 CIP

(\$65,000) Operating Expenses

### Expenditure Change:

Capital Outlay

Compensation and Benefits

\$250,000

\$120,000

\$200,000

\$40,000

**Total:** \$610,000

**Total:** \$610,000

### Justification:

This Budget Change Request is to increase general fund transfer to purchase an additional ambulance and to fund Emergency Medical Services, the partial cost of a new CAD server, a new modular station, paramedic/firefighter training and to operate a lifeguard tower at Tulip Avenue in Cocoa Beach. Funds will be utilized for the purchase of a new ambulance, replacing a high mileage ambulance. The cost per ambulance is \$200,000. Funds for the replacement of EMS Station will be utilized to prepare for a new modular Sta88 Current. The modular station, located in Palm Bay, has substantial mold and other issues which has rendered the structure economically unfeasible to repair. The cost for the capital improvement is \$250,000. Funds for Paramedic/Firefighter Training if the amount of \$120,000 will prepare staff to be properly qualified to be occupy, reducing the need of mandatory overtime on other existing staff. Funds for the new CAD server will replace Fire Rescues outdated system. EMS funds in the amount of \$65,000 is requested as part of the initial cost. Funds to operate a Lifeguard tower at Tulip Avenue in Cocoa Beach will be used. The cost to meet the commitment to support Brevard's local patron and tourism needs is \$40,000.

### Alternative:

If this Budget Change request is not approved, no funding will be available for a new rescue unit, for the partial cost of a new CAD server, for a new modular station, for paramedic/firefighter training and to operate the tower at Tulip Avenue in Cocoa Beach, decreasing the quality and the safety that is needed to meet our commitment to support Brevard County's Public Safety and tourism needs.

### SAP Document Number:

50014531

### Approval:

MTSCHOLLMYEY

CLROLLYSON

JJHAYES

MVWALLACE

Approved

Approved

Approved

Approved

03/06/2020

03/18/2020

03/18/2020

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1354-Fire Referendum MSTU

**Department:** Fire Rescue Department

**Date:** 3/19/2020

**Program:** FIRE RESCUE OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating \$31,230

Transfers - Other (\$31,230)

**Expenditure Change:**

**Total:** \$0

**Total:** \$0

**Justification:**

Balance Forward for Fire Rescue Municipal Service Taxing Unit Fund 1354 was projected at \$1,783,959 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,815,189, which is an increase in Balance Forward of \$31,230. This increase was a result of unspent funds in operating expenses budgeted in FY 2018-2019. This budget request appropriates the additional balance forward to offset the Fire Operations required portion of the New World computer-aided dispatch CAD and related expenditures.

**Alternative:**

If this budget change request is not approved, the balance forward within the Fire Referendum MSTU fund will remain understated.

**SAP Document Number:**

50014454

**Approval:**

MTSCHOLLMYEY

CLROLLYSON

JJHAYES

MVWALLACE

Approved

Approved

Approved

Approved

02/28/2020

03/09/2020

03/17/2020

03/17/2020

*M. J. [Signature]*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1360-Public Safety Internal Support**Department:** Fire Rescue Department**Date:** 3/19/2020**Program:** FIRE RESCUE OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$536,023 Operating Expenses

\$491,000

Capital Outlay

\$45,023

**Total:** \$536,023**Total:** \$536,023**Justification:**

Balance Forward for Fire Rescue Public Safety Internal Support Fund 1360 was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$536,023, which is an increase in Balance Forward of \$536,023. This increase was a result of approved but incomplete capital improvement projects incurred in FY 2018-2019. This budget request appropriates the additional Balance Forward to be applied to reestablish the operating budget that was used to fund the Station 63 roof repair in the amount of \$391,000, countywide thermostat project to reduce power consumption and mold growth in stations that was not completed in FY2019 in the amount of \$60,000, a live firetraining prop that the vendor failed to meet the delivery deadline in the amount of \$45,000. The remaining funds of \$40,000 will be applied to engineering study to analyze county fire stations.

**Alternative:**

If this budget change request is not approved, the balance forward in the Public Safety Internal Support fund will remain understated.

**SAP Document Number:**

50014458

**Approval:**

MTSCHOLLMYEY

CLROLLYSON

JJHAYES

MVBALLACE

Approved

Approved

Approved

Approved

02/28/2020

03/09/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1361-Dispatch**Department:** Fire Rescue Department**Date:** 3/19/2020**Program:** DISPATCH**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$123,563 Operating Expenses

\$123,563

**Total:** \$123,563**Total:** \$123,563**Justification:**

Balance Forward for Fire Rescue Dispatch Fund 1361 was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$123,563, which is an increase in Balance Forward of \$123,563. This increase in balance forward was a result of unspent funds in benefits due to vacancies and repairs and maintenance budgeted in FY 2018-2019. This budget request appropriates the additional balance forward to offset the total cost of the New World computer-aided dispatch CAD and related expenditures.

**Alternative:**

If this budget change request is not approved, the balance forward within the Dispatch fund will remain understated.

**SAP Document Number:**

50014460

**Approval:**

MTSCHOLLMYEY

Approved

02/28/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

MWWALLACE

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

Fund: 1361-Dispatch

Department: Fire Rescue Department

Date: 3/19/2020

Program: DISPATCH

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Transfers - Other

\$136,759 Operating Expenses

\$136,759

Total:

\$136,759

Total:

\$136,759

### Justification:

This budget request appropriates the additional balance forward from Fire Rescue funds 1350 and 1354 to offset the Fire Operations required portion of the New World computer-aided dispatch CAD and related expenditures. In addition, this Budget Change Request also recognizes the transfer from EMS of the additional General Fund allocated in order to fund the partial cost of the remaining balance for the new CAD server. Funds for the new CAD server will replace Fire Rescues outdated system.

### Alternative:

If this budget change request is not approved, there will not be sufficient funding for the purchase of the new CAD system.

SAP Document Number:

50014645

Approval:

MTSCHOLLMYEY

Approved

03/16/2020

CLROLLYSON

Approved

03/18/2020

JJHAYES

Approved

03/18/2020

MVWALLACE

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** General Government Operations**Date:** 3/25/2020**Program:** GENERAL GOVERNMENT OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Transfers - General Revenue

Transfers - Other

\$7,526,745

(\$318,438)

(\$594,153)

**Expenditure Change:**

Reserves-Operating

Compensation and Benefits

Operating Expenses

Transfers

\$400,000

\$100,000

\$970,791

\$5,143,363

**Total:**

\$6,614,154

**Total:**

\$6,614,154

**Justification:**

General Government Fund 0001 Balance Forward was projected at \$20,920,211 during budget development of the FY 2019-2020 budget. Upon

completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$28,446,956, which is an increase of \$7,526,745. This increase was primarily due to receiving more than anticipated in excess fees returned from Charter Offices, as well as transferring less than anticipated to departments based on expenditure levels. This BCR also recognizes \$1,136,262 being transferred from Gen Gov Fund 0002. These funds are being transferred to fund critical needs throughout the County including Public Works repair to roads, bridges, and facilities, \$4.675M; Parks & Rec infrastructure repairs, \$819K; Public Safety critical needs for Fire Rescue and Emergency Management \$769K; Information Technology critical upgrades and response, \$565K; General Government set-aside for COVID-19 Response and Operating Reserves Reserves, \$1.371M; and other countywide critical needs, \$464K.

**Alternative:**

If this budget change request is not approved, the Balance Forward budget for General Government fund 0001 will remain understated.

**SAP Document Number:**

50014689

**Approval:**

JJHAYES

Approved

03/25/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

153

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0002-General Revenue Fund - Unincorporated**Department:** General Government Operations**Date:** 3/24/2020**Program:** GENERAL GOVERNMENT OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

\$1,142,849

Transfers - General Revenue

(\$1,142,849)

**Expenditure Change:****Total:**

\$0

**Total:**

\$0

**Justification:**

General Government Fund 0002 Balance Forward was projected at \$5,691,709 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,834,558, which is an increase of \$1,142,849. This increase was primarily due to transferring less than anticipated to departments based on expenditure levels. These funds are being transferred to fund critical needs throughout the County.

**Alternative:**

If this budget change request is not approved, the balance forward for this fund will remain understated.

**SAP Document Number:**

50014687

**Approval:**

JJHAYES

Approved

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Housing and Human Services Department**Date:** 3/17/2020**Program:** COMMUNITY RESOURCES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$60,000 Operating Expenses

\$9,300

Capital Outlay

\$50,700

**Total:** \$60,000**Total:** \$60,000**Justification:**

Balance Forward for the Housing and Human Services Grants Administration budget was projected at \$200,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$260,000, which is an increase in Balance Forward of \$60,000. This increase was a result of underestimating carry forward from salaries and benefits in the compensation and benefits budget due to vacancies that were being fulfilled in FY 2018-2019. This budget request appropriates the additional balance forward to capital outlay for mobile equipment, as well as operating expenses for the purchase of computers.

**Alternative:**

If this budget change request is not approved, actual revenues will not be recognized and the budget will be out of balance.

**SAP Document Number:**

50014456

**Approval:**

IJGOLDEN

Approved

02/27/2020

CLROLLYSON

Approved

03/05/2020

JJHAYES

Approved

03/10/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0001-General Revenue Fund - Incorporated

**Department:** Housing and Human Services Department

**Date:** 3/17/2020

**Program:** COMMUNITY RESOURCES

**Type of Request:** Supplement

**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$49,200 Operating Expenses

\$25,000

Capital Outlay

\$24,200

**Total:** \$49,200

**Total:** \$49,200

**Justification:**

This budget change request is to recognize general fund dollars that are being allocated to the Housing and Human Services Department for critical needs. \$24,200 has been allocated to replace a 2007 Chevy pick up truck which is prone to breaking down and needing to be towed to Central Fleet for repairs. \$17,800 has been allocated to replace sixteen computers that exceed the current five year replacement plan and are all well beyond their warranty periods. \$7,200 has been allocated to the Guardian Ad Litem Program to replace six computers which also exceed the current five year replacement plan.

**Alternative:**

Should this budget change request not get approved, the Department will be unable to purchase these critical need items that are needed to run operations efficiently.

**SAP Document Number:**

50014475

**Approval:**

IJGOLDEN

Approved

03/11/2020

CLROLLYSON

Approved

03/13/2020

JJHAYES

Approved

03/13/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0001-Genera Revenue Fund - Incorporated

**Department:** Housing and Human Services Department

**Date:** 3/24/2020

**Program:** COMMUNITY PLANNING AND REVITALIZATION

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$1,030) Operating Expenses

(\$1,030)

**Total:** (\$1,030)

**Total:** (\$1,030)

**Justification:**

Balance Forward for the Hardest Hit budget was projected at \$177,909 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$176,879, which is a decrease in Balance Forward of \$1,030. This decrease was a result of overestimating carry forward as a result of miscellaneous expenditures (promotional expenses, membership dues, etc.) posting after the development of the FY 2019-2020 budget. This budget request reduces the balance forward budget and the other contracted services budget by \$1,030.

**Alternative:**

If this budget change request is not approved, actual revenues will be misrepresented and the budget will be out of balance.

**SAP Document Number:**

50014463

**Approval:**

IJGOLDEN

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/28/2020

03/09/2020

03/17/2020

03/24/2020

*[Handwritten signature]*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-Genera Revenue Fund - Incorporated**Department:** Housing and Human Services Department**Date:** 3/19/2020**Program:** COMMUNITY PLANNING AND REVITALIZATION**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$11,543 Operating Expenses

\$11,543

**Total:** \$11,543**Total:** \$11,543**Justification:**

Balance Forward for the Financial Literacy Program was projected at \$13,073 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$24,616, which is an increase in Balance Forward of \$11,543. This increase was a result of funds disbursed by the Office of the Attorney General relating to a settlement against Western Union in FY 2018-2019. The Housing and Human Services Department was selected to receive the funds to promote financial literacy. This budget request appropriates the additional balance forward to other contracted services, which will be used in accordance to the terms of the settlement.

**Alternative:**

If this budget change request is not approved, actual revenues will not be recognized and the budget will be out of balance.

**SAP Document Number:**

50014461

**Approval:**

IJGOLDEN

Approved

02/28/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JPLIESENFELT

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0035-Affordable Housing Trust Fund

**Department:** Housing and Human Services Department

**Date:** 3/19/2020

**Program:** COMMUNITY PLANNING AND REVITALIZATION

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$16,632) Operating Expenses

(\$16,632)

**Total:** (\$16,632)

**Total:** (\$16,632)

**Justification:**

Balance Forward for the Payment in Lieu of Taxes Housing budget was projected at \$398,636 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$382,004, which is a decrease in Balance Forward of \$16,632. This decrease was a result of overestimating carry forward as a result of additional repair and maintenance projects posting after the development of the FY 2019-2020 budget. This budget request reduces the balance forward budget and the operating supply budget by \$16,632.

**Alternative:**

If this budget change request is not approved, actual revenues will be misrepresented and the budget will be out of balance.

**SAP Document Number:**

50014462

**Approval:**

IJGOLDEN

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/28/2020

03/09/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1473-Weatherization Grant

**Department:** Housing and Human Services Department

**Date:** 3/19/2020

**Program:** COMMUNITY PLANNING AND REVITALIZATION

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$1,943 Operating Expenses

\$1,943

**Total:**

\$1,943

**Total:**

\$1,943

**Justification:**

Balance Forward for the Weatherization FPL Rebate budget was projected at \$13,792 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$15,735, which is an increase in Balance Forward of \$1,943. This increase was a result of underestimating carry forward from unexpended operating supplies in FY 2018-2019. This budget request appropriates the additional balance forward to operating supplies, such as air filters and other supplies needed to successfully weatherize homes for clients in accordance with the Weatherization Grant Program.

**Alternative:**

If this budget change request is not approved, actual revenues will not be recognized and the budget will be out of balance.

**SAP Document Number:**

50014457

**Approval:**

IJGOLDEN

Approved

02/27/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JPLIESENFELT

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1474-Neighborhood Stabilization Program**Department:** Housing and Human Services Department**Date:** 3/24/2020**Program:** COMMUNITY PLANNING AND REVITALIZATION**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$213,015 Operating Expenses

\$213,015

**Total:** \$213,015**Total:** \$213,015**Justification:**

Balance Forward for the Neighborhood Stabilization Program was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$213,015, which is an increase in Balance Forward of \$213,015. This increase was a result of underestimating carry forward from unexpended contracted services in the FY 2018-2019. This budget request appropriates the additional Balance Forward to other contracted services, which will be needed to successfully rehab and repair homes in accordance with the grant contract.

**Alternative:**

If this budget change request is not approved, actual revenues will not be recognized and the budget will be out of balance.

**SAP Document Number:**

50014459

**Approval:**

IJGOLDEN

Approved

02/28/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JPLIESENFELT

Approved

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1490-SHIP Trust Fund**Department:** Housing and Human Services Department**Date:** 3/17/2020**Program:** COMMUNITY PLANNING AND REVITALIZATION**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$257,879 Operating Expenses

\$257,879

**Total:** \$257,879**Total:** \$257,879**Justification:**

Balance Forward for the State Housing Initiative Partnership Operating fund was projected at \$1,269,596 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,527,475, which is an increase in Balance Forward of \$257,879. This increase was a result of underestimating carry forward from ongoing rehab projects in the repair and maintenance budget in FY 2018-2019. This budget request appropriates the additional balance forward to other contracted services to be used towards the First Time Homebuyer Program.

**Alternative:**

If this budget change request is not approved, actual revenues will not be recognized and the budget will be out of balance.

**SAP Document Number:**

50014455

**Approval:**

IJGOLDEN

Approved

02/27/2020

CLROLLYSON

Approved

03/05/2020

JJHAYES

Approved

03/10/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0001-General Revenue Fund - Incorporated

**Department:** Human Resources Office

**Date:** 3/17/2020

**Program:** PERSONNEL TECHNICAL SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$30,000	Compensation and Benefits	\$29,770
	Operating Expenses	\$230

<b>Total:</b>	<b>\$30,000</b>	<b>Total:</b>	<b>\$30,000</b>
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**Justification:**

This Budget Change Request is to increase the General Fund transfer to the Human Resources Department to provide funding for an additional position, a Talent Acquisition Specialist. The addition of this position is a critical need due to the condition in the local labor market resulting in difficulty attracting qualified applicants to fill existing vacancies throughout the County. This position will be dedicated to aggressively recruiting qualified applicants to fill vacant positions. This request recognizes \$30,000 in additional General Fund transfers to fund this position for the remainder of FY2019-2020.

**Alternative:**

If this budget change is not approved, the Human Resources department will not have sufficient budget to fund this position.

**SAP Document Number:**

50014477

**Approval:**

GXVISCO  
KNETERER  
JJHAYES

Approved  
Approved  
Approved

03/03/2020  
03/05/2020  
03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 5050-Risk Management

**Department:** Human Resources Office

**Date:** 3/16/2020

**Program:** RISK MANAGEMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

(\$1,168,826) Reserves - Restricted

(\$1,168,826)

**Total:** (\$1,168,826)

**Total:** (\$1,168,826)

**Justification:**

Balance Forward for Human Resources Risk Management fund was projected at \$24,000,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$22,831,174, which is a decrease in Balance Forward of \$1,168,826. This decrease was a result of overestimating carry forward due to actual outside agency costs exceeding budgeted outside agency costs in the Risk budget in FY 2018-2019. This budget request reduces the Insurance reserves for property, general liability, auto liability, and workers comp proportionally by the amount of the reduction in Balance forward.

**Alternative:**

If the budget change request is not approved, the balance forward will be overstated in the current year.

**SAP Document Number:**

50014408

**Approval:**

GXVISCO  
KNETERER  
JJHAYES

Approved  
Approved  
Approved

02/17/2020  
02/18/2020  
02/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 5051-Employee Benefits

**Department:** Human Resources Office

**Date:** 3/16/2020

**Program:** EMPLOYEE BENEFITS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$2,909,903 Reserves - Restricted

\$2,909,903

**Total:** \$2,909,903

**Total:** \$2,909,903

**Justification:**

Balance Forward for Human Resources Employee Benefits fund was projected at \$40,500,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$43,409,903, which is an increase in Balance Forward of \$2,909,903. This increase was a result of underestimating carry forward due to lower actual claims expense than budgeted claims expenses in the Employee Benefits budget in FY 2018-2019. This budget request increases the Insurance reserve by the amount of the increase in Balance forward.

**Alternative:**

If the budget change request is not approved, balance forward will be understated in the current year.

**SAP Document Number:**

50014410

**Approval:**

GXVISCO  
KNETERER  
JJHAYES

Approved  
Approved  
Approved

02/17/2020  
02/18/2020  
02/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 5011-Communications

**Department:** Information Technology Department

**Date:** 3/16/2020

**Program:** INFORMATION SYSTEMS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$37,028 Operating Expenses

\$37,028

**Total:** \$37,028

**Total:** \$37,028

**Justification:**

Balance Forward for the Information Technology Department was projected at \$110,000 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$147,028 which is an increase in Balance Forward of \$37,028. This increase is a result of the Court Administration's Office software expansion in email licenses and other needed software licenses. This budget request appropriates the additional balance forward to IT operating expenditure to fund these expenditures.

**Alternative:**

If Balance Forward Request is not approved, the Balance Forward will be understated in the current year.

**SAP Document Number:**

50014427

**Approval:**

JAMCKNIGHT

KNETERER

JJHAYES

Approved

Approved

Approved

02/19/2020

02/19/2020

02/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 5011-Communications

**Department:** Information Technology Department

**Date:** 3/19/2020

**Program:** INFORMATION SYSTEMS

**Type of Request:** Supplement

**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$100,000 Operating Expenses

\$100,000

**Total:** \$100,000

**Total:** \$100,000

**Justification:**

This budget change request is to increase the General Fund Transfer to Information Technology related to crisis preparation and potential remote work for County employees for 168 computers at \$99,960. This appropriation allows essential staff to work remotely, if necessary, during the COVID-19 virus situation. The County does not have sufficient portable computers to facilitate significant remote work during a potential crisis situation and this purchase would allow 168 additional personnel to work remotely. This Budget Change Request recognizes additional funding from the General Fund for this critical need.

**Alternative:**

If this request is not approved, most employees will have no option but to work at all County Offices.

**SAP Document Number:**

50014652

**Approval:**

JAMCKNIGHT

KNETERER

JJHAYES

Approved

Approved

Approved

03/12/2020

03/12/2020

03/13/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 5011-Communications**Department:** Information Technology Department**Date:** 3/19/2020**Program:** INFORMATION SYSTEMS**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$465,000 Capital Outlay

\$406,000

Operating Expenses

\$59,000

**Total:** \$465,000**Total:** \$465,000**Justification:**

The purpose of this budget change request is to increase the general fund transfer for three major IT projects totaling \$465,000. The first capital project is to purchase \$400,000 of hardware, software, consulting and maintenance for the SAP HANA upgrade. The upgrade will extend the useful life of SAP and will continue SAP support. The second IT project is to process FMLA (Family and Medical Leave Act) guideline software configuration with SAP compatibility for the Human Resources Department. Outside consultants will perform this job so that the County will have required FMLA data with SAP support. Cost of this project for Human Resources Department is \$30,000. The third project is to purchase four Inventory Scanners with support for the Asset Management Office. At this time, the present scanners are older and not supported. Cost of this hardware, software and maintenance for these scanners will be \$35,000. These scanners are used to complete accurate annual inventories for all County Departments. This request recognizes funding from the General Fund for these three projects in the total amount of \$465,000 to address these critical needs.

**Alternative:**

If this request is not approved, the County will not be supported by SAP, FMLA data for employees will not be updated and annual inventories will not be accurate.

**SAP Document Number:**

50014638

**Approval:**

JAMCKNIGHT

KNETERER

JJHAYES

Approved

Approved

Approved

03/11/2020

03/11/2020

03/13/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1405-Law Library**Department:** Law Library Office**Date:** 3/20/2020**Program:** LAW LIBRARY**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Operating \$10,637

Transfers - General Revenue (\$10,637)

**Total:** \$0**Total:** \$0**Justification:**

Balance Forward for the Law Library fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$10,637, which is an increase in Balance Forward of \$10,637. This increase was a result of unspent dollars in Compensation and Benefits due to the retirement of the previous director and the position being filled at a lower rate of pay. This budget change request recognizes the balance forward dollars and reduces the General Fund support that was allocated in order to address the prior fiscal year negative fund balance.

**Alternative:**

If this budget change request is not approved, the balance forward within the Law Library fund will remain understated.

**SAP Document Number:**

50014673

**Approval:**

JJHAYES

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1041-S Brevard/Micco Library Endowment

**Department:** Library Services Department

**Date:** 3/17/2020

**Program:** LIBRARY PUBLIC SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$22,821 Operating Expenses

\$22,821

**Total:** \$22,821

**Total:** \$22,821

**Justification:**

Balance Forward for the South Mainland Library was projected at \$247,997 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$270,818, which is an increase in Balance Forward of \$22,821. This increase was a result of fewer expenditures than anticipated due to a delay in a renovation project. This budget request appropriates the additional balance forward to repair and maintenance service and operating equipment under \$1,000.

**Alternative:**

If this budget change request is not approved, the Balance Forward Revenue will be understated and will not accurately reflect the amount of the South mainland Library Endowment Fund budget.

**SAP Document Number:**

50014464

**Approval:**

JATHOMPSON

Approved

03/02/2020

CLROLLYSON

Approved

03/10/2020

JJHAYES

Approved

03/14/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1043-Cocoa Library Endowment**Department:** Library Services Department**Date:** 3/24/2020**Program:** LIBRARY PUBLIC SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$2,934 Capital Outlay

\$2,934

**Total:** \$2,934**Total:** \$2,934**Justification:**

Balance Forward for the Catherine Schweinsberg Rood Central Library was projected at \$39,022 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$41,956, which is an increase in Balance Forward of \$2,934. This increase was a result of greater than anticipated donations in FY 2018-2019. This budget request appropriates the additional balance forward to books, which is a Capital expense in the Library Services budget.

**Alternative:**

If this budget change request is not approved, the Balance Forward Revenue will be understated and will not accurately reflect the amount of the Catherine Schweinsberg Rood Central Library Endowment Fund budget.

**SAP Document Number:**

50014468

**Approval:**

JATHOMPSON

Approved

03/02/2020

CLROLLYSON

Approved

03/10/2020

JJHAYES

Approved

03/14/2020

JPLIESENFELT

Approved

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1044-Cocoa Beach Library Endowment

**Department:** Library Services Department

**Date:** 3/17/2020

**Program:** LIBRARY PUBLIC SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

(\$23,183) Operating Expenses

(\$23,183)

**Total:** (\$23,183)

**Total:** (\$23,183)

**Justification:**

Balance Forward for the Cocoa Beach Library Endowment Fund was projected at \$533,968 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$510,785, which is a decrease in Balance Forward of \$23,183. This decrease was a result of higher expenditures than anticipated on a renovation project in FY 18/19. This budget request reduces operating expenses in Other Contracted Services.

**Alternative:**

If this budget change request is not approved, the Balance Forward Revenue will be overstated and will not accurately reflect the budget of the Cocoa Beach Library Endowment Fund budget.

**SAP Document Number:**

50014469

**Approval:**

JATHOMPSON

Approved

03/02/2020

CLROLLYSON

Approved

03/10/2020

JJHAYES

Approved

03/14/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1046-W Melbourne Library Endowment

**Department:** Library Services Department

**Date:** 3/17/2020

**Program:** LIBRARY PUBLIC SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

(\$4,406) Reserves - Restricted

(\$4,406)

**Total:** (\$4,406)

**Total:** (\$4,406)

**Justification:**

Balance Forward for the West Melbourne Library Endowment Fund was projected at \$92,055 during budget development of the FY 2019-2020

budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$87,649, which is a decrease in Balance Forward of \$4,406. This decrease was a result of higher than anticipated expenditures on books in the FY 18/29 budget. This budget request decreases Restricted Reserves from \$64,067 to \$59,661.

**Alternative:**

If this budget change request is not approved, the Balance Forward Revenue will be overstated and will not accurately reflect the budget of the West Melbourne Library Endowment Fund.

**SAP Document Number:**

50014470

**Approval:**

JATHOMPSON

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/02/2020

03/10/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1049-N Brevard Library Endowment**Department:** Library Services Department**Date:** 3/24/2020**Program:** LIBRARY PUBLIC SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$2,798 Capital Outlay

\$2,798

**Total:**

\$2,798

**Total:**

\$2,798

**Justification:**

Balance Forward for the Titusville Library Endowment Fund was projected at \$209,394 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$212,192, which is an increase in Balance Forward of \$2,798. This increase was a result of higher interest earnings on the fund balance. This budget request appropriates the additional balance forward to books, which is a Capital expense in Library Services' budget.

**Alternative:**

If this budget change request is not approved, the Balance Forward Revenue will be understated and will not accurately reflect the amount of the Titusville Library Endowment Fund budget.

**SAP Document Number:**

50014471

**Approval:**

JATHOMPSON

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/02/2020

03/10/2020

03/14/2020

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1050-Satellite Beach Library Endowment

**Department:** Library Services Department

**Date:** 3/17/2020

**Program:** LIBRARY PUBLIC SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

(\$1,457) Reserves - Restricted

(\$1,457)

**Total:** (\$1,457)

**Total:** (\$1,457)

**Justification:**

Balance Forward for the Satellite Beach Library Endowment Fund was projected at \$23,988 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$22,531, which is a decrease in Balance Forward of \$1,457. This decrease was a result of higher than anticipated purchases of library media in FY 18/19. This budget request decreases Restricted Reserves from \$14,993 to \$13,536.

**Alternative:**

If this budget change request is not approved, the Balance Forward Revenue will be overstated and will not accurately reflect the budget of the Satellite Beach Library Endowment Fund.

**SAP Document Number:**

50014472

**Approval:**

JATHOMPSON

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/02/2020

03/09/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1051-Stone Community Library Endowment

**Department:** Library Services Department

**Date:** 3/17/2020

**Program:** LIBRARY PUBLIC SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

(\$1,154) Capital Outlay

(\$1,154)

**Total:** (\$1,154)

**Total:** (\$1,154)

**Justification:**

Balance Forward for the Dr. Martin Luther King Jr. Library Endowment Fund was projected at \$2,953 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,799, which is a decrease in Balance Forward of \$1,154. This decrease was a result of higher than anticipated purchases of books in FY 18/19. This budget change request will decrease Books, which is a Capital expense in Library Services' budget.

**Alternative:**

If this budget change request is not approved, the Balance Forward Revenue will be overstated and will not accurately reflect the budget of the Dr. Martin Luther King Jr. Endowment Fund.

**SAP Document Number:**

50014473

**Approval:**

JATHOMPSON

Approved

03/02/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/14/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1053-Suntree Library Endowment**Department:** Library Services Department**Date:** 3/17/2020**Program:** LIBRARY PUBLIC SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$10,120 Capital Outlay

\$10,120

**Total:** \$10,120**Total:** \$10,120**Justification:**

Balance Forward for the Suntree Library Endowment Fund was projected at \$20,917 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$31,037, which is an increase in Balance Forward of \$10,120. This increase was a result of greater than anticipated donations in FY 18/19 and less than anticipated expended on books. This budget request appropriates the additional balance forward to Books, which is a Capital expense in Library Services' budget.

**Alternative:**

If this budget change request is not approved, the Balance Forward Revenue will be understated and will not accurately reflect the budget of the Suntree Library Endowment Fund.

**SAP Document Number:**

50014474

**Approval:**

JATHOMPSON

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/02/2020

03/09/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1070-Library Services**Department:** Library Services Department**Date:** 3/17/2020**Program:** LIBRARY PUBLIC SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

\$1,337,206

**Expenditure Change:**

Operating Expenses

\$160,378

Capital Outlay

\$75,130

CIP

\$1,101,698

**Total:** \$1,337,206**Total:** \$1,337,206**Justification:**

Balance Forward for Library Services Operating Fund was projected at \$7,368,574 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$8,705,780 which is an increase in Balance Forward of \$1,337,206. This increase was a result of fewer expenditures than anticipated due to delays in Capital Improvement Projects in FY 18/19. This budget change request adjusts operating expenses and capital expenses in the Fines & Fees budgets of all seventeen libraries. This budget change request also appropriates additional funding for eBooks and eAudio (\$30,000), DVDs (\$20,000), a shelter for the new mobile library (\$35,000), Melbourne Library Interior Paint (\$50,000), South Mainland Flooring Replacement (\$250,000), Eau Gallie Library Flooring Replacement (\$550,000), Port St. John Library HVAC System Restoration (\$242,639), Catherine Schweinsberg Road Central Library Security (\$50,000), and an increase to Library Services contingency fund for emergency repairs and maintenance (\$200,000).

**Alternative:**

If this budget change request is not approved, The Balance Forward Revenue will be understated and will not accurately reflect the amount of Library Services budget, or provide funding for necessary Capital and CIP projects.

**SAP Document Number:**

50014476

**Approval:**

JATHOMPSON

Approved

03/02/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/14/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1510-Merritt Island Redevelopment Agency**Department:** Merritt Island Redevelopment Agency**Date:** 3/19/2020**Program:** MERRITT ISLAND REDEVELOPMENT AGENCY**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$1,088,554 Operating Expenses

\$340,000

CIP

\$748,554

**Total:** \$1,088,554**Total:** \$1,088,554**Justification:**

The adopted Balance Forward for the Merritt Island Redevelopment Agency (MIRA) in FY 2019-2020 was \$2,080,523. The actual balance forward is projected at \$3,169,077, an increase of \$1,088,554. This increase was due to unexpended funds associated with Capital Improvement Projects that were carried forward into the following year. In years 2020-2022 the Agency has identified, approximately \$7 Million of priority projects in its Redevelopment Plan, which are presently in various stages of planning, permitting acquisition and design. This budget appropriates the additional balance forward to ongoing projects at Veterans Memorial Park, SR 520 Medians, Blue Crab Cove construction improvements, bus shelter improvements in conjunction with the Transit Services Department and ongoing SR 520 and Merritt Park Place maintenance projects.

**Alternative:**

If this budget change request is not approved, balance forward will be understated in the current year.

**SAP Document Number:**

50014659

**Approval:**JJHAYES  
JDENNINGHOFF

Approved

Approved

03/13/2020

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1090-Mosquito Control - Local**Department:** Mosquito Control Department**Date:** 3/19/2020**Program:** COUNTYWIDE MOSQUITO CONTROL**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$175,921) Reserves-Operating

(\$175,921)

**Total:** (\$175,921)**Total:** (\$175,921)**Justification:**

Balance Forward for the Mosquito Control Countywide fund was projected at \$3,325,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$3,149,079, which is a decrease of Balance Forward of \$175,921. This decrease was a result of overestimating carry forward from unexpended pesticide chemical expenses and impoundment repairs in the operating budget in FY 2018-2019. This budget request reduces the appropriation for Operating Reserves.

**Alternative:**

If this Budget Change Request is not approved, the budget will be overstated.

**SAP Document Number:**

50014644

**Approval:**

JFAELLA

Approved

03/12/2020

KNETERER

Approved

03/12/2020

JJHAYES

Approved

03/13/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0004-Natural Resources Management Dept.

**Department:** Natural Resources Management Office

**Date:** 3/19/2020

**Program:** ENVIRONMENTAL REVIEW

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

Charges for Services

Balance Forward Restricted

**Expenditure Change:**

\$250,878 Capital Outlay

(\$12,000) Operating Expenses

\$158,009 Reserves-Operating

\$90,100

\$268,778

\$38,009

**Total:** \$396,887

**Total:** \$396,887

**Justification:**

Balance Forward for the Natural Resources Fund was projected at \$1,001,784 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,410,671 which is an increase in Balance Forward of \$408,887. The three programs affecting balance forward are the Environmental Management Program (ERM) with an increase in balance forward due to increased permitting revenues; the Environmental Remediation and Compliance Program (ERC) with savings related to travel as well as increased assessment revenue; and Viera Wetlands Operations with higher donations and less than expected Other Contracted Service. The balance forward is to be allocated as follows: \$30,200 for an excavator and trailer; \$138,814 for studies of Biosolids and Peril of Flood; \$6,900 for office furniture/equipment; \$7,000 for Travel required by Statute; \$28,000 for a field work vehicle; and \$20,000 for Central Cashier expenses. The Viera Wetlands adjustment of \$19,964 will be allocated to maintenance. ERC's balance forward is allocated as follows: \$78,000 for other contract services; \$2,000 for workshop hosting; a \$12,000 revenue reduction; \$28,000 for a vehicle; \$38,009 to Reserves.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances within the Environmental Management Fund.

**SAP Document Number:**

50014655

**Approval:**

VHBARKER

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/13/2020

03/13/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0004-Natural Resources Management Dept.

**Department:** Natural Resources Management Office

**Date:** 3/17/2020

**Program:** ENVIRONMENTAL REVIEW

**Type of Request:** Supplement

**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$95,424	Compensation and Benefits	\$30,424
	Operating Expenses	\$30,000
	Capital Outlay	\$35,000

**Total:** \$95,424

**Total:** \$95,424

**Justification:**

This Budget Change Request is to provide funding for approved Unfunded Critical Needs identified by the Natural Resources Management Department, Environmental Resources Management Program. The department has identified three critical needs. The first of these is an additional position as a Code Enforcement Officer to assist with providing the service requirement of the Public as case loads have dramatically increased. The second need is for funding to prepare for a proposed State rule revision regarding Perfluoroalkyl substances. The funding is necessary to response to areas outside of the Indian River Lagoon watershed. This applies to the St. Johns River, the Lagoon and possibly other surface waters in the County. The third critical need is the purchase of a pickup truck with four-wheel drive and high clearance capability for use at the Viera Wetlands. This vehicle will replace a blazer that is not capable of fulfilling the required tasks. The vehicle will also be used in conjunction with the aquatic weed harvester and willtow heavy loads.

**Alternative:**

If this Budget Change Request is not approved, the items identified will not be funded. The Code Enforcement service levels required by the public will not be met. The Perfluoroalkyl Substances are contaminants of emerging concern, and extremely low levels present a health hazard negatively affecting the human immune system. The lack of funding for this request represents a real threat to the health of citizens. If the truck is not purchased, then there will be no vehicle available to fulfill the requirements of the Wetlands and Aquatic Harvester Programs.

**SAP Document Number:**

50014499

**Approval:**

VHBARKER

Approved

03/05/2020

KNETERER

Approved

03/05/2020

JJHAYES

Approved

03/13/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0032-Beaches, Boating and Waterways**Department:** Natural Resources Management Office**Date:** 3/19/2020**Program:** WATERSHED CAPITAL PROJECTS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

Balance Forward Operating

Balance Forward Restricted

**Expenditure Change:**

\$8,835 Operating Expenses

\$15,342 Reserves-Operating

(\$47,534)

\$1,643

(\$25,000)

**Total:** (\$23,357)**Total:** (\$23,357)**Justification:**

Balance Forward for the Beaches, Boating and Waterways Fund was projected at \$414,713 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$391,356 which is a decrease in Balance Forward of \$23,357. This fund consists of the following programs: Beach and Coastal Admin, Boating & Waterways, Derelict Vessel Removal, Griffis Landing and the Artificial Reef program. The increase of \$8,8345 in balance forward to the Beach & Coastal Admin program is due to unbudgeted miscellaneous revenues and less than anticipated expenditures associated with Other Contracted Services. These funds are allocated to Other Contracted Services for future beach sand testing. The increase of \$15,342 in balance forward to the Boating and Waterways program is due to less than anticipated Other Contracted Services expenditures and reduced travel expenditures. These funds will be appropriated to Repair and Maintenance for future boat repairs. The decrease of \$47,534 in balance forward to the Griffis Landing program is the result of less than anticipated reimbursement receipts associated with storms and is balanced by reductions in Other Contracted Services

**Alternative:**

If this Budget Change Request is not approved, the budget for this fund will be overstated.

**SAP Document Number:**

50014533

**Approval:**

VHBARKER

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/10/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1111-Surface Water MSBU - District 1**Department:** Natural Resources Management Office**Date:** 3/17/2020**Program:** WATERSHED DISTRICT 1**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$1,838,757 Operating Expenses

\$240,000

CIP

\$780,000

Reserves - Capital

\$818,757

**Total:** \$1,838,757**Total:** \$1,838,757**Justification:**

Balance Forward for Stormwater District 1 was projected at \$4,771,042 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,609,799 which is an increase in Balance Forward of \$1,838,757. The increase is due to delays in construction, including the Ditch/Outfall Denitrification Project(s). Land purchases for West Cocoa were delayed pending the receipt of grant funding. This budget request appropriates the additional balance forward to the following: \$240,000 to Other Contract services for baffle box cleaning, aquatic weed removal, grounds maintenance, surveys and a study of Canaveral Groves right-of-way drainage; \$540,000 for stormwater pond/borrow pit land purchases within the District; \$150,000 to two construction Projects: Fay Lake and Breezeway, and \$90,000 is allocated to nine basins for denitrification. The remaining \$818,757 is to be assigned to Reserves for Capital Outlay.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances within Stormwater District 1.

**SAP Document Number:**

50014571

**Approval:**

VHBARKER

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2020

03/09/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1112-Surface Water MSBU - District 2**Department:** Natural Resources Management Office**Date:** 3/17/2020**Program:** WATERSHED DISTRICT 2**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$688,830 CIP

\$388,830

Operating Expenses

\$300,000

**Total:** \$688,830**Total:** \$688,830**Justification:**

Balance Forward for Stormwater District 2 was projected at \$4,111,186 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$4,800,016 which is an increase in Balance Forward of \$688,830. The increase is due to delays in construction, including the Ditch/Outfall Denitrification Project(s) and land purchases. There were also significant unspent funds in Operating Expenses. This budget request appropriates the additional balance forward to the following: Land purchases for the West Crisafulli Project \$50,000; Land for other Stormwater D2 Projects \$288,830; \$50,000 for West Crisafulli construction; \$50,000 for Stormwater Ponds Grounds Maintenance; \$30,000 for Lab Services; \$70,000 for the Pine Island Conservation Area to include fuel and electrical repairs to the pumps; \$50,000 for surveying North Merritt Island and other areas of District 2; and \$100,000 for a North Merritt Island study.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances within Stormwater District 2.

**SAP Document Number:**

50014573

**Approval:**

VHBARKER

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1113-Surface Water MSBU - District 3**Department:** Natural Resources Management Office**Date:** 3/17/2020**Program:** WATERSHED DISTRICT 3**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$1,015,828 Operating Expenses

\$565,828

CIP

\$450,000

**Total:** \$1,015,828**Total:** \$1,015,828**Justification:**

Balance Forward for Stormwater District 3 was projected at \$777,635 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,793,463 which is an increase in Balance Forward of \$1,015,828. The increase is due to delays in construction, including the Ditch/Outfall Denitrification Project(s) and land purchases. There were also significant savings in Operating Expenses, and transfers out to the shared Stormwater Fund were less than anticipated. This budget request appropriates the additional balance forward to the following: \$20,000 for Stormwater Ponds Grounds Maintenance; \$170,828 for baffle box cleaning, street sweeping and the removal of invasive vegetation; \$100,000 for Micco Pond Construction design; \$300,000 for Land, Micco; \$175,000 for additional project(s) design in District 3; \$50,000 for Basin 2134 construction; and \$200,000 for Church Street Pond maintenance.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances within Stormwater District 3.

**SAP Document Number:**

50014574

**Approval:**

VHBARKER

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1114-Surface Water MSBU - District 4

**Department:** Natural Resources Management Office

**Date:** 3/17/2020

**Program:** WATERSHED DISTRICT 4

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

(\$396,859) CIP

**Expenditure Change:**

Reserves - Capital

(\$300,000)

(\$96,859)

**Total:** (\$396,859)

**Total:** (\$396,859)

**Justification:**

Balance Forward for Stormwater District 4 was projected at \$3,278,828 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,881,969 which is a decrease in Balance Forward of \$396,859. The decrease was caused primarily by the purchase of land for the Kingsmill/Aurora Project at a total cost of \$842,358, which was offset by unspent operational funds. This purchase was not budgeted at the beginning of FY 2019-2020. This budget request allocates the reduction in balance forward as follows: (\$300,000) from the Pines Industrial construction project; and (\$96,859) from Reserves for Capital Outlay.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances within Stormwater District 4.

**SAP Document Number:**

50014575

**Approval:**

VHBARKER

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2020

03/09/2020

03/10/2020

03/11/2020

*YBR*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1115-Surface Water MSBU - District 5**Department:** Natural Resources Management Office**Date:** 3/20/2020**Program:** WATERSHED DISTRICT 5**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$83,987 CIP

\$30,000

Operating Expenses

\$53,987

**Total:** \$83,987**Total:** \$83,987**Justification:**

Balance Forward for Stormwater District 5 was projected at \$961,934 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,045,921 which is an increase in Balance Forward of \$83,987. The increase was due to cost savings in Operating Expenses. This budget request appropriates the additional balance forward to the following: \$30,000 to Stormwater District 5 Ditch/Outfall Denitrification projects; and \$53,987 to Other Contract Services for baffle box cleaning, street sweeping and invasive vegetation management.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances within Stormwater District 5.

**SAP Document Number:**

50014576

**Approval:**

VHBARKER

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1260-Save Our Indian River Lagoon Trust Fund**Department:** Natural Resources Management Office**Date:** 3/19/2020**Program:****Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$1,998,716 Operating Expenses

\$117,537

Reserves-Operating

\$1,881,179

**Total:** \$1,998,716**Total:** \$1,998,716**Justification:**

Balance Forward for the Save Our Indian River Lagoon Program was projected at \$118,520,775 during budget development of the Fiscal Year 2018-2019 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$120,519,494 which is an increase in the Balance Forward of \$1,998,716. This increase is primarily the result of receiving higher revenue collection than projected thus receiving higher interest earnings. The remaining Balance Forward was generated from reduced Operating Expenditures including some delays in design and permitting expenditures in Fiscal Year 2018-2019. This request provides for the following adjustments; an increase of \$117,537 in Other Contracted Services to provide funding for Temporary Employees (to enhance communication and transparency, cooperate with residents in the field, create and update multi-layer interactive mapping applications, grant writing to aid in funding larger projects), and increase reserves for future projects of \$1,881,179.

**Alternative:**

If this Budget Change Request is not approved, the Fund Balance will be understated, and project, operating expenditures, and reserves cannot be increased. This could potentially cause delays or work stoppages and lack of funding for projects to be completed in future years.

**SAP Document Number:**

50014524

**Approval:**

JATHOMPSON2

VHBARKER

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/05/2020

03/06/2020

03/09/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1396-Environmental Trust

**Department:** Natural Resources Management Office

**Date:** 3/20/2020

**Program:** ENVIRONMENTAL REVIEW

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Balance Forward Restricted

\$2,468 Reserves-Operating

\$2,468

**Total:** \$2,468

**Total:** \$2,468

**Justification:**

Balance Forward for the Environmental Resources Management Program, Environmental Trust Fund was projected at \$193,372 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$195,840 which is an increase in Balance Forward of \$2,468. The increase was caused by receiving higher than anticipated interest revenues. This budget request appropriates the additional balance forward to Reserves for Cash Forward.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances within the Environmental Trust Fund.

**SAP Document Number:**

50014595

**Approval:**

VHBARKER

Approved

03/09/2020

KNETERER

Approved

03/10/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1520-N Brevard Economic Development Zone

**Department:** North Brevard Economic Development Zone

**Date:** 3/16/2020

**Program:**

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$3,387,342 Reserves-Operating

\$3,387,342

**Total:** \$3,387,342

**Total:** \$3,387,342

**Justification:**

Balance Forward for the North Brevard Economic Development Zone fund was projected at \$3,050,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,437,342, which is an increase in Balance Forward of \$3,387,342. This increase was a result of overestimating incentive award payments as well as the return of a prior year expenditure in FY 2018-2019. This budget request appropriates the additional balance forward to Reserves for Cash Forward to fund future incentive awards and other department initiatives.

**Alternative:**

If this budget change request is not approved, Balance Forward will be understated in the current year.

**SAP Document Number:**

50014424

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

02/18/2020

02/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0016-Central Parks

**Department:** Parks and Recreation Department

**Date:** 3/24/2020

**Program:** CENTRAL PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$425,136) Operating Expenses

\$8,440

Capital Outlay

(\$68,000)

CIP

(\$365,576)

**Total:** (\$425,136)

**Total:** (\$425,136)

**Justification:**

Balance Forward for Central Area Parks Operations fund was projected at \$446,176 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$21,040, which is a decrease in Balance Forward of (\$425,136). This decrease was the result of Hurricane Irma repairs being completed in FY 2018-2019. This budget request releases funds for capital equipment purchases, a playground replacement at Manatee Cove Park, Travis Community Center kitchen addition and the completion of the McLarty Park restroom building; which will all be funded by other funding sources.

**Alternative:**

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50014598

**Approval:**

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/18/2020

JJHAYES

Approved

03/18/2020

JPLIESENFELT

Approved

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0016-Central Parks

**Department:** Parks and Recreation Department

**Date:** 3/20/2020

**Program:** CENTRAL PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$405,000 Operating Expenses

\$385,000

CIP

\$20,000

**Total:** \$405,000

**Total:** \$405,000

**Justification:**

This budget change request is to recognize a General Fund Transfer to Central Area Parks Operations in order to fund critical infrastructure needs at Central Area facilities. These projects include the replacement of exterior columns at Veteran's Memorial Center, resurfacing of the Kiwanis Island Tennis Courts, improving stormwater drainage at McLarty Park, paving Martin Anderson Senior Center parking lot and renovating the McLarty Park basketball courts by resurfacing and installing new goals and lighting on onecourt. This change also allows for Central Area Parks Operations to increase security at all community centers and the administrative office by installing hardwired security systems. It is also requested the Board of County Commissioners authorize the Chair to execute all related contracts upon review by the County Attorney and Risk Management.

**Alternative:**

If this budget change request is not approved, there will not be funding available for these repairs.

**SAP Document Number:**

50014596

**Approval:**

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/13/2020

JJHAYES

Approved

03/13/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0017-Wickham Park

**Department:** Parks and Recreation Department

**Date:** 3/25/2020

**Program:** SOUTH AREA PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$908,921) CIP

(\$908,921)

**Total:** (\$908,921)

**Total:** (\$908,921)

**Justification:**

Balance Forward for Wickham Park Operating fund was project at \$1,701,390 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$792,469, which is a decrease in Balance Forward of (\$908,921). This decrease is a result of overestimating carry forward from operating expenses in the budget in FY2018-2019. This budget request reduces funding for construction of the Loop A Loop B restroom and shower facilities in the campground, which will be supplemented by another fund.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50014618

**Approval:**

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/12/2020

JJHAYES

Approved

03/12/2020

JPLIESENFELT

Approved

03/25/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0022-Manatee Hammock Park

**Department:** Parks and Recreation Department

**Date:** 3/20/2020

**Program:** NORTH AREA PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$35,092 Operating Expenses

\$35,092

**Total:** \$35,092

**Total:** \$35,092

**Justification:**

Balance Forward for the Manatee Hammock Campground fund was projected at \$754,916 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$790,008, which is an increase in the Balance Forward of \$35,092. This increase was a result of underestimating carry forward from unexpended maintenance expenses in the maintenance budget in FY2018-2019. This budget request appropriates the additional balance forward as a supplement to refurbish the campground swimming pool.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014601

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/13/2020

03/13/2020

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0023-Long Point Park District 3**Department:** Parks and Recreation Department**Date:** 3/19/2020**Program:** SOUTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$34,360) Operating Expenses

(\$34,360)

**Total:** (\$34,360)**Total:** (\$34,360)**Justification:**

Balance Forward for Long Point Campground Operating fund was projected at \$485,831 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$451,471, which is a decrease in Balance Forward of (\$34,360). This decrease is a result of overestimating carry forward from unexpended maintenance expenses in the budget in FY2018-2019. This budget request releases funds for repair and maintenance operating expenses.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50014619

**Approval:**

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/12/2020

JJHAYES

Approved

03/12/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1010-North Parks**Department:** Parks and Recreation Department**Date:** 3/25/2020**Program:** NORTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$414,000 Operating Expenses

\$314,000

CIP

\$100,000

**Total:** \$414,000**Total:** \$414,000**Justification:**

This budget change request is to recognize a General Fund Transfer to North Area Parks Operations in order to fund critical infrastructure needs at North Area facilities. These projects include re-sodding athletic fields at Chain of Lakes, \$175,000 and SpaceCoast Community Sports Complex, \$130,000; paving grass parking lot at the Singleton Tennis Court Complex, \$75,000 and installing a metal equipment cover at Space Coast Communities Sports Complex, \$25,000. The remaining will be used to replace gym light fixtures at Cuyler Community Center. It is requested the Board of County Commissioners authorize the Chair to execute all related contracts upon review by the County Attorney and Risk Management.

**Alternative:**

If this budget change request is not approved, there will not be funding available for these repairs.

**SAP Document Number:**

50014602

**Approval:**

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/13/2020

JJHAYES

Approved

03/13/2020

JPLIESENFELT

Approved

03/25/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1010-North Parks

**Department:** Parks and Recreation Department

**Date:** 3/20/2020

**Program:** NORTH AREA PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

(\$216,113) Operating Expenses

(\$271,978)

Balance Forward Restricted

(\$120,000) Capital Outlay

\$55,865

CIP

(\$120,000)

**Total:** (\$336,113)

**Total:** (\$336,113)

**Justification:**

Balance Forward for North Area Parks Operating fund was projected at \$2,505,821 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,169,708 which is an decrease in balance forward of (\$336,113). This decrease was a result of overestimating carry forward and the completion of projects in FY2018-2019. This budget request releases funds for a tennis court shade cover and other repair and maintenance items along with increasing funding for a large tractor, \$30,865, and gym equipment for the Cuyler Community Center gym, \$25,000, a Housing CDBG project.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50014603

**Approval:**

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/11/2020

JJHAYES

Approved

03/13/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1010-North Parks**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** NORTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Balance Forward Restricted

Transfers - Other

**Expenditure Change:**

(\$266,161) Operating Expenses

(\$115,000) Reserves-Operating

\$314,969

(\$216,192)

\$150,000

**Total:** (\$66,192)**Total:** (\$66,192)**Justification:**

Balance Forward for North Area Parks Operating Referendum fund was projected at \$530,000 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$148,839, which is an decrease in balance forward of (\$381,161). This decrease was a result of overestimating carry forward, and also reflects the Balance Forward transfer from the North Parks Referendum Projects fund of \$314,969. The North Area Referendum projects are complete with the exception of the Equestrian Trail (\$150,000), which will be held in reserves until an appropriate location can be determined. This will allow for the project fund to be closed. This request also releases funds for repair and maintenance services such as, re-sodding and roofing repairs.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50014604

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/13/2020

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1011-PSJ/Can Groves MSTU**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** NORTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$142,305) Operating Expenses

(\$127,305)

Capital Outlay

(\$15,000)

**Total:** (\$142,305)**Total:** (\$142,305)**Justification:**

Balance Forward for Port St. John - Canaveral Groves MSTU operating fund was projected at \$235,112 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$92,807, which is a decrease in balance forward of (\$142,305). This decrease was a result of overestimating carry forward of expenses in the maintenance budget in FY2018-2019. This budget request decreases funding for operating expenses and eliminates the purchase of a utility vehicle.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50014605

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/13/2020

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1019-Parks South Area Operations**Department:** Parks and Recreation Department**Date:** 3/25/2020**Program:** SOUTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

\$622,003 CIP

\$1,008,727

Balance Forward Restricted

\$1,008,727 Operating Expenses

\$622,003

**Expenditure Change:****Total:** \$1,630,730**Total:** \$1,630,730**Justification:**

Balance Forward for the South Area Parks Operating fund was projected at \$4,845,263 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,475,993, which is an increase of \$1,630,730. The increase was the result of underestimating carry forward from unexpended construction projects and maintenance expenses in FY 2018-2019. This budget request appropriates additional balance forward to the following capital improvement projects: Long Point pump house, \$150,000; Wickham Park Loop A restroom and shower replacement, \$158,727; Wickham Park Loop B restroom and shower replacement, \$600,000; and the installation of a voice activated fire alarm system at South Mainland Community Center, \$100,000. The remaining balance forward will be allocated to Rodes Park for boardwalk repairs, \$225,000, concession repairs, \$50,000, and to the soccer field renovations in the amount of \$347,003. It is requested the Board of County Commissioners authorize the Chair to execute all related contracts upon review by the County Attorney and Risk Management.

**Alternative:**

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014639

**Approval:**

LXWOJCIECHOW

Approved

03/11/2020

MEDONNER

Approved

03/20/2020

CLROLLYSON

Approved

03/20/2020

JJHAYES

Approved

03/20/2020

JPLIESENFELT

Approved

03/25/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1019-Parks South Area Operations**Department:** Parks and Recreation Department**Date:** 3/25/2020**Program:** SOUTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$299,525 Operating Expenses

\$24,525

Reserves-Operating

\$275,000

**Total:** \$299,525**Total:** \$299,525**Justification:**

This budget change request is to close out the South Brevard Referendum Construction fund and the Beach and Riverfront projects fund and recognize the transfer to the South Area Parks Operations budget. The Beach and Riverfront projects are complete and the remaining funds are being transferred to the South Area operations budget to close out the project fund. The South Brevard Referendum projects are complete and the funds are being placed within reserves until a project is identified which allows for the project fund to be closed.

**Alternative:**

If this budget change request is not approved, there will not be funding available for these expenses.

**SAP Document Number:**

50014649

**Approval:**

LXWOJCIECHOW

Approved

03/12/2020

MEDONNER

Approved

03/20/2020

CLROLLYSON

Approved

03/20/2020

JJHAYES

Approved

03/20/2020

JPLIESENFELT

Approved

03/25/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

202



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1020-MI Parks Ref MSTU

**Department:** Parks and Recreation Department

**Date:** 3/24/2020

**Program:** CENTRAL PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$201,044	Operating Expenses	\$6,044
	CIP	\$127,000
	Capital Outlay	\$68,000

**Total:** \$201,044

**Total:** \$201,044

**Justification:**

Balance Forward for Merritt Island Parks and Recreation Referendum MSTU Operating fund was projected at \$127,900 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$328,944, which is an increase in Balance Forward of \$201,044. This increase was a result of underestimating carry forward from unexpended maintenance expenses in the maintenance budget in FY 2018-2019. This budget request appropriates the additional balance forward of \$68,000 to the equipment purchase of a mower and flat bed trailers, \$75,000 to replace the playground at Manatee Cove Park, \$52,000 to upgrade the fire alarm system at Kiwanis Island Community Center to be voice activated with the remainder going to operating expenses.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014599

**Approval:**

LXWOJCIECHOW  
MEDONNER  
CLROLLYSON  
JJHAYES  
JPLIESENFELT

Approved  
Approved  
Approved  
Approved  
Approved

03/10/2020  
03/10/2020  
03/13/2020  
03/13/2020  
03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1030-Parks & Recreation District 4

**Department:** Parks and Recreation Department

**Date:** 3/25/2020

**Program:** CENTRAL PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$752,169	Operating Expenses	\$200,000
	Capital Outlay	\$30,000
	CIP	\$522,169

**Total:** \$752,169

**Total:** \$752,169

**Justification:**

Balance Forward for Central Area Parks and Recreation District 4 O&M Special District fund was projected at \$490,061 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,242,230, which is an increase in Balance Forward of \$752,169. This increase was a result of underestimating carry forward from unexpended maintenance expenses in the maintenance budget in FY 2018-2019. This budget request appropriates the additional balance forward as follows: \$154,910 for the McLarty Park restroom building, \$30,000 for McLarty Park pool lights, \$50,000 towards the Travis kitchen design, \$47,259 to install a voice activated fire alarm system at Travis Center, \$20,000 increase to install lights at Provost Park Rugby fields, \$60,000 each to replace playground equipment at Fern & Prospect Park and Provost Park and \$100,000 to replace playground equipment at Larry Schultz Park. An additional \$30,000 is being allocated to replace an unserviceable pickup truck with remainder supplementing various operating expenses.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014600

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/18/2020

03/18/2020

03/25/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1610-EELS- Ad Valorem**Department:** Parks and Recreation Department**Date:** 3/20/2020**Program:** ENVIRONMENTALLY ENDANGERED LANDS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$173,912 Operating Expenses

\$173,912

**Total:** \$173,912**Total:** \$173,912**Justification:**

Balance Forward for the Environmentally Endangered Lands Program Referendum Operating fund was projected at \$527,938 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$701,850, which is an increase in Balance Forward of \$173,912. This increase was a result of underestimating carry forward from unexpected operating expenses in the budget in FY2018-2019. This budget request appropriates the additional balance forward to repair and maintenance of Environmentally Endangered Lands facilities and equipment.

**Alternative:**

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014607

**Approval:**

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/11/2020

JJHAYES

Approved

03/12/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1612-Management Endowment Fund-EELS

**Department:** Parks and Recreation Department

**Date:** 3/24/2020

**Program:** ENVIRONMENTALLY ENDANGERED LANDS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$9,307 Operating Expenses

\$9,307

**Total:** \$9,307

**Total:** \$9,307

**Justification:**

Balance Forward for the Environmentally Endangered Lands Program Restoration and Mitigation fund was projected at \$730,563 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$739,870, which is an increase in Balance Forward of \$9,307. This increase was a result of underestimating carry forward from interest earned in the budget in FY2018-2019. This budget request appropriates the additional balance forward to operating supplies.

**Alternative:**

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014608

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/12/2020

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 2030-LTD Ad Valorem Tax Bonds 1991 & 1993**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** ENVIRONMENTALLY ENDANGERED LANDS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$173,563 Reserves - Restricted

\$173,563

**Total:** \$173,563**Total:** \$173,563**Justification:**

Balance Forward for the Environmentally Endangered Lands Debt Service fund was projected at \$3,618,466 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$3,792,029, which is an increase in Balance Forward of \$173,563. This increase was primarily a result of ad valorem tax revenue collected at 96.85% instead of the statutory 95% for Environmentally Endangered Lands Debt Service. Additionally, the interest revenue collected was higher than anticipated. This budget request appropriates the additional balance forward to reserves for debt expenditures that are anticipated in the following fiscal year.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014611

**Approval:**

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/11/2020

JJHAYES

Approved

03/12/2020

JPLIESENFELT

Approved

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 2040-North Parks Referendum Debt

**Department:** Parks and Recreation Department

**Date:** 3/19/2020

**Program:** PARKS AND RECREATION DEBT MANAGEMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$64,733 Reserves - Restricted

\$64,733

**Total:** \$64,733

**Total:** \$64,733

**Justification:**

Balance Forward for the North Brevard Recreation Special District Debt Service fund was projected at \$353,653 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$418,386, which is an increase in Balance Forward of \$64,733. This increase was primarily a result of ad valorem tax revenue collected at 96.73% instead of the statutory 95% for North Brevard Recreation Special District Debt Service and a lower than anticipated transfer for the Tax Collector and Property Appraiser. This budget request appropriates the additional balance forward to reserves for debt expenditures that are anticipated in the following fiscal year.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014612

**Approval:**

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/12/2020

JJHAYES

Approved

03/12/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 2042-MI Parks Referendum Debt

**Department:** Parks and Recreation Department

**Date:** 3/19/2020

**Program:** PARKS AND RECREATION DEBT MANAGEMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$66,273 Reserves - Restricted

\$66,273

**Total:** \$66,273

**Total:** \$66,273

**Justification:**

Balance Forward for the Merritt Island Parks Referendum Debt Service fund was projected at \$405,040 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$471,313, which is an increase in Balance Forward of \$66,273. This increase was primarily a result of ad valorem tax revenue collected at 96.93% instead of the statutory 95% for Merritt Island Parks Referendum Debt Service and a lower than anticipated transfer for the Tax Collector and Property Appraiser. This budget request appropriates the additional balance forward to reserves for debt expenditures that are anticipated in the following fiscal year.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014613

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/12/2020

03/12/2020

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 2044-South Parks Referendum Debt

**Department:** Parks and Recreation Department

**Date:** 3/19/2020

**Program:** PARKS AND RECREATION DEBT MANAGEMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$224,837 Reserves - Restricted

\$224,837

**Total:** \$224,837

**Total:** \$224,837

**Justification:**

Balance Forward for the South Brevard Recreation Special District Debt Service fund was projected at \$1,360,775 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,585,612, which is an increase in Balance Forward of \$224,837. This increase was primarily a result of advalorem tax revenue collected at 96.7% instead of the statutory 95% for South Brevard Recreation Special District Debt Service and a higher than anticipated collection in interest. Additionally, there was a less than anticipated transfer for the Tax Collector and Property Appraiser. This budget request appropriates the additional balance forward to reserves for debt expenditures that are anticipated in the following fiscal year.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014614

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/12/2020

03/12/2020

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 3113-BBIP/Parks & Recreation County-Wide

**Department:** Parks and Recreation Department

**Date:** 3/19/2020

**Program:** NORTH AREA PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$280,483 Operating Expenses

\$280,483

**Total:** \$280,483

**Total:** \$280,483

**Justification:**

Balance Forward for the Brevard Boating Improvement Program (BBIP) fund was projected at \$1,082,031 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,362,514, which is an increase in Balance Forward of \$280,483. This increase was the result of utilizing less funding from BBIP to complete the POW/MIA dredging/dock project. Additionally, there was a larger collection of boater registration funding than anticipated. This budget request appropriates the additional balance forward to make various repairs and improvements on docks such as improved hardware, dock bumpers and piling fenders to protect the structures.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014615

**Approval:**

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/12/2020

JJHAYES

Approved

03/13/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 3140-North Parks Referendum Projects

**Department:** Parks and Recreation Department

**Date:** 3/24/2020

**Program:** REFERENDUM CAPITAL PROJECTS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$6,565	Operating Expenses	(\$171,115)
	Reserves - Capital	(\$137,289)
	Transfers	\$314,969

<b>Total:</b>	<b>\$6,565</b>	<b>Total:</b>	<b>\$6,565</b>
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**Justification:**

Balance Forward for North Brevard Referendum Construction fund was projected at \$306,504 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$313,069, which is an increase in Balance Forward of \$6,565. The North Area Referendum projects are complete with the exception of the Equestrian Trail and the remaining funds are being transferred to the North Area operating budget to close out this fund. The funding for the Equestrian trail will be held in reserves until an appropriate location can be determined.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014616

**Approval:**

LXWOJCIECHOW  
MEDONNER  
CLROLLYSON  
JJHAYES  
JPLIESENFELT

Approved  
Approved  
Approved  
Approved  
Approved

03/12/2020  
03/20/2020  
03/20/2020  
03/20/2020  
03/23/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 3143-South Parks Referendum Projects

**Department:** Parks and Recreation Department

**Date:** 3/24/2020

**Program:** REFERENDUM CAPITAL PROJECTS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$86,398 Operating Expenses

(\$188,602)

Transfers

\$275,000

**Total:** \$86,398

**Total:** \$86,398

**Justification:**

Balance Forward for South Brevard Referendum Construction fund was projected at \$188,602 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$275,000, which is an increase in Balance Forward of \$86,398. All of the South Area Referendum projects are complete and the remaining funds are being transferred to the South Area operating budget to close out this fund.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014650

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/12/2020

03/20/2020

03/20/2020

03/20/2020

03/24/2020

*[Handwritten signature]*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 3152-Merritt Island & Beaches**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** CENTRAL PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$13,424) Operating Expenses

(\$13,424)

**Total:** (\$13,424)**Total:** (\$13,424)**Justification:**

Balance Forward for District 2 Beach and Riverfront fund was projected at \$400,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$386,576, which is a decrease in Balance Forward of (\$13,424). This decrease was a result of overestimating carry forward from unexpended project budget in the budget in FY2018-2019. This budget request decreases funds from repair and maintenance for projects still to be determined.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50014617

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/12/2020

03/13/2020

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 3154-PR D/3 Beach & Riverfront

**Department:** Parks and Recreation Department

**Date:** 3/24/2020

**Program:** SOUTH AREA PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$24,525 Transfers

\$24,525

**Total:** \$24,525

**Total:** \$24,525

**Justification:**

Balance Forward for the District 3 Beach and Riverfront Program fund was projected to be expended during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$24,525, which is an increase in Balance Forward of \$24,525. All Beach and Riverfront projects within this fund are complete and the remaining funds are being transferred to the South Area operating budget to close out the fund.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014651

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/12/2020

03/20/2020

03/20/2020

03/20/2020

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 3216-EELS - South**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** ENVIRONMENTALLY ENDANGERED LANDS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$5,598 Reserves - Capital

\$5,598

**Total:** \$5,598**Total:** \$5,598**Justification:**

Balance Forward for the Environmentally Endangered Lands Program 1991 Referendum Construction fund was projected at \$738,246 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$743,844, which is an increase in Balance Forward of \$5,598. This increase was a result of underestimating carry forward from interest earned in the budget in FY2018-2019. This budget request appropriates the additional balance forward to Reserves for Capital.

**Alternative:**

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014609

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/12/2020

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 3219-Ltd Ad Valorem 2004

**Date:** 3/19/2020

**Type of Request:** Supplement

**Department:** Parks and Recreation Department

**Program:** ENVIRONMENTALLY ENDANGERED LANDS

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$80,368 Capital Outlay \$80,043

Reserves - Capital \$325

**Total:** \$80,368

**Total:** \$80,368

**Justification:**

Balance Forward for the Environmentally Endangered Lands Program Capital and Land Purchase Bond fund was projected at \$1,048,214 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,128,582, which is an increase in Balance Forward of \$80,368. This increase was a result of underestimating carry forward for a brush truck encumbered in FY2018-2019 not being delivered until FY 2019-2020. This budget request appropriates the additional balance forward of \$80,043 to Capital Equipment for the brush truck and the remaining \$325 to Reserves for Capital.

**Alternative:**

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014610

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/12/2020

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 4311-Parks Golf Courses

**Department:** Parks and Recreation Department

**Date:** 3/20/2020

**Program:** SOUTH AREA PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$17,208 Reserves-Operating

\$17,208

**Total:** \$17,208

**Total:** \$17,208

**Justification:**

Balance Forward for the Golf Program Operations fund was projected at \$173,715 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$190,923, which is an increase in Balance Forward of \$17,208. The increase is a result of recognizing unclaimed golf gift card revenue to close out the receivable account. This budget request is placing these funds into operating reserves to ensure funds are available if the gift cards are redeemed.

**Alternative:**

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50014606

**Approval:**

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

FBABBATE

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/13/2020

03/15/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0009-Central Cashier**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** CENTRAL CASHIER**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$43,360) Reserves-Operating

(\$43,360)

**Total:** (\$43,360)**Total:** (\$43,360)**Justification:**

Balance Forward for Central Cashier fund was projected at \$89,250 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$45,890, which is a decrease in Balance Forward of \$43,360. This decrease is the result of a budget labor distribution credit in Fiscal Year 2018-2019 that did not materialize. This Budget Change Request reduces Operating Reserves to offset the decrease in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be overstated.

**SAP Document Number:**

50014484

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0027-Permitting & Enforcement

**Department:** Planning and Development Department

**Date:** 3/17/2020

**Program:** LICENSING REGULATION AND ENFORCEMENT

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Balance Forward Operating

(\$30,535) Reserves-Operating

(\$30,535)

**Total:** (\$30,535)

**Total:** (\$30,535)

**Justification:**

Balance Forward for Licensing Regulation and Enforcement fund was projected at \$996,500 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$965,965, which is a decrease in Balance Forward of \$30,535. This decrease was a result of overestimating revenue from Contractor License Renewal Fees which are collected in August and September. This budget request reduces operating reserves to offset the decrease in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be overstated.

**SAP Document Number:**

50014512

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/14/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0030-Land Development**Department:** Planning and Development Department**Date:** 3/17/2020**Program:** LAND DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$72,785 Reserves-Operating

\$72,785

**Total:** \$72,785**Total:** \$72,785**Justification:**

Balance Forward for Planning and Zoning program fund was projected at \$1,750,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,822,785, which is an increase in Balance Forward of \$72,785. This increase was a result of underestimating revenue from permits, fees and special assessments. This budget request increases operating reserves to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be understated.

**SAP Document Number:**

50014513

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/14/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1075-Library Impact Fee**Department:** Planning and Development Department**Date:** 3/17/2020**Program:** LIBRARY IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Restricted

\$26,417 Reserves - Capital

\$26,417

**Total:** \$26,417**Total:** \$26,417**Justification:**

Balance Forward for Library Impact Fee Trust Fund was projected at \$210,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$236,417, which is an increase in Balance Forward of \$26,417. This increase was a result of underestimating revenue from Library Impact Fees. This budget request increases operating reserves to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be understated.

**SAP Document Number:**

50014514

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/14/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1075-Library Impact Fee

**Date:** 3/19/2020

**Type of Request:** Supplement

**Revenue Change:**

**Department:** Planning and Development Department

**Program:** LIBRARY IMPACT FEES

**Expenditure Change:**

Transfers	(\$543)
Operating Expenses	\$10,000
Reserves - Capital	(\$9,457)

**Total:** \$0

**Total:** \$0

**Justification:**

When the Fiscal Year 2019-2020 budget for the Library Impact Fee Trust Fund was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are reduced.

**Alternative:**

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

**SAP Document Number:**

50014591

**Approval:**

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

FBABBATE

Approved

Approved

Approved

Approved

Approved

03/09/2020

03/09/2020

03/17/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1080-Building Code Compliance

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** BUILDING CODE

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$319,400) Reserves - Restricted

(\$319,400)

**Total:** (\$319,400)

**Total:** (\$319,400)

**Justification:**

Balance Forward for Building Code Compliance fund was projected at \$7,283,486 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,964,086, which is an decrease in Balance Forward of \$319,400. This decrease was a result of overestimating revenue from permits, fees and special assessments. This budget request reduces operating reserves to offset the decrease in Balance Forward.

**Alternative:**

If this budget change is approved, the budget for the Central Cashier will be accurately reflected.

If this budget change is not approved, the budget for the Central Cashier will be overstated.

**SAP Document Number:**

50014532

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

*[Signature]*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1200-Impact Fee Administration

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** CENTRAL CASHIER

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$2,529 Reserves-Operating

\$2,529

**Total:** \$2,529

**Total:** \$2,529

**Justification:**

Balance Forward for Impact Fee Administration fund was projected at \$55,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$57,529, which is an increase in Balance Forward of \$2,529. This increase was a result of savings associated with Compensation and Benefits. This budget request increases operating reserves to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be understated.

**SAP Document Number:**

50014528

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1200-Impact Fee Administration**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** CENTRAL CASHIER**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Charges for Services

Statutory Reduction

**Expenditure Change:**

(\$86,775) Operating Expenses

\$60,000 Reserves-Operating

(\$3,000)

(\$31,171)

\$1,396

**Total:** (\$29,775)**Total:** (\$29,775)**Justification:**

When the FY19-20 budget for the Impact Fee Administration fund was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to the actual number of transactions for each impact fee trust fund multiplied by the average cost per transaction. The budget change will eliminate transfers from the individual impact fee trust funds and replacing that revenue stream with Charges for Service based on the new methodology. This budget change balances the decline in revenue by reducing operating expenses and increasing operating reserves.

**Alternative:**

The alternative to this budget change is to continue funding the impact fee administration fund with a fixed percentage of the revenues collected that are subsequently transferred from the individual impact fee trust funds.

**SAP Document Number:**

50014550

**Approval:**

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2020

03/11/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

226



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1208-Transportation Impact Fees District 8

**Department:** Planning and Development Department

**Date:** 3/17/2020

**Program:** TRANSPORTATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$45,454 Reserves - Capital

\$45,454

**Total:** \$45,454

**Total:** \$45,454

**Justification:**

Balance Forward for Transportation Impact Fee Trust Fund for the South Beaches Benefit District was projected at \$287,500 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$332,954, which is an increase in Balance Forward of \$45,454. This increase was a result of underestimating revenue from transportation impact fees collected within this Benefit District. This budget request increases Capital Reserves to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be understated.

**SAP Document Number:**

50014515

**Approval:**

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1208-Transportation Impact Fees District 8

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** TRANSPORTATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$326 Operating Expenses

\$326

**Total:** \$326

**Total:** \$326

### Justification:

When the FY2019-2020 budget for the Transportation Impact Fee Trust Fund for the South Beaches Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the intra-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis.

### Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

**SAP Document Number:**

50014551

**Approval:**

TCALKINS

KNETERER

JJHAYES

Approved

Approved

Approved

03/09/2020

03/09/2020

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1209-Transportation Impact Fees District 9

**Department:** Planning and Development Department

**Date:** 3/17/2020

**Program:** TRANSPORTATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$47,293) Reserves - Capital

(\$47,293)

**Total:** (\$47,293)

**Total:** (\$47,293)

**Justification:**

Balance Forward for Transportation Impact Fee Trust Fund for the Merritt Island/North Beaches Benefit District was projected at \$1,275,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,227,707, which is an decrease in Balance Forward of \$47,293. This decrease was a result of overestimating revenue from transportation impact fees collected within this Benefit District. This budget request decreases Capital Reserves to offset the decrease in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be overstated.

**SAP Document Number:**

50014516

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/14/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1209-Transportation Impact Fees District 9**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$6,768 Operating Expenses

\$625

Reserves - Capital

\$6,143

**Total:**

\$6,768

**Total:**

\$6,768

**Justification:**

When the Fiscal Year 2019-2020 budget for the Transportation Impact Fee Trust Fund for the Merritt Island/Nort Beaches Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the intra-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis.

**Alternative:**

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

**SAP Document Number:**

50014552

**Approval:**

TCALKINS

KNETERER

JJHAYES

Approved

Approved

Approved

03/09/2020

03/09/2020

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

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# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1211-Transp Imp Fee N Mainland

**Department:** Planning and Development Department

**Date:** 3/17/2020

**Program:** TRANSPORTATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$192,692 Reserves - Capital

\$192,692

**Total:** \$192,692

**Total:** \$192,692

**Justification:**

Balance Forward for Transportation Impact Fee Trust Fund for the North Mainland Benefit District was projected at \$2,755,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,947,692, which is an increase in Balance Forward of \$192,692. This increase was a result of underestimating revenue from transportation impact fees collected within this Benefit District. This budget request increases Capital Reserves to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be understated.

**SAP Document Number:**

50014517

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/14/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1211-Transp Imp Fee N Mainland

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** TRANSPORTATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$3,300 Operating Expenses

\$2,000

Reserves - Capital

\$1,300

**Total:** \$3,300

**Total:** \$3,300

**Justification:**

When the FY2019-2020 budget for the Transportation Impact Fee Trust Fund for the North Mainland Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the intra-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis.

**Alternative:**

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

**SAP Document Number:**

50014553

**Approval:**

TCALKINS  
KNETERER  
JJHAYES

Approved

Approved

Approved

03/09/2020

03/09/2020

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1212-Transp Imp Fee C Mainland

**Department:** Planning and Development Department

**Date:** 3/17/2020

**Program:** TRANSPORTATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$656,905 Grants and Aid

\$656,905

**Total:** \$656,905

**Total:** \$656,905

**Justification:**

Balance Forward for Transportation Impact Fee Trust Fund for the Central Mainland Benefit District was projected at \$2,500,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$3,156,905, which is an increase in Balance Forward of \$656,905. This increase was a result of underestimating revenue from transportation impact fees collected within this Benefit District. This budget request increases Grants and Aid to the Viera Company to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will not be accurately reflected.

If this budget change is not approved, it may not be possible to fully reimburse the Viera Company in accordance with previously approved transportation impact fee credit / reimbursement agreements.

**SAP Document Number:**

50014518

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/14/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1212-Transp Imp Fee C Mainland**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$16,418 Operating Expenses

\$3,000

Grants and Aid

\$13,418

**Total:** \$16,418**Total:** \$16,418**Justification:**

When the Fiscal Year 2019-2020 budget for the Transportation Impact Fee Trust Fund for the Central Mainland Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the intra-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Grants and Aid is increased to reimburse the Viera Company for the offsite roadway improvements they have funded.

**Alternative:**

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

**SAP Document Number:**

50014554

**Approval:**TCALKINS  
KNETERER  
JJHAYESApproved  
Approved  
Approved03/09/2020  
03/09/2020  
03/17/2020APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1213-Transp Imp Fee S Mainland**Department:** Planning and Development Department**Date:** 3/17/2020**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$903,028) Reserves - Capital

(\$903,028)

**Total:** (\$903,028)**Total:** (\$903,028)**Justification:**

Balance Forward for Transportation Impact Fee Trust Fund for the South Mainland Benefit District was projected at \$5,750,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$4,846,972, which is an decrease in Balance Forward of \$903,028. This decrease was a result of overestimating revenue from transportation impact fees collected within this Benefit District. This budget request decreases Capital Reserves to balance the decrease in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be overstated.

**SAP Document Number:**

50014519

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

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**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1213-Transp Imp Fee S Mainland

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** TRANSPORTATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$12,135 Operating Expenses

\$1,500

Reserves - Capital

\$10,635

**Total:** \$12,135

**Total:** \$12,135

**Justification:**

When the FY2019-2020 budget for the Transportation Impact Fee Trust Fund for the South Mainland Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the intra-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are increased.

**Alternative:**

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

**SAP Document Number:**

50014555

**Approval:**

TCALKINS  
KNETERER  
JJHAYES

Approved  
Approved  
Approved

03/09/2020  
03/09/2020  
03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1255-Educational Facilities Impact Fee North

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** EDUCATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$1,343,140 Grants and Aid

\$1,343,140

**Total:** \$1,343,140

**Total:** \$1,343,140

**Justification:**

Balance Forward for Educational Facilities Impact Fee Trust Fund for the North Benefit District was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,343,140, which is an increase in Balance Forward of \$1,343,140. This increase was a result of underestimating prior year disbursements to the School Board that did not occur as anticipated. This budget request increases Grants and Aid to the School Board to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not adopted, it may not be possible to fully disburse educational impact fees to the School Board upon their request.

**SAP Document Number:**

50014520

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1255-Educational Facilities Impact Fee North

**Department:** Planning and Development Department

**Date:** 3/20/2020

**Program:** EDUCATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Permits, Fees & Spec. Assess.

\$1,500,000

Statutory Reduction

(\$75,000)

**Expenditure Change:**

Grants and Aid

\$1,425,000

**Total:** \$1,425,000

**Total:** \$1,425,000

**Justification:**

When the budget for the Educational Facilities Impact Fee Trust Fund for the North Benefit District was developed, educational impact fee revenues were projected at \$2,345,386. By the end of the fifth month, we had already collected almost two-thirds of the projected revenues which indicates that our projections were too low. This budget change increases the revenue budget by \$1,425,000 and balances this increase by increasing grants and aid to the School Board by an equivalent amount.

**Alternative:**

If this budget change is not approved, it may not be possible to fully disburse the revenues collected in this Trust Fund to the School Board in a timely manner due to insufficient budget authority.

**SAP Document Number:**

50014547

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1255-Educational Facilities Impact Fee North

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** EDUCATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Transfers	(\$7,740)
Operating Expenses	\$3,000
Grants and Aid	\$4,740

**Total:** \$0

**Total:** \$0

### Justification:

When the Fiscal Year 2019-2020 budget for the Educational Facilities Impact Fee Trust Fund for the North Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Grants and Aid is increased to disburse all available educational impact fees in this trust fund to the School Board.

### Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

### SAP Document Number:

50014556

### Approval:

TCALKINS	Approved	03/09/2020
KNETERER	Approved	03/09/2020
JJHAYES	Approved	03/17/2020
JDENNINGHOFF	Approved	03/17/2020
FBABBATE	Approved	03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

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# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1256-Educational Facilities Impact Fee South

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** EDUCATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$5,691,872 Grants and Aid

\$5,691,872

**Total:** \$5,691,872

**Total:** \$5,691,872

**Justification:**

Balance Forward for Educational Facilities Impact Fee Trust Fund for the South Benefit District was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$5,691,872, which is an increase in Balance Forward of \$5,691,872. This increase was a result of underestimating prior year disbursements to the School Board that did not occur as anticipated. This budget request increases Grants and Aid to the School Board to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not adopted, it may not be possible to fully disburse educational impact fees to the School Board upon their request.

**SAP Document Number:**

50014521

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1256-Educational Facilities Impact Fee South**Department:** Planning and Development Department**Date:** 3/20/2020**Program:** EDUCATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Transfers	(\$37,935)
Operating Expenses	\$8,000
Grants and Aid	\$29,935

**Total:** \$0**Total:** \$0**Justification:**

When the Fiscal Year 2019-2020 budget for the Educational Facilities Impact Fee Trust Fund for the South Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Grants and Aid is increased to disburse all available educational impact fees in this trust fund to the School Board.

**Alternative:**

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

**SAP Document Number:**

50014557

**Approval:**

TCALKINS

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1310-Fire/Rescue Imp Fee

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** FIRE RESCUE IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$3,107) Reserves - Capital

(\$3,107)

**Total:** (\$3,107)

**Total:** (\$3,107)

**Justification:**

Balance Forward for Fire/Rescue Impact Fee Trust Fund for the Benefit District 1 was projected at \$323,500 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$320,393, which is a decrease in Balance Forward of \$3,107. This decrease was a result of overestimating revenue from fire/rescue impact fees collected within this Benefit District. This budget request decreases Capital Reserves to balance the decrease in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be overstated.

**SAP Document Number:**

50014522

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

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Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1310-Fire/Rescue Imp Fee**Date:** 3/19/2020**Type of Request:** Supplement**Revenue Change:****Department:** Planning and Development Department**Program:** FIRE RESCUE IMPACT FEES**Expenditure Change:**

Transfers (\$208)

Operating Expenses \$8,000

Reserves - Capital (\$7,792)

**Total:** \$0**Total:** \$0**Justification:**

When the Fiscal Year 2019-2020 budget for the Fire/Rescue Impact Fee Trust Fund for Benefit District 1 was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are reduced.

**Alternative:**

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

**SAP Document Number:**

50014567

**Approval:**

TCALKINS

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

FBABBATE

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1313-Emergency Services Impact Fees - Dist 3

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** FIRE RESCUE IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$1,417 Grants and Aid

\$1,417

**Total:** \$1,417

**Total:** \$1,417

**Justification:**

Balance Forward for Fire/Rescue Impact Fee Trust Fund for Benefit District 3 was projected at \$46,500 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$47,917, which is an increase in Balance Forward of \$1,417. This increase was a result of underestimating revenue from fire/rescue impact fees collected within this Benefit District. This budget request increases Capital Reserves to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be understated.

**SAP Document Number:**

50014529

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1313-Emergency Services Impact Fees - Dist 3**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** FIRE RESCUE IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Transfers	(\$113)
Operating Expenses	\$1,000
Reserves - Capital	(\$887)

**Total:** \$0**Total:** \$0**Justification:**

When the Fiscal Year 2019-2020 budget for the Fire/Rescue Impact Fee Trust Fund for Benefit District 3 was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impactfee trust fund and multiplies that number by the average cost per tranaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are reduced.

**Alternative:**

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

**SAP Document Number:**

50014582

**Approval:**

TCALKINS	Approved	03/09/2020
KNETERER	Approved	03/09/2020
JJHAYES	Approved	03/17/2020
JDENNINGHOFF	Approved	03/17/2020
FBABBATE	Approved	03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

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Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

245



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1320-Correctional Impact Fee

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** CORRECTIONAL IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$389,080) Reserves - Capital

(\$389,080)

**Total:** (\$389,080)

**Total:** (\$389,080)

**Justification:**

Balance Forward for Correctional Impact Fee Trust Fund was projected at \$1,275,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$885,920, which is an decrease in Balance Forward of \$389,080. This decrease was a result of an unanticipated disbursement to the Brevard County Sheriffs Office for the Video Monitoring System. This budget request decreases Capital Reserves to balance the decrease in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be overstated.

**SAP Document Number:**

50014525

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1320-Correctional Impact Fee**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** CORRECTIONAL IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Transfers (\$845)

Operating Expenses \$10,000

Reserves - Capital (\$9,155)

**Total:** \$0**Total:** \$0**Justification:**

When the Fiscal Year 2019-2020 budget for the Correctional Impact Fee Trust Fund was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are reduced.

**Alternative:**

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

**SAP Document Number:**

50014583

**Approval:**

TCALKINS

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

FBABBATE

Approved

03/17/2020

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BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1330-Emergency Svcs Imp Fee ML**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** EMERGENCY MEDICAL SERVICES IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$1,709 Reserves - Capital

\$1,709

**Total:** \$1,709**Total:** \$1,709**Justification:**

Balance Forward for Emergency Medical Services Impact Fee Trust Fund for Benefit District 1 was projected at \$315,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$316,709, which is an increase in Balance Forward of \$1,709. This increase was a result of underestimating impact fee revenue from construction activity in this Benefit District. This budget request increases capital reserves to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not approved, the budget will be understated.

**SAP Document Number:**

50014534

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

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Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

248

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1330-Emergency Svcs Imp Fee ML**Department:** Planning and Development Department**Date:** 3/20/2020**Program:** EMERGENCY MEDICAL SERVICES IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Transfers	(\$345)
Operating Expenses	\$10,000
Reserves - Capital	(\$9,655)

**Total:** \$0**Total:** \$0**Justification:**

When the budget for the Emergency Medical Services Trust Fund for Benefit District 1 was developed, it was anticipated that the methodology for calculating the level of financial support needed for impact fee administration would be based on a fixed percentage of the impact fees collected in this trust fund. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges must be based on the actual cost of service, the methodology was changed to calculate the number of transactions in this trust fund and multiply that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are reduced.

**Alternative:**

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the impact fees collected in this trust fund.

**SAP Document Number:**

50014597

**Approval:**

TCALKINS

Approved

03/09/2020

KNETERER

Approved

03/10/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/18/2020

FBABBATE

Approved

03/20/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

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Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

249



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1331-Emergency Svcs Imp Fee- Viera

**Department:** Planning and Development Department

**Date:** 3/19/2020

**Program:** EMERGENCY MEDICAL SERVICES IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$1,327 Grants and Aid

\$1,327

**Total:** \$1,327

**Total:** \$1,327

**Justification:**

Balance Forward for Emergency Medical Services Impact Fee Trust Fund for the Benefit District 3 was projected at \$7,500 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$8,827, which is an increase in Balance Forward of \$1,327. This increase was a result of underestimating revenue from EMS impact fees collected within this Benefit District. This budget request increases Grants and Aid to the Viera Company to balance the increase in Balance Forward.

**Alternative:**

If this budget change is not approved, it may not be possible to fully reimburse the Viera Company for the costs associated with constructing and equipping Fire/Rescue Station 48 in West Viera.

**SAP Document Number:**

50014527

**Approval:**

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Public Safety Services Office**Date:** 3/19/2020**Program:** MEDICAL EXAMINER'S OFFICE**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$96,784 Capital Outlay

\$80,464

Operating Expenses

\$16,320

**Total:** \$96,784**Total:** \$96,784**Justification:**

Balance Forward for the Medical Examiner's Office fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$96,784, which is an increase in Balance Forward of \$96,784. This increase was a result of vacancies within the Medical Examiner's Office. This budget change request allocates these dollars to Contract Services to continue to fund temporary staff for Digital Conversion as well as capital needs such as a weight scale, an autopsy saw, and two vehicles.

**Alternative:**

If this budget change request is not approved, the balance forward within this fund will remain unrecognized.

**SAP Document Number:**

50014646

**Approval:**

JJHAYES

MWWALLACE

Approved

Approved

03/12/2020

03/12/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

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Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

251





**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1370-Driver Education Safety Trust

**Department:** Public Safety Services Office

**Date:** 3/19/2020

**Program:** COMMUNITY CORRECTIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$88,993 Operating Expenses

\$88,993

**Total:** \$88,993

**Total:** \$88,993

**Justification:**

Balance Forward for the Driver Education Safety Trust fund was projected at \$523,249 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$612,242, which is an increase in Balance Forward of \$88,993. This increase was a result of unexpended contracted services to schools for their Driver's Education classes in FY 2018-2019. This budget change request appropriates the additional balance forward to other contracted services for the County schools.

**Alternative:**

If this budget change request is not approved, the balance forward will remain understated.

**SAP Document Number:**

50014647

**Approval:**

JJHAYES

MVWALLACE

Approved

Approved

03/12/2020

03/12/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1395-Drug Abuse Trust**Department:** Public Safety Services Office**Date:** 3/19/2020**Program:** COMMUNITY CORRECTIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$14,152) Operating Expenses

(\$14,152)

**Total:** (\$14,152)**Total:** (\$14,152)**Justification:**

Balance Forward for the Drug Abuse Trust fund was projected at \$106,078 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$91,926, which is an decrease in Balance Forward of (\$14,152). This decrease was a result of spending more on Contracted Services than anticipated during budget development. This budget change request reduces the budget for Professional Services.

**Alternative:**

If this budget change request is not approved, the balance forward in the Drug Abuse Trust will remain overstated.

**SAP Document Number:**

50014648

**Approval:**JJHAYES  
MWWALLACEApproved  
Approved03/12/2020  
03/12/2020APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

Fund: 0001-General Revenue Fund - Incorporated

Department: Public Works Department

Date: 3/20/2020

Program: FACILITIES MANAGEMENT

Type of Request: Supplement

### Revenue Change:

Transfers - General Revenue

### Expenditure Change:

\$1,175,000 CIP

\$1,175,000

Total: \$1,175,000

Total: \$1,175,000

### Justification:

This budget change request recognizes a General Fund transfer to Facilities Management for the funding to replace 2 public elevators at the Moore Justice Center \$475,000, roof replacement at the Melbourne Courthouse \$400,000, and Brevard County Government Center Viera Building D flooring replacement \$300,000. Due to the existing level of deferred critical maintenance identified at Countywide Facilities, additional General Funds are required to complete these projects and still manage existing priority repairs.

### Alternative:

If this Budget Change Request is not approved, Facilities will not have the funds to complete the projects.

### SAP Document Number:

50014633

### Approval:

LXROAN

Approved

03/10/2020

TMTHOMAS

Approved

03/10/2020

CKGUMM

Approved

03/10/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

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BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0001-Genera Revenue Fund - Incorporated

**Department:** Public Works Department

**Date:** 3/20/2020

**Program:** FACILITIES MANAGEMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

\$350,000 CIP

\$250,000

**Expenditure Change:**

Operating Expenses

\$100,000

**Total:** \$350,000

**Total:** \$350,000

**Justification:**

Balance Forward for Public Works Facilities was projected at \$2,250,774 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,600,774, which is an increase in Balance Forward of \$350,000. Balance Forward funds are being allocated to the following priority facility needs: TJ Mills Chiller Replacement, \$250,000. The Chiller has reached its useful life; County Service Complex Merritt Island building renovations, \$100,000.

**Alternative:**

If this Budget Change Request is not approved, balance forward cannot be recognized and the budget will remain understated.

**SAP Document Number:**

50014634

**Approval:**

LXROAN

Approved

03/10/2020

TMTHOMAS

Approved

03/10/2020

CKGUMM

Approved

03/10/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0002-General Revenue Fund - Unincorporated

**Department:** Public Works Department

**Date:** 3/20/2020

**Program:** TRAFFIC ENGINEERING SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$330,000 Capital Outlay

\$330,000

**Total:** \$330,000

**Total:** \$330,000

**Justification:**

Balance Forward for Traffic Operations, operating fund was projected at \$1,351,883 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,681,883 which is an increase in Balance Forward of \$330,000. This increase was a result of vacancies, and savings in operating supplies (materials and fuel). Expenditures were less than anticipated. This budget request appropriates the additional balance forward to Capital Outlay for the purchase of a truck with lift, a bucket truck with jib, and a pickup truck. The bucket truck will replace a bucket truck that is 50% operable, and extremely inefficient. The bucket truck will allow Traffic Ops to respond to signal light and pole repairs as needed, currently those repairs are outsourced due to the lack of equipment. All equipment will increase operating efficiency within the signs and signals section(s).

**Alternative:**

Without this BCR, critical equipment needs will be deferred until funding is available.

**SAP Document Number:**

50014535

**Approval:**

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1131-Road & Bridge MSTU - District 1**Department:** Public Works Department**Date:** 3/20/2020**Program:** R&B DISTRICT 1 MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

\$1,096,220

**Expenditure Change:**

Capital Outlay

\$98,292

Operating Expenses

\$997,928

**Total:** \$1,096,220**Total:** \$1,096,220**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 1 Operating fund was projected at \$1,703,277 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,799,497, which is an increase in Balance Forward of \$1,096,220. This increase was a result of two dump trucks not delivered by 9/30/19; as well as dirt road rehabilitation projects not completed by 9/30/19 as anticipated. This budget request appropriates the additional balance forward to repair and maintenance and capital outlay expenses, to allow the completion of these maintenance projects and purchase of dump trucks.

**Alternative:**

Without this BCR, the purchase of critical equipment and maintenance repair projects will be deferred until funding is available.

**SAP Document Number:**

50014536

**Approval:**

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

Fund: 1132-Road & Bridge MSTU - District 2

Department: Public Works Department

Date: 3/23/2020

Program: R&B DISTRICT 2 MSTU

Type of Request: Supplement

### Revenue Change:

Balance Forward Operating

### Expenditure Change:

\$238,726 Capital Outlay

\$5,174

Operating Expenses

\$233,552

Total:

\$238,726

Total:

\$238,726

### Justification:

Balance Forward for Municipal Service Tax Unit (MSTU) District 2 Operating fund was projected at \$567,679 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$806,405 which is an increase in Balance Forward of \$238,726. This increase was a result of a dump truck not delivered by 9/30/19; as well as sidewalk projects not completed by 9/30/19 as anticipated. This budget request appropriates the additional balance forward to repair and maintenance expenses to allow the completion of these maintenance projects, and capital outlay for the purchase of the dump truck.

### Alternative:

Without this BCR, funds will not be available to purchase critical equipment, and proceed with maintenance repair projects.

### SAP Document Number:

50014543

### Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/18/2020

JJHAYES

Approved

03/20/2020

JDENNINGHOFF

Approved

03/20/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1133-Road & Bridge MSTU - District 3

**Department:** Public Works Department

**Date:** 3/20/2020

**Program:** R&B DISTRICT 3 MSTU

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$321,215 Operating Expenses

\$321,215

**Total:** \$321,215

**Total:** \$321,215

**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 3, Operating fund was projected at \$735,056 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,056,271 which is an increase in Balance Forward of \$321,215. This increase was a result of drainage, minor bridge repairs and sidewalk repair project(s) not completed by 9/30/19, as anticipated. This budget request appropriates the additional balance forward to repair and maintenance expenses, to allow the completion of these maintenance projects.

**Alternative:**

Without this BCR, funds will not be available to complete critical maintenance projects. As a result, projects will need to be deferred until funds are available.

**SAP Document Number:**

50014640

**Approval:**

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1134-Road & Bridge MSTU - District 4

**Department:** Public Works Department

**Date:** 3/24/2020

**Program:** R&B DISTRICT 4 MSTU

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$579,585 Operating Expenses

\$579,585

**Total:**

\$579,585

**Total:**

\$579,585

**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 4, Operating fund was projected at \$1,543,759 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,123,344 which is an increase in Balance Forward of \$579,585. This increase was a result of drainage, minor bridge repairs and sidewalk repair project(s) not completed by 9/30/19, as anticipated. This budget request appropriates the additional balance forward to repair and maintenance expenses, to allow the completion of these maintenance projects.

**Alternative:**

Without this BCR, funds will not be available to complete projects. As a result, projects will be deferred until funds are available.

**SAP Document Number:**

50014539

**Approval:**

TMTHOMAS

Approved

03/16/2020

CKGUMM

Approved

03/16/2020

KAWALL

Approved

03/21/2020

JJHAYES

Approved

03/23/2020

JDENNINGHOFF

Approved

03/23/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

Fund: 1135-Road & Bridge MSTU - District 5

Department: Public Works Department

Date: 3/20/2020

Program: R&B DISTRICT 5 MSTU

Type of Request: Supplement

### Revenue Change:

Balance Forward Operating

### Expenditure Change:

\$724,200 Operating Expenses

\$724,200

Total: \$724,200

Total: \$724,200

### Justification:

Balance Forward for Municipal Service Tax Unit (MSTU) District 5, Operating fund was projected at \$511,186 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,235,386 which is an increase in Balance Forward of \$724,200. This increase was a result of drainage, minor bridge repairs and road rehabilitation project(s) not completed by 9/30/19, as anticipated. This budget request appropriates the additional balance forward to repair and maintenance expenses, to allow the completion of these maintenance projects.

### Alternative:

Without this BCR, funds would not be available to complete critical maintenance projects. As a result, project would need to be deferred until funds are available.

### SAP Document Number:

50014540

### Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1136-Road & Bridge MSTU - District 4 MI**Department:** Public Works Department**Date:** 3/20/2020**Program:** R&B DISTRICT 4 MERRITT ISLAND MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$274,307) Operating Expenses

(\$274,307)

**Total:** (\$274,307)**Total:** (\$274,307)**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 4 Merritt Island, Operating fund was projected at \$444,833 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$170,526 which is a decrease in Balance Forward of \$274,307. This decrease was a result of minor repair projects completed sooner than anticipated. This budget request reduces the balance forward to repair and maintenance expenses; to offset maintenance repair expenditures in FY 2018-2019, and balance the fund.

**Alternative:**

Without this BCR, incorrect fund balance would allow overexpenditure of this fund.

**SAP Document Number:**

50014544

**Approval:**

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1137-Road & Bridge MSTU - District 4 BEACHE

**Department:** Public Works Department

**Date:** 3/20/2020

**Program:** R&B DISTRICT 4 BEACH MSTU

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$485,594 Operating Expenses

\$485,594

**Total:** \$485,594

**Total:** \$485,594

**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 4 Beaches Operating fund was projected at \$177,996 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$663,590, which is an increase in Balance Forward of \$485,594. This increase was a result of minor project repair savings, drainage projects, and gutter repairs not completed by 9/30/19 as anticipated. This budget request appropriates the additional balance forward to repair and maintenance expenses, to allow the completion of these maintenance projects.

**Alternative:**

Without this BCR, funds would not be available to complete maintenance repair projects. As a result, projects would be deferred until funding is available to complete projects.

**SAP Document Number:**

50014545

**Approval:**

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

Fund: 1138-Road & Bridge District 2 Dredging

Department: Public Works Department

Date: 3/20/2020

Program: R&B DISTRICT 2 MSTU

Type of Request: Supplement

### Revenue Change:

Balance Forward Operating

### Expenditure Change:

\$292,963 Operating Expenses

\$292,963

Total: \$292,963

Total: \$292,963

### Justification:

Balance Forward for Municipal Service Tax Unit (MSTU) District 2 Dredging, Operating fund was projected at \$292,342 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$585,305 which is an increase in Balance Forward of \$292,963. This increase was a result of various District 2 Maintenance dredging projects not progressing as anticipated. This budget request appropriates the additional balance forward to Capital Renovations/Enhancements to allow the completion of these projects.

### Alternative:

Without this BCR, funds will not be available to complete dredging projects. As a result, projects will need to be deferred until funding is available.

### SAP Document Number:

50014546

### Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1160-LOGT/Engineer Projects Management

**Department:** Public Works Department

**Date:** 3/20/2020

**Program:** ROAD CONSTRUCTION SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

\$2,362,688

**Expenditure Change:**

Operating Expenses

\$500,000

Reserves - Capital

\$1,924,209

CIP

(\$61,521)

**Total:** \$2,362,688

**Total:** \$2,362,688

**Justification:**

Balance Forward for Local Option Gas Tax fund was projected at \$7,878,409 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$10,241,097, which is an increase in Balance Forward of \$2,362,688. This increase was a result of additional LOGT Taxes collected and expenditures lower than anticipated. This budget request appropriates the additional balance forward to Countywide Bridge repairs/replacements \$500,000 and \$1,924,209 in reserves to be used in FY21 toward the resurfacing initiative, which will eliminate the need of a loan from Risk Management at this time. In addition, adjust the capital projects to the actual balance as of 09/30/2019.

**Alternative:**

Without this BCR, funds will not be available to move forward with critical projects in progress.

**SAP Document Number:**

50014549

**Approval:**

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1161-LOGT -LOGT Bonds**Department:** Public Works Department**Date:** 3/20/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$7,849 Reserves - Restricted

\$7,849

**Total:**

\$7,849

**Total:**

\$7,849

**Justification:**

Balance Forward for Local Option Gas Tax (LOGT) fund was projected at \$931,563 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$939,412, which is an increase in Balance Forward of \$7,849. In FY19 interest earned was higher than anticipated. This BCR appropriates the additional interest earned to Bond Reserves, as principal & Interest payments are setup for FY20.

**Alternative:**

Without this BCR, LOGT bond fund will be out of balance.

**SAP Document Number:**

50014566

**Approval:**

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

Approved

Approved

Approved

Approved

03/13/2020

03/16/2020

03/16/2020

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1162-Pineda Extension/TMC**Department:** Public Works Department**Date:** 3/20/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$546,386 CIP

\$546,386

**Total:** \$546,386**Total:** \$546,386**Justification:**

Balance Forward for Traffic Management Center fund was projected at \$2,286,949 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,833,335, which is an increase in Balance Forward of \$546,386. This increase in balance forward is due to the Traffic Management Center project being delayed due to Pineda Overpass construction project, Facilities Management will proceed with remodeling the storage buildings for Traffic Operations this fiscal year.

**Alternative:**

Without this BCR, project will not be appropriately funded to allow progression.

**SAP Document Number:**

50014568

**Approval:**

TMTHOMAS

Approved

03/13/2020

CKGUMM

Approved

03/16/2020

KAWALL

Approved

03/19/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1167-Sea Ray Bridge Project**Department:** Public Works Department**Date:** 3/24/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$805,000 CIP

\$805,000

**Total:** \$805,000**Total:** \$805,000**Justification:**

This budget change request is to recognize \$805k of the \$3.5M in general funds allocated to Public Works for road reconstruction, capital equipment, and critical bridge repairs. An additional \$805K is being allocated to Sea Ray Bridge repair, bringing the project allocation to \$2,010,000. ...

**Alternative:**

Without this BCR, funds will not be available to fully fund Sea Ray bridge repair. As a result, project could be deferred until funding is available.

**SAP Document Number:**

50014677

**Approval:**

TMTHOMAS

Approved

03/17/2020

CKGUMM

Approved

03/17/2020

KAWALL

Approved

03/23/2020

JJHAYES

Approved

03/23/2020

JDENNINGHOFF

Approved

03/23/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1168-Transportation Reimbursements**Department:** Public Works Department**Date:** 3/23/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$2,320,530 Operating Expenses

(\$29,316)

CIP

\$2,349,846

**Total:** \$2,320,530**Total:** \$2,320,530**Justification:**

Balance Forward for Transportation Reimbursements fund was projected at \$8,097,357 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$10,417,887, which is an increase in Balance Forward of \$2,320,530. This increase was a result of various project not progressing as anticipated in FY19. This balance forward adjustment allocates funds to the following previously approved projects: Silver Pines Drainage, West Hall Road Pipe, and Cone Road. Also, an additional \$1,000,000 is allocated to the Babcock Widening project for design based on the updated estimate number received from FDOT, this will fulfill the required match (50/50) for the grant with FDOT.

**Alternative:**

Without this BCR, funds will not be available to progress with critical projects in progress.

**SAP Document Number:**

50014558

**Approval:**

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/18/2020

JJHAYES

Approved

03/20/2020

JDENNINGHOFF

Approved

03/20/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1170-Constitutional Gas Tax (5th & 6th Cent)

**Department:** Public Works Department

**Date:** 3/25/2020

**Program:** ROAD CONSTRUCTION SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

\$1,422,077 Operating Expenses

\$528,285

CIP

\$893,792

**Total:** \$1,422,077

**Total:** \$1,422,077

**Justification:**

Balance Forward for 5th & 6th Gas Tax (Constitutional Gas Tax) fund was projected at \$15,622,918 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$17,044,995, which is an increase in Balance Forward of \$1,422,077. This increase was due to interest earned being higher than anticipated, and expenditures being less than anticipated for projects. This BCR appropriates the additional balance forward to the projects: W. Crissifulli maintenance project, SJHP and Angel Drainage Improvement projects.

**Alternative:**

Without this BCR, funds will not be available to proceed with projects. As a result, projects would have to be delayed until funds are available.

**SAP Document Number:**

50014686

**Approval:**

TMTHOMAS

Approved

03/23/2020

CKGUMM

Approved

03/24/2020

KAWALL

Approved

03/24/2020

JJHAYES

Approved

03/24/2020

JDENNINGHOFF

Approved

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1170-Constitutional Gas Tax (5th & 6th Cent)**Department:** Public Works Department**Date:** 3/24/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

**Expenditure Change:**

(\$1,500,000) CIP

(\$1,500,000)

**Total:** (\$1,500,000)**Total:** (\$1,500,000)**Justification:**

This budget change request is to transfer funds from the Constitutional Gas Tax fund to the Road and Bridge fund for the road reconstruction of Babcock Street (additional 2 miles). Currently, the \$943,065 (1.26 miles) is allocated within the Road and Bridge fund; this BCR will transfer the project funds of \$1,500,000 to the Road and Bridge fund for the completion of this project. This action was approved by the Board on Agenda item J.3., dated 10/22/19.

**Alternative:**

Without this BCR, funds will not be allocated or utilized as directed by the Board in the attached Board action.

**SAP Document Number:**

50014588

**Approval:**

TMTHOMAS

Approved

03/13/2020

CKGUMM

Approved

03/16/2020

KAWALL

Approved

03/23/2020

JJHAYES

Approved

03/23/2020

JDENNINGHOFF

Approved

03/23/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1176-CGT Bonds Debt Service**Department:** Public Works Department**Date:** 3/24/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital (\$7,342)

Miscellaneous \$7,728

Statutory Reduction (\$386)

**Expenditure Change:****Total:** \$0**Total:** \$0**Justification:**

Balance Forward for Constitutional Gas Tax Debt Service fund was projected at \$499,637 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$492,295, which is a decrease in Balance Forward of (\$7,342). This decrease in balance forward is due to over projection of anticipated FY 19 balance forward. This BCR appropriates additional projected interest earnings based on year-to-date collections within the Constitutional Gas Tax Bond Fund. The final payment of the Constitutional Gas Tax Bond is in August 2020.

**Alternative:**

Without this BCR, fund will not be in balance.

**SAP Document Number:**

50014682

**Approval:**

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

Approved

Approved

Approved

Approved

03/23/2020

03/23/2020

03/23/2020

03/23/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

272



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1180-Countywide Road & Bridge

**Department:** Public Works Department

**Date:** 3/23/2020

**Program:** ROAD MAINTENANCE

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$4,296,694 Operating Expenses

\$3,374,928

Capital Outlay

\$921,766

**Total:** \$4,296,694

**Total:** \$4,296,694

**Justification:**

Balance Forward for Countywide Road and Bridge Program fund was projected at \$1,976,953 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,273,647, which is an increase in Balance Forward of \$4,296,694. This increase was a result of various unanticipated factors; such as Road resurfacing/reconstruction project savings; unspent salaries and benefits due to vacancies; Railroad maintenance not completed/invoiced; as well as capital outlay savings recognized from the purchase of several pieces of equipment in FY19. This budget request appropriates the \$3,160,886 balance forward to Countywide road resurfacing/reconstruction (distributed throughout districts) the additional funds will result in 12.46 of additional miles resurfaced and 2.44 additional miles of reconstruction; \$921,766 to critical capital outlay equipment (Countywide) for 926M front wheel loader, SK350 excavator, 36" mulch head, a fuel and lobe truck, and a 24" hydro-flow mobile pump; and, \$214,042 to bridge maintenance for bridge condition evaluation and inspection as well as Micco Road Bridge report.

**Alternative:**

Without this BCR, critical needs listed herein will be deferred until funding is available.

**SAP Document Number:**

50014548

**Approval:**

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/18/2020

JJHAYES

Approved

03/20/2020

JDENNINGHOFF

Approved

03/20/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1180-Countywide Road & Bridge

**Department:** Public Works Department

**Date:** 3/24/2020

**Program:** ROAD MAINTENANCE

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Transfers - Other

\$1,500,000 Operating Expenses

\$1,500,000

**Total:** \$1,500,000

**Total:** \$1,500,000

### Justification:

This budget change request is to transfer funds from the Constitutional Gas Tax fund to the Road and Bridge fund for the road reconstruction of Babcock Street (additional two miles). Currently the \$943,065 (1.26 miles) is allocated within the Road and Bridge fund; this BCR will recognize a transfer from fund 1170 of \$1,500,000 to the Road and Bridge fund for the completion of Babcock Street (additional two miles) which was approved by the Board on Agenda Item J.3, dated 10/22/19. This board approval is attached. This budget change request is a replication of BCR #50014589, which was removed from the workflow in error.

### Alternative:

Without this BCR, all required funding will not be allocated within one fund to allow for historical data tracking.

**SAP Document Number:**

**Approval:**

50014685

JJHAYES

JDENNINGHOFF

Approved

Approved

03/23/2020

03/23/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1180-Countywide Road & Bridge

**Department:** Public Works Department

**Date:** 3/24/2020

**Program:** ROAD MAINTENANCE

**Type of Request:** Supplement

**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$2,695,000 Operating Expenses

\$2,115,000

Capital Outlay

\$580,000

**Total:** \$2,695,000

**Total:** \$2,695,000

**Justification:**

This budget change request is to recognize \$3.5 million in General Funds that are being allocated to Public Works for unfunded critical needs. Funds will be utilized to fund road reconstruction, capital equipment, and bridge projects with an estimated completion and/or commitment as of 09/30/20 this fiscal year. A total of \$688K is being allocated to bridge repairs (Mather's Bridge and Tucker Lane Bridge repairs); \$805K is being allocated to Sea Ray bridge repairs (recognized in Fund 1167). A total of \$580K is being allocated to critical equipment (Grader and A-Boom). A total of \$1.42M is being allocated to road reconstruction to complete an additional 2.69 miles of road. In an effort to consistently track information; \$2,695,000 of the \$3.5M is being recognized within this fund. The remaining \$805K is being allocated within the Sea Ray bridge repair fund (1167) for project expenditure tracking.

**Alternative:**

Without this BCR, funds will not be available to fund critical needs outlined herein. As a result, critical needs will be deferred until funding is available.

**SAP Document Number:**

50014676

**Approval:**

TMTHOMAS

Approved

03/17/2020

CKGUMM

Approved

03/17/2020

KAWALL

Approved

03/23/2020

JJHAYES

Approved

03/23/2020

JDENNINGHOFF

Approved

03/23/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1189-Cocoa-Interlocal Agreements

**Department:** Public Works Department

**Date:** 3/20/2020

**Program:** ROAD CONSTRUCTION SERVICES

**Type of Request:** Supplement

### Revenue Change:

Balance Forward Restricted	(\$47,275)
Charges for Services	\$49,763
Statutory Reduction	(\$2,488)

### Expenditure Change:

**Total:**

\$0

**Total:**

\$0

### Justification:

Balance Forward for City of Cocoa Cone Rd (Interlocal agreement) ILA fund was projected at \$50,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,725, which is a decrease in Balance Forward of \$47,275. This BCR decreases balance forward by 47,275, establishes Charges for Services of \$49,763 from the City of Cocoa for the Cone Road Project ILA approved by the BCC on 7/17/2017, and recognize a 5% statutory reduction of the Charges for Services projected from the City of Cocoa. This BCR establishes funds from the City of Cocoa for their portion of the Cone Road Project in FY20.

### Alternative:

Without this BCR, funds will not be budgeted to receive funds from the City of Cocoa ILA for Cone Road project.

### SAP Document Number:

50014560

### Approval:

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/11/2020

03/11/2020

03/15/2020

03/19/2020

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1228-Transportation Impact Fees District 8

**Department:** Public Works Department

**Date:** 3/20/2020

**Program:** ROAD CONSTRUCTION SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$6,853 CIP

\$6,853

**Total:** \$6,853

**Total:** \$6,853

**Justification:**

Balance Forward for Transportation Impact Fee District 8 fund was projected at \$606,132 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$612,985, which is an increase in Balance Forward of \$6,853 due to increased interest earned. This BCR recognize the interest earned in FY19, and allocate to the Riverside Drive Sidewalk project.

**Alternative:**

Without this BCR, funds will not be available to proceed with project.

**SAP Document Number:**

50014561

**Approval:**

TMTHOMAS  
CKGUMM  
KAWALL  
JJHAYES

Approved  
Approved  
Approved  
Approved

03/11/2020  
03/11/2020  
03/15/2020  
03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1229-Transportation Impact Fees District 9

**Department:** Public Works Department

**Date:** 3/20/2020

**Program:** ROAD CONSTRUCTION SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$13,828) Reserves - Capital

(\$13,828)

**Total:** (\$13,828)

**Total:** (\$13,828)

**Justification:**

Balance Forward for Transportation Impact Fee District 9 fund was projected at \$135,553 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$121,725, which is a decrease in Balance Forward of (\$13,828). This decrease was a result of the Cone Road Project expenditures being more than anticipated. This BCR realigns funds from reserves to the project to offset project expenditures.

**Alternative:**

Without this BCR, fund will be out of balance.

**SAP Document Number:**

50014562

**Approval:**

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

Approved

Approved

Approved

Approved

03/11/2020

03/11/2020

03/15/2020

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1230-Transp Imp Fee Proj N Mainland

**Department:** Public Works Department

**Date:** 3/20/2020

**Program:** ROAD CONSTRUCTION SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$66,706 CIP

(\$5,248)

Reserves - Restricted

\$71,954

**Total:** \$66,706

**Total:** \$66,706

**Justification:**

Balance Forward for Transportation Impact Fee North Mainland fund was projected at \$1,397,717 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,464,423, which is an increase in Balance Forward of \$66,706. This increase was a result of interest earned being higher than anticipated, and the Grissom/Fay Intersection improvement project progression. This BCR will appropriate funds to the project, and align remaining funds in reserves for future utilization on eligible projects.

**Alternative:**

Without this BCR, funds will not be aligned to project and fund will not be balanced.

**SAP Document Number:**

50014563

**Approval:**

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/13/2020

03/16/2020

03/18/2020

03/19/2020

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1231-Trans Imp Fee Proj C Mainland

**Department:** Public Works Department

**Date:** 3/25/2020

**Program:** ROAD CONSTRUCTION SERVICES

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Transfers - Other

(\$100,000) CIP

(\$100,000)

**Total:** (\$100,000)

**Total:** (\$100,000)

**Justification:**

This budget change is required to correct the allocation of the Valkaria/Wyoming intersection improvement project within the Central Mainland Impact fee fund. This project should've been allocated within the South Mainland Impact fee fund. This project was previously approved by the Board on August 23, 2016 and via FY 18-19, FY19-20 Budget adoption, and is part of the Public Works Capital Improvement Plan for FY 19-20.

**Alternative:**

Without this BCR, funds will not be allocated within the correct impact fee fund district.

**SAP Document Number:**

50014683

**Approval:**

TMTHOMAS

Approved

03/23/2020

CKGUMM

Approved

03/24/2020

KAWALL

Approved

03/24/2020

JJHAYES

Approved

03/24/2020

JDENNINGHOFF

Approved

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1231-Trans Imp Fee Proj C Mainland

**Department:** Public Works Department

**Date:** 3/20/2020

**Program:** ROAD CONSTRUCTION SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$5,626 Operating Expenses

\$5,200

Reserves - Restricted

\$426

**Total:** \$5,626

**Total:** \$5,626

**Justification:**

Balance Forward for Transportation Impact Fee Central Mainland fund was projected at \$696,650 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$702,276, which is an increase in Balance Forward of \$5,626. This increase in balance forward was a result of interest earned in FY2019 being higher than anticipated. This BCR realigns project savings to the Pineda ITS of \$5,200 and interest earned to reserves of \$426 for future utilization on eligible projects.

**Alternative:**

Without this BCR, funds will not be aligned to the project and fund will not be balanced.

**SAP Document Number:**

50014564

**Approval:**

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

Approved

Approved

Approved

Approved

03/13/2020

03/16/2020

03/18/2020

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1232-Transp Imp Fee Proj S Mainland**Department:** Public Works Department**Date:** 3/25/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Transfers - Other

\$100,000 CIP

\$100,000

**Total:** \$100,000**Total:** \$100,000**Justification:**

This budget change is required to correct the allocation of the Valkaria/Wyoming intersection improvement project within the Central Mainland Impact fee fund. This project should've been allocated within the South Mainland Impact fee fund. This project was previously approved by the Board August 23, 2016 and via FY 18-19 and 19-20 Budget adaptation, and is part of the Public Works Capital Improvement Plan for FY 19-20.

**Alternative:**

Without this BCR, funds will not be allocated within the correct impact fee fund district.

**SAP Document Number:**

50014684

**Approval:**

TMTHOMAS

Approved

03/23/2020

CKGUMM

Approved

03/24/2020

KAWALL

Approved

03/24/2020

JJHAYES

Approved

03/24/2020

JDENNINGHOFF

Approved

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1232-Transp Imp Fee Proj S Mainland

**Department:** Public Works Department

**Date:** 3/24/2020

**Program:** ROAD CONSTRUCTION SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

\$858,161 CIP

**Expenditure Change:**

\$869,561

Operating Expenses

(\$11,400)

**Total:** \$858,161

**Total:** \$858,161

**Justification:**

Balance Forward for Transportation Impact Fee South Mainland fund was projected at \$14,580 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$872,741, which is an increase in Balance Forward of \$858,161. This increase in balance forward is a result of the SJHP project expenditures being less than anticipated in FY19. This BCR appropriates the additional balance forward to the SJHP and adjusts the operating budget for the Milwaukee Sidewalk Study for the actual expenditures.

**Alternative:**

Without this BCR, project will not be appropriately funded.

**SAP Document Number:**

50014565

**Approval:**

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/13/2020

03/16/2020

03/23/2020

03/23/2020

03/23/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1700-Governmental Grants**Department:** Public Works Department**Date:** 3/24/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Statutory Reduction

Intergovernmental

**Expenditure Change:**

(\$21,000) CIP

\$420,000

\$399,000

**Total:** \$399,000**Total:** \$399,000**Justification:**

This BCR is required to budget the anticipated grant reimbursement for the SJHP Ellis 4 Lane Project. In FY 2020, it is projected to progress farther than anticipated, and as a result not enough funding is budgeted. Furthermore, supplemental amendment #5 was added in January of 2020. The project is anticipated to be completed in November FY2021, and as a result, remaining reimbursements will be budgeted in FY 2021. This project was approved by the Board during FY 2020 budget adoption. Reference contract #2531.

**Alternative:**

Without this BCR, budget will not be set up appropriately to allow for project expenditures.

**SAP Document Number:**

50014594

**Approval:**

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/13/2020

03/16/2020

03/21/2020

03/23/2020

03/23/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0001-General Revenue Fund - Incorporated

**Department:** Sheriff for BCRA use only

**Date:** 3/20/2020

**Program:** SHERIFFS OFFICE

**Type of Request:** Supplement

**Revenue Change:**

Intergovernmental

Miscellaneous

Statutory Reduction

**Expenditure Change:**

\$275,011 Transfers

\$36,118 Compensation and Benefits

(\$15,556) Operating Expenses

Capital Outlay

\$145,755

\$15,662

\$18,650

\$115,506

**Total:** \$295,573

**Total:** \$295,573

**Justification:**

This budget change request recognizes the State Criminal Alien Assistance Program (SCAAP) funds that will be used towards the purchase of an inmate transportation bus, Florida Department of Law Enforcement Prisoner Transportation Grant that is for the reimbursement of Prisoner Transportation Officer salaries, Donations for the Handlebars for the Holidays Program in which bicycles were provided to underprivileged children, and Workers Compensation revenues.

**Alternative:**

If this budget change request is not approved, the Budget office and Sheriff's Office budgets will not match.

**SAP Document Number:**

50014670

**Approval:**

JJHAYES

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0001-Genera Revenue Fund - Incorporated

**Department:** Sheriff for BCRA use only

**Date:** 3/19/2020

**Program:** SHERIFFS OFFICE

**Type of Request:** Supplement

**Revenue Change:**

Miscellaneous

Statutory Reduction

**Expenditure Change:**

\$4,648 Compensation and Benefits

(\$232)

\$4,416

**Total:** \$4,416

**Total:** \$4,416

**Justification:**

This budget change request recognizes the reimbursement of costs for Sheriff's Office employees out on Workers Compensation. This BCR appropriates these dollars towards Compensation and Benefits.

**Alternative:**

If this budget change request is not approved the County and Sheriff's Office budgets will not match.

**SAP Document Number:**

50014665

**Approval:**

JJHAYES

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0001-Genera Revenue Fund - Incorporated

**Department:** Sheriff for BCRA use only

**Date:** 3/20/2020

**Program:** SHERIFFS OFFICE

**Type of Request:** Supplement

**Revenue Change:**

Other Finance Source

**Expenditure Change:**

\$256,897 Reserves-Operating

\$256,897

**Total:** \$256,897

**Total:** \$256,897

**Justification:**

This budget change request is for a capital lease program for laptop computers and switches. GASB Statement 87 requires that the lease be fully recognized in the year it is executed. There are no financial impacts to the General Fund or the Board of County Commissioners.

**Alternative:**

If this budget change request is not approved the County and Sheriff's Office budgets will not match.

**SAP Document Number:**

50014663

**Approval:**

JJHAYES

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0001-General Revenue Fund - Incorporated

**Department:** Sheriff for BCRA use only

**Date:** 3/20/2020

**Program:** SHERIFFS OFFICE

**Type of Request:** Supplement

**Revenue Change:**

Intergovernmental

Miscellaneous

Statutory Reduction

**Expenditure Change:**

\$1,051,997 Compensation and Benefits

\$613,469 Operating Expenses

(\$83,273) Capital Outlay

\$491,490

\$548,901

\$541,802

**Total:** \$1,582,193

**Total:** \$1,582,193

**Justification:**

This budget change request recognizes the reimbursement of overtime and investigative services from state and federal government agencies for our participation in joint special task force investigations; additional Department of Education grant funding for the Guardian Program; Workers Compensation reimbursements; Cost of Investigations; K9 Donations, Insurance Reimbursements for the loss of a canine and vehicle replacement/repairs from accidents and the reimbursement of overtime and supplies for the Teen Driving Program from the Dori Slosberg Fund. No additional funding is being requested.

**Alternative:**

If this budget change request is not approved, the County and Sheriff's Office books will not match.

**SAP Document Number:**

50014661

**Approval:**

JJHAYES

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1410-Law Enforcement MSTU

**Department:** Sheriff for BCRA use only

**Date:** 3/20/2020

**Program:** SHERIFFS OFFICE

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$1,392,849 Transfers

\$1,392,849

**Total:** \$1,392,849

**Total:** \$1,392,849

**Justification:**

The Balance Forward for Law Enforcement MSTU fund was projected at \$1,647,891 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$3,043,302, which is an increase of \$1,392,849. This increase was a result of Hurricane Irma FEMA funds received, which were to be used for the purchase of vehicles. However, at the time said funds were received, it was too late to order law enforcement vehicles. These funds will be used to purchase capital to include vehicles, radios, and Automated External Defibrillators in which we are in critical need of.

**Alternative:**

If this budget change request is not approved, the Balance Forward within the Law Enforcement MSTU fund will remain understated.

**SAP Document Number:**

50014669

**Approval:**

JJHAYES

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1410-Law Enforcement MSTU**Department:** Sheriff for BCRA use only**Date:** 3/19/2020**Program:** SHERIFFS OFFICE**Type of Request:** Supplement**Revenue Change:**

Intergovernmental

Miscellaneous

Statutory Reduction

**Expenditure Change:**

\$105,345 Compensation and Benefits

\$63,839 Operating Expenses

(\$8,459) Capital Outlay

\$123,727

\$10,072

\$26,926

**Total:** \$160,725**Total:** \$160,725**Justification:**

This budget change request recognizes the Department of Justice Grant for the reimbursement of salaries for one Fraud Agent, workers compensation reimbursement, and vehicle repairs/replacements due to accidents. No additional funding is requested.

**Alternative:**

If this budget change request is not approved the County and Sheriff's Office budgets will not match.

**SAP Document Number:**

50014666

**Approval:**

JJHAYES

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



## Budget Change Request (Form BCC-114)

### Brevard County Budget Office

**Fund:** 1416-Inmate Commissary/Welfare

**Department:** Sheriff for BCRA use only

**Date:** 3/19/2020

**Program:** SHERIFFS OFFICE

**Type of Request:** Supplement

**Revenue Change:**

Miscellaneous

Statutory Reduction

**Expenditure Change:**

\$547,368 Operating Expenses

(\$27,368)

\$520,000

**Total:** \$520,000

**Total:** \$520,000

**Justification:**

This budget change request recognizes excess revenues collected from commissary and inmate care packages. These funds will be used for inmate programs and a lease payment for the purchase of a Guardian Radio-Frequency Identification (RFID) system for tracking inmates.

**Alternative:**

If this budget change request is not approved the County and Sheriff's Office budgets will not match.

**SAP Document Number:**

50014664

**Approval:**

JJHAYES

Approved

03/18/2020

A handwritten signature in black ink, appearing to be "Scott Ellis", is written over the date.

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4010-Solid Waste Mgmt Dept O&M

**Department:** Solid Waste Department

**Date:** 3/19/2020

**Program:** DISPOSAL

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

Transfers - Other

**Expenditure Change:**

(\$1,310,836) Reserves-Operating

(\$695,770) Operating Expenses

(\$2,206,606)

\$200,000

**Total:** (\$2,006,606)

**Total:** (\$2,006,606)

**Justification:**

Balance Forward for Solid Waste Management Department disposal operating fund was projected at \$8,560,957 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$7,250,121. This decrease was a result of overestimating carry forward in FY2018-2019, which was the result of increases on several commodity contracts. The decrease in balance forward will be balanced by a reduction in reserves. This BCR will also allocate funds for repairing a leachate drainage problem in Cell I at the Central Disposal Facility.

**Alternative:**

If not approved the fund balance will be overstated.

**SAP Document Number:**

50014627

**Approval:**

EXRODRIGUEZ

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/10/2020

03/11/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4011-Solid Waste Mgmt Dept Renewal & Replac

**Department:** Solid Waste Department

**Date:** 3/19/2020

**Program:** DISPOSAL

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$2,162,078 Capital Outlay

\$805,750

Reserves - Capital

\$1,356,328

**Total:** \$2,162,078

**Total:** \$2,162,078

**Justification:**

Balance Forward for Solid Waste Management Department disposal capital improvement program fund was projected at \$21,015,843 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$23,177,921. This increase was a result of underestimating carry forward in FY2018-2019 due to a piece of heavy equipment not being received until current year and several capital improvement projects being delayed. The increase will be allocated to capital equipment and reserves.

**Alternative:**

If not approved fund balance will be understated.

**SAP Document Number:**

50014628

**Approval:**

EXRODRIGUEZ

Approved

03/10/2020

KNETERER

Approved

03/11/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4013-Solid Waste Mgmt Dept Impact Fees

**Department:** Solid Waste Department

**Date:** 3/19/2020

**Program:** DISPOSAL

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$852,663 Reserves - Capital

\$602,663

CIP

\$250,000

**Total:** \$852,663

**Total:** \$852,663

**Justification:**

Balance Forward for Solid Waste Management Department impact fund was projected at \$4,433,483 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$5,286,146. This increase was a result of under estimating carry forward in FY2018-2019 due to the increase of impact fees received and several constructions projects being deferred. This budget request will allocate funds to the fund reserve account and allocate additional funds for the design of Cell II at the Central Disposal Facility.

**Alternative:**

If not approved fund balance will be understated.

**SAP Document Number:**

50014629

**Approval:**

EXRODRIGUEZ

Approved

03/10/2020

KNETERER

Approved

03/11/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/18/2020

*[Handwritten signature]*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4014-Solid Waste Dept Landfill Mgmt Escrow

**Department:** Solid Waste Department

**Date:** 3/19/2020

**Program:** DISPOSAL

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$319,055 Reserves - Restricted

\$319,055

**Total:** \$319,055

**Total:** \$319,055

**Justification:**

Balance Forward for Solid Waste Management Department escrow fund was projected at \$33,244,889 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$33,563,944. This increase was a result of under estimating carry forward in FY2018-2019. This was due to the closure of the Slurry Wall construction project being behind schedule. This budget request will allocate funds to the Central Disposal Facility escrow account.

**Alternative:**

If not approved fund balance will be understated.

**SAP Document Number:**

50014630

**Approval:**

EXRODRIGUEZ

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/10/2020

03/11/2020

03/17/2020

03/18/2020

*[Handwritten signature]*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4018-Solid Waste Mgmt Dept Debt Service**Department:** Solid Waste Department**Date:** 3/20/2020**Program:** DISPOSAL**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

\$695,770 Debt Service

(\$3,741)

Balance Forward Capital

(\$699,511)

**Expenditure Change:****Total:** (\$3,741)**Total:** (\$3,741)**Justification:**

Balance Forward for Solid Waste Management Department debt service fund was projected at \$703,602 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$4,091, which is a decrease of \$699,511. This decrease was a result of over estimating carry forward from FY2018-2019. This was due to the timing of required debt service disbursements. This amends the budget in accordance with the debt service amortization schedule.

**Alternative:**

If not approved the fund balance will be overstated and will not correctly show it's current status.

**SAP Document Number:**

50014641

**Approval:**

EXRODRIGUEZ

Approved

03/11/2020

KNETERER

Approved

03/11/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4110-Solid Waste Mgmt Dept Collection**Department:** Solid Waste Department**Date:** 3/19/2020**Program:** COLLECTIONS/RECYCLING**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

(\$333,070)

**Expenditure Change:**

Reserves-Operating

(\$383,070)

Operating Expenses

\$50,000

**Total:** (\$333,070)**Total:** (\$333,070)**Justification:**

Balance Forward for Solid Waste Management Department collection fund was projected at \$5,061,746 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$4,728,676. This decrease was a result of over estimating carry forward in FY2018-2019. This was due to collecting less charges for services revenue than what was originally anticipated as well as unbudgeted interest payments associated with debt. This budget transfer will allocate funds from reserves for the decrease and will also provide funding (\$50,000) for the mail out and postage of letters notifying residents of the increase in the collection assessment for FY 2021 to FY 2027.

**Alternative:**

If not approved fund balance will be overstated.

**SAP Document Number:**

50014632

**Approval:**

EXRODRIGUEZ

Approved

03/10/2020

KNETERER

Approved

03/11/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0002-General Revenue Fund - Unincorporated

**Department:** SCGTV/Communications Office

**Date:** 3/20/2020

**Program:** SCGTV/COMMUNICATIONS

**Type of Request:** Supplement

**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$6,587 Compensation and Benefits

\$6,525

Operating Expenses

\$62

**Total:** \$6,587

**Total:** \$6,587

**Justification:**

The purpose of this Budget Change Request is to provide additional funding to the Space Coast Government Television and Communications Office to fund adjustments in compensation and benefits for this office. The impact of this adjustment is \$6,587 and will be funded by an increased General Fund transfer.

**Alternative:**

If this Budget Change Request is not approved, the adjustment will not be able to be implemented.

**SAP Document Number:**

50014668

**Approval:**

JJHAYES

Approved

03/19/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4130-SCAT/Transit Services

**Department:** Transit Services Department

**Date:** 3/24/2020

**Program:** BUS OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$208,112) Operating Expenses

(\$208,112)

**Total:** (\$208,112)

**Total:** (\$208,112)

**Justification:**

Balance Forward for Transit Services Capital was projected at \$544,455 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$336,343, which is a decrease in Balance Forward of \$208,112. This decrease is a result of Florida Department of Transportation(FDOT) grants that were not awarded until May 2019. This budget request also reduces the budget in Operating Expenses for diesel fuel as the Department believes that these costs can be absorbed by the Florida Department of Transportation (FDOT) grants that were awarded in January 2020.

**Alternative:**

If this Budget change Request is not approved, Balance Forward will be overstated.

**SAP Document Number:**

50014482

**Approval:**

SNELSON

Approved

03/05/2020

KNETERER

Approved

03/05/2020

JJHAYES

Approved

03/10/2020

JPLIESENFELT

Approved

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4140-SCAT/Transit Capital Improvements

**Department:** Transit Services Department

**Date:** 3/19/2020

**Program:** TRANSIT CAPITAL

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$79,146 Operating Expenses

\$79,146

**Total:** \$79,146

**Total:** \$79,146

**Justification:**

Balance Forward for Transit Services Capital was projected at \$105,197 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$184,343, which is an increase in Balance Forward of \$79,146. This increase was the result of underestimating the Sale of Surplus revenue in FY 2018-2019. This budget request appropriates the additional Balance Forward to Operating Expenses and increases the opportunity to use this funding as a local match for future capital grants.

**Alternative:**

Is this Budget Change Request is not approved, funding will not be available to use as a local match for future grants and Balance Forward will be understated.

**SAP Document Number:**

50014481

**Approval:**

SNELSON

Approved

03/05/2020

KNETERER

Approved

03/05/2020

JJHAYES

Approved

03/10/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1441-Tourism - Promotional/Advertising

**Department:** Tourism Development Office

**Date:** 3/16/2020

**Program:** TOURISM DEVELOPMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

(\$116,849) Operating Expenses

(\$312,980)

Transfers - Other

(\$196,131)

**Expenditure Change:**

**Total:** (\$312,980)

**Total:** (\$312,980)

**Justification:**

Balance Forward for Tourism Advertising/Promotional fund was projected at \$432,915 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$316,066, which is a decrease in Balance Forward of \$116,849. The decrease was a result of underestimating marketing expenses for the prior year. This budget change request reduces promotional activities in order to offset this decrease.

**Alternative:**

Balance forward in fund 1441 will be overstated.

**SAP Document Number:**

50014440

**Approval:**

PFCRANIS

Approved

02/26/2020

CLROLLYSON

Approved

03/03/2020

JJHAYES

Approved

03/10/2020

JPLIESENFELT

Approved

03/14/2020

*M/BA*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1442-Tourism - Beach Improvements

**Department:** Tourism Development Office

**Date:** 3/16/2020

**Program:** TOURISM DEVELOPMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$764,600 Operating Expenses

\$764,600

**Total:** \$764,600

**Total:** \$764,600

**Justification:**

Balance Forward for Beach Improvement fund was projected at \$13,750,201 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$14,514,801 which is an increase in Balance Forward of \$764,600. This increase was a result of underestimating carry forward from delayed Army Corp of Engineers expenses. This budget request appropriates the additional balance forward to Contracted Services.

**Alternative:**

If this budget change request is not approved, the balance forward will remain understated.

**SAP Document Number:**

50014441

**Approval:**

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/27/2020

03/03/2020

03/04/2020

03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1443-TDC- Capital Improvements**Department:** Tourism Development Office**Date:** 3/16/2020**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Operating

\$2,023,160 CIP

\$2,023,160

**Total:** \$2,023,160**Total:** \$2,023,160**Justification:**

Balance Forward for Capital Improvement fund was projected at \$4,705,447 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,728,627 which is an increase in Balance Forward of \$2,023,180. This increase was a result of underestimating carry forward from TDC approved one year delay of the \$1,700,000 Palm Bay Nature Center and Campground capital project to FY 2019-20. The increase was also due to the delay of the Merritt Island Wildlife Refuge Educational Center capital project originally planned for FY 2018-2019. This budget request appropriates the additional balance forward to capital improvement projects in order to fund the completion of these projects.

**Alternative:**

If this budget change request is not approved, the balance forward will remain understated.

**SAP Document Number:**

50014442

**Approval:**

PFCRANIS

Approved

02/27/2020

CLROLLYSON

Approved

03/03/2020

JJHAYES

Approved

03/04/2020

JPLIESENFELT

Approved

03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1444-TDC-DISASTER

**Department:** Tourism Development Office

**Date:** 3/16/2020

**Program:** TOURISM DEVELOPMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$103,091 Reserves - Restricted

\$103,091

**Total:** \$103,091

**Total:** \$103,091

**Justification:**

Balance Forward for the TDC Disaster Fund was projected at \$1,032,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,135,091, which is an increase in Balance Forward of \$103,091. This increase was a result of decreased transfer to the administration fund in the prior year along with more interest earned than budgeted in fund 1444 during FY 2018-2019. This budget request appropriates the additional balance forward to Reserves.

**Alternative:**

If this budget change request is not approved, the balance forward in fund 1444 will be understated.

**SAP Document Number:**

50014443

**Approval:**

PFCRANIS

Approved

02/27/2020

CLROLLYSON

Approved

03/03/2020

JJHAYES

Approved

03/10/2020

JPLIESENFELT

Approved

03/14/2020

*[Signature]*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1445-TDC - VISITOR INFORMATION CTRS**Department:** Tourism Development Office**Date:** 3/16/2020**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$149,458) Operating Expenses

(\$149,458)

**Total:** (\$149,458)**Total:** (\$149,458)**Justification:**

Balance Forward for the TDC Visitor Information Centers was projected at \$170,048 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$20,590, which is an decrease in Balance Forward of \$149,458.00. This decrease was a result of completion of web development expenses in the prior year. This budget request reduces the Contracted Services budget.

**Alternative:**

If this budget change request is not approved, the balance forward will remain overstated.

**SAP Document Number:**

50014444

**Approval:**

PFCRANIS

Approved

02/27/2020

CLROLLYSON

Approved

03/03/2020

JJHAYES

Approved

03/04/2020

JPLIESENFELT

Approved

03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1446-Tourism - Cultural/Special Events

**Department:** Tourism Development Office

**Date:** 3/27/2020

**Program:** TOURISM DEVELOPMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$60,032 Operating Expenses

\$60,032

**Total:** \$60,032

**Total:** \$60,032

**Justification:**

Balance Forward for Tourism Cultural/Special Events fund was projected at \$229,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$289,032, which is an increase in Balance Forward of \$60,032. This increase was a result of underestimating carry forward from less cultural grants dollars awarded as well as the timing of some of the grant awards. This budget request appropriates the additional balance forward to Contracted Services expenses.

**Alternative:**

If this budget change request is not approved, the balance forward for the Tourism Cultural/Special Events fund will remain understated.

**SAP Document Number:**

50014445

**Approval:**

PFCRANIS

Approved

02/27/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JPLIESENFELT

Approved

03/18/2020

*[Handwritten signature]*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1447-Tourism-Brevard Zoo-3rd Cent

**Department:** Tourism Development Office

**Date:** 3/17/2020

**Program:** TOURISM DEVELOPMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$52,891 Grants and Aid

\$52,891

**Total:** \$52,891

**Total:** \$52,891

**Justification:**

Balance Forward for the Tourism Brevard Zoo 3rd Cent fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$52,891, which is an increase in Balance Forward of \$52,891. This increase was a result of underspent aid to the zoo as well as a decrease in the transfer to the Tourism Administration fund. This budget change request appropriates the additional balance forward to Aid to Private Organizations expense.

**Alternative:**

If this budget change request is not approved, the balance forward will remain understated.

**SAP Document Number:**

50014446

**Approval:**

PFCRANIS

Approved

02/27/2020

CLROLLYSON

Approved

03/03/2020

JJHAYES

Approved

03/04/2020

JPLIESENFELT

Approved

03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1448-TDC-STADIUM 4TH CENT**Department:** Tourism Development Office**Date:** 3/17/2020**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Operating (\$196,131)

Transfers - Other \$196,131

**Total:** \$0**Total:** \$0**Justification:**

Balance Forward for the TDC Stadium 4th Cent fund was projected at \$196,131 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$0, which is an decrease in Balance Forward of \$196,131. This decrease was a result transferring the balance in this fund into the Advertising/Promotional fund at the close out of the 2018-2019 fiscal year. This budget request reduces the balance forward to \$0 and decreases the transfer to the Advertising/Promotional fund.

**Alternative:**

Balance forward budget will be overstated. Transfer to fund 1441 would not be properly reflected.

**SAP Document Number:**

50014447

**Approval:**

PFCRANIS

Approved

02/27/2020

CLROLLYSON

Approved

03/03/2020

JJHAYES

Approved

03/04/2020

JPLIESENFELT

Approved

03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1450-TDC 4th Cent Sports Facility**Department:** Tourism Development Office**Date:** 3/17/2020**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$10,626) Reserves - Capital

(\$10,626)

**Total:** (\$10,626)**Total:** (\$10,626)**Justification:**

Balance Forward for the TDC 4th Cent Sports Facility fund was projected at \$524,563 during FY 2019-2020 budget development. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$513,937, which is an decrease in Balance Forward of \$10,626. This decrease was a result of overestimating earned interest and carry forward from the annual USSSA payment in FY 2018-2019. This budget request reduces balance forward and Capital Reserves.

**Alternative:**

If this budget change request is not approved, the balance forward in this fund will remain overstated.

**SAP Document Number:**

50014448

**Approval:**

PFCRANIS

Approved

02/27/2020

CLROLLYSON

Approved

03/03/2020

JJHAYES

Approved

03/04/2020

JPLIESENFELT

Approved

03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 2072-TDC Rev Bond Series 2018A**Department:** Tourism Development Office**Date:** 3/17/2020**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$496,972 Debt Service

\$496,972

**Total:**

\$496,972

**Total:**

\$496,972

**Justification:**

Balance Forward for the TDC Rev Bond Series 2018A fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$496,972, which is an increase in Balance Forward of \$496,972. This increase was a result of the timing of the annual debt payment on October 1, 2019 in the Principal and Interest budgets for FY 2018-2019. This budget request appropriates the additional balance forward to Debt Service for the annual bond payment for the Viera Park project.

**Alternative:**

If this budget change request is not approved, the balance forward in this fund will remain understated.

**SAP Document Number:**

50014449

**Approval:**

PFCRANIS

Approved

02/27/2020

CLROLLYSON

Approved

03/03/2020

JJHAYES

Approved

03/04/2020

JPLIESENFELT

Approved

03/10/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

310

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** UF/Brevard County Extension Services Off**Date:** 3/24/2020**Program:** AG EXTENSION SERVICES PROGRAM**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$50,000 Capital Outlay

\$40,000

Operating Expenses

\$10,000

**Total:** \$50,000**Total:** \$50,000**Justification:**

Balance Forward for UF/Extension Services fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$50,000, which is an increase in Balance Forward of \$50,000. This increase was primarily a result of vacancies within the department. This budget change request appropriates these dollars to an alarm system to increase security, the renovation of the stairs at the Merritt Island Arena which hosts 4-H activities, and to the replacement of a vehicle.

**Alternative:**

If this budget change request is not approved, the balance forward within UF/Extension Services will remain understated.

**SAP Document Number:**

50014671

**Approval:**

JJHAYES

JPLIESENFELT

Approved

Approved

03/18/2020

03/24/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0001-General Revenue Fund - Incorporated

**Department:** UF/Brevard County Extension Services Off

**Date:** 3/20/2020

**Program:** AG EXTENSION SERVICES PROGRAM

**Type of Request:** Supplement

**Revenue Change:**

Transfers - General Revenue

**Expenditure Change:**

\$75,000 CIP

\$75,000

**Total:** \$75,000

**Total:** \$75,000

**Justification:**

This budget change request recognizes additional General Fund dollars in order to fund the purchase a modular building, which is a critical need. This modular building will replace a storage unit currently being utilized in Titusville to store necessary teaching and student supplies.

Facilities has determined that due to the condition of the unit, demolition is expected within the next three years. This modular building will allow UF/Extension Services to store supplies on site in Cocoa.

**Alternative:**

If this budget change request is not approved, there will not be funding available to replace the storage unit with a modular, which is a critical need for the department.

**SAP Document Number:**

50014672

**Approval:**

JJHAYES

JPLIESENFELT

Approved

Approved

03/18/2020

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 4150-Utility Services Countywide Operations

**Department:** Utility Services Department

**Date:** 3/19/2020

**Program:** COUNTY WATER AND WASTEWATER

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

Balance Forward Restricted

Transfers - Other

\$1,500,653

(\$4,816,358)

\$2,974,924

**Expenditure Change:**

Capital Outlay

Reserves - Capital

Operating Expenses

\$59,219

(\$200,000)

(\$200,000)

**Total:** (\$340,781)

**Total:** (\$340,781)

**Justification:**

Balance Forward for the Utility Services Countywide System Operating fund was projected at \$36,838,296 during development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$33,522,591, which is a decrease in Balance Forward of \$3,315,705. This decrease was primarily the result of overestimating carry forward for projects that were under construction at the end of F Y 2018-2019. This budget request reduces the budget for several projects, eliminates capital reserves, reduces operating budget for operational items already acquired, and increases the budget for capital outlay due to the delay in receipt of two vehicles until October 2019.

**Alternative:**

The budget will not accurately reflect the funds that are available.

**SAP Document Number:**

50014623

**Approval:**

EGFONTANIN

CLROLLYSON

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/10/2020

03/11/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 4151-Utility Services Connection Fees

**Department:** Utility Services Department

**Date:** 3/19/2020

**Program:** COUNTY CAPITAL

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$3,110,850 Reserves - Capital

\$3,110,850

**Total:** \$3,110,850

**Total:** \$3,110,850

**Justification:**

Balance Forward for the Utility Services Connection Fee fund was projected at \$10,769,061 during development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$13,879,911, which is an increase in Balance Forward of \$3,110,850. This increase was a result of overestimating the FY 2018-2019 expenditures of ongoing construction projects and the continuation of an above average level of new construction in the community resulting in higher than anticipated fee collections. This budget request appropriates the additional balance forward to reserves for future projects.

**Alternative:**

The budget will not provide an accurate picture of revenue collection and funds will not be available for upcoming projects.

**SAP Document Number:**

50014483

**Approval:**

EGFONTANIN

CLROLLYSON

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/04/2020

03/10/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4153-Water Res Capital Improvement Program**Department:** Utility Services Department**Date:** 3/19/2020**Program:** COUNTY CAPITAL**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

**Expenditure Change:**

(\$2,974,924) CIP

(\$2,581,036)

Capital Outlay

(\$393,888)

**Total:** (\$2,974,924)**Total:** (\$2,974,924)**Justification:**

Upon completion of the annual audit and reconciliation of the financial statements, Balance Forward for the Utility Services Countywide System Operating fund was \$3,315,708 lower than the adopted budget. Of this total, \$2,974,924 is attributed to Capital Improvement projects which were further along by the end of F Y 2018-2019 than anticipated and projects that do not need as much funding this year as anticipated. The budgets for these projects are reduced with this budget adjustment. Budget decreases include: \$75,000 Telemetry project; \$800,000 Port St. John Lift Stations; \$170,000 Mims CO2 Tank Replacement; \$350,000 Sykes Clarifier Rehabilitation; \$170,000 Mims Water Line Replacement; \$170,000 Sykes M13 Force Main replacement; \$87,000 South Beaches Pond Rehabilitation; \$75,000 South Beaches Mechanical Bar Screen Replacement; and \$137,000 South Beaches Treatment Process Improvements. \$547,036 is also reduced from the Mims, Sykes and South Central Areas Lift Station Projects, and \$393,888 is reduced from duplicated generator installations budgets.

**Alternative:**

Available funds will be unavailable to support the budgeted projects.

**SAP Document Number:**

50014625

**Approval:**

EGFONTANIN

CLROLLYSON

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/10/2020

03/11/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4158-Water Resources Utility Bonds D/S Exp

**Department:** Utility Services Department

**Date:** 3/16/2020

**Program:** COUNTY CAPITAL

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$122,886 Reserves - Restricted

\$122,886

**Total:** \$122,886

**Total:** \$122,886

**Justification:**

Balance Forward for WR Utility Bond-Debt Service was not budgeted during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$122,886 which is an increase in Balance Forward of \$122,886. This increase is a result of a transfer overage from the Countywide Water and Sewer Operations Fund in FY 2018-2019. This budget request appropriates the additional balance forward to reserves for future bond payments.

**Alternative:**

Transfer funds from 4150 when the bond payment is due.

**SAP Document Number:**

50014406

**Approval:**

ESWANKE

Approved

02/17/2020

EGFONTANIN

Approved

02/17/2020

CLROLLYSON

Approved

02/20/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 4250-Barefoot Bay Utilities

**Department:** Utility Services Department

**Date:** 3/19/2020

**Program:** BAREFOOT BAY WATER AND WASTEWATER

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

Balance Forward Operating

Transfers - Other

**Expenditure Change:**

\$758,506 Reserves-Operating \$60,000

\$116,471 Reserves - Capital \$210,048

(\$560,000) Operating Expenses \$44,929

**Total:** \$314,977

**Total:** \$314,977

**Justification:**

Balance Forward for the Barefoot Bay Operating fund was projected at \$1,277,293 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$2,152,270 which is an increase in Balance Forward of \$874,977. This increase is primarily a result of underestimating carry forward from construction and maintenance projects in FY 2018-2019. This budget request appropriates the additional Balance Forward to replenishing reserves that were utilized earlier in the year to continue work on ongoing construction projects that were not as far along as anticipated at the start of FY 2019-2020. Additionally, \$25,000 is allocated for meter updating, \$44,929 for SCADA upgrades, \$60,000 for the Series 2018 Bond reserves and \$50,000 for additional pipe lining (I & I).

**Alternative:**

If this budget adjustment is not approved, cash flow will be understated and necessary maintenance and C I P items may not be completed this fiscal year.

**SAP Document Number:**

50014467

**Approval:**

ESWANKE

EGFONTANIN

CLROLLYSON

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

02/28/2020

02/28/2020

03/09/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4251-Water Resources-Barefoot Bay Util Debt

**Department:** Utility Services Department

**Date:** 3/17/2020

**Program:** BAREFOOT BAY WATER AND WASTEWATER

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$60,000 Reserves - Restricted

\$60,000

**Total:** \$60,000

**Total:** \$60,000

**Justification:**

This budget adjustment is to record a transfer from the Barefoot Bay Operating fund to the Barefoot Bay Debt fund. This increase is funded from Balance Forward and is the result of County Finance requiring a year's payment in advance on hand in the bond fund prior to making the annual Bond payment. This budget request appropriates \$60,000 of the Operating fund's balance forward to reserves for future bond payments.

**Alternative:**

Transfer funds from 4250 when the bond payment is due. County Finance prefers we do not do this.

**SAP Document Number:**

50014465

**Approval:**

ESWANKE

Approved

02/28/2020

EGFONTANIN

Approved

02/28/2020

CLROLLYSON

Approved

03/10/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

*[Signature]*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4251-Water Resources-Barefoot Bay Util Debt

**Department:** Utility Services Department

**Date:** 3/16/2020

**Program:** BAREFOOT BAY WATER AND WASTEWATER

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$859,132 Reserves - Restricted

\$859,132

**Total:** \$859,132

**Total:** \$859,132

**Justification:**

Balance Forward for Barefoot Bay Debt fund was not budgeted during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$859,132 which is an increase in Balance Forward of \$859,132. This increase was a result of the requirement of a year's payment in cash to pay the Bond payment. This budget request appropriates the additional balance forward to reserves for future bond payments.

**Alternative:**

Transfer funds from 4250 when the bond payment is due.

**SAP Document Number:**

50014405

**Approval:**

ESWANKE

Approved

02/17/2020

EGFONTANIN

Approved

02/17/2020

CLROLLYSON

Approved

02/20/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4252-Barefoot Bay Connection Fees

**Department:** Utility Services Department

**Date:** 3/16/2020

**Program:** BAREFOOT BAY WATER AND WASTEWATER

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$9,725 Reserves - Capital

\$9,725

**Total:** \$9,725

**Total:** \$9,725

**Justification:**

Balance Forward for Barefoot Bay Reserve fund was projected at \$45,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$54,726 which is an increase in Balance Forward of \$9,725. This increase is a result of underestimating connection fee revenue for FY 2018-2019. Connection fee revenue is very volatile and dependent on the number of newly constructed commercial and residential units. This budget request appropriates the additional balance forward to reserves for a future eligible project.

**Alternative:**

If this budget is not approved, the budget will be underestimated.

**SAP Document Number:**

50014407

**Approval:**

ESWANKE

Approved

02/17/2020

EGFONTANIN

Approved

02/17/2020

CLROLLYSON

Approved

02/20/2020

JJHAYES

Approved

02/21/2020

JDENNINGHOFF

Approved

02/21/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS\_\_\_\_ DAY OF \_\_\_\_\_20\_\_

Scott Ellis, Clerk

BY:\_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 4254-Barefoot Bay Construction Fund

**Department:** Utility Services Department

**Date:** 3/19/2020

**Program:** BAREFOOT BAY WATER AND WASTEWATER

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Transfers - Other

\$500,000 CIP

\$500,000

**Total:** \$500,000

**Total:** \$500,000

**Justification:**

This budget adjustment transfers funding from the Barefoot Bay Operations Fund to the Barefoot Bay Construction fund. Funding comes from unspent Balance Forward in the Utilities Operations Fund and will go towards the construction of a booster station project starting in FY20 and additional pipe lining (I & I).

**Alternative:**

The booster station and I & I cannot be completed.

**SAP Document Number:**

**Approval:**

50014466

ESWANKE

Approved

02/28/2020

EGFONTANIN

Approved

02/28/2020

CLROLLYSON

Approved

03/10/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0020-Valkaria Airport

**Department:** Valkaria Airport Office

**Date:** 3/16/2020

**Program:** VALKARIA AIRPORT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

\$150,609 Compensation and Benefits

\$21,000

Reserves - Capital

\$90,000

Operating Expenses

\$39,609

**Total:** \$150,609

**Total:** \$150,609

**Justification:**

Balance Forward for Valkaria Airport fund was projected at \$286,440 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$437,049, which is an increase in Balance Forward of \$150,609. This increase was a result of underestimating project reimbursement revenue in FY 2018-2019. This budget request appropriates the additional balance forward to Reserves for future Capital Outlay, Gas inventory, Compensation and Benefits and Repair and Maintenance to fund repairs associated with hangar doors, Precision Approach Path Indicators and Fuel Farm improvements.

**Alternative:**

If this budget change request is not approved, Balance Forward will be understated in the current year.

**SAP Document Number:**

50014423

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

02/18/2020

02/18/2020

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Scott Ellis, Clerk

BY: \_\_\_\_\_ D.C.

# NOTICE OF PUBLIC HEARING SUPPLEMENTING FY 2019-2020 BREVARD COUNTY BUDGET

The Brevard County Board of County Commissioners will consider supplements to the FY 2019-2020 County budget at its regular board meeting to be held on

Tuesday, April 7, 2020

5:00 PM

at

the Commission Meeting Room of the Brevard County Government Center

2725 Judge Fran Jamieson Way, Viera, Florida

Summary of Proposed Changes in Revenue and Appropriations to be Considered April 7, 2020:  
Third Quarter FY 2019-2020

	GENERAL FUNDS	TRANS- PORTATION TRUST FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TOTALS OF ALL FUNDS
Total Budgets as Previously Adopted and Amended	<u>\$299,527,082</u>	<u>\$113,598,437</u>	<u>\$512,495,509</u>	<u>\$26,147,275</u>	<u>\$4,158,357</u>	<u>\$252,954,450</u>	<u>\$136,707,743</u>	<u>\$1,345,588,853</u>
Changes in Revenues and Other Sources by Category								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
License and Permits	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Intergovernmental Revenue	\$1,327,008	\$0	\$525,345	\$0	\$0	\$0	\$0	\$1,852,353
Charges for Services	(\$12,000)	\$109,763	\$0	\$0	\$0	\$0	\$0	\$97,763
Fines and Forfeits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$654,235	\$7,728	\$611,207	\$0	\$0	\$0	\$0	\$1,273,170
Statutory Reduction (Less 5%)	(\$99,061)	(\$5,874)	(\$131,827)	\$0	\$0	\$0	\$0	(\$236,762)
Total Revenue	<u>\$1,870,182</u>	<u>\$111,617</u>	<u>\$2,504,725</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$4,486,524</u>
Balance Forward	\$8,872,641	\$15,236,580	\$25,849,927	\$1,026,378	\$488,787	\$2,540,486	\$1,778,105	\$55,792,904
Intrafund/Interfund Transfers	\$0	\$3,452,172	\$1,692,857	\$0	\$0	\$0	\$565,000	\$5,710,029
Debt Proceeds & Other	\$256,897	\$0	\$0	\$0	\$0	\$0	\$0	\$256,897
Total Other Sources	<u>\$9,129,538</u>	<u>\$18,688,752</u>	<u>\$27,542,784</u>	<u>\$1,026,378</u>	<u>\$488,787</u>	<u>\$2,540,486</u>	<u>\$2,343,105</u>	<u>\$61,759,830</u>
Total Revenue & Other Sources	<u>\$10,999,720</u>	<u>\$18,800,369</u>	<u>\$30,047,509</u>	<u>\$1,026,378</u>	<u>\$488,787</u>	<u>\$2,540,486</u>	<u>\$2,343,105</u>	<u>\$66,246,354</u>
Changes in Appropriations by Function								
General Government	\$2,536,566	(\$31,171)	\$0	\$0	\$0	\$0	\$602,028	\$3,107,423
Public Safety and Courts	\$539,703	\$0	\$3,530,379	\$0	\$18,274	\$0	\$0	\$4,088,356
Physical Environment	\$580,945	\$0	\$3,574,001	\$0	\$80,043	(\$1,265,026)	\$0	\$2,969,963
Transportation	\$390,609	\$17,531,102	\$399,000	\$0	\$0	(\$128,966)	\$0	\$18,191,745
Economic Environment	\$2,055	\$0	\$1,157,042	\$0	\$0	\$0	\$0	\$1,159,097
Human Services	\$93,826	\$0	\$8,507,630	\$0	\$0	\$0	\$0	\$8,601,456
Culture/Recreation	(\$928,325)	\$0	\$5,765,451	\$0	(\$92,658)	\$0	\$0	\$4,744,468
Interfund Transfers	\$7,282,442	\$0	\$1,504,958	\$0	\$614,494	\$0	\$0	\$9,401,894
Transfers to Charter Officers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$496,972	\$0	(\$3,741)	\$0	\$493,231
Reserves	\$501,899	\$1,300,438	\$5,609,048	\$529,406	(\$131,366)	\$3,938,219	\$1,741,077	\$13,488,721
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Appropriations	<u>\$10,999,720</u>	<u>\$18,800,369</u>	<u>\$30,047,509</u>	<u>\$1,026,378</u>	<u>\$488,787</u>	<u>\$2,540,486</u>	<u>\$2,343,105</u>	<u>\$66,246,354</u>
Total Budgets as Supplemented and Amended	<u>\$ 310,526,802</u>	<u>\$ 132,398,806</u>	<u>\$ 542,543,018</u>	<u>\$ 27,173,653</u>	<u>\$ 4,647,144</u>	<u>\$ 255,494,936</u>	<u>\$ 139,050,848</u>	<u>\$ 1,411,835,207</u>

A detailed description of the budget is on file in the Budget Office of the Board of County Commissioners at the Brevard County Government Center as a public record.

BY THE ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA.

Frank Abbate, County Manager



**Directions to FLORIDA TODAY Newspaper**

This advertisement:

1. Must be included in the TODAY newspaper on Friday April 3, 2020.
2. Must have a Headline of 18 point type - smaller is not legal and larger is not desirable.
3. Must have body type of 6 point type, no smaller than the size as is normally used by the newspaper.
4. Must not be included in the legal or classified section of the newspaper.

A proof copy of this ad is needed. The proof copy should be sent by e-mail to [Pam.Wallace@brevardfl.gov](mailto:Pam.Wallace@brevardfl.gov)

Bills should be submitted to:

Pam Wallace, Special Projects Coordinator,

Brevard County, 2725 Judge Fran Jamieson Way, Viera, FL 32940

Phone: 321-633-2153



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Unfinished Business

I.1.

4/7/2020

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### Subject:

Board Consideration, Re: Small Business Relief Report - Potential Mitigating Measures for Brevard County.

### Fiscal Impact:

FY20/21: (\$83,152) Permit Fees & (\$13,700 - 17,200) Fire Fees  
Deferred/Impacted

### Dept/Office:

Planning and Development

### Requested Action:

It is requested that the Board direct staff to utilize self-certification (affidavits) when considering small businesses for relief from repair permit fees, code enforcement actions and fines, and special event permit fees through September 1, 2020.

### Summary Explanation and Background:

On March 24, 2020, the Board of County Commissioners (Board) requested that the Planning and Development Department (P&D) prepare a report regarding suspension of fees and penalties for Business Tax Receipts (B.T.R.s), fire inspections, and repair permits for small businesses. The Board also directed staff to quantify impacts for suspending utility payments and provide other suggested measures that could ameliorate the impact of the current COVID-19 crisis for small businesses through September 1, 2020.

Staff first sought to identify the definition of a small business and found that the United States Small Business Administration utilizes Title 13 Part 121 of the Electronic Code of Federal Regulations to define a small business. The recently passed federal stimulus bill identifies small businesses as having less than 500 employees. Staff recommends that businesses that qualify using either criterion are considered for recommended relief and can self-certify through an affidavit when applying for approved relief measures.

In addition to the Board-identified initiatives of B.T.R., fire inspection, repair permit fee, and utility bill deferral, staff also investigated five other potential relief options for viability. These are solid waste fee waivers, abatement of code enforcement fines and action, waiver of special event permit fees, extension of contractor licensing renewal period, and deferral/waiver of the stormwater utility fee. Feasibility and recommended initiatives are summarized in the attached staff report.

### Clerk to the Board Instructions:

None



BOARD OF COUNTY COMMISSIONERS

# Staff Report

**SUBJECT:** Small Business Relief –  
Potential Mitigating Measures for Brevard County

**DATE:** April 1, 2020

**AUTHOR:** Planning & Development Department (P&D)

**FISCAL IMPACT:** FY20/21: (\$83,152) Permit Fees &  
(\$13,700-\$17,200) Fire Fees Deferred/Impacted  
FY21/22: (\$70-90k) Fire Fees if extended to September 1, 2020

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## Introduction

On March 24, 2020, the Board of County Commissioners (Board) requested that the Planning & Development Department (P&D) prepare a report regarding suspension of fees and penalties for Business Tax Receipts (B.T.R.s), fire inspections, and repair permits for small businesses. The Board also directed staff to quantify potential impacts for suspending utility payments and provide other suggested measures that could ameliorate the impact of the current COVID-19 crisis for small businesses through September 1, 2020.

## Definition of Small Business

The United States Small Business Administration (SBA) offers an online tool to identify small businesses based upon industry and number of employees in accordance with Title 13 Part 121 of the Electronic Code of Federal Regulations. The tool is available at <https://www.sba.gov/size-standards/>. Typically, qualification as a small business, in accordance with Title 13 Part 121, is used in determining whether businesses qualify for SBA-guaranteed business loans or can apply for certain government contracts.

The recent federal stimulus bill directs \$350 billion for loans to small businesses and non-profits with less than 500 employees. Either the SBA tool or federal stimulus bill language could be used to determine relief from any County-offered deferrals or waivers. Businesses could self-certify that they meet one or both requirements via affidavit when applying for repair permit fee waiver or any other relief.



BOARD OF COUNTY COMMISSIONERS

# Staff Report

## Preliminary Analysis

### Business Tax Receipts

Business Tax Receipt (B.T.R.) Renewals are processed by the Tax Collector's Office in accordance with 205.053 Florida Statutes (F.S.). The renewal period pursuant to 205.053 F.S. is July 1 – September 30 and the fee is \$37. Some applicants are exempt from the fee such as veterans, religious organizations, low income persons, and applicants with disabilities. The Tax Collector's Office processes applications and renewals for the entirety of Brevard County, including municipalities. Currently, there are approximately 21,365 active B.T.R.s. Of those, 7,420 are in the unincorporated areas of Brevard, 13,945 are in incorporated areas. For FY18/19, approximately 625 new B.T.R.s were issued for the unincorporated areas of Brevard and approximately 1,279 new B.T.R.s for the incorporated areas. For the same time period, the Tax Collector's Office distributed \$255,521 (not including fees for Zoning, Building, and Fire Prevention) to the Board for B.T.R.s located in unincorporated Brevard. The Tax Collector's Office collected \$104,854 from the Board for the cost of billing, collecting and distributing the tax.

The Planning & Development Department only reviews new B.T.R. applications in unincorporated Brevard. P&D neither reviews nor charges for renewals. Therefore, P&D has no portion of renewal fee to waive or defer for existing small businesses. The Tax Collector has indicated that their application and payment systems have limitations in that there is no method to identify small businesses and waive or defer fees or portions of fees. Additionally, there is no mechanism to renew/issue B.T.R.s without billing/collecting fees and sending the applications to be reviewed by various County agencies. A change in software to identify small businesses or defer fees would be cost and time prohibitive. The Tax Collector's Office also offers that the process is labor intensive relative to revenue collected and the County could help businesses by ceasing the issuance of B.T.R.s altogether.

Given that the F.S. defined renewal period is July 1 – September 30, the intent of the Board to defer payment or billing for B.T.R. renewals to September 1, 2020 is already met and this relief mechanism can be accepted as already implemented.

### Fire Inspections

Approximately 5,000 businesses are inspected annually. With the exception of high hazard occupancies, Fire Rescue has implemented a 30-day moratorium on fire inspections due to COVID-19 concerns. Additionally, the state has issued a 90-day extension of licensing inspections for assisted living facilities, nursing homes, health care facilities, day cares and like facilities unless there is a known



## BOARD OF COUNTY COMMISSIONERS

# Staff Report

issue or complaint/request. Although the 30-day Fire Rescue moratorium and 90-day state extension for state-licensed facilities does not span the Board's desired period of abatement through September 1, 2020 entirely, perhaps Fire Rescue and the state will delay inspections further if conditions warrant.

As the vast majority of fire inspections are already deferred, the Board may wish to consider accepting this relief option as already partially implemented for the targeted time period. Given the moratorium and the Board's stated desire to defer payment of inspection fees until September 1, 2020, the impact to Fire Rescue would be between \$70,000 and \$90,000. A deferral through September 1, 2020 could be expected to impact not only FY20/21 but FY21/22 as Fire Rescue already conducts a significant amount of follow-up on collections. A large delay would further impact that process and the collection software does not have the ability to defer due dates when inspections are billed.

### Small Business Repair Permits

Deferral of small business repair permit fees could be problematic as many of these permits are quickly reviewed, issued and closed. The only mechanism that P&D has to defer fees to September 1, 2020 would be delaying inspection sign-off and closing of permit until that date. Otherwise, it would be difficult to collect fees months after potential permit closure from contractors/applicants. As contractors are often paid when inspections are passed and permits are closed, this deferral would have the unintended consequences of 1) extending the permitting and inspection process for the applicant, and 2) potentially delaying payment to the contractor. Therefore, it may be preferable to waive fees rather than defer them.

Planning & Development analyzed business repair permits received in February 2020 to quantify the potential impact of fee deferral or waiver. The majority of the commercial repair permits are for re-roofs or air conditioning replacements. There were 61 such permits issued to businesses with an average permit fee of \$289 and average job value of \$20,412 in February 2020. The monthly permit fees collected were \$17,210; \$2,575 of which was easily identifiable as a large business permit (Wal-Mart re-roof). Therefore, the impact of waiving or deferring Building Code Compliance fees for small businesses would be approximately \$14,635 per month, February being a representative month.

Florida Statutes limit Building Department reserves to one year of expenses. However, The Planning & Development Department's Building Code Compliance program has budgeted Restricted Reserves for Fiscal Year 2019/20. The use of these reserves is restricted to building permit fee reductions, refunds or waivers during times of economic crisis. If small business repair fees were waived through



## BOARD OF COUNTY COMMISSIONERS

# Staff Report

September 1, 2020, the reserve fund could be utilized to absorb the anticipated loss of \$73,175 in revenue. Since the Restricted Reserves can absorb waiver of small business repairs, the Board may wish to direct staff to offer waiver, rather than deferral of permit fees, which would difficult or impossible to implement.

Lastly, aside from Building Code Compliance, other departmental/program reviewers are sometimes required to review repair permits depending on the nature and complexity of the repair. Fire Rescue, Zoning and Natural Resources are three such departments/programs that review repair permits and therefore collect fees associated with the reviews. In February, Fire conducted one repair review for \$58; Natural Resources conducted two reviews totaling \$105; and Zoning conducted two reviews for \$420. All have indicated that their fees could be waived through September 1, 2020 for these permits and program budgets could absorb the lost revenue. It should be noted, however, that these agencies are user fee funded. Therefore, additional waivers of user fees could significantly impact the programs' ability to deliver expected service level.

## Other Relief Mechanisms

Staff explored many other fees and fines across various County Departments to determine viability as relief options for small businesses. Findings are summarized as follows.

### Utilities Service & Solid Waste Fees

Utilities Services is not legally permitted to waive service or connection fees. Waiver of such fees would constitute violation of bond covenants and State Revolving Fund loan agreement. Utilities Services does, however, allow payment plans for service bills and connection fees. Some customers pay as little as \$17/month and the Department routinely works with customers on payment plans.

The Solid Waste Management Department has an outstanding bond and enabling legislation that created the Department; both disallow waiver of service fee.

As both Utilities and Solid Waste fees have inherent restrictions regarding fee waivers, and Utility Services already offers relief in the form of payments plans, the Board may wish to accept this relief option as partially implemented.

### Code Enforcement Fines & Abatement

Staff analyzed the impact of eliminating fines accruing for small businesses, as the result of code enforcement action, through September 1, 2020. It was determined that the Special Magistrate could

# Staff Report

eliminate such fines once compliance is achieved and enforcement costs paid, without great impact to the Code Enforcement budget.

Additionally, code violations for small businesses, including signage issues, determined to be neither health-safety nor repeat violations could be placed on administrative hold/abatement and scheduled for hearings after the declared emergency.

The Board may wish to accept the above Code Enforcement relief options and direct staff to implement the options through September 1, 2020. The anticipated fines lost would be approximately \$4,500 for this time period.

## Special Event Permits

Special Event Permits are processed through the Planning & Development Department. There are approximately 100/year; the fee is \$61/permit. The Board may wish to consider waiving application fees through September 1, 2020 to allow small businesses to hold events once social distancing measures are relaxed. The lost revenue of \$2,542 for the partial year could be absorbed in Planning & Development's budget. The Board may wish to direct staff to implement Special Event Permit waivers through September 1, 2020.

## Contractor Licensing Renewals

State and county code dictate a renewal period for contractor licenses from September 1 terminating the following year on August 31. There is, however, a 30-day grace period through September 30th. Failure to renew a certificate of competency within the 30-day period renders the certificate inoperative. Late fees are charged October 1. As contractors are not currently required to renew certificates until September 30<sup>th</sup> without penalty, the Board may wish to accept this relief option already fulfills the targeted relief period. No waiver of fees if necessary to accomplish the Board's intended deferral goal.

## Stormwater Utility Fees

Natural Resources collects an annual stormwater utility fee represented as a non-ad valorem item on yearly tax bills. It is likely not possible to split the fee based on business size. The total revenue collected through the stormwater utility fee is \$6,364,000 of which \$1,515,000, or approximately 24 percent, is collected from commercial and industrial properties which are not vacant. It is not known how much of this commercial/industrial revenue is generated by small businesses.

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Any proposed fee change requires mailed public notifications at a cost of approximately \$100,000. If the fees for all commercial and industrial properties were deferred, ongoing operations and maintenance would be impacted as well as project planning, design, and construction for flood relief and nutrient load reduction. The lost revenue could also have an effect on current and future grant opportunities by limiting the matching funds available to meet match requirements. These issues would potentially increase the number of people impacted by flooding in future years and slow improvements to the Indian River Lagoon and St. Johns River systems. The number of projects eliminated or delayed would be dependent upon the amount of deferral or waivers in each district.

Given the cost of noticing a fee modification, lack of ability to implement fee waiver/abatement for small businesses exclusively, and impact to the environment, the Board may wish to reject this relief option as non-viable.

## Options for Board Consideration

1. Direct staff to accept affidavits from small business applicants seeking to receive approved Board assistance. The affidavit should indicate that the business meets Title 13 Part 121 of the Electronic Code of Federal Regulations defining a small business, or has less than 500 employees, and should therefore qualify for relief.
2. Direct staff to accept and implement the options identified as viable in this report and reject those investigated and deemed to be non-viable as follows:
  - a. ACCEPT - The B.T.R. renewal period extends through September 30, 2020 pursuant to Florida Statutes. This exceeds the Board's intent of deferral of fees through September 1, 2020. Fiscal Impact: \$0.
  - b. ACCEPT - Accept Fire Inspection deferrals of 30 and 90 days as partially fulfilling the targeting relief time period, with potential reassessment in future. Current deferral Fiscal Impact: \$13,700-\$17,200. Fiscal Impact of deferral until September 1, 2020: \$70,000-90,000.
  - c. ACCEPT – Waiver, rather than deferral, of Building, Zoning, Natural Resources, and Fire Prevention review fees for small business repair permits through September 1, 2020. Fiscal Impact: Building - \$73,175; Zoning - \$2,100; Natural Resources - \$525; Fire Prevention - \$290 = TOTAL: \$76,110.
  - d. REJECT WAIVER OF FEES - Utilities and solid waste fee waivers or deferral as investigated are non-viable. Accept payment plans as partially fulfilling the Board's intent of small business relief. Fiscal Impact: \$0





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- e. ACCEPT - Elimination of code enforcement fines for small businesses after compliance is achieved and enforcement costs paid. Accept abatement of code enforcement efforts for small businesses through September 1, 2020 for non-health/safety issues. Fiscal Impact: \$4,500
  - f. ACCEPT - Waiver of Special Event Permit fees through September 1, 2020 as a viable option to provide small business relief. Fiscal Impact: \$2,542.
  - g. ACCEPT - Contractor license renewal period and grace period through September 30, 2020 already exceeds Board's targeted relief date range. Fiscal Impact: \$0
  - h. REJECT - Abatement or waiver of stormwater utility fee as investigated and non-viable. Fiscal Impact: \$0
- 3. Both Options 1 and 2.
  - 4. Provide other direction.

## BUSINESS TAX DISTRIBUTIONS 10/01/18 - 09/30/19

BOCC AND MUNICIPALITIES						
Distribution Category	Agency Code	Funding Agency	Allocated	Commission	Distributed Amt	% of Total Commission
DISTRIBUTION TO BOCC ( UNINC & INC. RECEIPT FEE)						
Business Tax Receipts	BOCC	BOARD OF COUNTY COMMISSIONERS	360,376.26	104,854.47	255,521.79	37.35%
DISTRIBUTION TO CITIES (INC. RECEIPT FEE)						
Business Tax Receipts	CAPE CAN	CITY OF CAPE CANAVERAL	9,032.11	4,927.55	4,104.56	1.75%
Business Tax Receipts	COCOA	CITY OF COCOA	16,907.63	9,278.78	7,628.85	3.30%
Business Tax Receipts	COCOA BCH	CITY OF COCOA BEACH	9,995.38	5,457.13	4,538.25	1.94%
Business Tax Receipts	IN HB BCH	CITY OF INDIAN HARBOUR BEACH	7,509.07	4,105.68	3,403.39	1.46%
Business Tax Receipts	MELB	CITY OF MELBOURNE	72,028.86	39,481.89	32,546.97	14.06%
Business Tax Receipts	PALM BAY	CITY OF PALM BAY	98,666.99	54,200.54	44,466.45	19.30%
Business Tax Receipts	ROCK	CITY OF ROCKLEDGE	23,601.41	12,935.26	10,666.15	4.61%
Business Tax Receipts	SAT BCH	CITY OF SATELLITE BEACH	9,214.96	4,992.76	4,222.20	1.78%
Business Tax Receipts	TVILLE	CITY OF TITUSVILLE	41,470.51	22,814.05	18,656.46	8.13%
Business Tax Receipts	W MELB	CITY OF WEST MELBOURNE	19,150.07	10,564.18	8,585.89	3.76%
Business Tax Receipts	GR VALK	TOWN OF GRANT-VALKARIA	3,711.74	2,047.03	1,664.71	0.73%
Business Tax Receipts	INDIALAN	TOWN OF INDIALANTIC	2,501.90	1,368.44	1,133.46	0.49%
Business Tax Receipts	MALABAR	TOWN OF MALABAR	2,547.38	1,395.42	1,151.96	0.50%
Business Tax Receipts	MELB BCH	TOWN OF MELBOURNE BEACH	2,731.91	1,490.98	1,240.93	0.53%
Business Tax Receipts	MELB VLGE	TOWN OF MELBOURNE VILLAGE	592.38	323.94	268.44	0.12%
Business Tax Receipts	PALM SH	TOWN OF PALM SHORES	982.12	534.26	447.86	0.19%
Business Tax Receipts	Grand Total		681,020.68	280,772.36	400,248.32	100.00%