



Regular

Brevard County Board Of County Commissioners Governing Board Of The Brevard Mosquito Control District Governing Board Of The Barefoot Bay Water And Sewer District

2725 Judge Fran Jamieson Way

Viera, FL 32940

Agenda

Tuesday, April 5, 2022

**If you wish to speak to any item on the agenda, please fill out a speaker card. Persons addressing the Board shall have three minutes to complete his/her comments on each public hearing agenda item for which he/she has filled out a card.**

**The Board of County Commissioners requests that speakers appearing under the Public Comment section of the agenda limit their comments and/or presentations to matters under the Board's jurisdiction. It is the responsibility of the Chair to determine the time limit on comments under Public Comment and other agenda items that are not Quasi-Judicial Public Hearings. In Quasi-Judicial proceedings, fifteen (15) minutes shall be allowed for applicants and five (5) minutes for other speakers.**

**A. CALL TO ORDER 5:00 PM**

**B. INTENTIONALLY OMITTED**

**C. PLEDGE OF ALLEGIANCE: Commissioner Rita Pritchett, District 1**

**D. MINUTES FOR APPROVAL:**

**E. RESOLUTIONS, AWARDS AND PRESENTATIONS**

**E.1.** Resolution recognizing April 2022 as Child Abuse Prevention Month - District 1

**E.2.** Recognition of Virginia Barker, Natural Resources Management Director, as Brevard's Best under the County's Excellence in Action Program.

**E.3.** Resolution proclaiming the week of April 10 - 16, 2022 as National Public Safety Telecommunicators Week - District 5

**F. CONSENT AGENDA (The entire Consent Agenda will be passed in one motion to include everything under Section F.)**

**Development and Environmental Services Group**

Planning and Development

**F.1.** Final Plat and Contract Approval, Re: Avalonia Subdivision - Phase 3 (District 4)  
Developer: The Viera Company

**F.2.** Final Plat Approval, Re: Aripeka at Viera - Phase 2  
Developer: The Viera Company District 4

### **Community Services Group**

#### Tourism Development Department

**F.3.** Approval. Re: FY2022-2023 Sports Event Grant Program Funding, Guidelines,  
Application and Committee Score Sheet.

### **Support Services Group**

#### Human Resources

**F.4.** Employee Benefits Consulting Service Contract

### **Administrative Services Group**

#### County Attorney

**F.5.** It is requested that the Board approve revisions to BCC-67 in order to address updates to Chapter 2 of the Brevard County Code of Ordinances and to clarify requirements for financial disclosure reports from advisory board members.

**This item was previously tabled at the March 8, 2022 Board Meeting.**

#### County Manager

**F.6.** Approval of the Revised Board of County Commissioner's 2022 Meeting Schedule

#### Miscellaneous

**F.7.** Bill Folder

**F.8.** Space Coast TPO Intergovernmental Coordination and Review (ICAR) Agreement

**F.9.** Appointment(s) / Reappointment(s)

### **G. PUBLIC COMMENTS**

### **H. PUBLIC HEARINGS**

**H.1.** Petition to Vacate, Re: Public Utility Easement- 719 Periwinkle Circle - "Barefoot Bay Mobile Home Subdivision Unit Two Part Ten" Plat Book 22, Pages 105 - Barefoot Bay - Charlotte A. Jillson - District 3

**H.2.** Approval of Third Quarter Supplemental Budget for Fiscal Year 2021-2022

**I. UNFINISHED BUSINESS**

**J. NEW BUSINESS**

**Miscellaneous**

**J.1.** Uniformity of Non-Mandatory Advisory Board Policy

**J.2.** Non-Mandatory Advisory Board Discussion

**J.3.** Revision to AO-47, The Coordination of Public Records Requests

**Add Ons**

**K. PUBLIC COMMENTS**

**L. BOARD REPORTS**

L.1. Frank Abbate, County Manager

L.2. Abigail Jorandby, County Attorney

L.3. Rita Pritchett, Commissioner District 1

L.4. John Tobia, Commissioner District 3

L.5. Curt Smith, Commissioner District 4, Vice Chair

L.6. Kristine Zonka, Commissioner District 5, Chair

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations or an interpreter to participate in the proceedings, please notify the County Manager's Office no later than 48 hours prior to the meeting at (321) 633-2010.

Assisted listening system receivers are available for the hearing impaired and can be obtained from SCGTV staff at the meeting. We respectfully request that ALL ELECTRONIC ITEMS and CELL PHONE REMAIN OFF while the County Commission is in session. Thank You.

This meeting will be broadcast live on Space Coast Government Television (SCGTV) on Spectrum Cable Channel 499, Comcast (North Brevard) Cable Channel 51, and Comcast (South Brevard) Cable Channel 13 and AT&T U-verse Channel 99. SCGTV will also replay this meeting during the coming month on its 24-hour video server nights, weekends, and holidays. Check the SCGTV website for daily program updates at <http://www.brevardfl.gov>. The Agenda may be viewed at: <http://www.brevardfl.gov/Board Meetings>

In accordance with BCC-97 Section G.1 the agenda shall provide a section for public comment limited to thirty (30) minutes following approval of the consent agenda during each Regular County Commission Meeting. The purpose of public comment is to allow individuals to comment on any topic relating to County business which is not on the meeting agenda. Individuals delivering public comment shall be restricted to a three-minute time limit on their presentation. During this thirty (30) minute segment of public comment, speakers will be heard in the order in which they turned in a pink card asking to be heard. Any speaker not heard during the first thirty minute segment will be heard during a second public comment segment held at the conclusion of business specified on the regular Commission agenda. Individuals may not speak under both the first and second public comment period. With the exception of emergency items, the Board will take no action under the Public Comment section, but can refer the matter to another meeting agenda or request a staff report.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Resolution/Award/Presentation

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E.1.

4/5/2022

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### **Subject:**

Resolution recognizing April 2022 as Child Abuse Prevention Month - District 1

### **Fiscal Impact:**

NA

### **Dept/Office:**

District 1 Commission

### **Requested Action:**

It is requested that the Board of County Commissioners approve the resolution recognizing April 2022 as Child Abuse Prevention Month

### **Summary Explanation and Background:**

### **Clerk to the Board Instructions:**

Please frame.

## **Resolution**

**WHEREAS**, Florida's bright future depends on the healthy development of its children; and

**WHEREAS**, adverse childhood experiences, including the abuse and neglect of children, can cause severe and costly consequences for children, families and society; and

**WHEREAS**, every child has a right to a safe, healthy and happy childhood where they are educationally and developmentally on track; and

**WHEREAS**, research shows that parents and caregivers who have support systems and know how to seek help in times of trouble are more resilient and better able to provide a safe and nurturing environment for their children; and

**WHEREAS**, it is vital that individuals, businesses, schools and community organizations make children a top priority and take action to support all aspects of development and competency of all children; and

**WHEREAS**, during the month of April, Prevent Child Abuse Florida, in collaboration with the Governor's Office of Adoption and Child Protection, the Florida Department of Children and Families, Ounce of Prevention Fund of Florida, and the Child Abuse Prevention Task Force of Brevard, implements Pinwheels for Prevention; and

**WHEREAS**, Pinwheels for Prevention is a statewide coordinated campaign aimed to increase awareness of child abuse prevention efforts by encouraging healthy child development, positive parenting practices and community support; and

**WHEREAS**, the blue and silver pinwheel displays in this campaign symbolize the health and happiness all children deserve; and

**WHEREAS**, Child Abuse Prevention Month is an important opportunity to urge all Floridians to engage in activities that strengthen families and communities, and that provide the optimal environment for healthy child development;

***NOW THEREFORE BE IT RESOLVED THAT THE BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS***, do hereby proclaim the month of April, 2022 as

### **Child Abuse Prevention Month**

**DONE, ORDERED AND ADOPTED**, in regular session, this 22nd day of March, A.D. 2022.



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Resolution/Award/Presentation

E.2.

4/5/2022

### Subject:

Recognition of Virginia Barker, Natural Resources Management Director, as Brevard's Best under the County's Excellence in Action Program.

### Fiscal Impact:

### Dept/Office:

District 1

### Requested Action:

It is requested that the Board of County Commissioners recognize Virginia Barker, Natural Resources Management Director, as one of Brevard's Best under the County's Excellence in Action Program.

### Summary Explanation and Background:

The following criteria applies for determining Brevard's Best Award recipients. Individuals excel at all of the following criteria:

- Consistently produces a quality product and / or service
- Listens; expresses ideas effectively; provides feedback
- Achieve objectives beyond what is required
- Enthusiastic; self-motivated; always looking for improvements
- Respected by fellow employees
- Recognizes employees and promotes employee development
- Supports mission and goals of County
- Initiates changes to policy or procedures to foster improvements

Commissioner Pritchett provided the following reasons for recommending Ms. Barker for this award: *"Ms. Barker has scrupulously managed a \$283,632,305 budget to date; successfully trained new staff in the Natural Resources Department (SOIRL), that has contributed to positive results of the health of the Indian River Lagoon. We are aware of her tireless efforts and the great responsibility placed on her shoulders. Ms. Barker is always professional and works well with the Board of County Commissioners."*

### Clerk to the Board Instructions:



## Excellence in Action

Name of Award Brevard's Best Employee ID# 11000436

\*Nominee Virginia Barker Dept./Location Natural Resources

Nominator Rita Pritchett Phone 321-607-6901 Dept./Location District 1  
 Title Commissioner (See back of Form for instructions)

Reason(s) for Recommendation: (use additional sheets as necessary)

Ms. Barker has scrupulously managed a \$283,632,305 budget to date; successfully trained new staff and this new department that has contributed to positive results of the health of the Indian River Lagoon. We are aware of her tireless efforts and the great responsibility placed on her shoulders. Ms. Barker is always professional and works well with the leadership.

### PROGRAM CRITERIA STATEMENT

To commend the STARS in our Organization for extraordinary employee efforts, consistently superior performance, and/or excellence in action.

☒ Nomination Meets Criteria Statement

Rita Pritchett  
Nominator's Signature

3-17-22  
Date

### FORWARD TO REVIEWER

REVIEWER'S COMMENTS:

☒ Meets criteria

☐ Does not meet criteria

Date Reviewed: 3/17/22

Frank Albatt  
Reviewer's Signature

Print Reviewer's Name and Title

Forward to:

Supervisor	Department Director (or Designee)	County Manager	Human Resources
Job Well Done Award	Extra Mile Award Pulling Together Award Excellence in Customer Service Bright Idea Award	Exceptional Cooperation Award Brevard's Best Award Diversity Workforce Achievement Award Volunteer Service Award	Safety Effectiveness Award Employee Service Award Retirement Recognition

\*If more than one nominee per form please include all employee ID #'s

Revised August 2021-Human Resources



# Agenda Report

2725 Judge Fran Jamieson  
Way  
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## Resolution/Award/Presentation

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E.3.

4/5/2022

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### **Subject:**

Resolution proclaiming the week of April 10 - 16, 2022 as National Public Safety Telecommunicators Week - District 5

### **Fiscal Impact:**

N/A

### **Dept/Office:**

District 5 Commission Office

### **Requested Action:**

Passage of the attached Resolution proclaiming the week of April 10 - 16, 2022 as National Public Safety Telecommunicators Week.

### **Summary Explanation and Background:**

### **Clerk to the Board Instructions:**

Please frame.

## RESOLUTION

**WHEREAS**, the Board of County Commissioners recognizes that PUBLIC SAFETY TELECOMMUNICATORS are an integral part of the emergency response process nationwide; and

**WHEREAS**, the Brevard County Sheriff's Office, Brevard County Fire Rescue, Cocoa Beach Police Department, Cocoa Police Department, Indian River Police Department, Indian Harbour Beach Police Department, Melbourne Police Department, Palm Bay Police Department, Rockledge Police Department, Satellite Beach Police Department, and Titusville Police Department are designated as Public Safety Answering Points (PSAPs) under the Florida Enhanced 9-1-1 Plan in Brevard County, and these agencies employ over two hundred individuals as Public Safety Telecommunicators; and

**WHEREAS**, The National Emergency Number Association (NENA) and the Association of Public Safety Communications Officials (APCO) recognize the week of April 10 through 16, 2022 as National Public Safety Telecommunicators Week to acknowledge individuals employed in the Public Safety Telecommunications field; and

**WHEREAS**, the Board of County Commissioners of Brevard County acknowledges and lauds the dedication and professionalism of Public Safety Telecommunicators in Brevard County.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA** does hereby declare the week of April 10 through 16, 2022 as

### **NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK**

and commends all Telecommunicators for their dedication to duty, professionalism, and commitment to saving lives, property, and the prevention of crime in Brevard County.

**DONE, ORDERED AND ADOPTED** in regular session this 5th day of April, A.D., 2022.

ATTEST:

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RACHEL M. SADOFF, CLERK

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KRISTINE ZONKA, CHAIR  
BOARD OF COUNTY COMMISSIONERS  
BREVARD COUNTY, FLORIDA



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.1.

4/5/2022

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### **Subject:**

Final Plat and Contract Approval, Re: Avalonia Subdivision - Phase 3 (District 4)  
Developer: The Viera Company

### **Fiscal Impact:**

None

### **Dept/Office:**

Planning and Development

### **Requested Action:**

In accordance with Section 62-2841(i) and Section 62-2844, it is requested that the Board of County Commissioners grant final plat approval and authorize the Chair to sign the final plat and contract for Avalonia Subdivision - Phase 3.

### **Summary Explanation and Background:**

There are three stages of review for subdivision plan approval: the pre-application conference, the preliminary plat/final engineering plan review, and the final plat review. The pre-application conference for the above project was held on March 7, 2019. The preliminary plat and final engineering plans, which is the second stage of approval, was approved on September 25, 2019. The third stage of review is the final plat approval for recordation. The applicant is posting a performance bond and contract for guarantee of the completion of the infrastructure improvements.

Staff has reviewed the final plat and contract for the Avalonia Subdivision - Phase 3, and has determined that it is in compliance with the applicable ordinances.

Avalonia Subdivision - Phase 3 is located within the Viera DRI, south of Addison Drive, on the west side of Stadium Parkway. The proposed subdivision contains 62 lots (11 duplex and 10 four-plex buildings) on 12.64 acres.

This approval is subject to minor engineering changes as applicable. Board approval of this project does not relieve the developer from obtaining all other necessary jurisdictional permits.

Reference: 22FM00002, 19SD00008

Contact: Tania Ramos, Planner II, Extension 58278

**Clerk to the Board Instructions:**

Please have the contract signed and return the original and a certified copy to Planning and Development.

Subdivision No. 19SD00007/19SD00008  
22FM00002

Project Name Avalonia at Addison Village (N10) Phase 3

**Subdivision Infrastructure  
Contract**

THIS CONTRACT entered into this 5<sup>th</sup> day of April 2022, by and between the Board of County Commissioners of Brevard County, Florida, hereinafter referred to as "COUNTY," and The Viera Company, hereinafter referred to as "PRINCIPAL."

WITNESSETH:

IN CONSIDERATION of the mutual covenants and promises herein contained, the parties hereto agree as follows:

1. The PRINCIPAL agrees to construct the improvements described below:

and all other improvements depicted in subdivision number 19SD00007/19SD00008. A copy of said plat to be recorded in the Plat Books of the Public Records of Brevard County.

2. Principal agrees to construct the improvements strictly in accordance with the plans and specifications on file in the Land Development Division (which construction is hereinafter referred to as the "Work"). Such plans and specifications (hereinafter referred to as the "Plans") are hereby incorporated into this Agreement by reference and made a part hereof. Principal warrants to County that the Work will conform to the requirements of the Plans and other requirements specified in the County's approval of the Work. Principal also warrants to County that the Work will be free from faults and defects. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered to be defective. All defective Work, whether or not in place, may be rejected, corrected or accepted as provided in this paragraph 2.

If within two (2) years after approval and acceptance of the improvements by County, any Work is found to be defective, Principal shall promptly, without cost to County, either correct such defective Work, or, if it has been rejected by County, remove it from the site and replace it with non-defective Work. If Principal does not promptly comply with the terms of such instructions, County may elect any of the remedies provided for in paragraph 6 herein below. Corrective Work shall be warranted to be free from defects for a period of six (6) months. Any defect in such Work shall be corrected again by Principal promptly upon notice of the defect from County. In the event the maintenance bond given by Principal in connection with County's acceptance of the improvements is extended, the two (2) year warranty period provided for herein shall be extended for a like period.

To the extent assignable, Principal assigns to County all of Principal's warranty rights under its construction contract with the contractor constructing the improvements (including all warranties provided by law of in equity with respect to such construction contract), which warranties may be asserted by County on behalf of Principal in the event Principal fails to perform its warranty obligations hereunder. Where warranties granted hereunder overlap, the more stringent requirement shall control."

3. The PRINCIPAL agrees to complete said construction on or before the 31<sup>st</sup> day of March, 2023.

4. In order to guarantee performance of PRINCIPAL'S obligations herein contained, PRINCIPAL shall furnish cash, letter of credit, certificate of deposit or surety bond in a form approved by the COUNTY, in the amount of **\$1,092,426.23**. If such bond is a cash bond or a certificate of deposit, said amount shall be deposited with the Board of County Commissioners within five (5) business days of the County's acceptance of this contract. Said bond shall be 125% of the estimated cost of construction, as determined by the Land Development Division. PRINCIPAL shall maintain such records and accounts, including property, personnel, financial records, as are deemed necessary by the COUNTY to ensure proper accounting for all funds expended under the agreement. Said records shall be made available upon request for audit purposes to Brevard County and its auditors.
5. The COUNTY agrees to accept said plat above described for recording in the public records of Brevard County, Florida and to accept the areas depicted thereon as dedicated for public use, including but not limited to streets and parks, at such time as said improvements are satisfactorily completed. Satisfactory completion in accordance with the plans and specifications shall be determined by written approval of the County Development Engineer or designated assistant.
6. In the event, PRINCIPAL fails to complete said improvements within the time prescribed, the COUNTY may elect to take all or any of the following actions:
  - A. Vacate all or part of such recorded plat where improvements have not Been completed in accordance with the plans and specifications,
  - B. Complete the improvements utilizing COUNTY employees and materials and request payment from the bond or the PRINCIPAL,
  - C. Request the surety on said performance bond to complete such improvements, or
  - D. Contract for completion of said improvements.
7. The PRINCIPAL and Surety on said performance bond shall be liable for all costs, expenses, and damages incurred by the COUNTY, including attorney's fees, in the event the PRINCIPAL defaults on this contract.
8. In the performance of this Agreement, the PRINCIPAL shall keep books, records, and accounts of all activities, related to the agreement, in compliance with generally accepted accounting procedures. Books, records and accounts related to the performance of this agreement shall be open to inspection during regular business hours by an authorized representative of the Office and shall be retained by the PRINCIPAL for a period of three years after termination of this agreement. All records, books and accounts related to the performance of this agreement shall be subject to the applicable provisions of the Florida Public Records Act, Chapter 119 of the Florida Statutes.
9. No reports, data, programs or other materials produced, in whole or in part for the benefit and use of the County, under this agreement shall be subject to copyright by PRINCIPAL in the United States or any other country.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA**

\_\_\_\_\_  
Rachel M. Sadoff, Clerk

\_\_\_\_\_  
Kristine Zonka, Chair

As approved by the Board on: \_\_\_\_\_, 20\_\_\_\_.

WITNESSES:

PRINCIPAL: The Viera Co

K.P. Passer

Todd J. Pokrywa, as President

Mary Ellen McKibben

3-7-22  
DATE



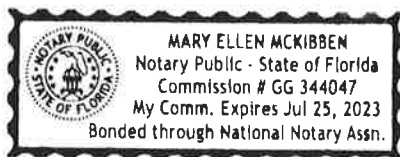
State of: Florida

County of: Brevard

The foregoing instrument was acknowledged before me this 7<sup>th</sup> day of March 2022, by

Todd J. Pokrywa, Pres who is personally known to me ~~or who has produced~~  
~~as identification~~ and who ~~did~~ (did not) take an oath.

My commission expires:



Mary Ellen McKibben  
Notary Public

Mary Ellen McKibben  
Notary Name printed, typed or stamped

## SURETY PERFORMANCE BOND

## KNOW ALL MEN BY THESE PRESENTS:

That we, THE VIERA COMPANY, hereinafter referred to as "Owner" and, TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA, hereinafter referred to as "Surety", are held and firmly bound unto the BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, hereinafter referred to as "County", in the sum of \$1,092,426.23 for the payment of which we bind ourselves, our heirs, executors, successors and assigns, jointly and severally, firmly by these presents:

WHEREAS, Owner has entered into a contract with the County dated the 5<sup>th</sup> day of April, 2022, which contract is made a part hereof by reference.

NOW THEREFORE, the condition of this obligation is such that if Owner shall promptly and faithfully perform said contract and complete the work contemplated therein by March 31st, 2023 then this obligation shall be null and void, otherwise it shall remain in full force and effect.

If the Owner shall be declared in default of said contract by the County, the Surety shall have sixty (60) days from the date of said default within which to take whatever action it deems necessary in order to insure performance. If, at the expiration of sixty (60) days from the date of said default, no arrangements have been made by the Owner or surety satisfactory to the County for the completion of said contract, then the County shall have the right to complete said contract and the Owner and Surety jointly and severally, shall pay all costs of completing said contract to the County, including but not limited to engineering, legal and other costs, together with any damages, either direct or consequential, which the County may sustain on account of the Owner's default of said contract. After the expiration of the aforesaid grace period, the County shall have the additional right to contract for the completion of said contract upon which the Owner has defaulted and upon the County's acceptance of the lowest responsible bid for the completion of said contract, the Owner and Surety shall become immediately liable for the amount of said bid and in the event the County is required to commence legal proceedings for the collection thereof, interest shall accrue at the rate of six percent (6%) per annum beginning with the commencement of such legal proceedings. The County, in its discretion, may permit the Surety to complete said contract, in the event of Owner's default.

In the event that the County commences suit for the collection of any sums due hereunder, the obligors and each of them agree to pay all costs incurred by the County, including attorney's fees.

EXECUTED this 17<sup>th</sup> day of March, 2022.

OWNER: THE VIERA COMPANY

  
Todd J. Pokrywa, President

SURETY:

  
Christine Payne, Attorney-in-Fact





**Travelers Casualty and Surety Company of America**  
**Travelers Casualty and Surety Company**  
**St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**


**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Christine Payne** of **ORLANDO, Florida**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021**.



State of Connecticut

City of Hartford ss.

By:   
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**



  
 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **22nd** day of **February, 2022**.



  
 Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.**  
**Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

# AVALONIA SUBDIVISION - PHASE 3

## SECTIONS 16, 17, AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST

### BREVARD COUNTY, FLORIDA

**PLAT NOTES**

- BEARINGS SHOWN HEREON ARE BASED ON ASSUMED BEARING OF S43°30'49E, NORTHWESTERLY LINE OF LOT 12, BLOCK F, AVALONIA SUBDIVISION-PHASE 1, PLAT BOOK 68, PAGE 6, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
- SURVEY MONUMENTATION WITHIN THE SUBDIVISION SHALL BE SET IN ACCORDANCE WITH FLORIDA STATUTES CHAPTERS 177.091(8) & 177.091(9).
- BREVARD COUNTY VERTICAL CONTROL MARK G6B62 IS LOCATED NEAR THESE PLAT BOUNDARIES. FOR VERTICAL CONTROL DATA CONTACT THE BREVARD COUNTY SURVEYING AND MAPPING DEPARTMENT.
- ALL LINES ARE RADIAL UNLESS OTHERWISE NOTED.
- BREVARD COUNTY MANDATORY PLAT NOTES:
  - AN INGRESS AND EGRESS EASEMENT IS HEREBY DEDICATED TO BREVARD COUNTY OVER AND ACROSS ALL PRIVATE DRAINAGE EASEMENTS, PRIVATE STORM WATER TRACTS AND PRIVATE ROADWAYS FOR LAW ENFORCEMENT, EMERGENCY ACCESS AND EMERGENCY MAINTENANCE.
  - EACH LOT OWNER PURCHASING A LOT SHOWN ON THIS PLAT CONSENTS TO THE IMPOSITION OF A MUNICIPAL SERVICE BENEFIT UNIT ("MSBU") BY BREVARD COUNTY OR OTHER GOVERNMENTAL ENTITY FOR MAINTENANCE OF COMMON AREAS IN THE EVENT OF THE FAILURE OF THE HOMEOWNERS' ASSOCIATION TO MAINTAIN PROPERLY THE COMMON AREAS IN CONFORMANCE WITH THE APPLICABLE REGULATORY PERMITS OR OTHER APPLICABLE REGULATIONS. AN EASEMENT TO THE COMMON AREA MUST BE GRANTED TO BREVARD COUNTY PRIOR TO ESTABLISHMENT OF AN MSBU.
  - ALL LOT DRAINAGE IS PRIVATE AND IS THE RESPONSIBILITY OF THE INDIVIDUAL LOT OWNER AND/OR THE PROPERTY OWNERS' ASSOCIATION TO MAINTAIN.
- THE LANDS PLATTED HEREUNDER ARE SUBJECT TO THE FOLLOWING:
  - DECLARATION OF COVENANTS, CONDITIONS, EASEMENTS, RESERVATIONS AND RESTRICTIONS FOR CENTRAL VIERA COMMUNITY RECORDED JULY 25, 1994, IN OFFICIAL RECORDS BOOK 3409, PAGE 624, AS AMENDED AND MODIFIED BY THAT CERTAIN SUPPLEMENTAL DECLARATION AND FOURTEENTH AMENDMENT TO THE DECLARATION AND ANNEXATION AGREEMENT NUMBER SIXTY-FOUR RECORDED IN OFFICIAL RECORDS BOOK 6871, PAGE 630, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, AS THE SAME MAY BE AMENDED, MODIFIED OR SUPPLEMENTED FROM TIME TO TIME.
  - DECLARATION OF COVENANTS, CONDITIONS, EASEMENTS, RESERVATIONS AND RESTRICTIONS FOR AVALONIA NEIGHBORHOOD AREA RECORDED IN OFFICIAL RECORDS BOOK 8846, PAGE 1837, OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, AS THE SAME MAY BE FURTHER AMENDED, MODIFIED OR SUPPLEMENTED FROM TIME TO TIME.
  - NOTICE OF CREATION AND ESTABLISHMENT OF THE VIERA STEWARDSHIP DISTRICT DATED AUGUST 8, 2006, AS RECORDED IN OFFICIAL RECORDS BOOK 5983, PAGE 2029, AS AMENDED BY THAT CERTAIN AMENDED NOTICE RECORDED IN OFFICIAL RECORDS BOOK 6081, PAGE 1354, ALL OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
  - DISCLOSURE OF PUBLIC FINANCING AND MAINTENANCE OF IMPROVEMENTS TO REAL PROPERTY UNDERTAKEN BY VIERA STEWARDSHIP DISTRICT DATED MAY 1, 2013, AS RECORDED IN OFFICIAL RECORDS BOOK 6879, PAGE 1970, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
  - DECLARATION OF COVENANTS, CONDITIONS, EASEMENTS, RESERVATIONS AND RESTRICTIONS FOR ADDISON VILLAGE CLUB RECORDED IN OFFICIAL RECORDS BOOK 7797, PAGE 2722, OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, AS THE SAME MAY BE FURTHER AMENDED, MODIFIED OR SUPPLEMENTED FROM TIME TO TIME.
  - MINERAL RIGHTS RESERVED BY CONSOLIDATED NAVAL STORES COMPANY, IN DEED RECORDED IN DEED BOOK 270 PAGE 409, AS AFFECTED BY WARRANTY DEED FROM CONSOLIDATED FINANCIAL CORPORATION (F/K/A CONSOLIDATED NAVAL STORES COMPANY) TO CONSOLIDATED-TOMOKA LAND CO., RECORDED IN OFFICIAL RECORDS BOOK 1097, PAGE 564 AND PARTIALLY RELEASED BY THE RELEASE OF SURFACE, ENTRY RIGHTS WITH RESPECT TO OIL GAS AND MINERAL INTERESTS, DATED 9/30/1987, BY CONSOLIDATED-TOMOKA LAND CO. IN OFFICIAL RECORDS BOOK 2852 PAGE 1304, WHICH RELEASES "ALL OF THE RIGHTS OF THE RELEASOR TO EXPLORE FOR, DRILL FOR, DEVELOP, MINE AND REMOVE OIL, GAS, AND OTHER MINERALS, OR OTHERWISE TO ENTER UPON, USE OCCUPY, DISRUPT OR DAMAGE THE SURFACE OR TO AUTHORIZE ANY OTHER PERSON TO DO SO"; SAID MINERAL RIGHTS WERE FURTHER CONVEYED BY CONSOLIDATED-TOMOKA LAND CO. TO INDIGO GROUP, INC. BY WARRANTY DEED RECORDED IN OFFICIAL RECORDS BOOK 5387 PAGE 3769, ALL OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA. NOTE: THE RIGHT OF ENTRY AND OTHER SURFACE RIGHTS HAVE BEEN RELEASED PURSUANT TO RELEASE RECORDED IN OFFICIAL RECORDS BOOK 2852 PAGE 1304, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
- ALL PLATTED UTILITY EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES; PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A PARTICULAR ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY, SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FLORIDA PUBLIC SERVICE COMMISSION.
- THERE IS HEREBY DEDICATED OVER AND ACROSS THE FRONT OF ALL LOTS AND TRACTS ABUTTING AVALONIA DRIVE AND CACHE CREEK LANE A NON-EXCLUSIVE 10-FOOT-WIDE PERPETUAL PUBLIC UTILITY EASEMENT (UNLESS OTHERWISE NOTED), FOR PURPOSES OF THIS PLAT, THE TERM PUBLIC AND PRIVATE UTILITY COMPANIES SHALL INCLUDE, BUT NOT BE LIMITED TO, FLORIDA POWER & LIGHT CO., AT&T, BELL SOUTH TELECOMMUNICATIONS, LLC AND CV OF VIERA LLP (A CABLE TELEVISION AND TELECOMMUNICATION SERVICE PROVIDER).
- THE 5-FOOT-WIDE PRIVATE DRAINAGE EASEMENTS SHOWN ALONG THE SIDE LOT LINES ON SHEETS 2-5 HEREOF, ARE NONEXCLUSIVE AND ARE GRANTED TO AVALONIA NEIGHBORHOOD ASSOCIATION, INC. FOR THE INSTALLATION AND MAINTENANCE OF A DRAINAGE SWALE CONFORMING TO THE SUBDIVISION DESIGN APPROVED BY BREVARD COUNTY, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR PEDESTRIANS, VEHICLES AND EQUIPMENT OVER AND ACROSS SUCH EASEMENT AREAS IN CONNECTION THEREWITH, TO FACILITATE THE CONTROL, OPERATION AND MAINTENANCE OF ALL DRAINAGE IMPROVEMENTS LOCATED THEREIN BY THE VIERA STEWARDSHIP DISTRICT. NO FENCES, TREES, LANDSCAPING (OTHER THAN SOD), POOLS, PATIOS, ENCLOSURES, SLABS, POOL PUMPS, COMPRESSORS AND OTHER IMPROVEMENTS MAY BE INSTALLED OR CONSTRUCTED WITHIN SUCH EASEMENTS, WITHOUT LIMITING THE FOREGOING SENTENCE, THE PLANTING OF ANY TREE OR SHRUB WITHIN THE DRAINAGE AND ACCESS EASEMENTS DESCRIBED IN THIS NOTE IS PROHIBITED.
- ALL DRAINAGE EASEMENTS DESCRIBED HEREON SHALL BE PRIVATE EXCEPT AS OTHERWISE EXPRESSLY PROVIDED HEREON. BREVARD COUNTY SHALL NOT HAVE ANY RESPONSIBILITY REGARDING THE MAINTENANCE, REPAIR AND/OR RESTORATION OF ANY STORM PIPES, STORM STRUCTURES OR ASSOCIATED STORM WATER MANAGEMENT FACILITIES LOCATED WITHIN THE LIMITS OF ANY SUCH PRIVATE DRAINAGE EASEMENT, AND SUCH MAINTENANCE, REPAIR AND/OR RESTORATION SHALL BE THE RESPONSIBILITY OF THE VIERA STEWARDSHIP DISTRICT OR AVALONIA NEIGHBORHOOD ASSOCIATION, INC. AS EXPRESSLY PROVIDED ON THIS PLAT OR AS PROVIDED IN OTHER INSTRUMENTS RECORDED IN THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA. BREVARD COUNTY IS HEREBY GRANTED THE RIGHT TO DISCHARGE DRAINAGE FROM ALL PUBLIC RIGHT-OF-WAYS WITHIN THE LIMITS OF THIS PLAT INTO AND THROUGH SUCH PRIVATE DRAINAGE EASEMENT AREAS AND THE DRAINAGE FACILITIES LOCATED THEREIN PROVIDED, HOWEVER, THAT TO THE EXTENT ANY DRAINAGE PIPES OR STRUCTURES CONVEYING SUCH DRAINAGE IN WHOLE OR PART FROM PUBLIC RIGHT-OF-WAYS ARE LOCATED WITHIN SUCH RIGHT-OF-WAYS, BREVARD COUNTY SHALL BE RESPONSIBLE FOR MAINTAINING THOSE PIPES AND DRAINAGE STRUCTURES LOCATED WITHIN THE PUBLIC RIGHT-OF-WAYS.
- LOTS ABUTTING ANY EXISTING STORM WATER LAKE AND TRACT, FLOW WAY OR WETLAND OR ABUTTING ANY OTHER STORM WATER MANAGEMENT FACILITY CONSTRUCTED SUBSEQUENT TO THIS PLAT SHALL NOT HAVE RIPARIAN RIGHTS WITH RESPECT TO ANY SUCH STORM WATER MANAGEMENT FACILITY, INCLUDING WITHOUT LIMITATION, ANY DRAINAGE POND, LAKE, DRAINAGE STRUCTURE OR AQUATIC LANDSCAPE FEATURE WHICH MAY BE CONSTRUCTED AS PART OF SAID STORM WATER MANAGEMENT FACILITIES.
- THE RIGHT-OF-WAYS FOR AVALONIA DRIVE AND CACHE CREEK LANE SHALL BE A PUBLIC RIGHT-OF-WAYS, OWNED AND MAINTAINED BY BREVARD COUNTY.
- THE 2.5-FOOT-WIDE IRRIGATION EASEMENT (IE) SHOWN ON LOT 13, BLOCK F, IS PRIVATE AND GRANTED TO AVALONIA NEIGHBORHOOD ASSOCIATION, INC. FOR THE PURPOSES OF INSTALLING, OPERATING, MAINTAINING AND REPAIRING THE NEIGHBORHOOD IRRIGATION SYSTEM IN ACCORDANCE WITH THE NEIGHBORHOOD AREA DECLARATION REFERENCED IN NOTE 6(I) ABOVE, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR PEDESTRIANS, VEHICLES AND EQUIPMENT OVER AND ACROSS SUCH EASEMENT AREA IN CONNECTION THEREWITH.

**STATE PLANE COORDINATE NOTES:**

THE COORDINATES SHOWN HEREON ARE BASED ON THE STATE PLANE COORDINATE SYSTEM FOR FLORIDA'S EAST ZONE NORTH AMERICAN DATUM OF 1983 AND READJUSTED IN 1999 (NAD83/99).

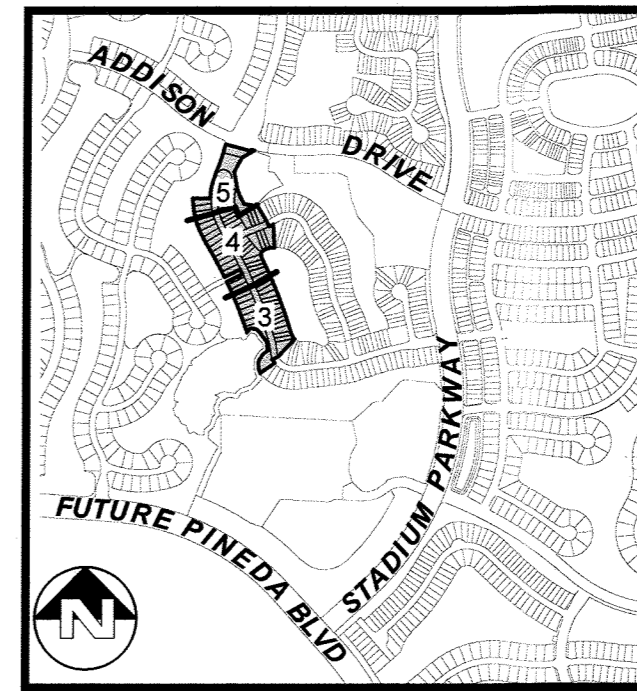
A GPS CONTROL SURVEY UTILIZING THREE ASHTECH PROMARK 2 GPS RECEIVERS WAS PERFORMED ON 12/04/04.

THE NETWORK VECTOR DATA WAS ADJUSTED BY LEAST SQUARES METHOD UTILIZING ASHTECH SOLUTIONS VERSION 2.7

THE STATIONS SHOWN BELOW WERE HELD FIXED IN THE NETWORK ADJUSTMENT.

DESIGNATION	PID	NORTHING	N METERS	EASTING	E METERS	N. LATITUDE	W. LONGITUDE	COMBINED SCALE FACTOR	CONVERGENCE ANGLE
DURAN AZ MK 6	AK7519	1,426,329.224	434,746.017	738,933.411	225,227.354	28°15'26.19982"	080°44'34.43002"	0.99994903	(+10°07' 18.2"
BREVARD GPS 1090	AK7524	1,422,840.468	433,682.642	740,680.093	225,759.744	28°14'51.61826"	080°44'14.98184"	0.99994936	(+10°07' 27.3"
1 95 73A64	AK2846	1,416,452.318	431,735.530	746,854.0344	227,641.565	28°13'48.22765"	080°43'06.11244"	0.99995250	(+10°07' 59.6"

THE COORDINATE VALUES SHOWN ON THE PLAT BOUNDARY AND THE SURROUNDING SECTION CORNERS WERE COMPUTED USING AUTODESK LAND DEVELOPMENT DESKTOP. A PROJECT SCALE FACTOR OF 0.99995030 WAS USED TO CONVERT GRID DISTANCE TO GROUND DISTANCE. THE DISTANCES SHOWN ON THIS PLAT ARE GROUND DISTANCES. THE PROJECT SCALE FACTOR CAN BE APPLIED TO CONVERT THE GROUND DISTANCE TO GRID DISTANCE. ALL OF THE VALUES SHOWN ARE EXPRESSED IN U.S. SURVEY FEET.

**NOTICE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL, IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.****KEY MAP**  
N.T.S.

- TRACT D-1 SHALL BE OWNED AND MAINTAINED BY AVALONIA NEIGHBORHOOD ASSOCIATION INC. AND IS RESERVED FOR LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, UTILITIES AND RELATED IMPROVEMENTS.
- TRACT D-2 SHALL BE OWNED AND MAINTAINED BY CENTRAL VIERA COMMUNITY ASSOCIATION INC. AND IS RESERVED FOR LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, UTILITIES, COMMUNITY MAIL SERVICE AND RELATED IMPROVEMENTS.
- TRACT F SHALL BE OWNED AND MAINTAINED BY AVALONIA NEIGHBORHOOD ASSOCIATION, INC. AND SHALL BE RESERVED FOR LANDSCAPING, IRRIGATION, SIDEWALKS AND RELATED IMPROVEMENTS.
- TRACT H SHALL BE OWNED AND MAINTAINED BY AVALONIA NEIGHBORHOOD ASSOCIATION, INC. AND SHALL BE RESERVED FOR LANDSCAPING, IRRIGATION, SIDEWALKS AND RELATED IMPROVEMENTS.
- TRACT I SHALL BE OWNED AND MAINTAINED BY AVALONIA NEIGHBORHOOD ASSOCIATION INC. AND RESERVED FOR LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE AND RELATED IMPROVEMENTS.
- THE 15 FOOT-WIDE REUSE WATER MAIN EASEMENT (RM) SHOWN ON TRACTS D-1 AND D-2 IS GRANTED TO BREVARD COUNTY FOR THE PURPOSES OF INSTALLING, OPERATING, MAINTAINING AND REPAIRING A REUSE WATER MAIN AND RELATED IMPROVEMENTS, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR PEDESTRIANS, VEHICLES AND EQUIPMENT OVER AND ACROSS SUCH EASEMENT AREA IN CONNECTION THEREWITH.
- THE 15 FOOT-WIDE POTABLE WATER MAIN EASEMENT (WM) SHOWN ON TRACTS D-1 AND D-2 IS GRANTED TO THE CITY OF COCOA FOR THE PURPOSES OF INSTALLING, OPERATING, MAINTAINING AND REPAIRING A POTABLE WATER MAIN AND RELATED IMPROVEMENTS, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR PEDESTRIANS, VEHICLES AND EQUIPMENT OVER AND ACROSS SUCH EASEMENT AREA IN CONNECTION THEREWITH.
- THE RIGHT-OF-WAYS FOR AVALONIA DRIVE AND CACHE CREEK LANE AND ALL PUBLIC EASEMENTS DEDICATED TO BREVARD COUNTY UNDER THIS PLAT ARE COVERED BY TITLE INSURANCE POLICY NO. 00278206712 ISSUED BY FIDELITY NATIONAL TITLE INSURANCE COMPANY TO BREVARD COUNTY.

**DESCRIPTION OF AVALONIA SUBDIVISION-PHASE 3**

A PARCEL OF LAND LOCATED IN SECTIONS 16, 17 &amp; 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST, BREVARD COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE WESTERN MOST CORNER OF LOT 30, BLOCK A, AVALONIA SUBDIVISION-PHASE 1 ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 68, PAGE 6, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA AND RUN ALONG THE WEST BOUNDARY OF SAID AVALONIA SUBDIVISION-PHASE 1 THE FOLLOWING EIGHT (8) COURSES AND DISTANCES: 1) THENCE N53°27'54"E, A DISTANCE OF 137.00 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE RIGHT; 2) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTHEAST, AND HAVING A RADIUS OF 175.00 FEET, A CENTRAL ANGLE OF 10°38'48", A CHORD BEARING OF N31°12'42"W, AND A CHORD LENGTH OF 32.47 FEET), A DISTANCE OF 32.52 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE NORTHEAST; 3) THENCE N64°06'42"E, ALONG SAID NON-TANGENT LINE, A DISTANCE OF 50.00 FEET; 4) THENCE N43°30'49"E, A DISTANCE OF 186.67 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE RIGHT; 5) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTHEAST, AND HAVING A RADIUS OF 75.00 FEET, A CENTRAL ANGLE OF 29°35'39", A CHORD BEARING OF N31°41'21"W, AND A CHORD LENGTH OF 38.31 FEET), A DISTANCE OF 38.74 FEET TO A POINT OF REVERSE CURVATURE; 6) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHWEST, AND HAVING A RADIUS OF 397.20 FEET, A CENTRAL ANGLE OF 02°28'19", A CHORD BEARING OF N21°37'41"W, AND A CHORD LENGTH OF 65.65 FEET), A DISTANCE OF 65.64 FEET TO A POINT OF REVERSE CURVATURE; 7) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHEAST, AND HAVING A RADIUS OF 40.00 FEET, A CENTRAL ANGLE OF 94°38'59", A CHORD BEARING OF N20°57'39"E, AND A CHORD LENGTH OF 58.82 FEET), A DISTANCE OF 66.08 FEET TO A POINT OF COMPOUND CURVATURE; 8) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTH, AND HAVING A RADIUS OF 258.00 FEET, A CENTRAL ANGLE OF 18°53'54", A CHORD BEARING OF N77°44'05"E, AND A CHORD LENGTH OF 84.71 FEET), A DISTANCE OF 85.10 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE NORTHWEST, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF LOT 41, BLOCK F, AVALONIA SUBDIVISION-PHASE 2, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 70, PAGE 97, BREVARD COUNTY, FLORIDA AND RUN ALONG THE WESTERLY BOUNDARY OF SAID AVALONIA SUBDIVISION-PHASE 2 THE FOLLOWING FOUR (4) COURSES AND DISTANCES: 1) THENCE N02°48'58"W, A DISTANCE OF 183.22 FEET; 2) THENCE S60°43'22"W, A DISTANCE OF 37.16 FEET; 3) THENCE N29°16'38"W, A DISTANCE OF 50.00 FEET; 4) THENCE N30°56'37"W, A DISTANCE OF 145.54 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE LEFT AND A POINT ON THE WEST BOUNDARY OF SAID AVALONIA SUBDIVISION-PHASE 1 AND RUN ALONG SAID WEST BOUNDARY THE FOLLOWING SEVEN COURSES AND DISTANCES: 1) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHEAST, AND HAVING A RADIUS OF 500.00 FEET, A CENTRAL ANGLE OF 01°17'48", A CHORD BEARING OF S53°34'46"W, AND A CHORD LENGTH OF 11.32 FEET), A DISTANCE OF 11.32 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE NORTHWEST; 2) THENCE N82°25'03"W, ALONG SAID NON-TANGENT LINE, A DISTANCE OF 90.84 FEET; 3) THENCE N27°32'02"W, A DISTANCE OF 82.97 FEET; 4) THENCE N19°17'11"W, A DISTANCE OF 44.61 FEET; 5) THENCE N10°04'54"W, A DISTANCE OF 136.00 FEET; 6) THENCE N27°57'46"E, A DISTANCE OF 125.19 FEET; 7) THENCE N59°25'27"E, A DISTANCE OF 114.42 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE RIGHT AND A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF ADDISON DRIVE, AN 80.00 FOOT WIDE PUBLIC RIGHT-OF-WAY ACCORDING TO THE PLAT OF KERRINGTON AT ADDISON VILLAGE - PHASE 2, AS RECORDED IN PLAT BOOK 64, PAGE 25, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA; THENCE RUN ALONG SAID SOUTH RIGHT-OF-WAY LINE THE FOLLOWING THREE (3) COURSES AND DISTANCES: 1) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTHEAST, AND HAVING A RADIUS OF 1540.00 FEET, A CENTRAL ANGLE OF 00°40'48", A CHORD BEARING OF N76°26'36"W, AND A CHORD LENGTH OF 18.29 FEET), A DISTANCE OF 18.29 FEET TO A POINT OF REVERSE CURVATURE; 2) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHEAST, AND HAVING A RADIUS OF 25.00 FEET, A CENTRAL ANGLE OF 58°11'41", A CHORD BEARING OF S74°47'58"W, AND A CHORD LENGTH OF 24.31 FEET), A DISTANCE OF 25.39 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE NORTHWEST; 3) THENCE N75°02'54"W, ALONG SAID NON-TANGENT LINE, A DISTANCE OF 190.89 FEET TO A POINT ON THE EAST BOUNDARY OF STONECREST AT ADDISON VILLAGE-PHASE 1, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 66, PAGE 89, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA; THENCE ALONG THE EAST BOUNDARY OF SAID PLAT OF STONECREST AT ADDISON VILLAGE-PHASE 1 THE FOLLOWING NINE (9) COURSES AND DISTANCES: 1) THENCE S17°02'14"W, A DISTANCE OF 95.10 FEET TO THE BEGINNING OF A CURVE TO THE RIGHT; 2) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTHWEST, AND HAVING A RADIUS OF 1200.00 FEET, A CENTRAL ANGLE OF 07°22'06", A CHORD BEARING OF S20°42'17"W, AND A CHORD LENGTH OF 153.52 FEET), A DISTANCE OF 153.62 FEET TO A POINT OF REVERSE CURVATURE; 3) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHEAST, AND HAVING A RADIUS OF 460.00 FEET, A CENTRAL ANGLE OF 23°53'03", A CHORD BEARING OF S12°25'49"W, AND A CHORD LENGTH OF 190.37 FEET), A DISTANCE OF 191.75 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE LEFT; 4) THENCE N68°30'43"W, ALONG SAID NON-TANGENT LINE, A DISTANCE OF 135.00 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE LEFT; 5) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTHEAST, AND HAVING A RADIUS OF 595.00 FEET, A CENTRAL ANGLE OF 32°00'18", A CHORD BEARING OF S15°30'52"E, AND A CHORD LENGTH OF 328.08 FEET), A DISTANCE OF 332.36 FEET TO A POINT OF REVERSE CURVATURE; 6) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHWEST, AND HAVING A RADIUS OF 3645.00 FEET, A CENTRAL ANGLE OF 05°23'38", A CHORD BEARING OF S28°49'11"E, AND A CHORD LENGTH OF 343.03 FEET), A DISTANCE OF 343.15 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE NORTHEAST; 7) THENCE N63°52'38"E ALONG SAID NON-TANGENT LINE, A DISTANCE OF 135.00 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE RIGHT; 8) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHWEST, AND HAVING A RADIUS OF 3780.00 FEET, A CENTRAL ANGLE OF 00°36'23", A CHORD BEARING OF S25°49'11"E, AND A CHORD LENGTH OF 40.00 FEET), A DISTANCE OF 40.00 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE SOUTHWEST; 9) THENCE S63°52'38"W ALONG SAID NON-TANGENT LINE, A DISTANCE OF 135.01 FEET TO A NON-TANGENT INTERSECTION WITH A CURVE TO THE RIGHT AND A POINT ON THE EAST BOUNDARY LINE OF STONECREST AT ADDISON VILLAGE-PHASE 3, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 67, PAGE 38, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA; THENCE ALONG THE EAST BOUNDARY OF SAID STONECREST AT ADDISON VILLAGE-PHASE 3 THE FOLLOWING THIRTEEN (13) COURSES AND DISTANCES: 1) THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE SOUTHWEST, AND HAVING A RADIUS OF 3645.00 FEET, A CENTRAL ANGLE OF 06°41'53", A CHORD BEARING OF S22°08'42"E, AND A CHORD LENGTH OF 426.11 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE NORTHEAST; 2) THENCE N33°50'19"E ALONG SAID NON-TANGENT LINE, A DISTANCE OF 38.67 FEET; 3) THENCE S84°33'34"E, A DISTANCE OF 47.39 FEET; 4) THENCE S53°18'01"E, A DISTANCE OF 43.08 FEET; 5) THENCE S20°03'14"E, A DISTANCE OF 22.79 FEET; 6) THENCE S63°17'28"E, A DISTANCE OF 7.15 FEET; 7) THENCE S37°45'33"E, A DISTANCE OF 61.95 FEET; 8) THENCE S05°30'34"E, A DISTANCE OF 70.48 FEET; 9) THENCE S53°33'42"W, A DISTANCE OF 43.04 FEET; 10) THENCE S37°14'08"W, A DISTANCE OF 29.84 FEET; 11) THENCE S30°40'50"W, A DISTANCE OF 37.34 FEET; 12) THENCE S01°10'53"E, A DISTANCE OF 57.76 FEET; 13) THENCE S16°27'48"E, A DISTANCE OF 40.02 FEET TO THE POINT OF BEGINNING. CONTAINING 12.64 ACRES, MORE OR LESS.

TRACT AREA SUMMARY			
TRACT ID	AREA (ACRES)	USE OF TRACT	OWNERSHIP AND MAINTENANCE ENTITY
TRACT D-1	0.90	LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, UTILITIES AND RELATED IMPROVEMENTS	AVALONIA NEIGHBORHOOD ASSOCIATION INC.
TRACT D-2	0.30	LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, UTILITIES, COMMUNITY MAIL SERVICE AND RELATED IMPROVEMENTS	CENTRAL VIERA COMMUNITY ASSOCIATION INC.
TRACT F	0.17	LANDSCAPING, IRRIGATION, SIDEWALKS, AND RELATED IMPROVEMENTS	AVALONIA NEIGHBORHOOD ASSOCIATION INC.
TRACT H	0.08	LANDSCAPING, IRRIGATION, SIDEWALKS, AND RELATED IMPROVEMENTS	AVALONIA NEIGHBORHOOD ASSOCIATION INC.
TRACT I	0.55	LANDSCAPING, IRRIGATION, SIDEWALKS, DRAINAGE, AND RELATED IMPROVEMENTS	AVALONIA NEIGHBORHOOD ASSOCIATION INC.

- THIS PLAT PREPARED BY -

**B.S.E. CONSULTANTS, INC.**  
CONSULTING - ENGINEERING - LAND SURVEYING  
310 SOUTH HARBOR CITY BOULEVARD, SUITE 100, MELBOURNE, FL 32901  
PHONE: (321) 725-8074 FAX: (321) 725-1168  
CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION: LB-0004905  
CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION: LB-0004905DATE: 12/30/21  
DESIGN/DRAWN: HAK/EA  
DRAWING# 1145406\_301\_001  
PROJECT# 11454.06

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_

SHEET 1 OF 5

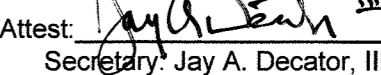
SECTIONS 16, 17 AND 21 TOWNSHIP 26 SOUTH, RANGE 36 EAST

**DEDICATION**

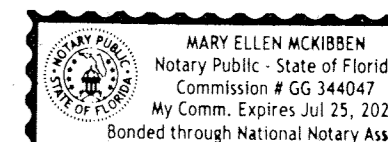
KNOW ALL MEN BY THESE PRESENTS THAT, The Viera Company, being the owner in fee simple of the lands described in

**AVALONIA SUBDIVISION - PHASE 3**

Hereby dedicates said lands and plat for the uses and purposes therein expressed and expressly dedicates the right-of-ways for AVALONIA Drive and Cache Creek Lane and all public utility easements described hereon to Brevard County for public use. No other easements are hereby dedicated or granted to the public, except as otherwise expressly provided in the Plat Notes, it being the intention of the undersigned, that all other easements shown hereon be owned and maintained privately or by the Viera Stewardship District as described hereon and that Brevard County and the public have no right or interest therein.

By:   
President: Todd J. PokrywaAttest:   
Secretary: Jay A. Decator, IIITHE VIERA COMPANY  
7380 MURRELL ROAD, SUITE 201  
MELBOURNE, FLORIDA 32940STATE OF FLORIDA  
COUNTY OF BREVARDThe foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this March 3, 2022, by Todd J. Pokrywa and Jay A. Decator, III, respectively President and Secretary of the above named corporation incorporated under the laws of State of Florida, on behalf of the company, who are personally known to me ☒ or have produced \_\_\_\_\_ as identification.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the above date.

  
NOTARY PUBLICMary Ellen McKibben  
Notary Public, State of Florida  
My Comm. Expires July 25, 2023  
Comm. No. G3344047**CERTIFICATE OF SURVEYOR**

KNOW ALL MEN BY THESE PRESENTS, That the undersigned, being a licensed professional surveyor and mapper, does hereby certify that on 1/13/2022 he completed the boundary survey of the lands shown on the foregoing plat; and that said plat was prepared under his direction and supervision and that said plat complies with all of the survey requirements of Chapter 177, part 1, Florida Statutes, and County Ordinance 62-2841 (c)(d) as amended, and that said lands are located in Brevard County, Florida.

  
LESLIE E. HOWARD  
B.S.E. Consultants, Inc.  
312 South Harbor City Boulevard, Suite 44  
Melbourne, Fla. 32901  
Certificate of Authorization Number: LB-0004905

Registration Number 5911

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**CERTIFICATE OF ACCEPTANCE OF DEDICATION  
BY BOARD OF COUNTY COMMISSIONERS**

THIS IS TO CERTIFY, That the Board of County Commissioners hereby accepts the right-of-ways of AVALONIA Drive and Cache Creek Lane, all public utility easements and all other easements for public use dedicated under this plat.

Kristine Zonka, Chair

ATTEST:

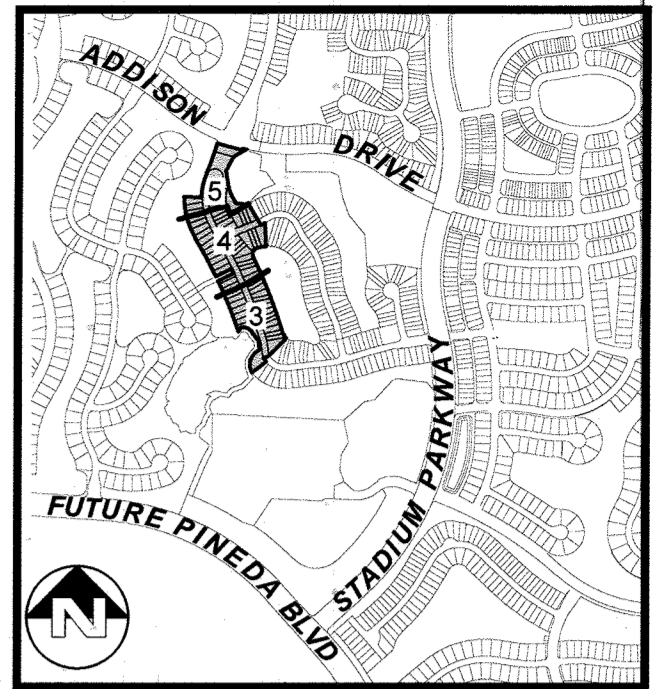
Clerk of

# AVALONIA SUBDIVISION-PHASE 3

## SECTIONS 16, 17, AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST

### BREVARD COUNTY, FLORIDA

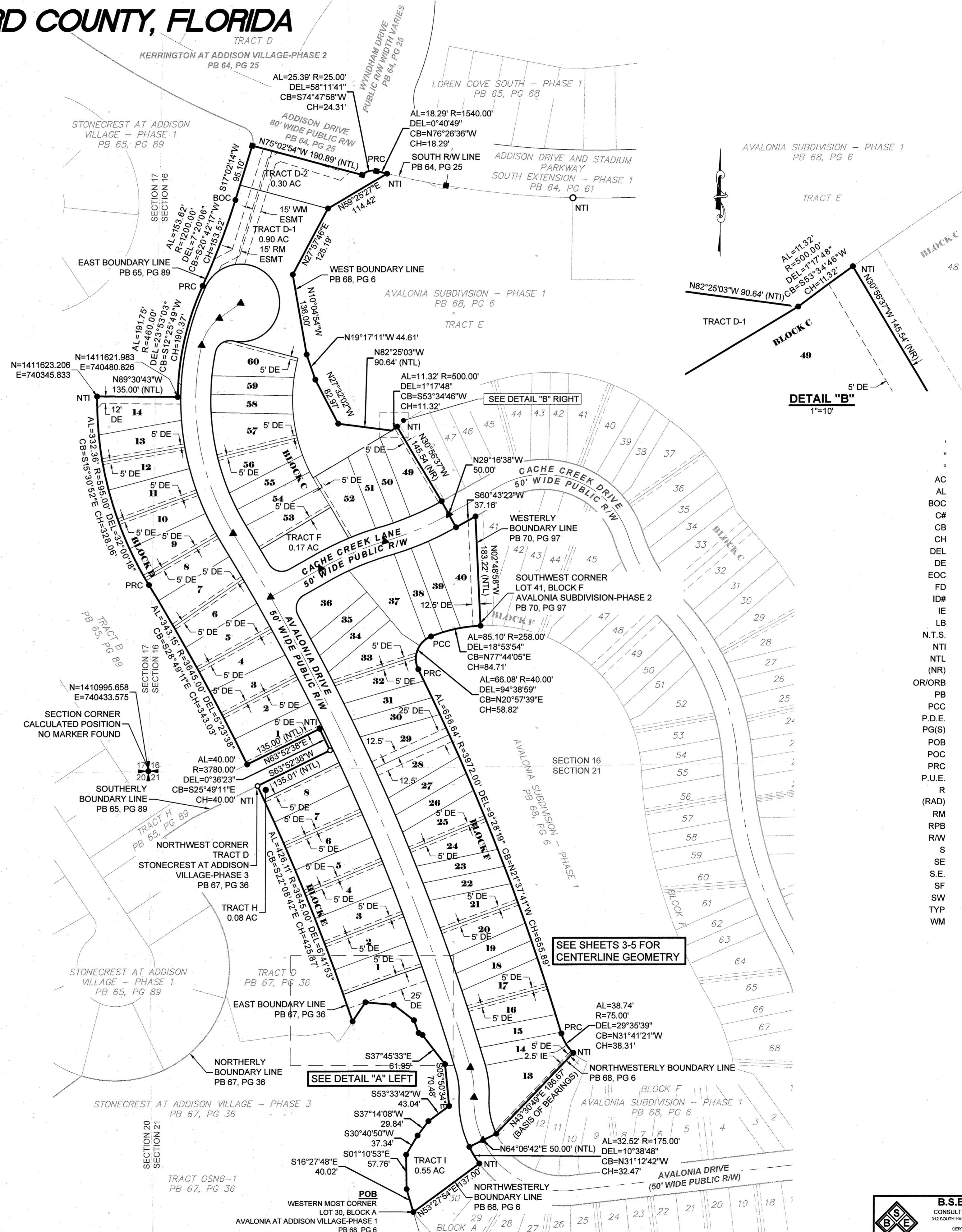
PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 2 OF 5  
SECTION 16, 17, AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST



KEY MAP  
N.T.S.

#### SURVEY SYMBOL LEGEND

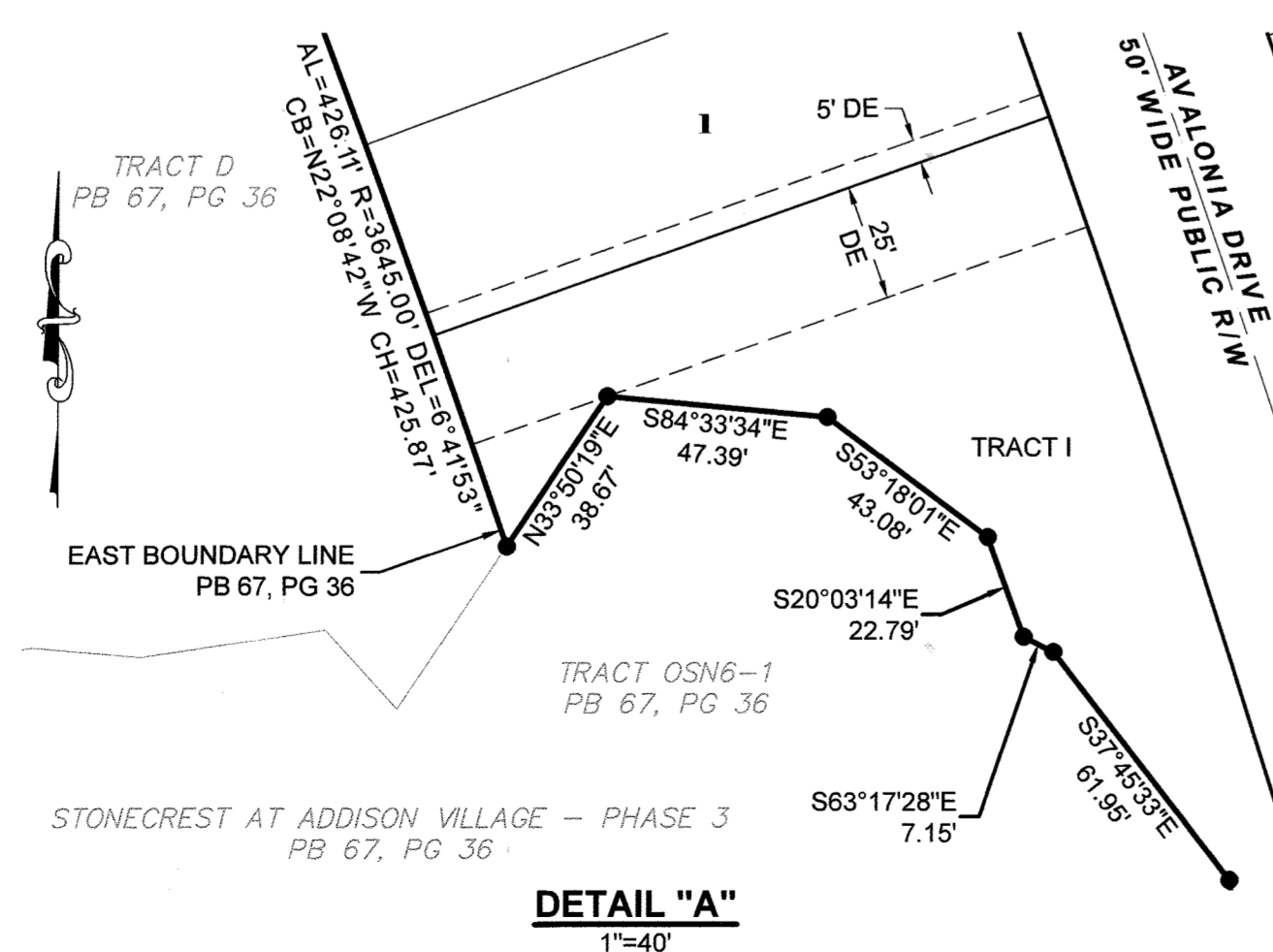
- SECTION CORNER, MARKED AS NOTED
- FOUND 4X4 INCH CONCRETE MONUMENT (CM) WITH DISK STAMPED PRM LB4905, UNLESS OTHERWISE NOTED.
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- PERMANENT CONTROL POINT (MAG NAIL AND DISK) STAMPED "PCP LB4905", UNLESS OTHERWISE NOTED



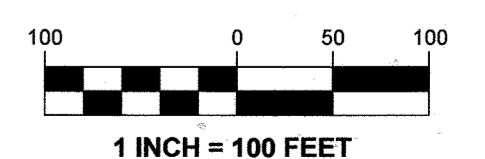
DETAIL "B"  
1"=10'

#### ABBREVIATIONS

"	MINUTES/FEET
'	SECONDS/INCHES
°	DEGREES
AC	ACRE(S)
AL	ARC LENGTH
BOC	BEGINNING OF CURVE
CH	CURVE TABLE LABEL
CB	CHORD BEARING
CH	CHORD LENGTH
DEL	CENTRAL/DELTA ANGLE
DE	PRIVATE DRAINAGE EASEMENT
EOC	END OF CURVE
FD	FOUND
ID#	IDENTIFICATION NUMBER
IE	IRRIGATION EASEMENT (PRIVATE)
LB	LICENSED BUSINESS NUMBER
N.T.S.	NOT TO SCALE
NTI	NON-TANGENT INTERSECTION
NTL	NON-TANGENT LINE
(NR)	NOT RADIAL
OR/ORB	OFFICIAL RECORDS BOOK
PB	PLAT BOOK
PCC	POINT OF COMPOUND CURVATURE
P.D.E.	PUBLIC DRAINAGE EASEMENT
PG(S)	PAGE(S)
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
PRC	POINT OF REVERSE CURVATURE
P.U.E.	PUBLIC UTILITY EASEMENT
R	RADIUS
(RAD)	RADIAL
RM	REUSE MAIN
RPB	ROAD PLAT BOOK
R/W	RIGHT-OF-WAY
S	SOUTH
SE	SOUTH EAST
S.E.	PUBLIC SIDEWALK EASEMENT
SF	SQUARE FEET
SW	SOUTH WEST
TYP	TYPICAL
WM	WATER MAIN



DETAIL "A"  
1"=40'



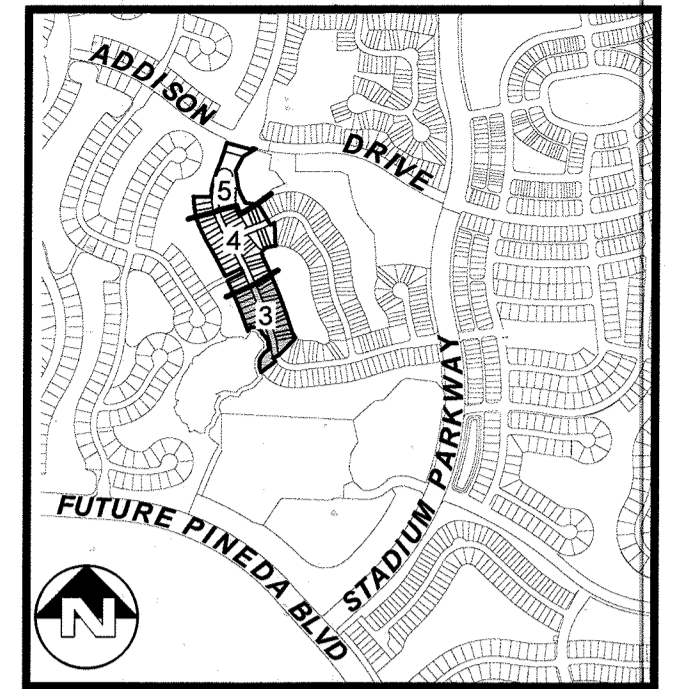
- THIS PLAT PREPARED BY -

# AVALONIA SUBDIVISION-PHASE 3

## SECTIONS 16, 17, AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST

### BREVARD COUNTY, FLORIDA

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 3 OF 5  
SECTION 16, 17, AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST



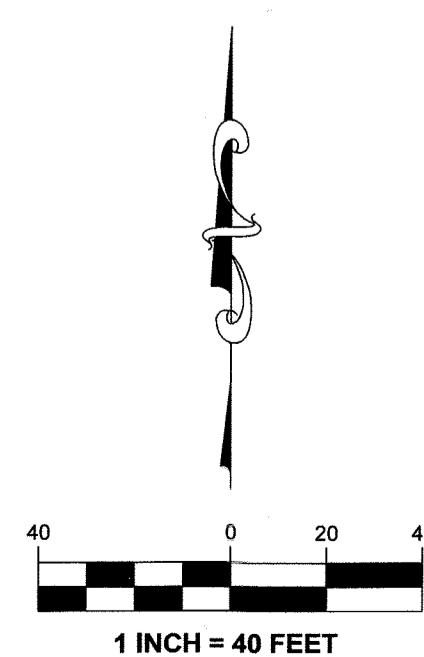
KEY MAP  
N.T.S.

#### SURVEY SYMBOL LEGEND

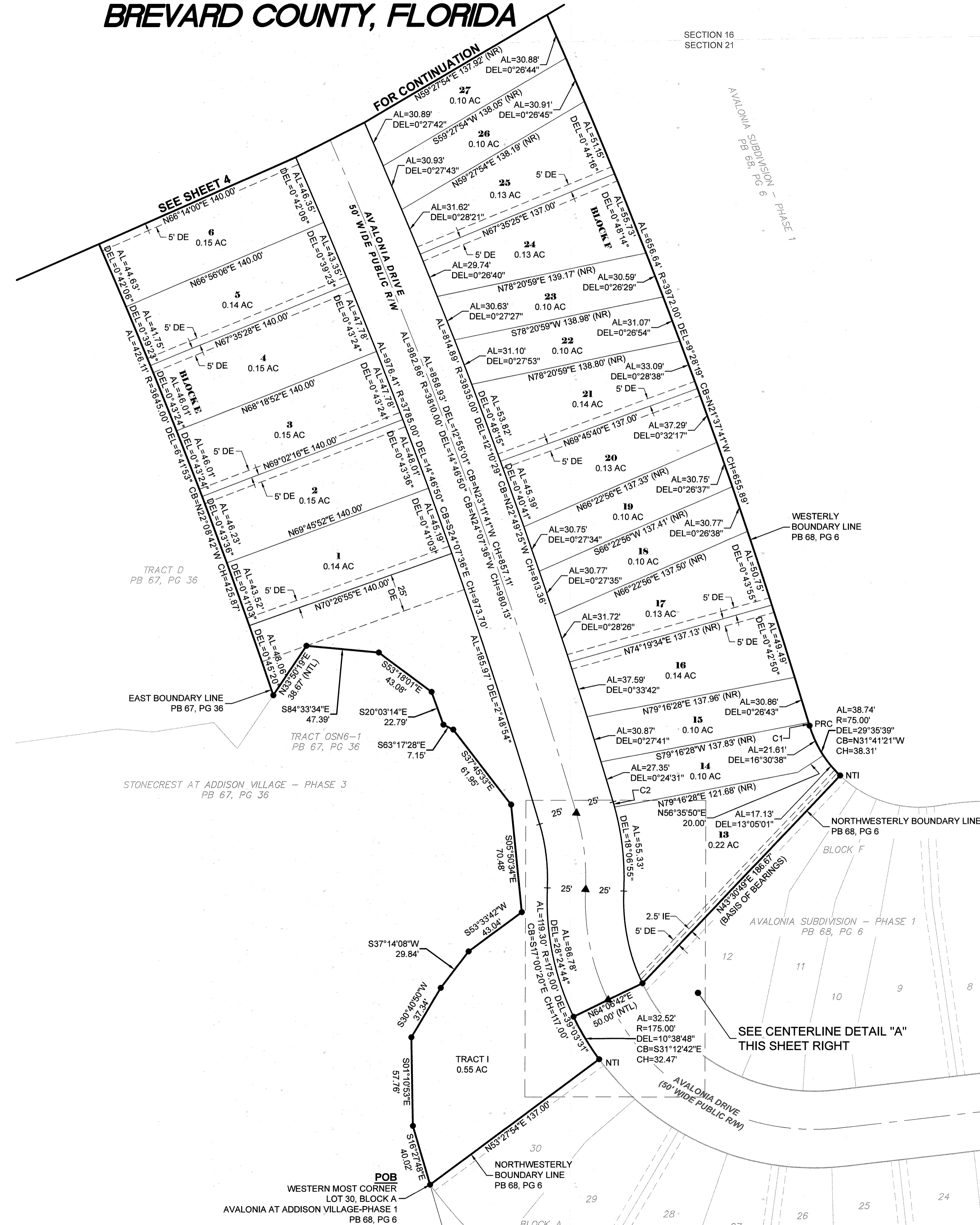
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- PERMANENT CONTROL POINT (MAG NAIL AND DISK) STAMPED "PCP LB4905", UNLESS OTHERWISE NOTED

#### ABBREVIATIONS

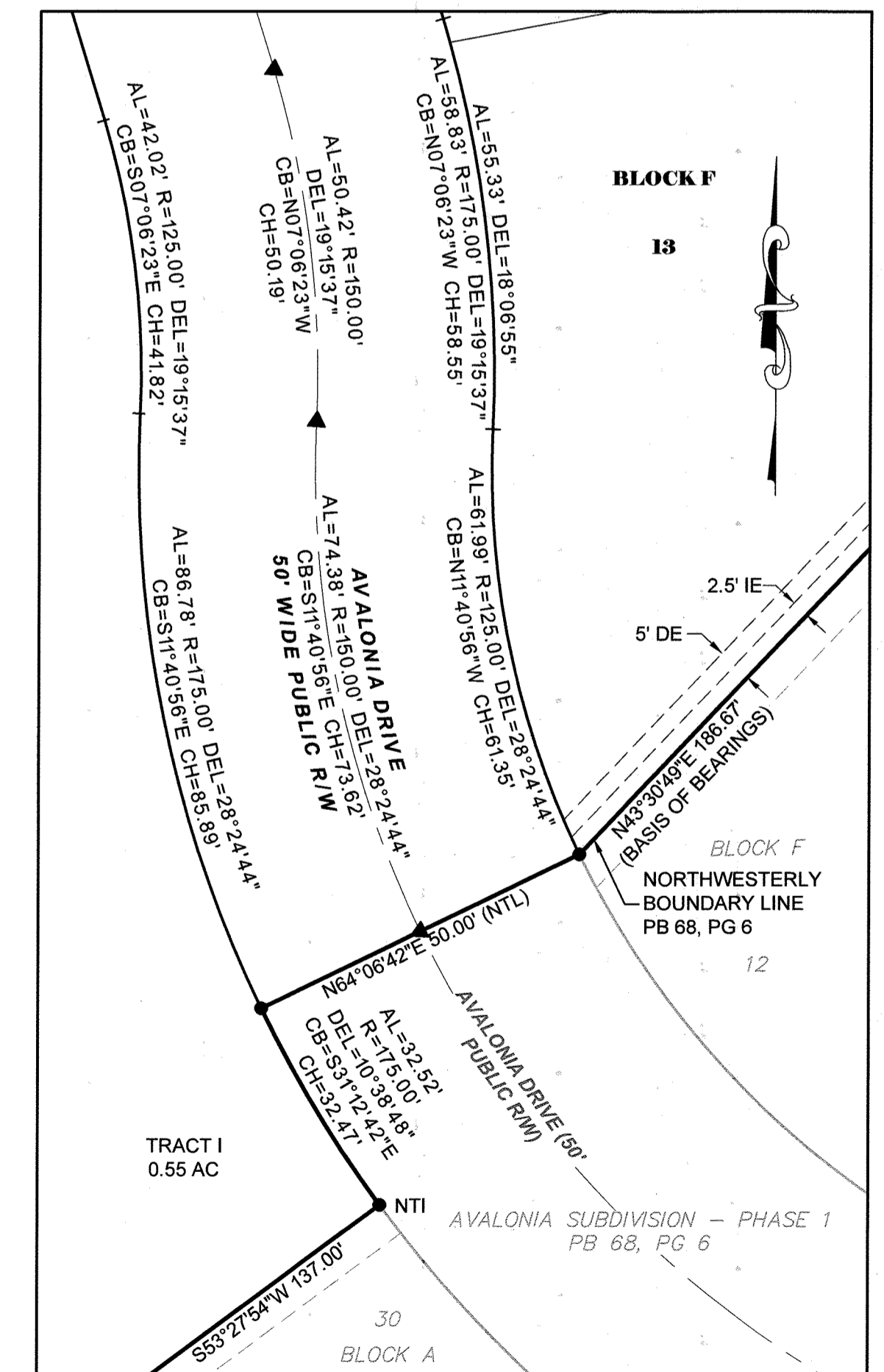
- MINUTES/FEET
- SECONDS/INCHES
- DEGREES
- ACRE(S)
- ARC LENGTH
- BEGINNING OF CURVE
- CURVE TABLE LABEL
- CHORD BEARING
- CHORD LENGTH
- CENTRAL/DELTA ANGLE
- PRIVATE DRAINAGE EASEMENT
- END OF CURVE
- FOUND
- IDENTIFICATION NUMBER
- IRRIGATION EASEMENT (PRIVATE)
- LICENSED BUSINESS NUMBER
- NOT TO SCALE
- NON-TANGENT INTERSECTION
- NON-TANGENT LINE
- NOT RADIAL
- OFFICIAL RECORDS BOOK
- PLAT BOOK
- POINT OF COMPOUND CURVATURE
- PUBLIC DRAINAGE EASEMENT
- PAGE(S)
- POINT OF BEGINNING
- POINT OF COMMENCEMENT
- POINT OF REVERSE CURVATURE
- PUBLIC UTILITY EASEMENT
- RADIUS
- RADIAL
- REUSE MAIN
- ROAD PLAT BOOK
- RIGHT-OF-WAY
- SOUTH
- SOUTH EAST
- PUBLIC SIDEWALK EASEMENT
- SQUARE FEET
- SOUTH WEST
- TYPICAL
- WATER MAIN



1 INCH = 40 FEET



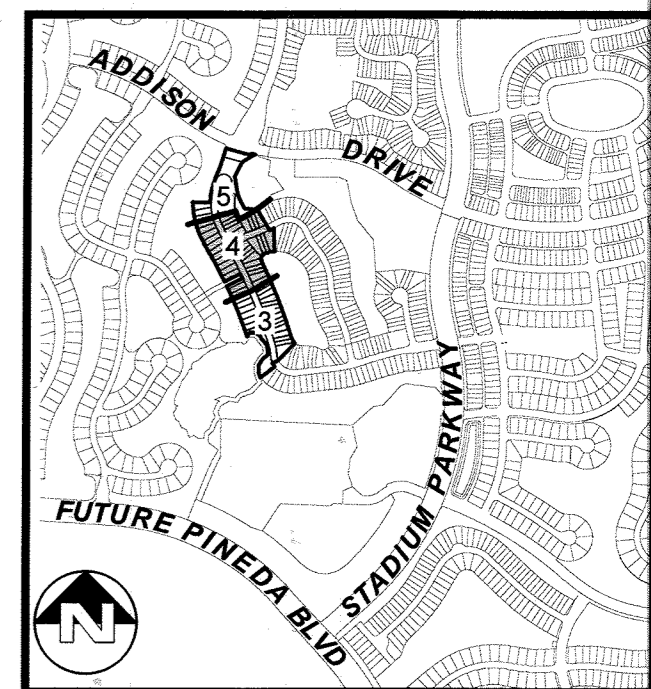
CURVE TABLE					
CURVE #	ARC LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD LENGTH
C1	2.11'	3972.00'	0°01'50"	N16°54'27"W	2.11'
C2	3.50'	175.00'	1°08'42"	N16°09'50"W	3.50'



CENTERLINE DETAIL "A"  
1" = 20'

- THIS PLAT PREPARED BY -

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 4 OF 5  
SECTION 16, 17, AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST

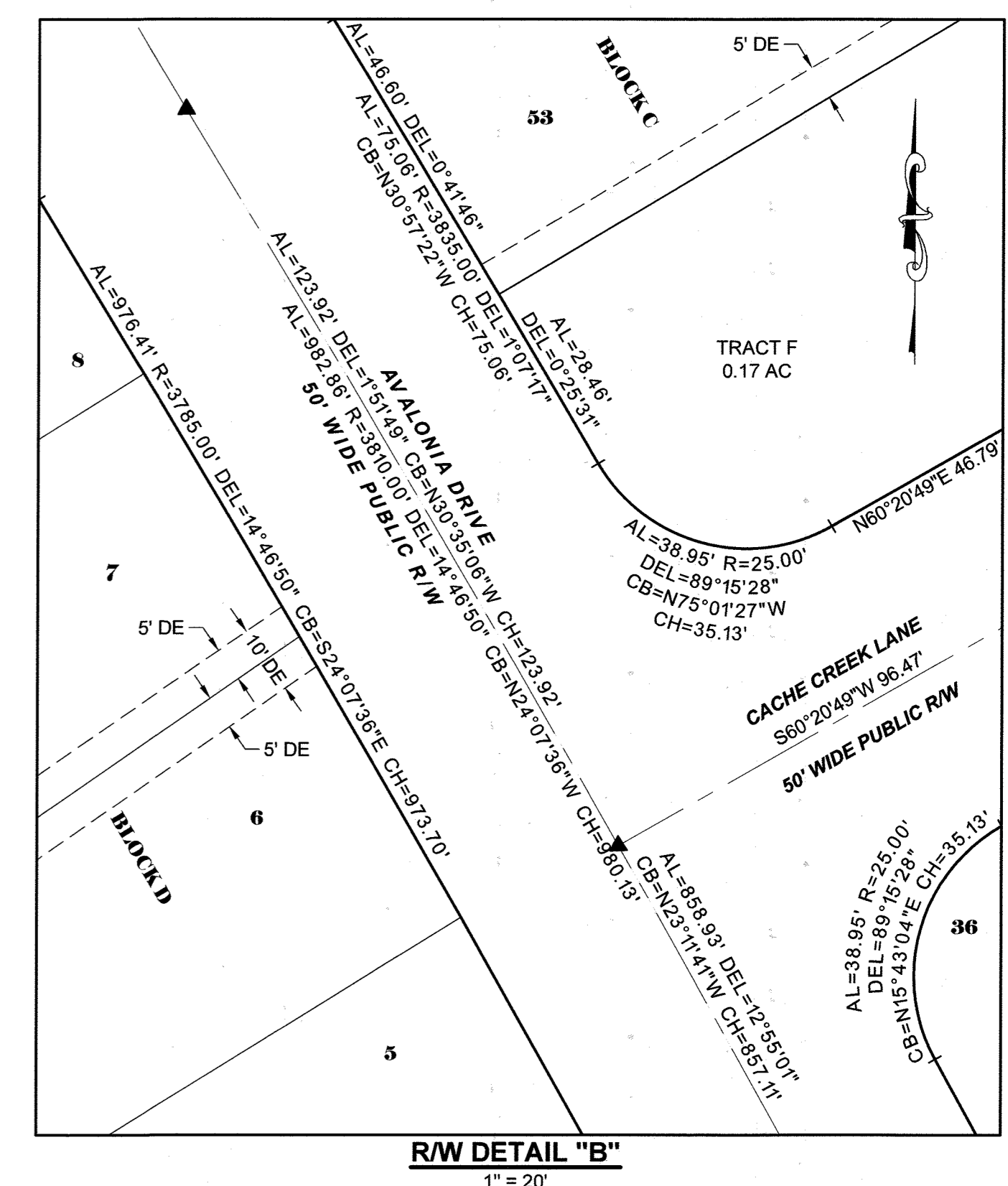
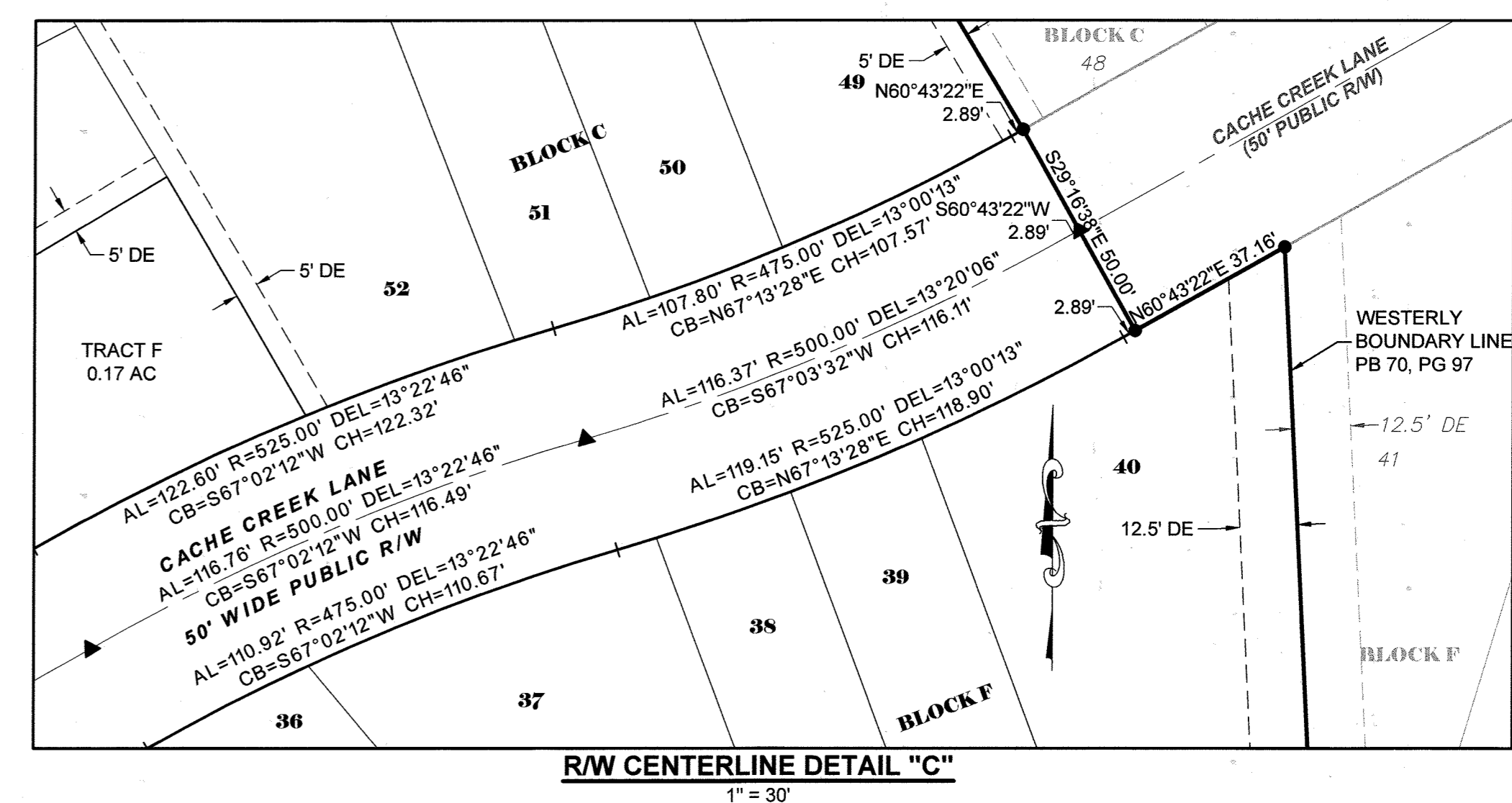
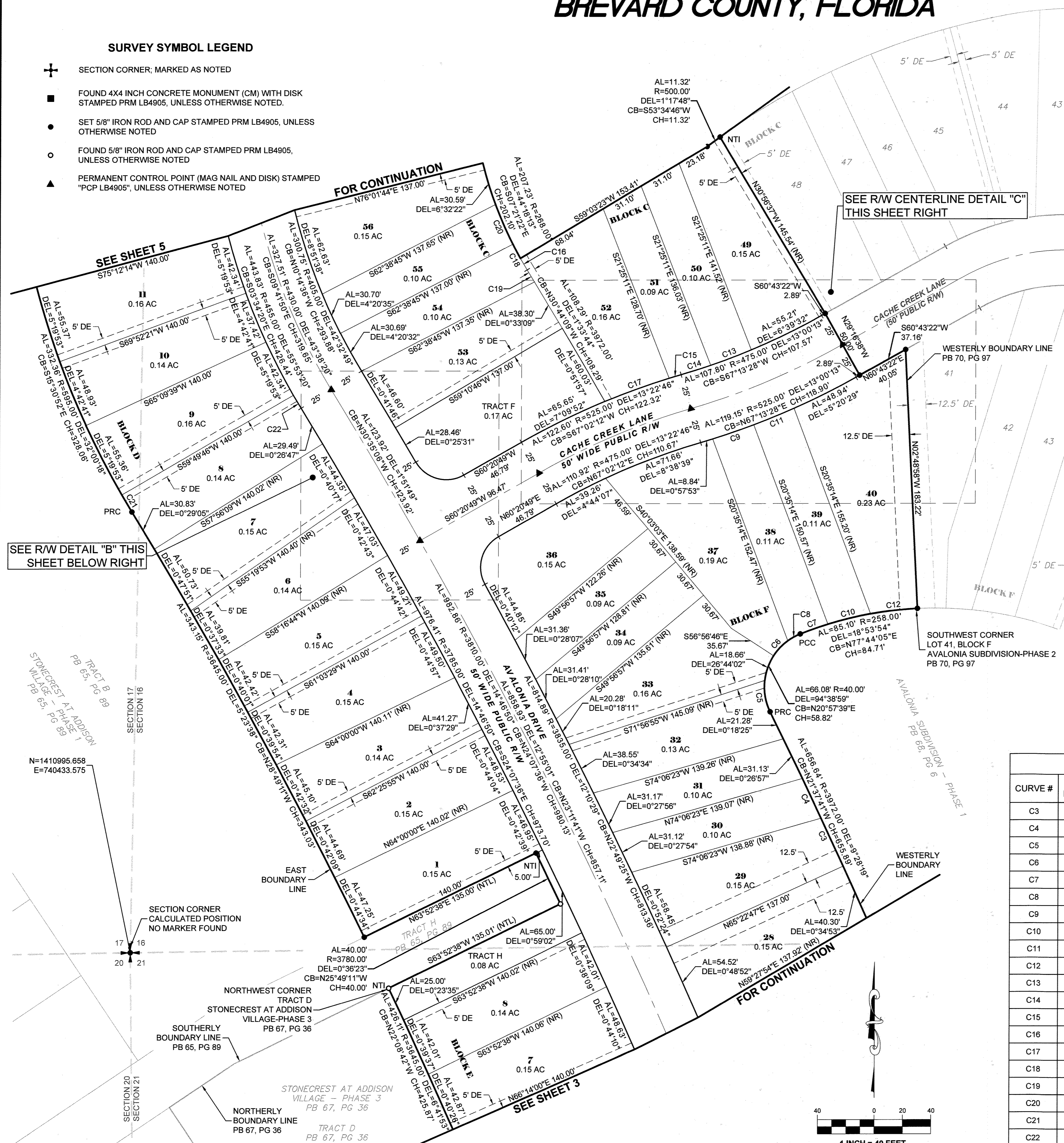


**KEY MAP**  
*N.T.S.*

	SECTION CORNER; MARKED AS NOTED
	FOUND 4x4 INCH CONCRETE MONUMENT (CM) WITH DISK STAMPED PRM LB4905, UNLESS OTHERWISE NOTED.
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'	MINUTES/FEET
"	SECONDS/INCHES
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AL	ARC LENGTH
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DE	PRIVATE DRAINAGE EASEMENT
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FD	FOUND
ID#	IDENTIFICATION NUMBER
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LB	LICENSED BUSINESS NUMBER
N.T.S.	NOT TO SCALE
NTI	NON-TANGENT INTERSECTION
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NR	NOT RADIAL
(OR/ORF)	OFFICIAL RECORDS BOOK

PB	PLAT BOOK
PCC	POINT OF COMPOUND CURVATURE
P.D.E.	PUBLIC DRAINAGE EASEMENT
P(GS)	PAGE(S)
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
PRC	POINT OF REVERSE CURVATURE
P.U.E.	PUBLIC UTILITY EASEMENT
R	RADIUS
(RAD)	RADIAL
RM	REUSE MAIN
RPB	ROAD PLAT BOOK
R/W	RIGHT-OF-WAY
S	SOUTH
SE	SOUTH EAST
S.E.	PUBLIC SIDEWALK EASEMENT
SF	SQUARE FEET
SW	SOUTH WEST
TYP	TYPICAL
WM	WATER MAIN



CURVE TABLE					
CURVE #	ARC LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD LENGTH
C3	37.38'	3972.00'	0°32'21"	S24°53'23"E	37.38'
C4	31.09'	3972.00'	0°26'55"	S25°23'01"E	31.09'
C5	22.82'	40.00'	32°41'03"	S10°01'19"E	22.51'
C6	14.63'	40.00'	20°57'16"	S43°31'53"W	14.55'
C7	20.84'	258.00'	4°37'40"	S70°35'58"W	20.83'
C8	9.97'	40.00'	14°16'38"	S61°08'49"W	9.94'
C9	30.68'	525.00'	3°20'55"	N71°05'14"E	30.68'
C10	30.91'	258.00'	6°51'53"	S76°20'44"W	30.89'
C11	30.68'	525.00'	3°20'55"	N67°44'18"E	30.68'
C12	33.35'	258.00'	7°24'21"	S83°28'51"W	33.33'
C13	30.67'	475.00'	3°42'00"	S69°13'54"W	30.67'
C14	21.92'	475.00'	2°38'40"	S72°24'14"W	21.92'
C15	8.82'	525.00'	0°57'46"	S73°14'41"W	8.82'
C16	9.40'	268.00'	2°00'32"	N30°30'45"W	9.40'
C17	48.12'	525.00'	5°15'07"	N70°08'14"W	48.11'
C18	20.74'	268.00'	4°26'02"	S29°18'00"E	20.73'
C19	9.97'	3972.00'	0°08'38"	S31°26'42"E	9.97'
C20	30.74'	268.00'	6°34'21"	S23°47'48"E	30.73'
C21	13.98'	595.00'	1°20'47"	N30°50'37"W	13.98'
C22	10.69'	455.00'	1°20'47"	S30°50'37"E	10.69'

- THIS PLAT PREPARED BY -

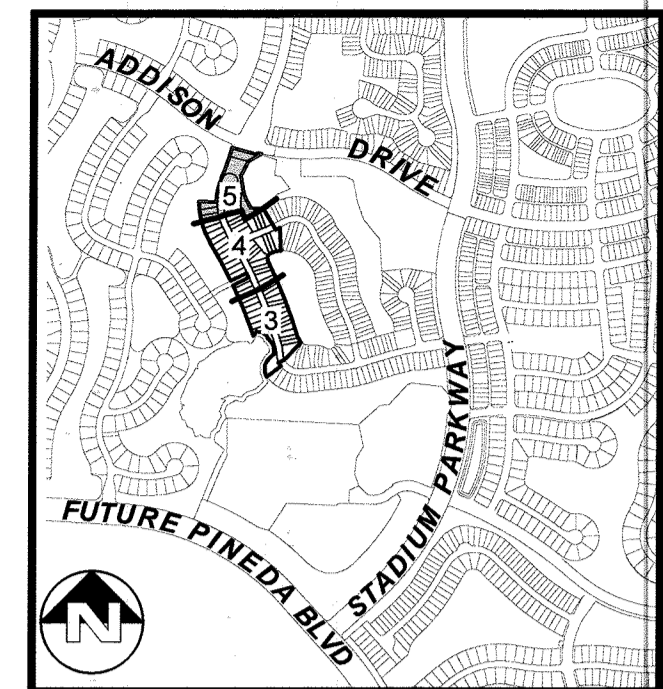
	<p><b>B.S.E. CONSULTANTS, INC.</b></p> <p>CONSULTING - ENGINEERING - LAND SURVEYING          317 SOUTH HARBOR CITY BOULEVARD, SUITE # MELBOURNE, FL 32901          PHONE: (321) 728-3674 FAX: (321) 723-1159          CENTRICA TEL OF BUSINESS AUTHORIZATION NO.: 4605          CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION: LB0004985</p>	<p>DATE:      12/30/2021</p> <p>DESIGN/DRAWN: HAK/EAK</p> <p>DRAWING# 1145406_301_001</p> <p>PROJECT# 11454.06</p>
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# AVALONIA SUBDIVISION-PHASE 3

## SECTIONS 16, 17, AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST

### BREVARD COUNTY, FLORIDA

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 5 OF 5  
SECTION 16, 17, AND 21, TOWNSHIP 26 SOUTH, RANGE 36 EAST



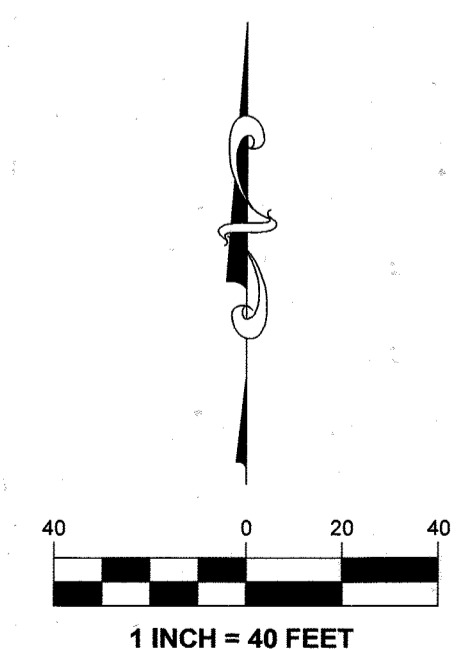
KEY MAP  
N.T.S.

#### ABBREVIATIONS

MINUTES/FEET	
SECONDS/INCHES	
DEGREES	
AC	ACRE(S)
AL	ARC LENGTH
BOC	BEGINNING OF CURVE
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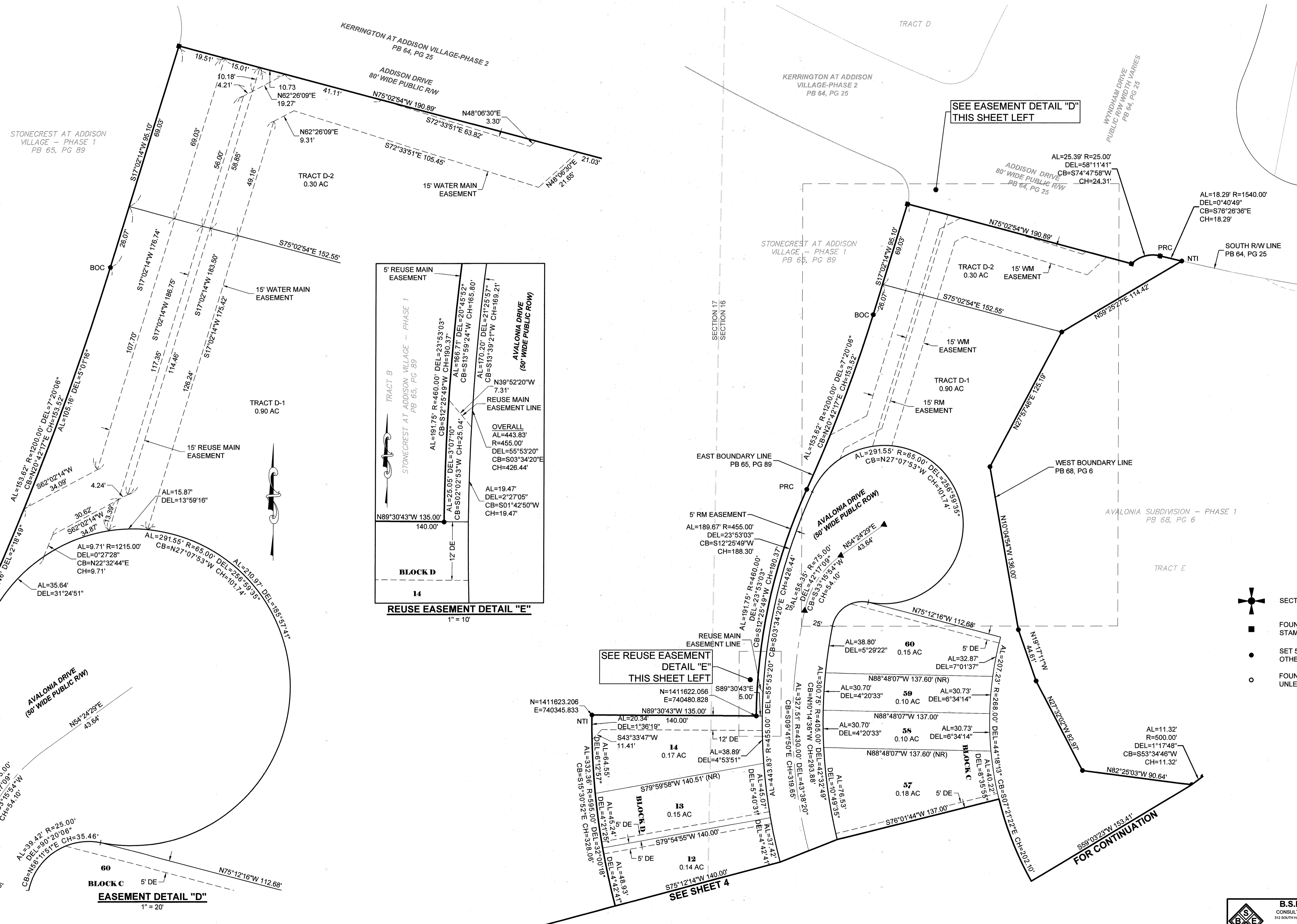
#### SURVEY SYMBOL LEGEND

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- SET 5/8" IRON ROD AND CAP STAMPED PRM LB4905, UNLESS OTHERWISE NOTED
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1 INCH = 40 FEET

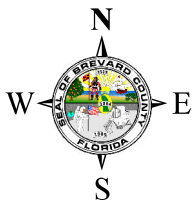
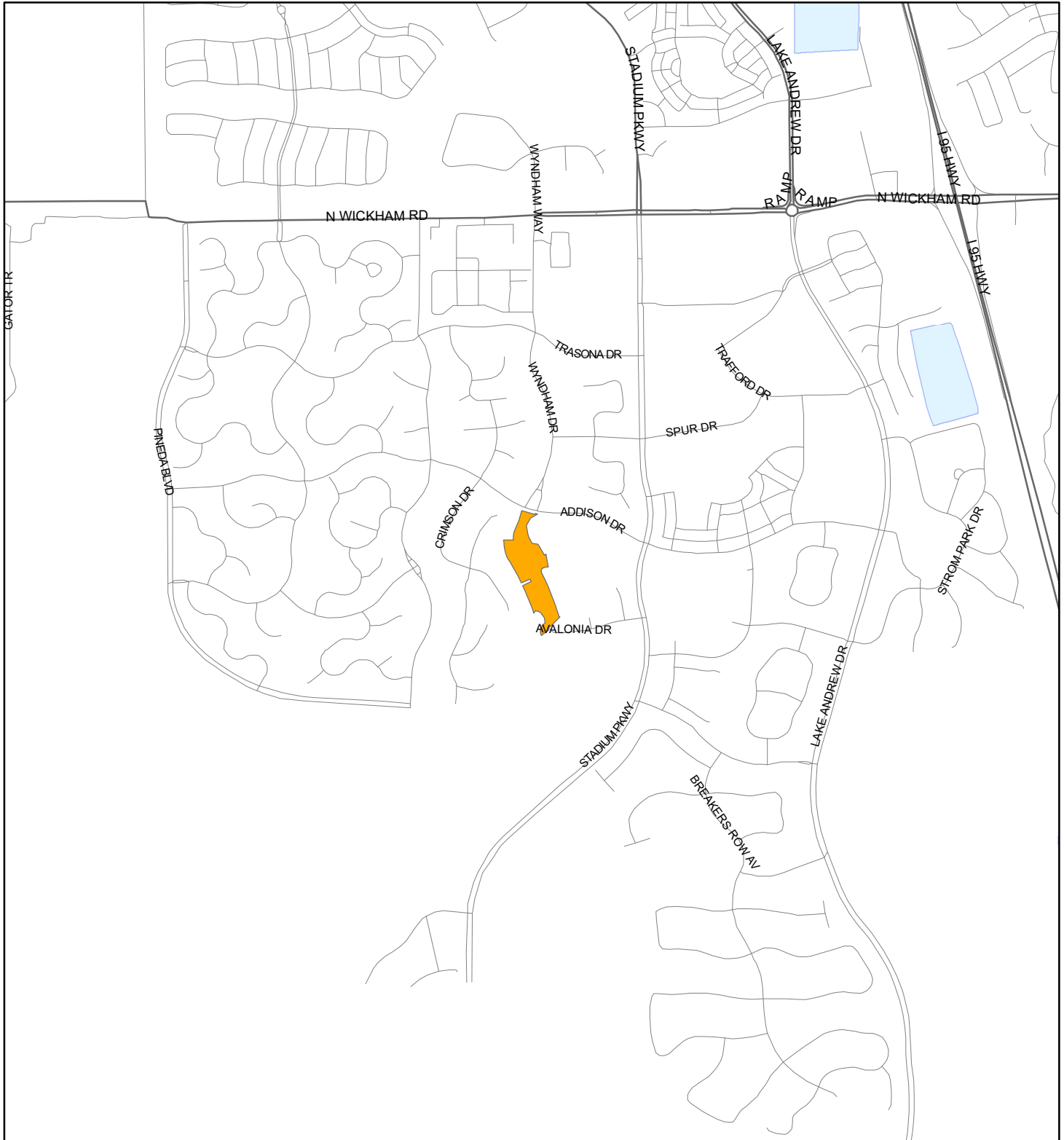
- THIS PLAT PREPARED BY -  
**B.S.E. CONSULTANTS, INC.**  
CONSULTING - ENGINEERING - LAND SURVEYING  
315 SOUTH HARBOR CITY BOULEVARD, SUITE 100, MELBOURNE, FL 32901  
PHONE: (321) 726-8100 FAX: (321) 726-1111  
CERTIFICATE OF BUSINESS AUTHORIZATION #486  
CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION 18004902  
DATE: 12/30/2021  
DESIGN/DRAWN: HAK/EA  
DRAWING# 1145406\_301\_001  
PROJECT# 11454.06



# LOCATION MAP

AVALONIA SUBDIVISION - PHASE 3

22FM00002



1:24,000 or 1 inch = 2,000 feet

 Subject Property

This map was compiled from recorded documents and does not reflect an actual survey. The Brevard County Board of County Commissioners does not assume responsibility for errors or omissions hereon.

Produced by BoCC - GIS Date: 3/18/2022



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.2.

4/5/2022

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### Subject:

Final Plat Approval, Re: Aripeka at Viera - Phase 2

Developer: The Viera Company

District 4

### Fiscal Impact:

None

### Dept/Office:

Planning and Development

### Requested Action:

In accordance with Section 62-2841(i), it is requested that the Board of County Commissioners grant final plat approval and authorize the Chair to sign the final plat for Aripeka at Viera - Phase 2.

### Summary Explanation and Background:

There are three stages of review for subdivision plan approval: the pre-application conference, the preliminary plat/final engineering plan review, and the final plat review. The pre-application conference for the above project was held on June 4, 2020. The preliminary plat and final engineering plans, which is the second stage of approval, was approved on July 9, 2021. The third stage of review is the final plat approval for recordation.

This plat was previously approved by the Board at the January 25, 2022 meeting with a performance bond and contract for guarantee of the completion of the infrastructure improvements. Prior to recordation, the performance bond and contract were updated and re-approved at the March 22, 2022 meeting. The updated plat now includes additional dedications that were not previously approved by the Board and exceed the exception granted for minor engineering changes.

Staff has reviewed the final plat and contract for the Aripeka at Viera - Phase 2 subdivision, and has determined that it is in compliance with the applicable ordinances.

Aripeka at Viera - Phase 2 is located within the Viera DRI, east of the intersection at Lake Andrew Drive and Cuddington Drive. The proposed subdivision contains 51 lots on 41.73 acres.

This approval is subject to minor engineering changes as applicable. Board approval of this project does not relieve the developer from obtaining all other necessary jurisdictional permits.

Reference: 21FM00022, 20SD00011

Contact: Tania Ramos, Planner II, Ext. 58278

**Clerk to the Board Instructions:**

Please have the plat mylar signed and returned to Planning and Development.

ARIPEKA AT VIERA - PHASE 2  
SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST  
BREVARD COUNTY, FLORIDA

PLAT NOTES

- BEARING REFERENCE: ASSUMED BEARING OF S73°39'27"E ON THE SOUTH LINE OF STROM PARK PHASE 5, 6 AND 8, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 61, PAGE 19, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
- SURVEY MONUMENTATION WITHIN THE SUBDIVISION SHALL BE SET IN ACCORDANCE WITH FLORIDA STATUTES CHAPTERS 177.091(8) & 177.091(9).
- BREVARD COUNTY VERTICAL CONTROL MARK 68B69 IS LOCATED WITHIN THE LIMITS OF THESE PLAT BOUNDARIES. FOR VERTICAL CONTROL DATA CONTACT THE BREVARD COUNTY SURVEYING AND MAPPING DEPARTMENT.
- ALL LINES ARE RADIAL UNLESS OTHERWISE NOTED.
- BREVARD COUNTY MANDATORY PLAT NOTES:
  - AN INGRESS AND EGRESS EASEMENT IS HEREBY DEDICATED TO BREVARD COUNTY OVER AND ACROSS ALL PRIVATE DRAINAGE EASEMENTS, PRIVATE STORMWATER TRACTS AND PRIVATE ROADWAYS FOR LAW ENFORCEMENT, EMERGENCY ACCESS AND EMERGENCY MAINTENANCE.
  - EACH LOT OWNER PURCHASING A LOT SHOWN ON THIS PLAT CONSENTS TO THE IMPOSITION OF A MUNICIPAL SERVICE BENEFIT UNIT BY BREVARD COUNTY OR OTHER GOVERNMENTAL ENTITY FOR MAINTENANCE OF COMMON AREAS IN THE EVENT OF THE FAILURE OF THE HOMEOWNERS' ASSOCIATION TO MAINTAIN PROPERLY THE COMMON AREAS IN CONFORMANCE WITH THE APPLICABLE REGULATORY PERMITS OR OTHER APPLICABLE REGULATIONS. AN EASEMENT TO THE COMMON AREA MUST BE GRANTED TO BREVARD COUNTY PRIOR TO ESTABLISHMENT OF AN MSBU.
  - ALL LOT DRAINAGE IS PRIVATE AND IS THE RESPONSIBILITY OF THE INDIVIDUAL LOT OWNER AND/OR THE HOMEOWNERS' ASSOCIATION TO MAINTAIN.
- THE LANDS PLATTED HEREUNDER ARE SUBJECT TO THE FOLLOWING:
  - DECLARATION OF COVENANTS, CONDITIONS, EASEMENTS, RESERVATIONS AND RESTRICTIONS FOR CENTRAL VIERA COMMUNITY RECORDED JULY 25, 1994 IN OFFICIAL RECORDS BOOK 3409, PAGE 624, AS AMENDED AND MODIFIED BY THAT CERTAIN SUPPLEMENTAL DECLARATION AND FOURTEENTH AMENDMENT TO THE DECLARATION AND ANNEXATION AGREEMENT NUMBER SIXTY-FOUR RECORDED IN OFFICIAL RECORDS BOOK 6871, PAGE 630, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, AS THE SAME MAY BE AMENDED, MODIFIED OR SUPPLEMENTED FROM TIME TO TIME.
  - NOTICE OF CREATION AND ESTABLISHMENT OF THE VIERA STEWARDSHIP DISTRICT DATED AUGUST 8, 2006, AS RECORDED IN OFFICIAL RECORDS BOOK 5683, PAGE 2029, AS AMENDED BY THAT CERTAIN AMENDED NOTICE RECORDED IN OFFICIAL RECORDS BOOK 6081, PAGE 1354, ALL OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
  - DISCLOSURE OF PUBLIC FINANCING AND MAINTENANCE OF IMPROVEMENTS TO REAL PROPERTY UNDERTAKEN BY VIERA STEWARDSHIP DISTRICT DATED MAY 1, 2013 AS RECORDED IN OFFICIAL RECORDS BOOK 6879, PAGE 1970, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
  - CANAL SYSTEM DRAINAGE EASEMENT FILED DECEMBER 1, 1992, RECORDED IN OFFICIAL RECORDS BOOK 3249, PAGE 603, AS AMENDED BY FIRST AMENDMENT FILED IN OFFICIAL RECORDS BOOK 3605, PAGE 4314, SECOND AMENDMENT FILED IN OFFICIAL RECORDS BOOK 3797, PAGE 598, THIRD AMENDMENT FILED IN OFFICIAL RECORDS BOOK 3937, PAGE 647, FOURTH MODIFICATION RECORDED IN OFFICIAL RECORDS BOOK 4855, PAGE 483, FIFTH MODIFICATION RECORDED IN OFFICIAL RECORDS BOOK 4897, PAGE 3374, SIXTH MODIFICATION RECORDED IN OFFICIAL RECORDS BOOK 5004, PAGE 0898, SEVENTH MODIFICATION RECORDED IN OFFICIAL RECORDS BOOK 5023, PAGE 478 AND IN OFFICIAL RECORDS BOOK 5117, PAGE 3622, EIGHTH MODIFICATION RECORDED IN OFFICIAL RECORDS BOOK 5319, PAGE 3757 AND NINTH MODIFICATION RECORDED IN OFFICIAL RECORDS BOOK 5601, PAGE 2575, TENTH MODIFICATION RECORDED IN OFFICIAL RECORDS BOOK 7651, PAGE 278, ELEVENTH MODIFICATION AND AMENDMENT RECORDED IN OFFICIAL RECORDS BOOK 8384, PAGE 264, TOGETHER WITH CANAL MAINTENANCE AGREEMENT RECORDED IN OFFICIAL RECORDS BOOK 8384, PAGE 281, AND AMENDED AND RESTATED AFFIDAVIT REGARDING AMENDMENTS RECORDED IN OFFICIAL RECORDS BOOK 6479, PAGE 169, ALL OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
  - AGREEMENT AND GRANT OF CONSERVATION EASEMENT AND AFFIRMATIVE EASEMENTS FOR ENVIRONMENTAL MANAGEMENT AND ADMINISTRATION RECORDED DECEMBER 31, 2012, IN OFFICIAL RECORDS BOOK 6768, PAGE 2396, TOGETHER WITH FIRST SUPPLEMENT TO AGREEMENT AND GRANT OF CONSERVATION EASEMENT AND AFFIRMATIVE EASEMENTS FOR ENVIRONMENTAL MANAGEMENT AND ADMINISTRATION RECORDED IN OFFICIAL RECORDS BOOK 8559, PAGE 1649, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
  - VIERA STEWARDSHIP DISTRICT NOTICE OF SPECIAL ASSESSMENTS/GOVERNMENTAL LIEN OF RECORD RECORDED JULY 2, 2020 IN OFFICIAL RECORDS BOOK 8784, PAGE 1579, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
  - DECLARATION OF COVENANTS, CONDITIONS, EASEMENTS, RESERVATIONS AND RESTRICTIONS FOR ARIPEKA NEIGHBORHOOD AREA, WHICH CONTAINS PROVISIONS FOR (I) AN EASEMENT ON THE LAND, (II) A PRIVATE CHARGE OR ASSESSMENTS, AS RECORDED IN OFFICIAL RECORDS BOOK 9212, PAGE 1528, ALL OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, AS MAY BE SUBSEQUENTLY AMENDED (UPON ANNEXATION).
  - EASEMENT GRANT RECORDED JANUARY 4, 1968 IN OFFICIAL RECORDS BOOK 999, PAGE 871.
  - EASEMENT BY AND BETWEEN THE VIERA COMPANY, GRANTOR, AND FLORIDA POWER AND LIGHT COMPANY, GRANTEE, RECORDED JULY 13, 2020, IN OFFICIAL RECORDS BOOK 8793, PAGE 1063.
  - VIERA STEWARDSHIP DISTRICT NOTICE OF IMPOSITION OF SERIES 2021 SPECIAL ASSESSMENTS (VILLAGE 2) RECORDED NOVEMBER 22, 2021 IN OFFICIAL RECORDS BOOK 9334, PAGE 1389, AND DECLARATION OF CONSENT TO JURISDICTION OF THE VIERA STEWARDSHIP DISTRICT IMPOSITION OF SPECIAL ASSESSMENTS (VILLAGE 2) RECORDED NOVEMBER 22, 2021 IN OFFICIAL RECORDS BOOK 9334, PAGE 1413, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.

STATE PLANE COORDINATE NOTES:

THE COORDINATES SHOWN HEREON ARE BASED ON THE STATE PLANE COORDINATE SYSTEM FOR FLORIDA'S EAST ZONE NORTH AMERICAN DATUM OF 1983 AND READJUSTED IN 1999 (NAD83/99).

A GPS CONTROL SURVEY UTILIZING THREE ASHTECH PROMARK 2 GPS RECEIVERS WAS PERFORMED ON 12/04/04. THE NETWORK VECTOR DATA WAS ADJUSTED BY LEAST SQUARES METHOD UTILIZING ASHTECH SOLUTIONS VERSION 2.7. THE STATIONS SHOWN BELOW WERE HELD FIXED IN THE NETWORK ADJUSTMENT.

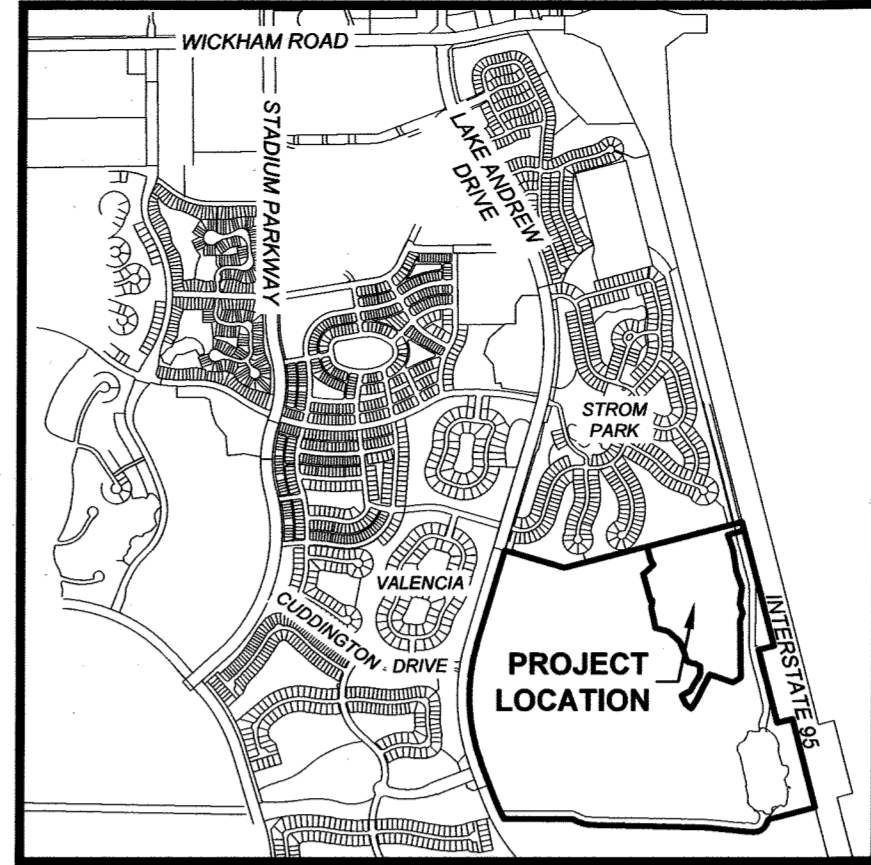
DESIGNATION	PID	NORTHING	N METERS	EASTING	E METERS	N. LATITUDE	W. LONGITUDE	COMBINED SCALE FACTOR	CONVERGENCE ANGLE
DURAN AZ MK 6	AK7519	1,426,329.224	434,746.017	738,933.411	225,227.354	28°15'26.19982"	080°44'34.43002"	0.99994903	(+10°07' 18.2"
BREVARD GPS 1090	AK7524	1,422,840.468	433,682.642	740,680.093	225,759.744	28°14'51.61826"	080°44'14.96184"	0.99994936	(+10°07' 27.3"
1 95 73A64	AK2846	1,416,452.318	431,735.530	746,854.0344	227,641.565	28°13'48.22765"	080°43'06.11244"	0.99995250	(+10°07' 59.6"

THE COORDINATE VALUES SHOWN ON THE PLAT BOUNDARY AND THE SURROUNDING SECTION CORNERS WERE COMPUTED USING AUTODESK LAND DEVELOPMENT DESKTOP. A PROJECT SCALE FACTOR OF 0.99995030 WAS USED TO CONVERT GROUND DISTANCE TO GRID DISTANCE. THE DISTANCES SHOWN ON THIS PLAT ARE GROUND DISTANCES. THE PROJECT SCALE FACTOR CAN BE APPLIED TO CONVERT THE GROUND DISTANCE TO GRID DISTANCE. ALL OF THE VALUES SHOWN ARE EXPRESSED IN U.S. SURVEY FEET.

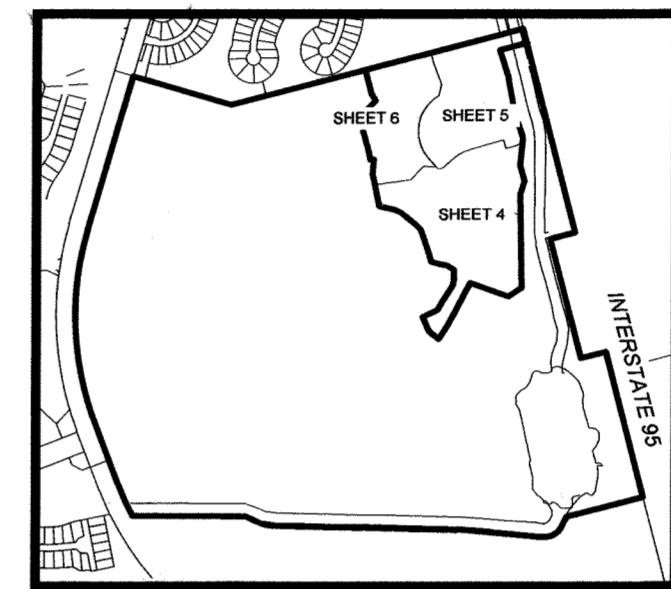
NOTICE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL, IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

- EASEMENT TO FLORIDA POWER AND LIGHT COMPANY RECORDED ON JULY 13, 2020 IN OFFICIAL RECORDS BOOK 8793, PAGE 1063, OF THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
- ALL PLATTED UTILITY EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES; PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A PARTIAL AR ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FLORIDA PUBLIC SERVICE COMMISSION.
- THERE IS HEREBY DEDICATED OVER AND ACROSS THE FRONT OF ALL LOTS AND TRACTS, ABUTTING AND COINCIDENT WITH THE PRIVATE STREET RIGHTS OF WAY NOTED AS A PART OF TRACT ZZ A 10' PUBLIC UTILITY EASEMENT (UNLESS OTHERWISE NOTED). FOR PURPOSES OF THIS PLAT, THE TERM PUBLIC AND PRIVATE UTILITY COMPANIES SHALL INCLUDE, BUT NOT BE LIMITED TO, FLORIDA POWER & LIGHT CO. AND CV OF VIERA LLP (A CABLE TELEVISION AND TELECOMMUNICATION SERVICE PROVIDER).
- THERE IS HEREBY DEDICATED OVER AND ACROSS ALL SIDE LOT LINES, A 5' WIDE PERPETUAL NON-EXCLUSIVE PRIVATE DRAINAGE EASEMENT (UNLESS OTHERWISE NOTED), WHICH EASEMENT IS GRANTED TO ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. FOR THE INSTALLATION, OPERATION, REPAIR, CONSTRUCTION AND MAINTENANCE OF DRAINAGE FACILITIES WHICH ARE PART OF THE NEIGHBORHOOD DRAINAGE SYSTEM (AS SUCH TERM IS DEFINED IN THE NEIGHBORHOOD DECLARATION), SUCH AS SWALES, DRAINS, INLETS, PIPES AND RELATED IMPROVEMENTS INSTALLED WITHIN A LOT TO EXCLUSIVELY DRAIN SUCH LOT AND/OR ADJOINING LOTS OR PORTIONS THEREOF AND CONVEY SUCH STORM WATER DRAINAGE TO THE VSD DRAINAGE SYSTEM (AS SUCH TERM IS DEFINED IN THE NEIGHBORHOOD DECLARATION) OPERATED AND MAINTAINED BY THE VIERA STEWARDSHIP DISTRICT. DRAINAGE SWALES INSTALLED WITHIN SUCH EASEMENT AREAS SHALL BE MAINTAINED AS PROVIDED IN THE NEIGHBORHOOD DECLARATION. TO FACILITATE THE EFFECTIVE MAINTENANCE OF SUCH DRAINAGE SWALES, THE PLANTING OF TREES, SHRUBBERY OR LANDSCAPING (OTHER THAN SOD) WITHIN THE EASEMENT AREAS REFERENCED IN THIS PLAT NOTE IS PROHIBITED. ALL OTHER PRIVATE DRAINAGE EASEMENTS SHOWN HEREON ARE GRANTED TO THE VIERA STEWARDSHIP DISTRICT AS PROVIDED HEREIN.
- LOTS AND TRACTS ABUTTING ANY EXISTING STORM WATER LAKE AND TRACT, OR FLOW WAYS, WETLANDS OR ANY OTHER STORM WATER MANAGEMENT FACILITY CONSTRUCTED SUBSEQUENT TO THIS PLAT SHALL NOT HAVE RIPARIAN RIGHTS WITH RESPECT TO ANY SUCH LAKE, TRACT OR DRAINAGE FACILITIES, INCLUDING WITHOUT LIMITATION TO ANY DRAINAGE PONDS OR LAKES, DRAINAGE STRUCTURES OR AQUATIC LANDSCAPE FEATURES WHICH MAY BE CONSTRUCTED AS PART OF SAID FACILITIES.
- THE PRIVATE DRAINAGE EASEMENTS SHOWN ON LOTS 3, 4 BLOCK K, 2, 3 BLOCK L, 6, 7 BLOCK N, 5, 6, 12, 13 BLOCK M, AND LOT 1 BLOCK O ARE NON-EXCLUSIVE EASEMENTS GRANTED TO THE VIERA STEWARDSHIP DISTRICT IN PERPETUITY FOR THE INSTALLATION, CONSTRUCTION, REPAIR, RECONSTRUCTION, USE, MAINTENANCE, IMPROVEMENT AND INSPECTION OF DRAINAGE IMPROVEMENTS COMPRISING THE VSD DRAINAGE SYSTEM; TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR PEDESTRIANS, VEHICLES AND EQUIPMENT OVER SUCH EASEMENT AREAS IN CONNECTION THEREWITH. NO FENCES, LANDSCAPING (OTHER THAN SOD), POOLS, PATIOS, ENCLOSURES, SLABS, POOL PUMPS, COMPRESSORS AND OTHER IMPROVEMENTS MAY BE INSTALLED OR CONSTRUCTED WITHIN SUCH EASEMENT AREAS. WITHOUT LIMITING THE FOREGOING SENTENCE, THE PLANTING OF ANY TREE OR SHRUB WITHIN THE PRIVATE DRAINAGE EASEMENT AREAS REFERENCED IN THIS NOTE, INCLUDING THOSE SHOWN ON ANY LOT, IS PROHIBITED.
- A PERPETUAL NON-EXCLUSIVE EASEMENT IS HEREBY DEDICATED TO BREVARD COUNTY, CITY OF COCOA, AND PRIVATE AND PUBLIC UTILITY COMPANIES OVER, UNDER, AND ACROSS TRACT ZZ FOR THE INSTALLATION, MAINTENANCE, REPAIR, AND IMPROVEMENT OF UTILITIES AND RELATED IMPROVEMENTS, TOGETHER WITH THE RIGHT OF VEHICULAR AND PEDESTRIAN INGRESS AND EGRESS IN CONNECTION THEREWITH.
- A PERPETUAL NON-EXCLUSIVE EASEMENT IS HEREBY GRANTED TO THE VIERA STEWARDSHIP DISTRICT AND ITS DESIGNEES OVER AND ACROSS TRACT ZZ AND THE PRIVATE STREET IMPROVEMENTS LOCATED THEREON FOR THE PURPOSE OF VEHICULAR AND PEDESTRIAN INGRESS AND EGRESS IN CONNECTION WITH THE CONSTRUCTION, INSTALLATION, REPAIR, RECONSTRUCTION, USE, MAINTENANCE OF THE VSD DRAINAGE SYSTEM, CONSERVATION, MITIGATION AND OTHER ENVIRONMENTAL AREAS, INCLUDING WITHOUT LIMITATION, PCT EASEMENTS AREAS SHOWN HEREON, AND INSPECTION OF STREET LIGHTING IMPROVEMENTS.
- A PERPETUAL NON-EXCLUSIVE EASEMENT IS HEREBY GRANTED TO CENTRAL VIERA COMMUNITY ASSOCIATION, INC. OVER AND ACROSS TRACT ZZ AND THE PRIVATE STREET IMPROVEMENTS LOCATED THEREON FOR VEHICULAR AND PEDESTRIAN INGRESS AND EGRESS IN CONNECTION WITH OFFICIAL BUSINESS PERFORMED IN ACCORDANCE WITH THE COMMUNITY DECLARATION DESCRIBED IN NOTE 6.A ABOVE.
- THE VIERA STEWARDSHIP DISTRICT IS GRANTED A PERPETUAL NON-EXCLUSIVE EASEMENT OVER, UNDER, ACROSS AND THROUGH TRACTS J, L, N, O, Q, I-1, J-1 AND J-2 FOR THE INSTALLATION, CONSTRUCTION, REPAIR, RECONSTRUCTION, USE, MAINTENANCE, IMPROVEMENT AND INSPECTION OF STORM WATER DRAINAGE FACILITIES AND RELATED IMPROVEMENTS COMPRISING THE VSD DRAINAGE SYSTEM; TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR PEDESTRIANS, VEHICLES AND EQUIPMENT OVER AND ACROSS SUCH TRACTS IN CONNECTION THEREWITH TO FACILITATE THE CONTROL, OPERATION AND MAINTENANCE OF ALL SUCH DRAINAGE FACILITIES LOCATED THEREON BY VIERA STEWARDSHIP DISTRICT.

- ALL DRAINAGE TRACTS AND DRAINAGE EASEMENTS DESCRIBED HEREON SHALL BE PRIVATE EXCEPT AS OTHERWISE EXPRESSLY PROVIDED HEREON. BREVARD COUNTY SHALL NOT HAVE ANY RESPONSIBILITY REGARDING THE MAINTENANCE, REPAIR AND/OR RESTORATION OF ANY STORM PIPES, STORM STRUCTURES OR ASSOCIATED STORM WATER MANAGEMENT FACILITIES LOCATED WITHIN THE LIMITS OF ANY SUCH TRACT OR PRIVATE DRAINAGE EASEMENT, AND SUCH MAINTENANCE, REPAIR AND/OR RESTORATION SHALL BE THE RESPONSIBILITY OF THE VIERA STEWARDSHIP DISTRICT WITH RESPECT TO THE VSD DRAINAGE SYSTEM (AS SUCH TERM IS DEFINED IN THE NEIGHBORHOOD DECLARATION) OR ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. WITH RESPECT TO THE NEIGHBORHOOD DRAINAGE SYSTEM (AS SUCH TERM IS DEFINED IN THE NEIGHBORHOOD DECLARATION) AS EXPRESSLY PROVIDED ON THIS PLAT OR AS PROVIDED IN OTHER INSTRUMENTS RECORDED IN THE PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA.
- ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. IS HEREBY GRANTED THE PERPETUAL RIGHT TO DISCHARGE DRAINAGE FROM TRACT ZZ AND THE PRIVATE ROAD IMPROVEMENTS WITHIN THE LIMITS OF TRACT ZZ INTO AND THROUGH THE DRAINAGE EASEMENTS GRANTED TO THE VIERA STEWARDSHIP DISTRICT HEREUNDER AND THE DRAINAGE FACILITIES LOCATED THEREIN; HOWEVER, TO THE EXTENT THAT ANY DRAINAGE PIPES, INLETS OR STRUCTURES RECEIVING SUCH ROAD RIGHT-OF-WAY DRAINAGE ARE LOCATED WITHIN TRACT ZZ, SUCH STRUCTURES, INLETS AND PIPES SHALL BE MAINTAINED AND REPAIRED BY ARIPEKA NEIGHBORHOOD ASSOCIATION, INC.
- TRACTS OS N1-3B, OS N1-3C, OS N1-5A, AND OS N1-5B SHALL BE OWNED BY ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. AND ARE RESERVED FOR OPEN SPACE, DRAINAGE AND RELATED IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, A SHARED USE TRAIL, AND FOR WETLAND PRESERVATION WITH ASSOCIATED UPLAND BUFFERS AND THE PRESERVATION AND PROTECTION OF PREFERRED COVER TYPE (PCT) TREE CANOPY WITHIN THAT PORTION OF EACH TRACT DESIGNATED ON THIS PLAT AS PCT EASEMENT AREA. TRACTS OS N1-3C AND OS N1-5A ARE ALSO RESERVED FOR UTILITIES, LANDSCAPING, IRRIGATION, SIGNAGE AND RELATED IMPROVEMENTS. TRACTS OS N1-3B, OS N1-3C, OS N1-5A, AND OS N1-5B AND THE IMPROVEMENTS THEREON SHALL BE OPERATED AND MAINTAINED BY ARIPEKA NEIGHBORHOOD ASSOCIATION, INC., EXCLUDING THOSE AREAS OF SUCH TRACTS CONTAINING (I) PRESERVED WETLANDS AND ASSOCIATED UPLAND BUFFERS OR (II) PCT TREE CANOPY LOCATED WITHIN THE LIMITS OF A DESIGNATED PCT EASEMENT AREA, WHICH AREAS SHALL BE CONTROLLED AND MAINTAINED BY THE VIERA STEWARDSHIP DISTRICT IN ACCORDANCE WITH THE WEST VIERA PUD AND APPLICABLE LAW (AND THE VIERA STEWARDSHIP DISTRICT HAVING PERPETUAL NON-EXCLUSIVE EASEMENTS OVER THOSE TRACTS FOR SUCH MAINTENANCE PURPOSES AS NOTED IN PLAT NOTE 19 BELOW). ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. SHALL NOT REMOVE, ALTER OR DISTURB THE PRESERVED WETLANDS, UPLAND BUFFERS OR THE PCT TREE CANOPY LOCATED WITHIN SUCH TRACTS AND SUCH ASSOCIATION'S MAINTENANCE AND REPAIR OF IMPROVEMENTS, IF ANY, LOCATED WITHIN A PCT EASEMENT AREA SHALL ONLY OCCUR IN A MANNER APPROVED BY THE VIERA STEWARDSHIP DISTRICT.
- THE VIERA STEWARDSHIP DISTRICT IS GRANTED A PERPETUAL NON-EXCLUSIVE EASEMENT OVER, UNDER, UPON, ACROSS AND THROUGH THOSE PARTS OF TRACTS OS N1-3B, OS N1-3C, OS N1-5A, AND OS N1-5B CONTAINING A PRESERVED WETLAND, UPLAND BUFFER OR A PCT EASEMENT AREA TO CONDUCT INSPECTIONS, PERFORM WORK AND ALL MANNER OF OTHER ACTIVITIES RELATING TO THE PRESERVATION, PROTECTION AND MAINTENANCE OF PRESERVED WETLANDS, UPLAND BUFFERS AND/OR PCT TREE CANOPY LOCATED THEREIN; TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR PEDESTRIANS, VEHICLES AND EQUIPMENT OVER AND ACROSS TRACTS OS N1-3B, OS N1-3C, OS N1-5A, AND OS N1-5B IN CONNECTION THEREWITH TO FACILITATE THE PRESERVATION, PROTECTION AND MAINTENANCE OF WETLANDS, UPLAND BUFFERS AND PCT TREE CANOPY.
- TRACT OS N1-7A SHALL BE OWNED BY THE VIERA STEWARDSHIP DISTRICT AND IS RESERVED FOR OPEN SPACE, THE PRESERVATION, PROTECTION AND MAINTENANCE OF PCT AREA, COMMUNITY TRAIL FACILITIES, DRAINAGE IMPROVEMENTS, LANDSCAPING, IRRIGATION, SIGNAGE AND RELATED IMPROVEMENTS. THE VIERA STEWARDSHIP DISTRICT SHALL MAINTAIN TRACT OS N1-7A AND THE COMMUNITY TRAIL IMPROVEMENTS AND PCT AREA LOCATED THEREON AND ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. SHALL MAINTAIN ALL INSTALLED LANDSCAPING, IRRIGATION, SIGNAGE AND RELATED IMPROVEMENTS. ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. IS GRANTED A PERPETUAL NON-EXCLUSIVE EASEMENT OVER, UNDER, UPON, ACROSS AND THROUGH TRACT OS N1-7A, EXCLUDING THOSE PARTS CONTAINING PCT AREA, TO CONSTRUCT, INSTALL, OPERATE AND MAINTAIN LANDSCAPING, IRRIGATION, SIGNAGE AND RELATED IMPROVEMENTS; TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR PEDESTRIANS, VEHICLES AND EQUIPMENT OVER AND ACROSS TRACTS OS N1-7A, EXCLUDING PCT AREAS, IN CONNECTION THEREWITH. ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. SHALL NOT REMOVE, ALTER OR DISTURB ANY PCT TREE CANOPY LOCATED WITHIN TRACT OS N1-7A.
- TRACTS I-1, J, J-1, J-2, L, N, O AND Q SHALL BE OWNED BY ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. AND ARE RESERVED FOR STORMWATER PONDS THAT ARE A PART OF THE VSD DRAINAGE SYSTEM FACILITIES AND RELATED IMPROVEMENTS. ARIPEKA NEIGHBORHOOD ASSOCIATION SHALL MAINTAIN THE AFORESAID TRACTS AND ALL IMPROVEMENTS THEREON, EXCEPT AND EXCLUDING ANY DRAINAGE FACILITY OR IMPROVEMENT WHICH IS PART OF THE VSD DRAINAGE SYSTEM, WHICH SHALL BE CONTROLLED, OPERATED AND MAINTAINED BY THE VIERA STEWARDSHIP DISTRICT PURSUANT TO THE EASEMENTS GRANTED TO THE DISTRICT UNDER THIS PLAT.
- TRACTS R AND S SHALL BE OWNED AND MAINTAINED BY ARIPEKA NEIGHBORHOOD ASSOCIATION AND ARE RESERVED FOR SIDEWALKS, UTILITIES, DRAINAGE AND RELATED IMPROVEMENTS.
- TRACT M IS RESERVED FOR SIDEWALKS, LANDSCAPING AND IRRIGATION, UTILITIES AND OTHER RELATED COMMON AREA IMPROVEMENTS AND SHALL BE OWNED AND MAINTAINED BY ARIPEKA NEIGHBORHOOD ASSOCIATION, INC.
- THE RIGHT-OF-WAYS FOR LAVENDER DRIVE, RISEN STAR PLACE, AND GALIKOVA WAY DESCRIBED HEREON AS TRACT ZZ AND ALL ROAD IMPROVEMENTS THEREON SHALL BE OWNED AND MAINTAINED BY ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. AND ARE RESERVED FOR INGRESS/EGRESS, SIGNAGE, PUBLIC AND PRIVATE UTILITIES, STORMWATER DRAINAGE AND RELATED IMPROVEMENTS.
- NOTWITHSTANDING THE VIERA STEWARDSHIP DISTRICT'S RESPONSIBILITY TO OPERATE AND MAINTAIN THE VSD DRAINAGE SYSTEM CONSTRUCTED WITHIN THE LANDS PLATTED HEREUNDER AS DESCRIBED IN THE FOREGOING NOTES, THE FOLLOWING DRAINAGE FACILITIES COMPRISING THE NEIGHBORHOOD DRAINAGE SYSTEM SHALL BE OPERATED AND MAINTAINED BY ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. AS PROVIDED IN THE NEIGHBORHOOD DECLARATION. (I) DRAINAGE STRUCTURES AND RELATED IMPROVEMENTS, SUCH AS INLETS, CATCH BASINS AND PIPING, INSTALLED TO DRAIN TRACT ZZ AND THE PRIVATE STREET IMPROVEMENTS LOCATED THEREON, (II) DRAINAGE STRUCTURES AND RELATED IMPROVEMENTS, SUCH AS INLETS, CATCH BASINS AND PIPING, INSTALLED TO EXCLUSIVELY DRAIN NEIGHBORHOOD AMENITIES OPERATED AND MAINTAINED BY ARIPEKA NEIGHBORHOOD ASSOCIATION, INC. AND (III) AUTHORIZED DRAINAGE STRUCTURES AND RELATED IMPROVEMENTS SUCH AS SIDE-YARD SWALES INSTALLED WITHIN A LOT OR TRACT TO EXCLUSIVELY DRAIN SUCH LOT OR TRACT AND/OR ADJOINING LOTS OR TRACTS.
- IN THE EVENT THAT BREVARD COUNTY DISTURBS THE SURFACE OF A PRIVATE STREET DUE TO MAINTENANCE, REPAIR OR REPLACEMENT OF A PUBLIC IMPROVEMENT LOCATED THEREIN, THEN THE COUNTY SHALL BE RESPONSIBLE FOR RESTORING THE STREET SURFACE ONLY TO THE EXTENT WHICH WOULD BE REQUIRED IF THE STREET WERE A PUBLIC STREET IN ACCORDANCE WITH COUNTY SPECIFICATIONS.



LOCATION MAP  
NTS



KEY MAP  
NTS

ABBREVIATIONS

- MINUTES/FEET
- SECONDS/INCHES
- DEGREES
- AC ACRES
- AL ARC LENGTH
- BOC BEGINNING OF CURVE
- CB CHORD BEARING
- CH CHORD LENGTH
- CM CONCRETE MONUMENT
- DE PRIVATE DRAINAGE EASEMENT
- DEL CENTRAL/DELTA ANGLE
- E EAST
- EOC END OF CURVE
- EX EXISTING
- FBRL FRONT BUILDING RESTRICTION LINE
- FD FOUND
- FT FOOT/FEET
- N NORTH
- NR NON-RADIAL
- NTS NOT TO SCALE
- NTI NON-TANGENT INTERSECTION
- NBL NON-TANGENT LINE
- OR/ORB OFFICIAL RECORDS BOOK
- PB PLAT BOOK
- PCC POINT OF COMPOUND CURVATURE
- PCP PERMANENT CONTROL POINT
- PCT PREFERRED COVER TYPE
- PKD PARKER-KALEN NAIL AND DISK
- PG(S) PAGE(S)
- POB POINT OF BEGINNING
- POC POINT OF COMMENCEMENT
- PRC POINT OF REVERSE CURVATURE
- P.S.E. PUBLIC SIDEWALK EASEMENT
- P.U.D. PLANNED UNIT DEVELOPMENT
- P.U.E. PUBLIC UTILITY EASEMENT
- R RADIUS
- R/W RIGHT-OF-WAY
- TYP TYPICAL
- VSD VIERA STEWARDSHIP DISTRICT

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 1 OF 6  
SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST

DEDICATION

KNOW ALL MEN BY THESE PRESENTS, The Viera Company, being the owner in fee simple of the lands described in

ARIPEKA AT VIERA - PHASE 2

hereby dedicates said lands and this plat for the uses and purposes therein expressed and hereby dedicates to Brevard County a perpetual easement over and across Tract "ZZ" and all private streets thereon for the ingress and egress of emergency vehicles, for public service and law enforcement purposes, and for the maintenance, repair, installation and operation of public utilities; and hereby dedicates to the City of Cocoa a perpetual easement over and across Tract "ZZ" and all private streets thereon for access and maintenance of potable water utilities. No other easements are hereby dedicated or granted to the public, it being the intention of the undersigned that all other easements and common areas shown hereon be owned and maintained privately or by the Viera Stewardship District as described hereon and that Brevard County and the public have no right or interest therein.

By: Todd J. Pokrywa  
President

Attest: Jay A. Decator, III  
Secretary, Jay A. Decator, III

THE VIERA COMPANY  
7380 MURRELL ROAD, SUITE 201  
MELBOURNE, FLORIDA 32940

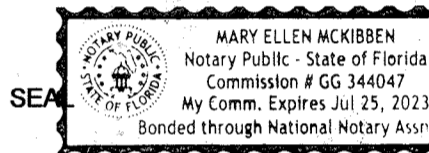
STATE OF FLORIDA  
COUNTY OF BREVARD

The foregoing instrument was acknowledged before me by means of ✓ physical presence or online notarization, this 28th day of August by Todd J. Pokrywa and Jay A. Decator, III, respectively President and Secretary of the above named corporation incorporated under the laws of State of Florida, on behalf of the company, who are personally known to me ✓ or have produced \_\_\_\_\_ as identification.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the above date.

NOTARY PUBLIC

Mary Ellen McKibben  
Mary Ellen McKibben  
Notary Public, State of Florida  
My Comm. Expires July 25, 2023  
Comm. No. GG344047



CERTIFICATE OF SURVEYOR

KNOW ALL MEN BY THESE PRESENTS, That the undersigned, being a licensed professional surveyor and mapper, does hereby certify that on 09/20/21 he completed the boundary survey of the lands shown on the foregoing plat; and that said plat was prepared under his direction and supervision and that said plat complies with all of the survey requirements of Chapter 177, part 1, Florida Statutes, and County Ordinance 62-2841 (c)(d) as amended, and that said lands are located in Brevard County, Florida.

Wesley Howard Registration Number 5611  
WESLEY HOWARD  
B.S.E. Consultants, Inc.  
312 South Harbor City Boulevard, Suite #4  
Melbourne, Fla. 32901  
Certificate of Authorization Number: LB-0004905

CERTIFICATE OF COUNTY SURVEYOR

I HEREBY CERTIFY, That I have reviewed the foregoing plat and find that it is in conformity with Chapter 177, part 1, Florida Statutes and County Ordinance 62-2841(c)(d) as amended.

Michael J. Sweeney, Professional Surveyor & Mapper No. 4870

CERTIFICATE OF ACCEPTANCE OF DEDICATION  
BY BOARD OF COUNTY COMMISSIONERS

THIS IS TO CERTIFY, That the Board of County Commissioners hereby accepts all public utility easements and ingress/egress easements for emergency vehicles dedicated for public use on this plat.

Kristine Zonka, Chair

ATTEST: \_\_\_\_\_  
Clerk of the Board

CERTIFICATE OF APPROVAL  
BY BOARD OF COUNTY COMMISSIONERS

THIS IS TO CERTIFY, That on \_\_\_\_\_, the foregoing plat was approved by the Board of County Commissioners of Brevard County, Florida.

Kristine Zonka, Chair

ATTEST: \_\_\_\_\_  
Clerk of the Board

CERTIFICATE OF CLERK

I HEREBY CERTIFY, That I have examined the foregoing plat and find that it complies in form with all the requirements of Chapter 177, part 1 Florida Statutes, and was filed for record on \_\_\_\_\_ at \_\_\_\_\_, File No. \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of the Circuit Court in and for Brevard County, Fla.

SEE SHEET 2 FOR DESCRIPTION AND TRACT TABLE



ARIPEKA AT VIERA - PHASE 2  
SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST  
BREVARD COUNTY, FLORIDA

DESCRIPTION OF ARIPEKA AT VIERA - PHASE 2

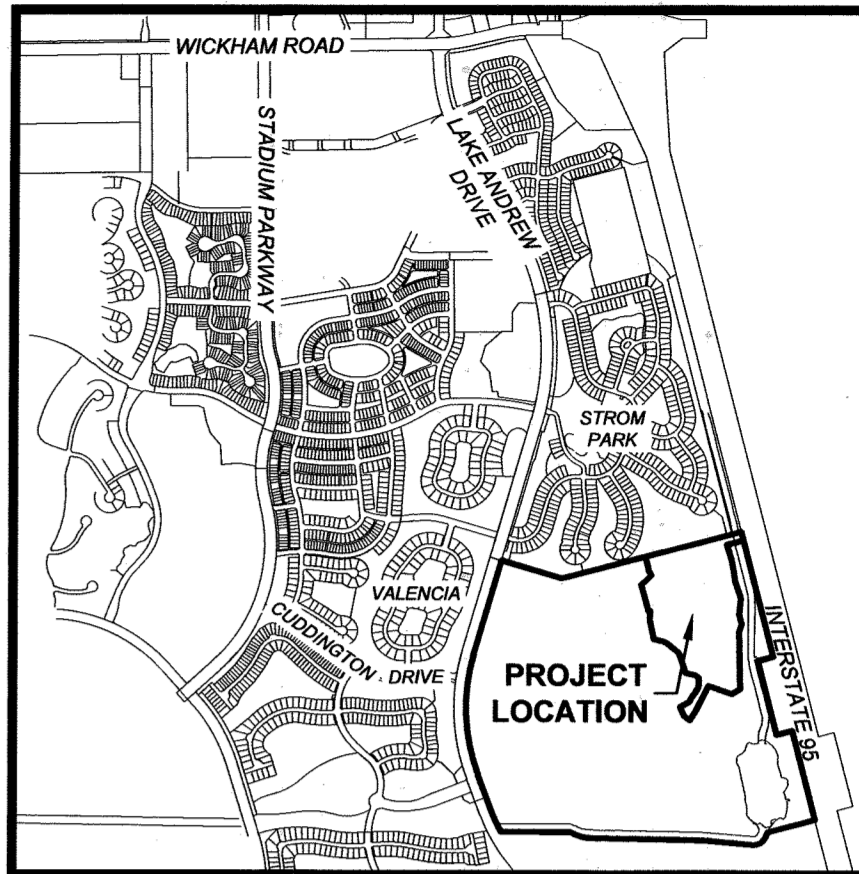
A PARCEL OF LAND LOCATED IN SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST, BREVARD COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHWEST CORNER OF TRACT K-4, STROM PARK PHASE 5, 6 AND 8, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 61, PAGE 19, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, (SAID POINT ALSO BEING THE NORTHEAST CORNER OF LAKE ANDREW DRIVE SOUTH EXTENSION No. 1 - PHASE 2 ACCORDING TO THE PLAT THEREOF AS RECORDED IN ROAD PLAT BOOK 3, PAGE 86, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA) AND RUN S73°39'27"E ALONG THE SOUTH LINE OF SAID STROM PARK PHASE 5, 6 AND 8, A DISTANCE OF 786.63 FEET; THENCE CONTINUE ALONG THE SOUTH LINE OF SAID STROM PARK PHASE 5, 6 AND 8 AND ALONG THE SOUTH LINE OF STROM PARK PHASE 3, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 60, PAGE 80, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, N75°29'01"E A DISTANCE OF 1078.96 FEET TO THE POINT OF BEGINNING OF THE PARCEL OF LAND HERIN DESCRIBED; THENCE CONTINUE ALONG THE SOUTH LINE OF SAID STROM PARK PHASE 3 AND ALONG THE SOUTH LINE OF STROM PARK PHASE 4, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 60, PAGE 91, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, N75°29'01"E A DISTANCE OF 1239.93 FEET TO THE SOUTHEAST CORNER OF SAID STROM PARK PHASE 4 AND THE WEST RIGHT-OF-WAY LINE OF INTERSTATE 95 (STATE ROAD 9) AS SHOWN ON THE FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY MAP, SECTION 70220, F.P. 405506 6; THENCE S14°30'59"E ALONG SAID WEST RIGHT-OF-WAY LINE OF INTERSTATE 95, A DISTANCE OF 109.33 FEET; THENCE S75°18'20"W, A DISTANCE OF 214.77 FEET; THENCE S17°27'26"E, A DISTANCE OF 205.99 FEET; THENCE S10°19'08"E, A DISTANCE OF 172.45 FEET; THENCE S08°06'28"E, A DISTANCE OF 97.76 FEET; THENCE S19°40'26"E, A DISTANCE OF 200.07 FEET TO THE BEGINNING OF A CURVE TO THE RIGHT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE WEST, AND HAVING A RADIUS OF 65.00 FEET, A CENTRAL ANGLE OF 25°56'53", A CHORD BEARING OF S06°41'59"E, AND A CHORD LENGTH OF 29.19 FEET), A DISTANCE OF 29.44 FEET TO THE END OF SAID CURVE; THENCE S06°16'28"W, A DISTANCE OF 194.90 FEET; THENCE S16°09'01"E, A DISTANCE OF 125.82 FEET; THENCE S18°56'03"W, A DISTANCE OF 102.39 FEET; THENCE S01°05'48"E, A DISTANCE OF 715.29 FEET; THENCE S58°21'14"W, A DISTANCE OF 119.80 FEET; THENCE N70°30'53"W, A DISTANCE OF 307.78 FEET; THENCE S27°48'46"W, A DISTANCE OF 364.40 FEET TO THE BEGINNING OF A CURVE TO THE RIGHT; THENCE ALONG THE ARC OF SAID CURVE, (SAID CURVE BEING CURVED CONCAVE TO THE NORTHWEST, AND HAVING A RADIUS OF 720.00 FEET, A CENTRAL ANGLE OF 9°51'12", A CHORD BEARING OF S32°44'22"W, AND A CHORD LENGTH OF 123.67 FEET), A DISTANCE OF 123.82 FEET TO AN INTERSECTION WITH A NON-TANGENT LINE TO THE NORTHWEST, (SAID POINT ALSO BEING A POINT ON THE BOUNDARY LINE OF ARIPEKA AT VIERA - PHASE 1, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 70, PAGE 51, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA); THENCE ALONG SAID BOUNDARY LINE THE FOLLOWING 19 (NINETEEN) COURSES AND DISTANCES; 1) THENCE N52°26'10"W, ALONG SAID NON-TANGENT LINE, A DISTANCE OF 90.00 FEET; 2) THENCE N23°28'16"W, A DISTANCE OF 120.92 FEET; 3) THENCE N63°34'56"E, A DISTANCE OF 123.23 FEET; 4) THENCE N28°27'45"E, A DISTANCE OF 78.94 FEET; 5) THENCE N34°25'57"E, A DISTANCE OF 65.53 FEET; 6) THENCE N31°40'07"E, A DISTANCE OF 76.71 FEET; 7) THENCE N09°54'43"E, A DISTANCE OF 37.77 FEET; 8) THENCE N00°08'03"W, A DISTANCE OF 83.45 FEET; 9) THENCE N60°41'34"W, A DISTANCE OF 62.65 FEET; 10) THENCE N80°54'45"W, A DISTANCE OF 57.06 FEET; 11) THENCE N73°01'20"W, A DISTANCE OF 61.78 FEET; 12) THENCE N15°01'00"W, A DISTANCE OF 62.70 FEET; 13) THENCE N18°56'55"W, A DISTANCE OF 83.22 FEET; 14) THENCE N19°38'43"W, A DISTANCE OF 64.29 FEET; 15) THENCE N20°55'24"W, A DISTANCE OF 45.37 FEET; 16) THENCE N41°40'11"W, A DISTANCE OF 40.48 FEET; 17) THENCE N50°17'34"W, A DISTANCE OF 160.79 FEET; 18) THENCE N64°18'58"W, A DISTANCE OF 41.74 FEET; 19) THENCE N76°38'13"W, A DISTANCE OF 131.05 FEET; THENCE N11°50'11"W, A DISTANCE OF 190.54 FEET; THENCE N12°37'14"W, A DISTANCE OF 58.05 FEET; THENCE N05°23'23"E, A DISTANCE OF 110.60 FEET; THENCE S84°55'08"W, A DISTANCE OF 25.35 FEET; THENCE N13°39'54"W, A DISTANCE OF 79.96 FEET; THENCE N15°30'28"W, A DISTANCE OF 265.11 FEET; THENCE N50°59'08"E, A DISTANCE OF 86.74 FEET; THENCE N44°07'25"E, A DISTANCE OF 84.61 FEET; THENCE N30°41'51"W, A DISTANCE OF 63.34 FEET; THENCE N12°37'14"W, A DISTANCE OF 24.83 FEET; THENCE N14°30'59"W, A DISTANCE OF 158.57 FEET TO THE POINT OF BEGINNING. CONTAINING 41.73 ACRES, MORE OR LESS.

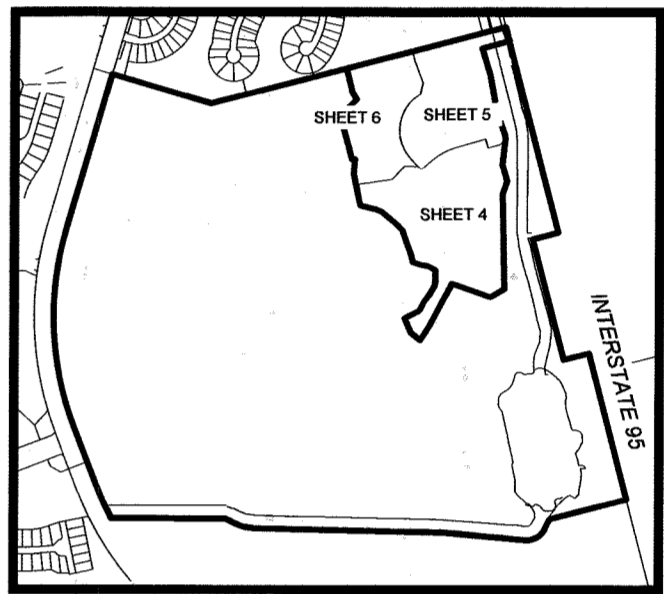
ABBREVIATIONS

- \* MINUTES/FEET
- \* SECONDS/INCHES
- \* DEGREES
- AC ACRES
- AL ARC LENGTH
- BOC BEGINNING OF CURVE
- CB CHORD BEARING
- CH CHORD LENGTH
- CM CONCRETE MONUMENT
- DE PRIVATE DRAINAGE EASEMENT
- DEL CENTRAL/DELTA ANGLE
- E EAST
- EOC END OF CURVE
- EX EXISTING
- FBRL FRONT BUILDING RESTRICTION LINE
- FD FOUND
- FT FOOT/FEET
- N NORTH
- NR NON-RADIAL
- NTS NOT TO SCALE
- NTI NON-TANGENT INTERSECTION
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- OR/ORB OFFICIAL RECORDS BOOK
- PB PLAT BOOK
- PCC POINT OF COMPOUND CURVATURE
- PCP PERMANENT CONTROL POINT
- PCT PREFERRED COVER TYPE
- PKD PARKER-KALEN NAIL AND DISK
- PG(S) PAGE(S)
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- P.S.E. PUBLIC SIDEWALK EASEMENT
- P.U.D. PLANNED UNIT DEVELOPMENT
- P.U.E. PUBLIC UTILITY EASEMENT
- R RADIUS
- R/W RIGHT-OF-WAY
- TYP TYPICAL
- VSD VIERA STEWARDSHIP DISTRICT

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 2 OF 6  
SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST



LOCATION MAP  
NTS



KEY MAP  
NTS

PARCEL TABLE			
PARCEL ID	AREA (ACRES)	DESCRIPTION	OWNERSHIP
OS N1-3B	1.52	OPEN SPACE, SIDEWALKS, LANDSCAPING, IRRIGATION, DRAINAGE, WETLAND, UPLAND, CONSERVATION, SIGNAGE AND RELATED IMPROVEMENTS, PCT PRESERVATION	ARIPEKA NEIGHBORHOOD ASSOCIATION
OS N1-3C	0.73	OPEN SPACE, SIDEWALKS, LANDSCAPING, IRRIGATION, DRAINAGE, WETLAND, UPLAND, CONSERVATION, SIGNAGE AND RELATED IMPROVEMENTS, PCT PRESERVATION	ARIPEKA NEIGHBORHOOD ASSOCIATION
OS N1-5A	0.25	OPEN SPACE, SIDEWALKS, LANDSCAPING, IRRIGATION, DRAINAGE, WETLAND, UPLAND, CONSERVATION, SIGNAGE AND RELATED IMPROVEMENTS, PCT PRESERVATION	ARIPEKA NEIGHBORHOOD ASSOCIATION
OS N1-5B	0.87	OPEN SPACE, SIDEWALKS, LANDSCAPING, IRRIGATION, DRAINAGE, WETLAND, UPLAND, CONSERVATION, SIGNAGE AND RELATED IMPROVEMENTS, PCT PRESERVATION	ARIPEKA NEIGHBORHOOD ASSOCIATION
OS N1-7A	0.35	OPEN SPACE, SIDEWALKS, LANDSCAPING, IRRIGATION, DRAINAGE, SIGNAGE AND RELATED IMPROVEMENTS, PCT PRESERVATION AND COMMUNITY TRAIL IMPROVEMENTS	VIERA STEWARDSHIP DISTRICT
TRACT I-1	2.27	VSD DRAINAGE SYSTEM FACILITIES, LANDSCAPING, IRRIGATION, FENCING AND RELATED IMPROVEMENTS	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT J	2.73	VSD DRAINAGE SYSTEM FACILITIES	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT J-1	0.39	VSD DRAINAGE SYSTEM FACILITIES	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT J-2	0.03	VSD DRAINAGE SYSTEM FACILITIES	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT L	2.87	VSD DRAINAGE SYSTEM FACILITIES	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT M	0.10	SIDEWALKS, LANDSCAPE, IRRIGATION, DRAINAGE, UTILITIES AND RELATED IMPROVEMENTS	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT N	1.24	VSD DRAINAGE SYSTEM FACILITIES	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT O	1.52	VSD DRAINAGE SYSTEM FACILITIES	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT Q	1.06	VSD DRAINAGE SYSTEM FACILITIES	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT R	0.15	SIDEWALKS, UTILITIES, DRAINAGE, AND RELATED IMPROVEMENTS	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT S	0.13	SIDEWALKS, UTILITIES, DRAINAGE AND RELATED IMPROVEMENTS	ARIPEKA NEIGHBORHOOD ASSOCIATION
TRACT ZZ	6.20	INGRESS/EGRESS, SIGNAGE, PUBLIC & PRIVATE UTILITIES, STORMWATER DRAINAGE AND RELATED IMPROVEMENTS	ARIPEKA NEIGHBORHOOD ASSOCIATION

- THIS PLAT PREPARED BY -

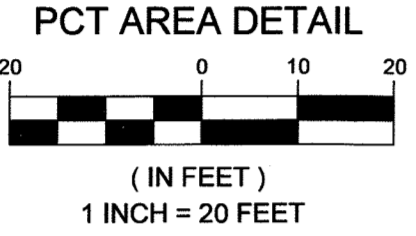
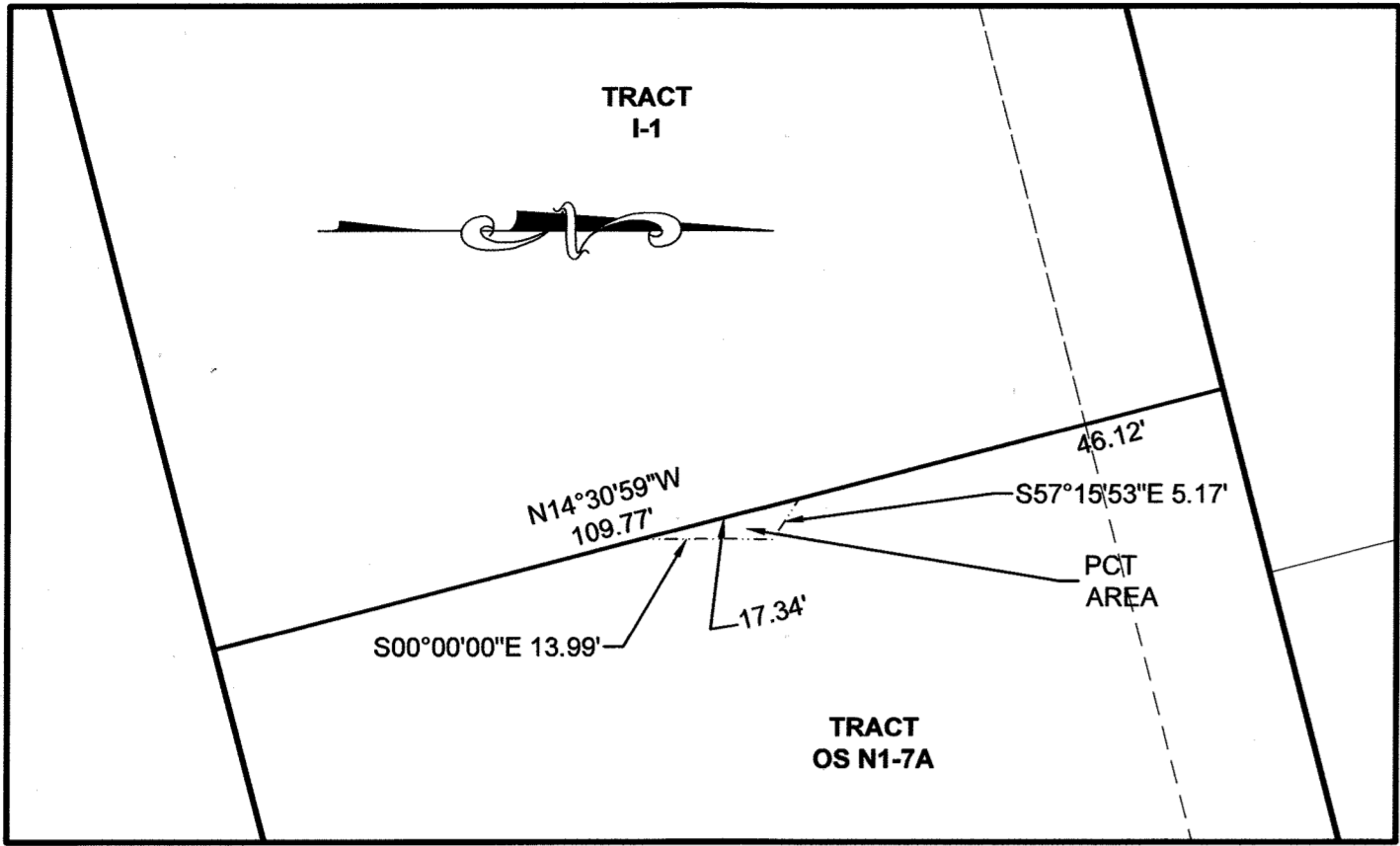


**B.S.E. CONSULTANTS, INC.**  
CONSULTING - ENGINEERING - LAND SURVEYING  
312 SOUTH HAVENOR CITY BOULEVARD, SUITE 400, ARLINGTON, FL 32601  
PHONE: (813) 724-2674 FAX: (813) 724-1108  
CERTIFICATE OF BUSINESS AUTHORIZATION #602  
CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION LB2004405

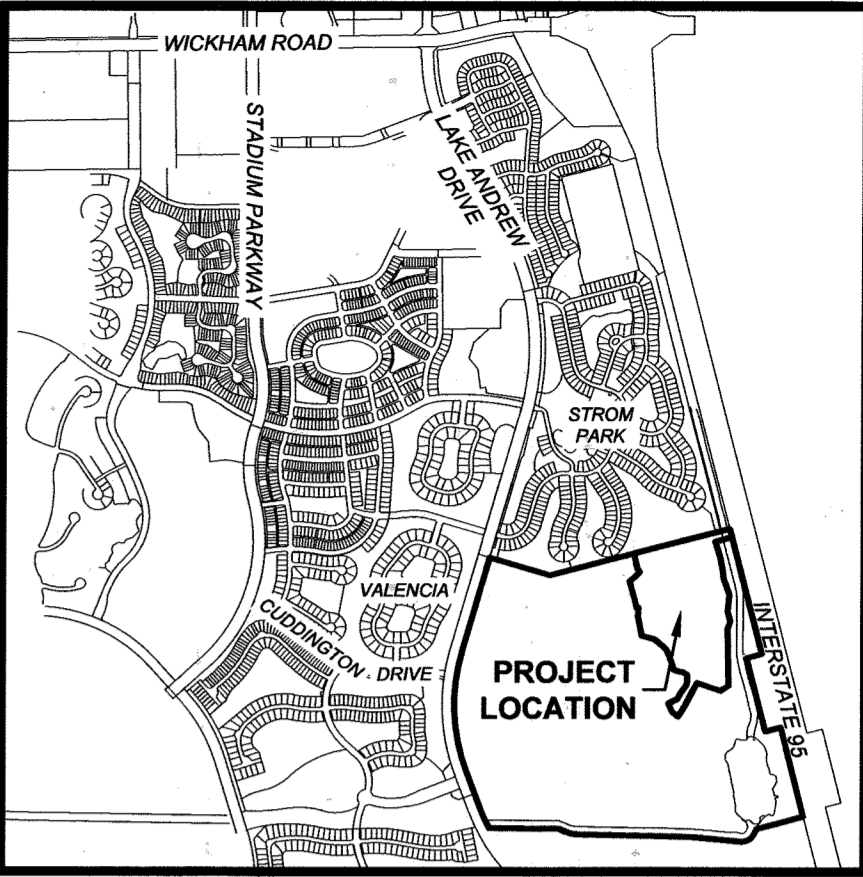
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DRAWING# 11459\_302\_001  
PROJECT# 11459

ARIPEKA AT VIERA - PHASE 2  
SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST  
BREVARD COUNTY, FLORIDA

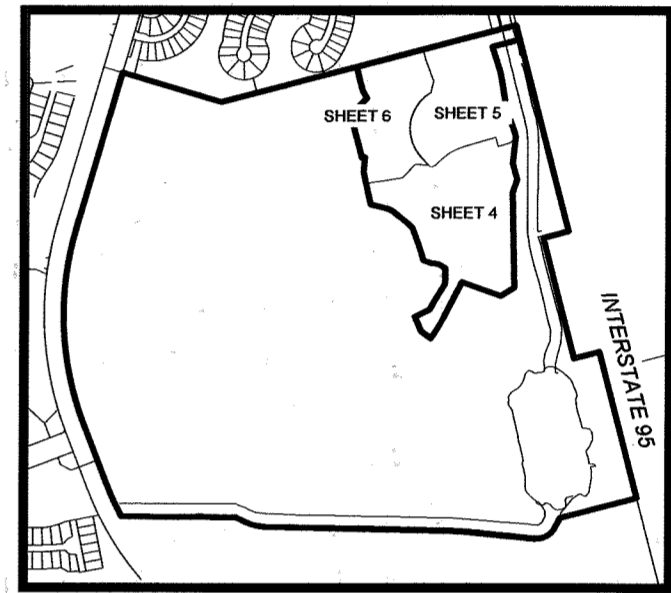
PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 3 OF 6  
SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST



- SURVEY SYMBOL LEGEND**
- SECTION CORNER, MARKED AS NOTED
  - PERMANENT REFERENCE MONUMENT (PRM); SET 4X4 INCH CONCRETE MONUMENT WITH DISK STAMPED PRM LB4905, UNLESS OTHERWISE NOTED
  - PERMANENT CONTROL POINT (PCP); SET MAG NAIL AND DISK STAMPED PCP LB4905, UNLESS OTHERWISE NOTED
  - SET 5/8" IRON ROD AND CAP STAMPED "PRM LB4905" UNLESS OTHERWISE NOTED
  - FD 4"x4" CM STAMPED "PRM LB4905"

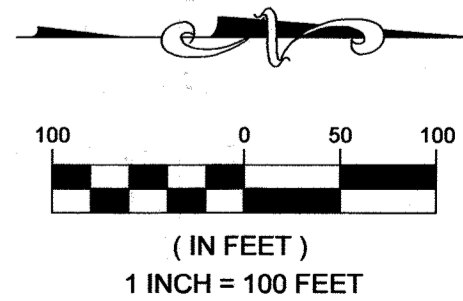


LOCATION MAP  
NTS








KEY MAP  
NTS

- ABBREVIATIONS**
- MINUTES/FEET
  - SECONDS/INCHES
  - DEGREES
  - AC ACRES
  - AL ARC LENGTH
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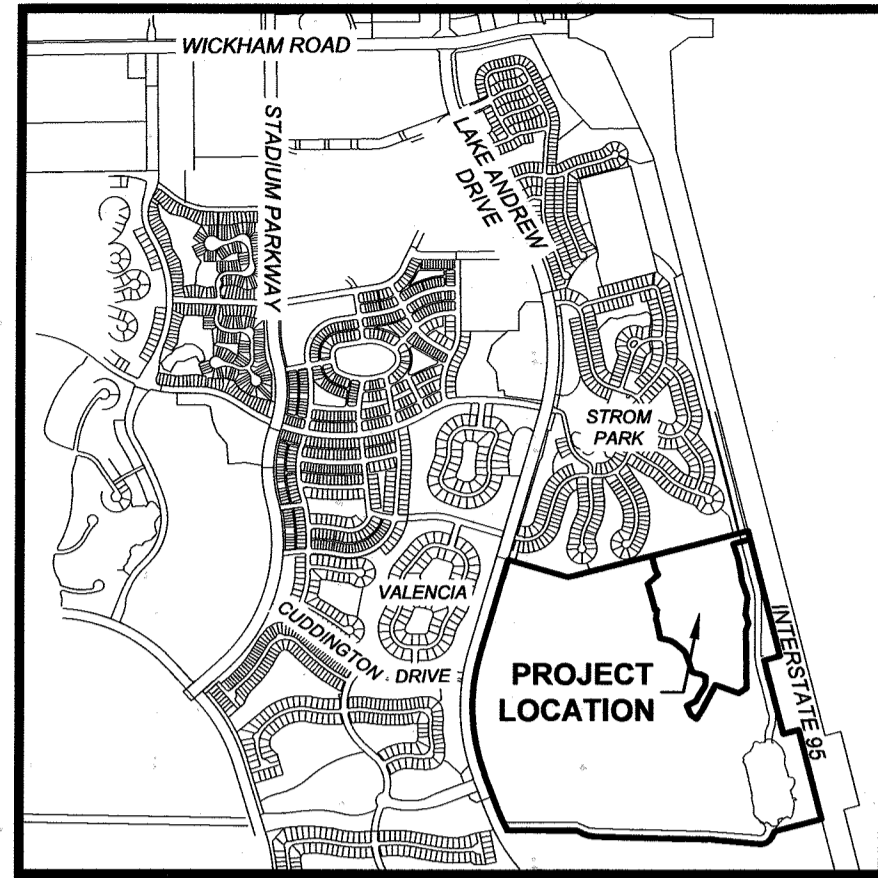
***ARIPEKA AT VIERA - PHASE 2***  
***SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST***  
***BREVARD COUNTY, FLORIDA***

### SURVEY SYMBOL LEGEND

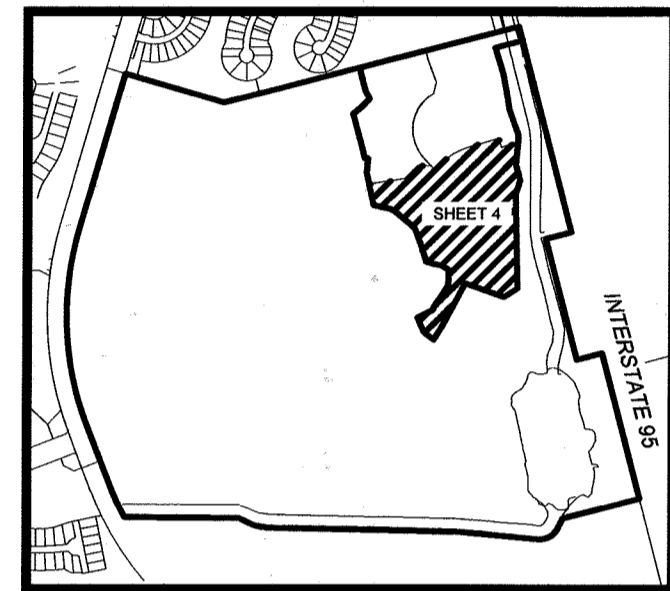
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	PERMANENT CONTROL POINT (PCP); SET MAG NAIL AND DISK STAMPED PCP LB4905, UNLESS OTHERWISE NOTED
	SET 5/8" IRON ROD AND CAP STAMPED "PRM LB4905" UNLESS OTHER WISE NOTED
	FD 5/8" IRON ROD AND CAP STAMPED "PRM LB4905" UNLESS OTHER WISE NOTED

## ABBREVIATIONS

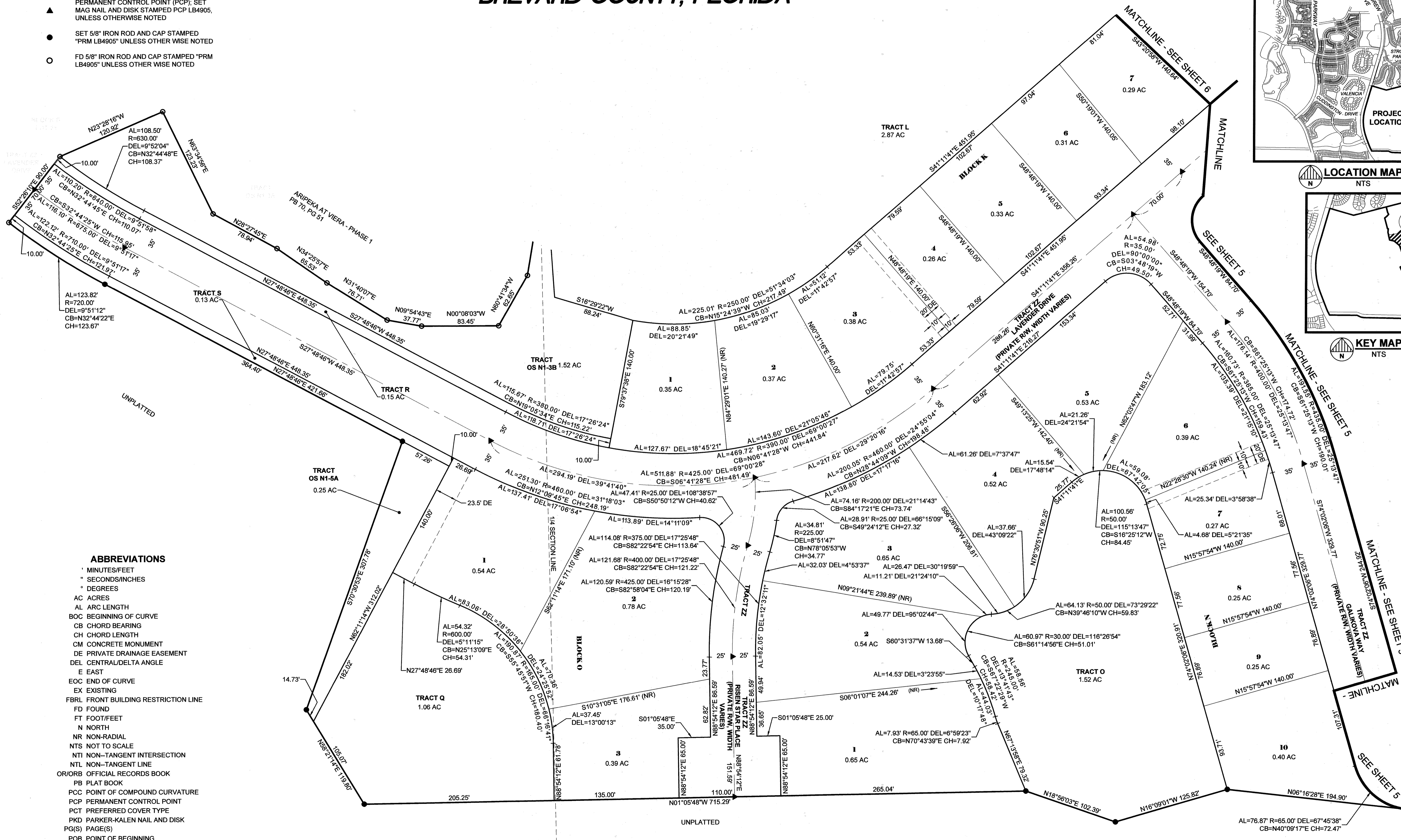
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PCC POINT OF COMPOUND CURVATURE  
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P.U.E. PUBLIC UTILITY EASEMENT  
R RADIUS  
R/W RIGHT-OF-WAY  
TYP TYPICAL  
VSD VIERA STEWARDSHIP DISTRICT



 **LOCATION MAP**



**KEY MAP**  
NTS



- THIS PLAT PREPARED BY -

**B.S.E. CONSULTANTS, INC.**  
CONSULTING - ENGINEERING - LAND SURVEYING  
312 SOUTH HARBOR CITY BOULEVARD, SUITE 4 MELBOURNE, FL 32901  
PHONE: (321) 725-3674 FAX: (321) 723-1159  
CERTIFICATE OF BUSINESS AUTHORIZATION: 4905  
CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION: 18006

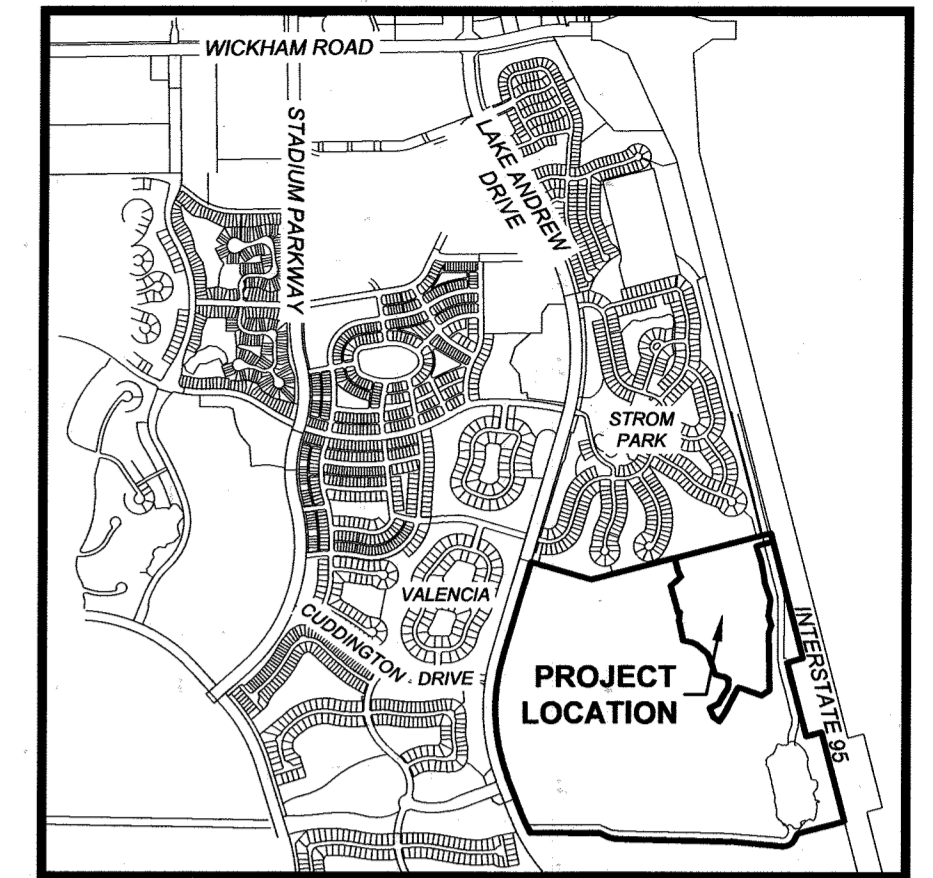
DATE: 11/04/2021  
DESIGN/DRAWN: HAK/DHF  
DRAWING# 11459\_302\_001  
PROJECT# 11459

# ARIPEKA AT VIERA - PHASE 2

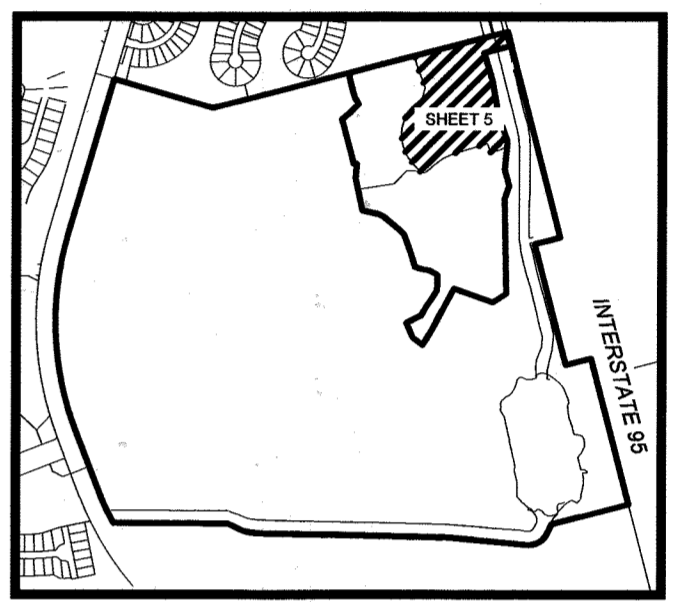
## SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST

### BREVARD COUNTY, FLORIDA

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 5 OF 6  
SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST



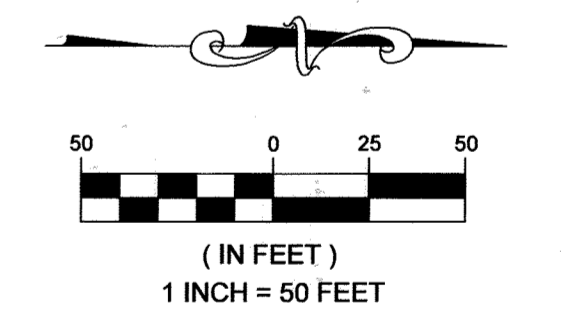
LOCATION MAP  
NTS



KEY MAP  
NTS

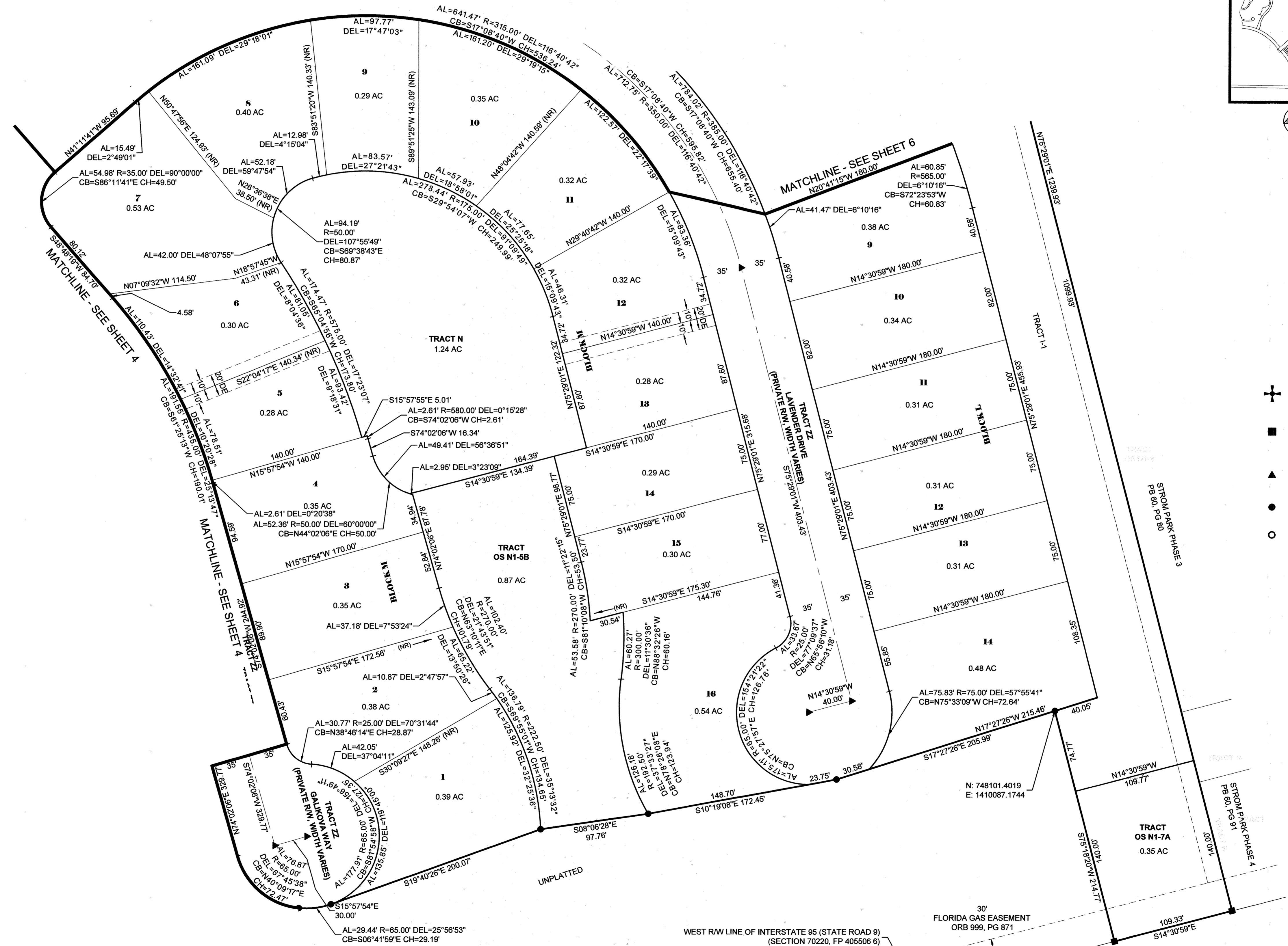
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- SECTION CORNER, MARKED AS NOTED
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- PERMANENT CONTROL POINT (PCP); SET MAG NAIL AND DISK STAMPED PCP LB4905, UNLESS OTHERWISE NOTED
- SET 5/8" IRON ROD AND CAP STAMPED "PRM LB4905" UNLESS OTHERWISE NOTED
- FD 5/8" IRON ROD AND CAP STAMPED "PRM LB4905" UNLESS OTHERWISE NOTED



(IN FEET)  
1 INCH = 50 FEET

- #### ABBREVIATIONS
- \* MINUTES/FEET
  - \* SECONDS/INCHES
  - \* DEGREES
  - AC ACRES
  - AL ARC LENGTH
  - BOC BEGINNING OF CURVE
  - CB CHORD BEARING
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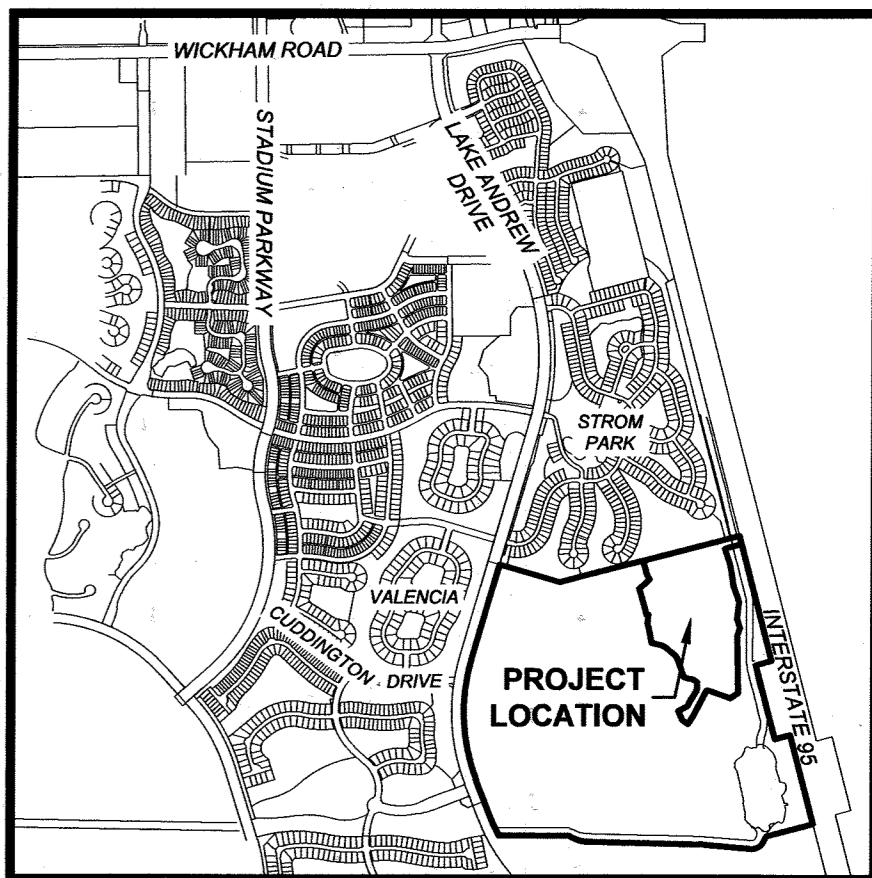


THIS PLAT PREPARED BY -  
**B.S.E. CONSULTANTS, INC.**  
CONSULTING - ENGINEERING - LAND SURVEYING  
312 SOUTH HARRIS CITY BOULEVARD, SUITE 4 MELBOURNE, FL 32901  
PHONE (321) 253-3633 FAX (321) 253-1059  
CERTIFICATE OF BUSINESS AUTHORIZATION 4063  
CERTIFICATE OF LAND SURVEYING BUSINESS AUTHORIZATION 10004005

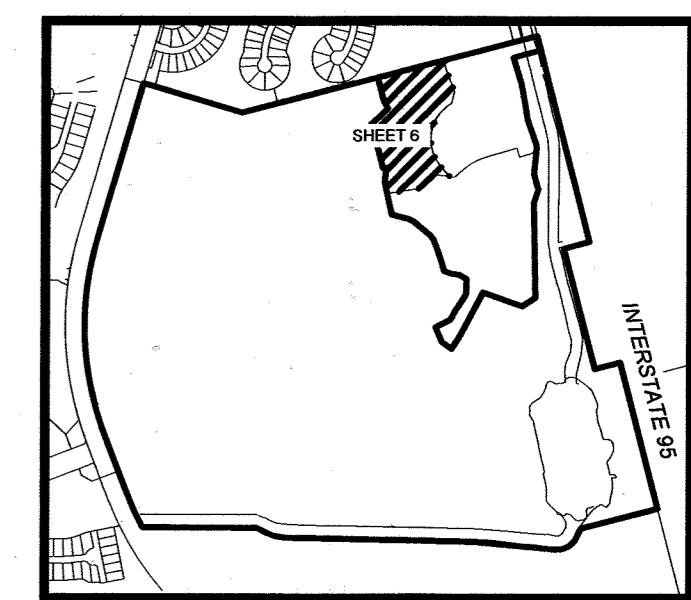
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DRAWING# 11459\_302\_001  
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ARIPEKA AT VIERA - PHASE 2  
SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST  
BREVARD COUNTY, FLORIDA

PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_  
SHEET 8 OF 6  
SECTION 22, TOWNSHIP 26 SOUTH, RANGE 36 EAST



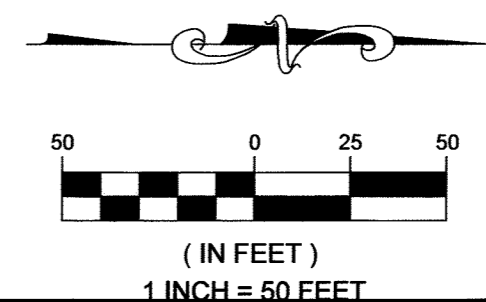
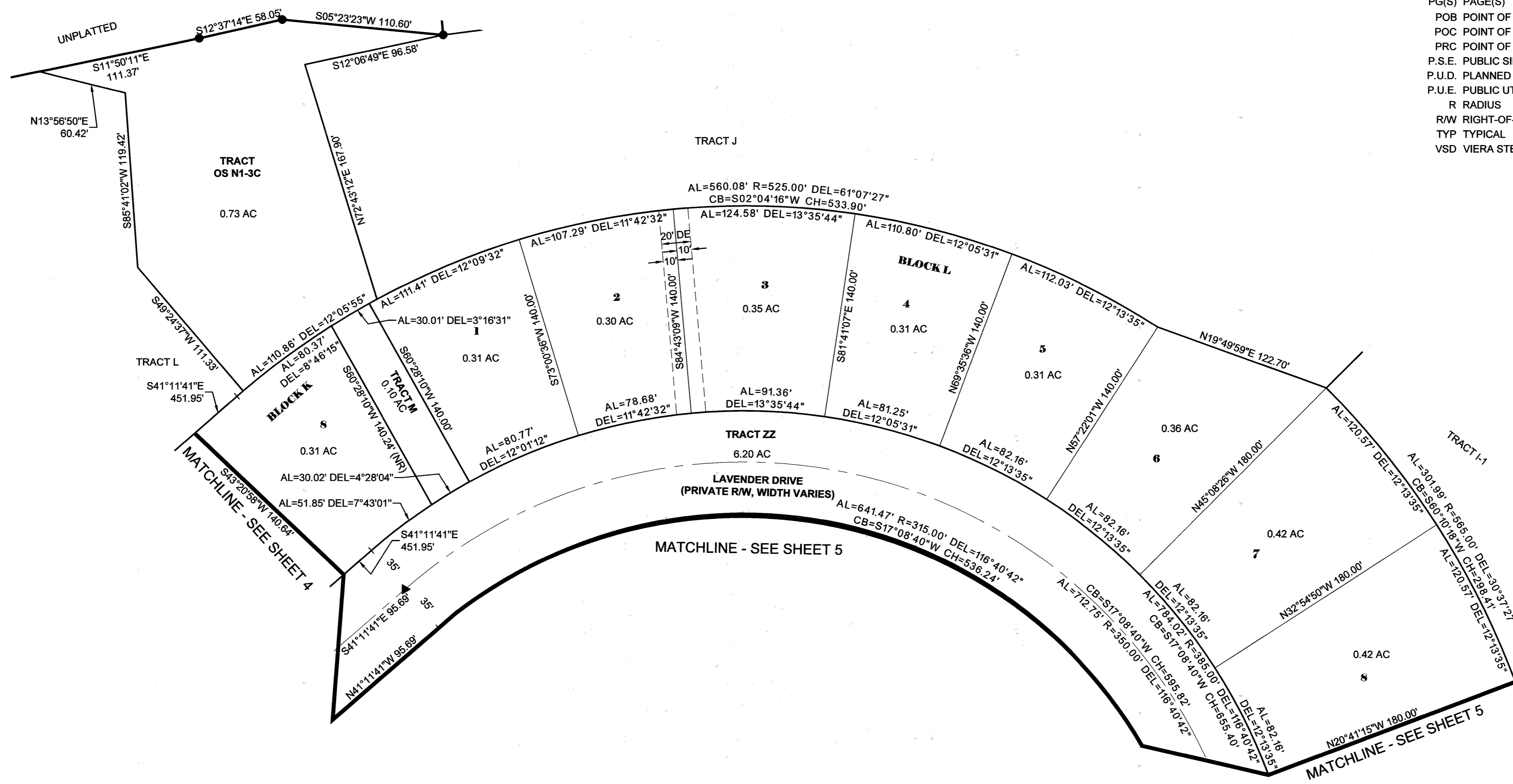
LOCATION MAP  
NTS



KEY MAP  
NTS

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  - PCC POINT OF COMPOUND CURVATURE
  - PCP PERMANENT CONTROL POINT
  - PCT PREFERRED COVER TYPE
  - PKD PARKER-KALEN NAIL AND DISK
  - PG(S) PAGE(S)
  - POB POINT OF BEGINNING
  - POC POINT OF COMMENCEMENT
  - PRC POINT OF REVERSE CURVATURE
  - P.S.E. PUBLIC SIDEWALK EASEMENT
  - P.U.D. PLANNED UNIT DEVELOPMENT
  - P.U.E. PUBLIC UTILITY EASEMENT
  - R RADIUS
  - R/W RIGHT-OF-WAY
  - TYP TYPICAL
  - VSD VIERA STEWARDSHIP DISTRICT

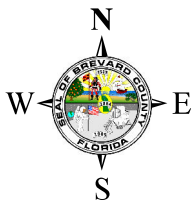
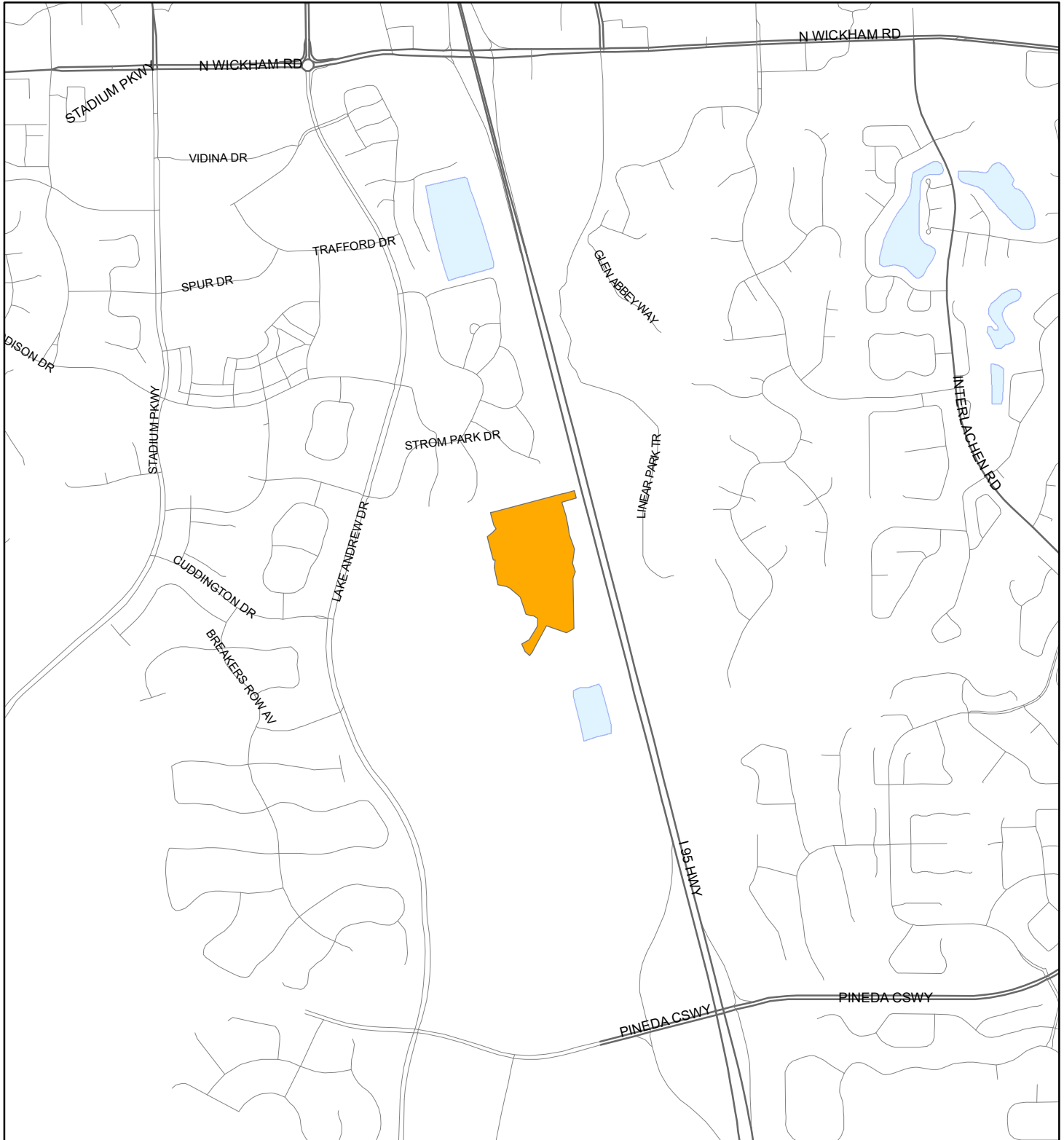
- SURVEY SYMBOL LEGEND**
- SECTION CORNER, MARKED AS NOTED
  - PERMANENT REFERENCE MONUMENT (PRM); SET 4X4 INCH CONCRETE MONUMENT WITH DISK STAMPED PRM LB4905, UNLESS OTHERWISE NOTED
  - PERMANENT CONTROL POINT (PCP); SET MAG NAIL AND DISK STAMPED PCP LB4905, UNLESS OTHERWISE NOTED
  - SET 5/8" IRON ROD AND CAP STAMPED "PRM LB4905" UNLESS OTHER WISE NOTED
  - FD 5/8" IRON ROD AND CAP STAMPED "PRM LB4905" UNLESS OTHER WISE NOTED



# LOCATION MAP

ARIPEKA AT VIERA - PHASE 2

21FM00022



1:24,000 or 1 inch = 2,000 feet

 Subject Property

This map was compiled from recorded documents and does not reflect an actual survey. The Brevard County Board of County Commissioners does not assume responsibility for errors or omissions hereon.

Produced by BoCC - GIS Date: 12/21/2021



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

F.3.

4/5/2022

### Subject:

Approval. Re: FY2022-2023 Sports Event Grant Program Funding, Guidelines, Application and Committee Score Sheet.

### Fiscal Impact:

FY2022-2023: \$220,000 with an estimated \$46,000.00 in matching state funds for the grants to be awarded is budgeted in the Marketing fund #1441/293050.

### Dept/Office:

Tourism Development Office

### Requested Action:

It is requested the Board of County Commissioners approve the Tourist Development Council FY 2022-2023 Sport Events Grant Program Guidelines, Application and Committee Score Sheet.

It is also requested that the Board approve funding for the grant cycles for the FY 2022-2023 Sports & Events Grant Program applications which shall come before the Board for final funding approval as the grant application cycle commences.

Further, request that the Board make the legislative finding that Tourist Development Tax funds are authorized for each grant pursuant to Section 125.0104(5)(a)3., Florida Statutes, and Section 102-119(3)a, (5)a, and (6)a. of the Brevard County Code of Ordinances, because each grant supports an activity or event which has as one of its main purposes the attraction of tourists as evidenced by the promotion of the activity, service, venue, or event to tourists from outside Brevard County.

Additionally, it requested that the Tourism Development Office Director be authorized to negotiate and sign all necessary grant agreements and related documents upon County Attorney Office, Risk Management and Purchasing Services approval.

### Summary Explanation and Background:

The Sport Events Grant Program provides grants to sports-related organizations to support and enhance athletic events seeking financial assistance for events held on Florida's Space Coast. The grants are administered by the Sports Committee of the Tourist Development Council. The goal of the grant program is to assist the County in attracting and growing high quality sporting events that generate significant economic impact through the attraction of out-of-county participants, related room nights and spending in the local economy. Reimbursement grants up to \$20,000 are available to support events that benefit sports tourism on the Florida's Space Coast. Qualifying grants are also subject to partial reimbursement to the TDO from the Florida Sports Foundation.

The Sports Committee at their March 9, 2022 meeting, and the Tourist Development Council at their March 23, 2022 meeting, voted unanimously to recommended the Board approve the FY 2022-2023 Sports & Events Grant Funding, Guidelines, Application and Committee Score Sheet as well as make the necessary legislative findings. A summary of the revisions to the Guidelines are:

- Applicants are required to disclose revenue and expenses in their budget attachments;
- Applicants will be disqualified for failure to provide a detailed budget at the time of application.

**Clerk to the Board Instructions:**

Please return a memo of the Board's action to the Tourism Development Office and CAO.



**BREVARD COUNTY  
OFFICE OF TOURISM**

**Guidelines  
SPORTS & EVENTS  
GRANT PROGRAM**

**FISCAL YEAR 2022-2023**

# **SPORTS & EVENTS GRANT PROGRAM**

## **FISCAL YEAR 2022-2023**

### **1.0 INTRODUCTION & BACKGROUND**

Tourist Development Council (“TDC”) Mission Statement:

"To promote growth, development and quality of tourism in the county; encourage participation by both visitors and residents in tourism related activities, and to act as the primary body to determine direction, goals and policy for use of the tourism tax."

The Brevard County Tourist Development Council is pleased to offer the Sports & Event Grant Program for tourism or sports-related organizations to support and enhance athletic events seeking financial assistance for events held on Florida’s Space Coast. The grants are administered by the Sports Committee of the Tourist Development Council. The goal of the grant program is to assist the County in attracting and growing high quality sporting events in order to generate significant economic impact through participant spending. Reimbursement grants up to \$20,000 are available to support events or bids that benefit Florida’s Space Coast.

### **2.0 ELIGIBILITY**

The Sports Committee allocates funds from its annual budget to a grant program for Event Owners, Rights Holders, Tournament Directors, Groups and Organizations that coordinate events with a demonstrated history of visitor impact or the significant potential to draw visitors to the area. The Sports & Events Grant Program is administered by the Tourist Development Council with recommendations from the Sports Committee. Event applications must score a 70 or higher to be considered eligible for funding. Any applicant must be in good standing with any prior event funding awards, post-event reporting requirements, room night reports, and/or reimbursement requests in order to qualify for this application. If an applicant has previously been awarded a grant in any cycle and has not fulfilled their contractual obligations under that grant, they are immediately disqualified for future sports event grant funds. If an applicant forfeits prior funding due to their inability to comply with post-event reporting, the Sports

Committee may reinstate their eligibility on a case-by-case basis.

<b>Lodging Room Nights</b>	<b>Funding Levels</b>
200 (minimum)	Up to \$5,000
201 - 500	\$5,001 - \$7,500
501 – 1,000	\$7,501 - \$15,000
1,001+	\$15,001 - \$20,000

Funding is not intended to support administrative costs or non-public events. Funding is intended to support marketing, promotional efforts, and/or venue or event site rentals.

**Funding may be used for the following:**

- Sports Facilities (i.e. fields, gyms, etc.)
- Required Sports Personnel (i.e. referees)
- Marketing and programming expenses for the event
- Paid advertising, and media buys outside of Brevard County for the event
- Site fees/costs, rentals
- Rights and sanction fees for the governing body of the sport
- Non-monetary awards (medals, ribbons, plaques, etc.)

**Funding may not be used for the following:**

- General and administrative expenses
- Contests or giveaways
- Marketing within Brevard County
- Building, renovating and/or remodeling expenses
- Permanent equipment purchases
- Debts incurred prior to after grant request
- Programs which solicit advertising or sponsorships
- Non-sports personnel wages or salaries
- Event Insurance

To be eligible for payment, a complete Post-Event Report must be submitted within 60 days after the completion of the event. The report must include **verifiable** tracking statistics. The lodging/room night report attached hereto as “**Attachment A**” shall include the participants

name, lodging location name, and the participants home city and state. Grantees must use the provided room report or submit official hotel block room reports in their post-event reports. If the grantee uses a registration or ticketing system to capture and export event attendance data, all data fields contained in **“Attachment A”** are required in the grantees reporting. All grant funds awarded may be subject to audit.

To qualify for reimbursement, **proof of insurance is required no less than 30 days prior to event start date**, which lists the Brevard County as an additional insured, “Florida Sports Foundation” (if a foundation grant is also awarded), and/or any Brevard Municipality affected as additionally insured with a \$1,000,000 combined single limit for each occurrence to include personal injury, contractual liability covering the event if awarded this grant.

The Sports Committee may choose to lend assistance or administer grant funds approved in the form of advertising, public relations and promotions through its respective agency of record on behalf of the applicant.

The applicant must comply with all Center for Disease Control (CDC) and/or federal guidelines regarding hosting events.

### **3.0 AVAILABLE FUNDING**

Events that will occur between October 1, 2022 – March 31, 2023 shall submit their application by May 3, 2022, and will be evaluated on a case-by-case basis. Those events that will occur between April 1, 2023 – September 30, 2023, shall submit their application by July 20, 2022. Annual funding of this program is subject to the full funding of the TDC Sports Budget line item. In the event that applicant funding requests exceed the total budget of the sports grant program, funding awards may be reduced proportionately in order to stay within the total budget amount allocated to the program.

Up to \$170,000.00 may be available for the fiscal year 2022-2023, for a competitive grant program to fund sporting projects/events that demonstrate a positive impact to Brevard County tourism, as described more fully in Section 1.0 of these guidelines.

The Tourism Development Office (“TDO”) reserves the right to cancel/withdraw funding to this program at any time without cause. Applicants submit applications at their own cost and risk,

without expectation of or reliance on funding award. Applicants may have their requested amounts reduced based on Sports Committee Advisory Council, TDC, and/or Brevard County Board of County Commission recommendations, not meeting at least 100% of room night projections, funding availability, or number and quality of event applications submitted.

#### **4.0 ELIGIBLE USE OF FUNDS**

- Funds are to be used for the event as proposed in the applicant's grant application.
- The sports event must be held at a facility or venue located in Brevard County.
- The sports event must produce a minimum of 200 room nights in Brevard County accommodations with a Tourism Tax Account.
- The TDC provides sports event support in a "Stay-To-Play" model, meaning the event organizer must, to the best of their ability, ensure all participants book their rooms in Brevard County accommodations. The event organizer has the responsibility to document each room night related to its event using the attached Lodging/Room Night Report. Alternatively, if the organizer is using specified hotels, a room block report from each hotel will suffice to document room nights. Regardless of the booking method all room nights must be verifiable by the Tourism Development Office staff.
- The Event Organizer/Grantee must submit an Event Budget detailing their event revenue, expenses, and any sponsorships (which may be listed as a single line item without disclosing the sponsor entity),~~costs~~ as well as any Marketing Plan used to promote the event to participants. If the applicant fails to provide any of the required attachments with their application the applicant will be deemed disqualified and their application will not be reviewed by the Sports Committee or be considered for funding through this program.
- The Tourism Development Office strongly recommends all event organizers purchase "event insurance" in the event of bad weather, catastrophic event or other contingency.

#### **5.0 GRANT IMPACT, SUPPORT & BIDDING**

Any bid fees or event support associated with securing an event and using Tourist Development Tax revenue will be considered on a case-by-case basis.

All events will be scored based on application quality, event quality, and hotel room revenue brought in by the event as well as the marketing reach of the event which benefits Brevard

County Tourism.

Hotel room nights will be determined by completed Room Night Report submitted by the Event Organizer, or Room Block Reports from host hotels submitted to the Tourism Development Office by the Event Organizer/Grantee. All room reservations tied to the sports event are required to be documented. Lodging booked outside of Brevard County shall not count toward the qualifying event's total room night count.

If an event already has a hotel housing bureau/system under contract, that company must give the Event Organizer proof of room night stays to submit to the Tourism Development Office.

## **6.0 APPLICATION SUBMITTAL PROCEDURES**

The event organizer/grantee must complete the on-line application and attachments. If you have questions about the online application or are unable to upload the required supporting documentation within the online application please contact the Grant Administrator listed below. All applications and post-event reports must be completed online. Questions regarding the Sports and Events Grant program should be made via email or in writing and may be directed to:

Visit Space Coast Office of Tourism  
Attn: Erinn M. Stranko, Operations Manager  
150 Cocoa Isles Blvd., Suite 401  
Cocoa Beach, FL 32931  
Ph: 321-349-2992  
Email: [erinn.stranko@visitspacecoast.com](mailto:erinn.stranko@visitspacecoast.com)

## **7.0 EVALUATION PROCEDURES**

Tourist Development Office staff will receive and review all grant applications to ensure:

- Applications are submitted by the deadline.
- Applications are complete and contain all required information.
- Applications are for eligible projects.
- Tourism Development Office staff will forward complete applications for eligible events to the

Sports Committee of the Tourist Development Council for review and evaluation.

- Individual members of the Sports Committee will evaluate, rank and validate applications using the currently approved evaluation criteria while attending the ranking meeting based upon the attached Sports Grant Score Sheet labeled as “**Attachment B**”. Applications are then reviewed by the Tourism Development Council, and if approved go to the Brevard County Board of County Commissioners for final approval and funding.

## **8.0 FLORIDA’S SPACE COAST BRAND INCLUSION**

Grantees/event organizers must agree to prominently recognize Florida’s Space Coast Office of Tourism as an event sponsor in all marketing materials, advertising, website and other marketing related communications promoting the event both in and out of the local market. The Visit Space Coast logo must be included in all display advertising, printed collateral, email marketing, etc...The logo must be easily legible and should be displayed in a manner which does not distort or warp the original logo file. Logo usage standards will be provided to grantees/event organizers as well as high resolution and/or vector logo files to be included in event materials.

## **9.0 REPORTING REQUIREMENTS**

Within sixty (60) days after the completion of the event, the Grantee must submit the online Post-Event Report as provided by the grant administrator. **If the event occurs near the end of the fiscal year, post-event reports must be received by no later than the second Friday of October following the fiscal year in which the grant was awarded.** The report must include **verifiable** tracking statistics regarding out-of-town visitors and their overall impact on the local economy, particularly on transient lodging facilities and occupancy.

**Failure to submit all post-event reports, room/lodging reports, or other requirements set forth by this grant program shall bar the applicant/event organizer from applying for future funding. Failure to comply with the reporting requirements will also result in forfeiture of any funding award.**

If a Tourism Development Council grant is awarded, the Grantee must reach 100% of projected total room nights in order to receive the **full** award amount. **If total room nights**

**are less than 100%, the final grant amount will be proportional to the total number of room nights achieved.** Natural disasters and other incidents that may affect the impact generated by the event will be considered on a case-by-case basis. If the event is cancelled for any reason, there shall be no grant payment made to the Grantee regardless of any expenditure the Grantee has made. Force Majeure may apply.

## **10.0 REIMBURSEMENT & PAYMENT REQUIREMENTS**

When funding is awarded, you will be contacted by the grant administrator with the funding award amount and a review of the grant requirements and payment procedures. Event Organizers are required to submit a completed W-9 Form to the grant administrator as soon as they are notified of their grant award. Full reimbursement and payment instructions and procedures will be provided to each of the grantees.

Failure to submit both a post-event report and proper reimbursement request(s) in accordance with the attached Grant Reimbursement Procedures (**“Attachment C”**), will disqualify the grantee/event organizer from receiving funding. Failure to comply with the reporting requirements will result in forfeiture of the funding award.

## **11.0 ANTI-LOBBYING STATEMENT**

All Tourism grant applicants are restricted from lobbying TDC Committees from the time the grant application is open until the Committee finalizes the grant scores. Applicants may not attempt to influence their deliberations or scoring to secure an award, either verbally or in writing. Any questions concerning a grant applicant or the grant process from either applicants or committee members should be directed to the designated staff at the Tourism Development Office.

**Full, editable version available through grant application portal or from Space Coast Office of Tourism Staff.**

[illegible]

**ATTACHMENT B**  
**FY 22-23 Sports Event Grant Program**  
**Score Sheet**

Event Name: \_\_\_\_\_ Committee Member Name: \_\_\_\_\_

*Using the **Event Application** please score the following criteria:*

**Event Maturity, Growth Potential & Overnight Visitation**

**(35 points total)**

As of the date of this application how many times has the event received sports event grant support or funding from this office? ...../10

(Use points scale below for scoring guidance)

☐ 0-2 times: 10 points

☐ 3-5 times: 7 points

☐ 6 times or greater: 4 points

Rate the event's ability to achieve significant overnight lodging stays through its participants and/or event spectators...../25

(Use the application projected visitation & overnights to score)

**Soundness of Proposed Event (~~15~~20 points total)**

Has an event date been secured?...../5

Has an event location been secured?...../5

Did the event organizer include a detailed budget?...../510

*Using the **Event Description Narrative** please score the following criteria:*

**Quality of Proposed Event (205 points total)**

Does the event fit the Visit Space Coast family friendly vacation destination story with a focus on promoting beaches, space, fitness and/or active lifestyles, ecological or environmental experiences and other experiences that fit the Visit Space Coast brand? ...../1510

Does the event possess any unique qualities that will create publicity opportunities on a regional or national level or create a compelling reason for people to visit the Space Coast? .....10

*Using the event's **Event Plan** please score the following criteria:*

**Soundness of Event Plan (25 points total)**

Does the event reach potential visitors outside of Brevard County that are likely to attend the event as spectators? ...../15

Does the event plan target an audience consistent with Visit Space Coast target demographics (families that tend to travel with a household income of \$75K+)?...../10

**Total** ...../100

**Application Checklist:** Completed Application \_\_\_\_ Detailed Event Description \_\_\_\_ Event Budget \_\_\_\_  
Event Timeline/Schedule \_\_\_\_ Event Map \_\_\_\_ Event History and/or References \_\_\_\_

## ATTACHMENT C

### Tourist Development Office Grant Reimbursement Procedures

#### General Introduction – Grantee Please Read

As a government entity, these grants are under strict State and County guidelines and requirements related to disbursement of Tourist Development Tax (TDT) revenue dollars.

**Before you prepare your reimbursement, please ensure that the items you are requesting reimbursement are consistent with your grant application and grant agreement. Also, please note all Tourism Development Office Grants are reimbursement based. They ARE NOT direct payments or pre-payments.**

All documents and invoices provided will become subject to Public Records laws.

Please submit your grant reimbursement request form in Excel and the backup in Adobe PDF format.

Please begin submitting grant reimbursement submitting package as soon as your event or season is complete. **Deadline for ALL grant reimbursement requests for FY 22-23 is October 13, 2023.**

**Your Grant Reimbursement Submission Package Must Contain the Following Four (4) Items (in this order):**

**Before you prepare your reimbursement, please ensure that the items you are requesting reimbursement are consistent with your grant application and grant agreement. Also, please note all Tourism Development Office Grants are reimbursement based. They ARE NOT direct payments or pre-payments.**

- 1. The Grant Reimbursement Request Form** (cover sheet, an Excel document provided to you). **A)** Vendor invoices must be listed line by line. **B)** Please include the vendor name, vendor invoice #, description of grant related service and amount of reimbursement being requested. **C)** Invoice numbers on Grant Reimbursement Request Form for reimbursement are not the 1, 2, 3...they are the actual vendor invoice number.
- 2. Vendor Invoices and Receipts for Allowable Expenses.** **A)** Invoices and receipts must have the line # on the top of each page of backup that corresponds with line # on the Grant Reimbursement Request Form in #1. **B)** This includes invoice or receipt from web and software-based services like Zoom, Adobe or other website(s).
- 3. Proof of Goods and Services purchased with grant funding** in the form of cancelled checks (front and back copy), credit card receipts and statements. ALL account numbers, bank routing number, social security numbers, authorizing signatures and other credit card transactions MUST be redacted (blacked out).

**4. Proof of Completed Grant Related Goods and Services which focus on promoting Brevard County tourism to Include:**

- Copies of any advertising whose purpose is to drive tourism to Brevard County
- Photos of rental tents or equipment
- Screenshots of website and social media
- Copies of the printed material
- Copies or photos of the signs to ensure they were not used for some other purpose
- If payroll is being requested for reimbursement, the line on reimbursement cover sheet requires an abbreviated personnel description that is grant related along with the pay period dates. Leave the invoice field blank for payroll items.
- Missing receipts require a form memo

**5. Allowable expenses shall include the following:**

- Sports Facilities (i.e. fields, gyms, etc.)
- Required Sports personnel (i.e. referees)
- Marketing and programming expenses for the event
- Paid advertising, and media buys outside of Brevard County for the event
- Site fees/costs (contract help, rentals, insurance)
- Rights and sanction fees for the governing body of the sport.
- Non-monetary awards (medals, ribbons, plaques, etc.)

**6. Unallowable expenses:**

- General and administrative expenses
- Contests or Giveaways
- Marketing within Brevard County
- Building, renovating, and/or remodeling expenses
- Permanent equipment purchases
- Debts incurred prior to grant request
- Programs which solicit advertising or sponsorships
- Non-sports personnel wages or salaries
- Event Insurance

---

**If you have any questions or need additional information, please contact the grant administrator via email or in writing to:**

Brevard County Office of Tourism

Attn: Erinn Stranko, Operations Manager & Sports Commissioner

Address: 150 Cocoa Isles Blvd., Suite #401 Cocoa Beach, FL 32931

321-349-2992

Email: [Erinn.Stranko@VisitSpaceCoast.com](mailto:Erinn.Stranko@VisitSpaceCoast.com)

# Sports & Events Grant Program Application FY22-23

(untitled)

---

## 1. Applicant Information-

What is the event title? \*

(untitled)

---

## 2. Applicant Contact Information- \*

Organization Name

First Name

Last Name

Job

Title

Mailing Address

Apt/Suite/Office

City

State

Zip

Email Address

Phone Number

Mobile  
Phone

Website URL

(untitled)

---

### 3. Event Information-

**How many days will your event be held? \***

#### 4. Event Information-

**Please indicate your desired first day of the event..... \***

Event Dates



(untitled)

---

**5. Please describe your event (type of sport, format, qualifying criteria, ages, etc). \***

(untitled)

---

**6. Where is the location and name of the facility of your event? \***

**7. Has your location, venue or facility been secured? \***

☐ Yes

☐ No

**Estimated Event Attendance**

---

### 8. Total Participants (competitors, coaches, trainers, officials, etc...)

How many total participants are expected to attend your event? \*

Out-of-State Participants

Overnight In-State Participants

Day Trip In-State Participants

### 9. Total Spectators (fans, family, friends, etc...)

How many total spectators are expected to attend your event? \*

Out-of-State  
Spectators

Overnight In-State  
Spectators

Day Trip In-State  
Spectators

### 10. Total Media (Reporters, TV, News Outlets, etc...)

How many total Media are expected to attend your event? \*

Out-of-State Media

Overnight In-State Media

Day Trip In-State Media

(untitled)

---

### 11. How much event grant support are you requesting?

\$

## 12. What is the purpose of the financial support? \*

*All funding requested shall be expended upon allowable expenses and shall be reimbursed upon submission to the Space Coast Office of Tourism in accordance with all Grant Guidelines and Reimbursement Procedures if funding is awarded to the applicant.*

- ☐ Paid advertising and media buys outside of Brevard County
- ☐ Site fees/costs (contract help, etc)
- ☐ Marketing and public relations
- ☐ Non-monetary awards (medals, ribbons, plaques, etc)
- ☐ Promotions
- ☐ Rights fees
- ☐ Sanction fees
- ☐ Other - please specify

\*

(untitled)

---

## 13. What is the projected total number of paid room nights for your event? \*

*If your event is a tournament, please be sure to include any anticipated team/participant drop off expected throughout the entire event. If you do not reach 100% of your projected room nights, please note that pursuant to the grant guidelines, funding will be reduced based upon the percentage of room nights actually produced.*

#

## 14. Have you secured hotel and/or lodging partners? \*

- ☐ Yes
- ☐ No

15. Please provide the name(s) and locations of your hotel and/or lodging partners: \*

(untitled)

---

## 16. EVENT HISTORY (REQUIRED)

**Tell us about your event history by providing the following in a Word or PDF document.**

**Please provide the following information on your three most recent events regardless of location. Please create and upload a document with the following information:**

Previous location & dates

Reference name & contact information

Total out-of-county participates

Total number of room nights \*

Browse...

(untitled)

---

**17. As the event organizer, have you secured liability insurance for your event?**

*If awarded, grantees are REQUIRED to provide a certificate of insurance no less than 30 days prior to the start of the event.*

\*

☐ Yes

☐ No

(untitled)

---

18.

**ATTESTATION**

I attest that I have full authority to execute this grant request and that all information in the grant application is true and correct. I further attest that I have read and understand the grant guidelines and will comply with the requirements of the grant and contract, if awarded.

\*

Clear

-----

Sign name using mouse or touch pad

Signature of

(untitled)

---

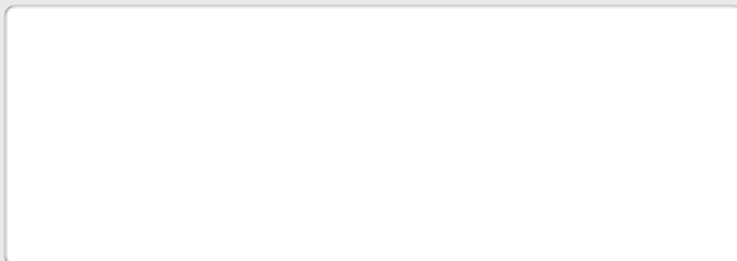
## 19. SPECIAL MESSAGE:

**You have now completed all of the application questions. The next slide is the space for you to upload the required (4) attachments which includes your event location map, event plan/timeline/schedule, event budget and event marketing plan in order to complete the application package.**

***If you are not able to upload the required (4) attachments please email your (4) documents to [Erinn.Stranko@VisitSpaceCoast.com](mailto:Erinn.Stranko@VisitSpaceCoast.com).***

**It is mandatory that all applications are completed online and the required (4) attachments are submitted by uploading with the application or delivered to the Tourism Development Office by 5pm on May 3, 2022, no late arrivals will be accepted.**

**The below text box may be used to communicate anything that you need to tell us about your application.**



**(untitled)**

---

## 20. **Required Attachments:**

Please label each with appropriate attachment number.

1. Label as Attachment (1) - Event Location Map
2. Label as Attachment (2) - Event Plan, Timeline or Schedule
3. Label as Attachment (3) - Event Budget
4. Label as Attachment (4) - Event Marketing Plan

\*

Browse...



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

F.4.

4/5/2022

### Subject:

Employee Benefits Consulting Service Contract

### Fiscal Impact:

\$104,500/yr. guaranteed for 3 years; the greater of 3% or CPI adjustments for subsequent renewals.

### Dept/Office:

Office of Human Resources/Employee Benefits

### Requested Action:

It is requested that the Board accept the recommendation of the Employee Benefits Insurance Advisory Committee to retain RobinsonBush as the Board's employee benefits consultant and authorize the Human Resource Director to execute a multi-year contract for consulting services with RobinsonBush, Inc.

### Summary Explanation and Background:

An RFP for employee benefits consulting services (#P-2-22-11) was published by the Board of County Commissioners in order to evaluate market alternatives for these services. Two vendors, including the incumbent consultant (RobinsonBush, Inc.), submitted proposals that were evaluated by the Board's Employee Benefits Insurance Advisory Committee (EBIAC) on March 10, 2022. Upon review of the proposals a motion was made to by the EBIAC to score and rank the proposals.

Fees for Professional Services from the proposals received in response to this RFP accounted for 30% of the scoring by the EBIAC. The consultant's technical approach & services provided accounted for 30% of their score while the firm's qualifications accounted for another 30% of their score and the firms experience accounting for the remaining 10% of their score.

Based on the scoring of the EBIAC, it was the committee's recommendation that RobinsonBush, Inc. be retained as the employee benefits consultant to the Board of County Commissioners. The contract for services is to become effective the first of the month following Board approval and run for a period of three (3) years with renewal options for years 4 & 5.

RobinsonBush, Inc. is a professional consulting firm specializing in employee benefits located in Orlando Florida. The firm has provided employee benefits consulting services to Brevard County BOCC since 2004. RobinsonBush, Inc. also provides ongoing consulting services to large private and public sector employers including, The City of Orlando, Orange County BOCC, Volusia County BOCC, Duval County School Board, and Polk County School Board.

### Clerk to the Board Instructions:





SELECTION COMMITTEE CONSOLIDATED EVALUATION SCORESHEET  
MEDICARE ADVANTAGE PLANS

Any questions regarding the content of  
this notice should be directed to  
Summer Wyllie at (321) 617-7390

MEETING DATE: March 10, 2022 @ 1:00 pm  
POSTING DATE: March 15, 2022 THROUGH: March 22, 2022 @ 5:00 pm POSTED BY: Stephanie Reynolds

▼ Committee Member ▼	McGriff Insurances Services, Inc.	Robinon Bush Consulting
Gerard Visco, BOCC HR	2	1
Kika Golan, D2 Office	2	1
Adrienne Schmadeke, D4 Office	2	1
Imitiaz Khan, BOCC Budget	2	1
Peter Fusscas	1	2
Cecilia Burke, Clerk of Court	2	1
Gregory Pelham, Property Appraiser	2	1
Ron Forknall, BCSO	2	1
Darcie McGee	2	1
Karen Hischmiller, Tax Collector	2	1
Tom Jenkins, Retiree Appointee	2	1
Chris DiSciascio, IAFF Representative	2	1
TOTAL POINTS	23	13
RANKING	2	1

Motion made by Adrienne Schmadeke, seconded by Greg Pelham to recommend award to the highest ranked proposer, Robinson Bush to the Board of County Commissioners to be retained as the Board's Benefits Consultant.  
Motion passed 11-1.

Brevard County encourages prompt and fair handling of all complaints and disputes with the business community.  
Filing of any disputes and appeals shall be in accordance with procedures specified in bid documents.

 Approval



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.5.

4/5/2022

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### **Subject:**

It is requested that the Board approve revisions to BCC-67 in order to address updates to Chapter 2 of the Brevard County Code of Ordinances and to clarify requirements for financial disclosure reports from advisory board members.

**This item was previously tabled at the March 8, 2022 Board Meeting.**

### **Fiscal Impact:**

None.

### **Dept/Office:**

County Attorney's Office

### **Requested Action:**

It is requested that the Board approve the revised BCC-67 policy in order to address updates to Chapter 2 of the Brevard County Code of Ordinances and to clarify requirements for financial disclosure reports from advisory board members.

**This item was previously tabled at the March 8, 2022 Board Meeting.**

### **Summary Explanation and Background:**

BCC-67 was last updated in 2008. At this time, it is requested that the Board of County Commissioners approve changes to BCC-67 so that the policy conforms with the 2019 updates made to Chapter 2 of the Brevard County Code of Ordinances creating uniform advisory board provisions. The requested changes also clarify the requirements for financial disclosure reports for advisory board members.

### **Clerk to the Board Instructions:**

Please forward signed original to the County Manager's Office.



BOARD OF COUNTY COMMISSIONERS

## POLICY

Number: BCC-67  
Cancels: 09/30/08  
Approved: 04/05/2022  
Originator: CAO  
Review: 04/05/2025

## **TITLE: Advisory Bodies.**

### **I. Objective**

To set forth the criteria for the establishment, operation, and dissolution of advisory bodies.

### **II. Definitions and References**

A. Advisory bodies - board, commission, committee, council or panel established by county resolution or ordinance or by state statute for the purpose of providing a recommendation or report to assist the Board of County Commissioners in its decision-making responsibilities.

B. Section 286.011, Florida Statutes, Public meetings and records; public inspection.

C. Section 286.012, Florida Statutes, Voting requirements at meetings of governmental bodies.

D. Section 112.313, Florida Statutes, Standards of conduct of public officers and employees of agencies.

E. Section 112.3145, Florida Statutes, Disclosure of financial interest and clients.

F. Sections 2-211 through 2-214, Code of Ordinances of Brevard County, Florida

### **III. Directives**

A. As the Board desires to provide the interested citizens of Brevard County added opportunities for local governmental involvement, the Board may by resolution or ordinance, or pursuant to state statute, create an advisory body to aid County purposes.

B. Any ordinance or resolution establishing an advisory body shall specifically contain, or provide for, but not necessarily be limited to the following terms:

1. A statement setting forth the purpose and objectives of the advisory body.

2. The number of members, their minimum qualifications, how they are to be appointed, their term of service, and provisions for interim appointments and their terms of service.

3. The intended life of the advisory body with provisions to renew, extend or dissolve the advisory body as the Board deems necessary.

4. The organizational structure and the by-laws of the advisory body including provisions for appointment or election of officers and their terms of office or provision for the advisory body to establish such at the initial meetings.

5. Any compensation or reimbursement due members, any facilities or staff made available and accountability requirements for any allocated funds.

6. The method of reporting and the frequency of reports.

7. The required frequency of meetings and the advisory body's responsibilities under Section 286.011, Florida Statutes.

C. All meetings of any board or commission created by the County Commission to assist in the Board's decision-making process are declared to be public meetings, open to the public at all times. This is to include committee and subcommittee meetings of advisory bodies.

1. The minutes of such meetings shall be recorded and available for public inspection.

2. Reasonable notice must be given the public of the time and place of such meetings.

D. Required financial disclosure reports from applicable advisory body members shall include:

1. Any appointed member of the Planning and Zoning Board, Board of Adjustment, Merritt Island Redevelopment Agency, North Brevard Economic Development Zone.

2. Any members of advisory bodies whose total budget, appropriations or authorized expenditures constitutes one percent of the budget of the Board of County Commissioners or \$100,000 whichever is less; and whose powers, jurisdiction and authority are solely advisory in nature.

3. By other member who is required by law to file such a disclosure.

E. An employee of the Board designated by the Board or County Manager shall be responsible for:

1. Assisting the advisory body in scheduling matters for Board attention.
2. Officially notifying the Board of vacancies or impending term expirations.
3. Officially notifying the Board Secretary of the name, address, telephone number, term of appointment, starting date, and representation of each appointee as well as the name of the individual being replaced.
4. Officially notifying the Board of advisory bodies that no longer function or function inadequately and making preparations either by ordinance or resolution for Board Action to dissolve such advisory bodies.

F. Each advisory body shall establish procedures for taking public comment at all committee meetings. Such procedures shall have the following minimum guidelines:

1. Two kinds of public comment shall be taken:
  - (a) relevant comment when the committee discusses a particular issue or takes a final vote on any given issue; and
  - (b) comment which brings new business or issues before the committee.
2. Each speaker shall be given at least three minutes to speak, with provision for an extension of time by the Chairman or majority vote of the committee.
3. The speaker may be required to give their name and address for the record, however, a social security number shall not be required.
4. The committee shall make the meeting agenda and any back-up material available for inspection during regular business hours prior to each meeting.

G. At any time the Board or the County Manager may request a report upon an advisory body's activities. If such a request is not satisfied within 30 days, the body shall be considered inactive and subject to dissolution by the Board.

H. If the Board determines an advisory body has served its purpose or is inactive, such advisory body shall be dissolved by the same action taken to create the advisory body, whether by motion ordinance or resolution.

#### IV. Reservation of Authority

The authority to issue and/or revise this policy is reserved to the Board of County Commissioners.

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Kristine Zonka, Chair  
Board of County Commissioners  
As approved by the Board on April 5, 2022



BOARD OF COUNTY COMMISSIONERS

## **POLICY**

Number: BCC-67  
Cancels: 09/30/08  
Approved: 04/05/2022  
Originator: CAO  
Review: 04/05/2025

## **TITLE: Advisory Bodies.**

### **I. Objective**

To set forth the criteria for the establishment, operation, and dissolution of advisory bodies.

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1. A statement setting forth the purpose and objectives of the advisory body.

2. The number of members, their minimum qualifications, how they are to be appointed, their term of service, and provisions for interim appointments and their terms of service.

3. The intended life of the advisory body with provisions to renew, extend or dissolve the advisory body as the Board deems necessary.

4. The organizational structure and the by-laws of the advisory body including provisions for appointment or election of officers and their terms of office or provision for the advisory body to establish such at the initial meetings.

5. Any compensation or reimbursement due members, any facilities or staff made available and accountability requirements for any allocated funds.

6. The method of reporting and the frequency of reports.

7. The required frequency of meetings and the advisory body's responsibilities under Section 286.011, Florida Statutes.

~~8. Three unexcused absences and two excused absences by an appointee within a one-year period shall be deemed as resignation from the advisory board, and the appointee's position shall be considered vacant. A new appointee shall be appointed to fill the vacancy.~~

C. All meetings of any board or commission created by the County Commission to assist in the Board's decision-making process are declared to be public meetings, open to the public at all times. This is to include committee and subcommittee meetings of advisory bodies.

1. The minutes of such meetings shall be recorded and available for public inspection.

2. Reasonable notice must be given the public of the time and place of such meetings.

D. Required financial disclosure reports from applicable advisory body members shall include:

1. Any appointed member of ~~an advisory body with land planning, zoning or natural resources responsibilities~~ the Planning and Zoning Board, Board of Adjustment, Merritt Island Redevelopment Agency, North Brevard Economic Development Zone.

2. Any members of advisory bodies whose total budget, appropriations or authorized expenditures constitutes one percent of the budget of the Board of County Commissioners or \$100,000 whichever is less; and whose powers, jurisdiction and authority are solely advisory in nature.

3. By other member who is required by law to file such a disclosure.

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1. Assisting the advisory body in scheduling matters for Board attention.

2. Officially notifying the Board of vacancies or impending term expirations.

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3. The speaker may be required to give their name and address for the record, however, a social security number shall not be required.

4. The committee shall make the meeting agenda and any back-up material available for inspection during regular business hours prior to each meeting.

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H. If the Board determines an advisory body has served its purpose or is inactive, such advisory body shall be dissolved by the same action taken to create the advisory body, whether by motion ordinance or resolution.

#### IV. Reservation of Authority

The authority to issue and/or revise this policy is reserved to the Board of County Commissioners.

---

Kristine Zonka, Chair  
Board of County Commissioners  
As approved by the Board on April 5, 2022



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.6.

4/5/2022

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### **Subject:**

Approval of the Revised Board of County Commissioner's 2022 Meeting Schedule

### **Fiscal Impact:**

None

### **Dept/Office:**

County Manager's Office

### **Requested Action:**

It is requested the Board of County Commissioners approve the proposed revision to the 2022 Board meeting schedule.

### **Summary Explanation and Background:**

At the request of the one of the Commission Offices, we are seeking approval to change the meeting date of the Melbourne-Tillman Water Control District meeting from August 11, 2022 to August 9, 2022.

### **Clerk to the Board Instructions:**

# January 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 New Years Day
2	3	4	5	6	7	8
9	10	11 5:00 P.M. Regular  Start of Leg. Session	12	13	14	15
16	17  MLK Holiday	18	19	20	21	22
23	24	25 9:00 a.m. – Regular	26	27	28	29
30	31					

# February 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 5:00 p.m. - Zoning	4	5
6	7	8 5:00 p.m. - Regular	9	10 1:00 p.m. - TPO	11	12
13	14	15	16	17 1: 00 p.m. – Budget Workshop	18	19
20	21	22 9:00 a.m. - Regular	23	24	25	26
27	28					

# March 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 5:00 p.m. - Zoning	4	5
6	7	8 5:00 p.m. - Regular	9	10 1:00 p.m. - TPO	11	12
13	14	15	16	17	18	19
	Spring Break for Public Schools					
20	21	22 9:00 a.m. - Regular	23	24	25	26
27	28	29	30	31		

# April 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5 5:00 p.m. - Regular	6	7 5:00 p.m. - Zoning	8	9
10	11	12	13	14 1:00 p.m. - TPO	15	16
17	18	19 9:00 a.m. - Regular	20	21	22	23
24	25	26	27	28	29	30

# May 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 5:00 p.m. – Regular	4	5 5:00 p.m. - Zoning	6	7
8	9	10	11	12 1:00 p.m. - TPO	13	14
15	16	17 9: 00 a.m. - Regular	18	19	20	21
22	23	24	25	26 5:00 p.m. - Zoning	27	28
29	30 Memorial Day	31				

NO MEETING HELD IN JUNE

## June 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

# July 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4  Independence Day	5	6	7	8	9
10	11	12 5:00 p.m. - Regular	13	14 1:00 p.m. - TPO	15	16
17	18	19 <u>9:00 a.m. - Regular/ Tentative Millage</u>	20	21	22	23
24	25	26 <del>9:00 a.m. - Regular/ Tentative Millage</del>	27	28	29	30
31						

# August 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 5:00 p.m. – Regular	3	4 5:00 p.m. - Zoning	5	6
7	8	9 5:30 p.m. - Melbourne Tillman	10	11 5:30 p.m. - Melbourne Tillman	12	13
14	15	16 9:00 a.m. - Regular	17	18	19	20
21	22	23  Primary Elections	24	25	26	27
28	29	30 9:00 a.m. - Regular	31			

# September 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 5:00 p.m. - Zoning	2	3
4	5  Labor Day	6 <u>5:30 p.m. – 1<sup>st</sup></u> Budget Hearing	7	8 1:00 p.m. – TPO <del>5:30 p.m. – 1<sup>st</sup></del> Budget Hearing	9	10
11	12	13 9:00 a.m. - Regular	14	15	16	17
18	19	20 *5:30 p.m. – Final Budget Hearing <del>*Pending School Board Budget Hrg.</del>	21	22	23	24
25	26	27	28	29	30	

# October 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6 5:00 p.m. - Zoning	7	8
9	10	11 5:00 p.m. - Regular	12	13 1:00 p.m. - TPO	14	15
16	17	18	19	20	21	22
23	24	25 9:00 a.m. - Regular	26	27	28	29
30	31					

# November 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 5:00 P.M. - Zoning	4	5
6	7	8  General Election	9	10	11  Veterans Day	12
13	14	15 5:00 p.m. – Regular	16	17	18	19
20	21	22 5:00 p.m. – Organizational Meeting	23	24  Thanksgiving	25	26
27	28	29	30			

# December 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 5:00 p.m. - Zoning	2	3
4	5	6 5:00 p.m. - Regular	7	8 1:00 p.m. - TPO	9	10
11	12	13	14	15	16	17
18	19	20 9:00 a.m. - Regular	21	22	23	24
25	26	27	28	29	30	31



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.7.

4/5/2022

---

### **Subject:**

Bill Folder

### **Fiscal Impact:**

N/A

### **Dept/Office:**

Commission Office

### **Requested Action:**

Acknowledge the receipt.

### **Summary Explanation and Background:**

Exhibit 1 - District 4 Commission Office DEXimaging for invoice date 03/14/2022, contract overage charge.

Exhibit 2 - District 1 Commission Office purchase order transactions for March 2022.

Exhibit 3 - District 2 Commission Office Non-Purchasing Card invoices for 04/05/2022.

Exhibit 4 - District 2 Commission Office Purchasing Card Reconciliation Report for 04/05/2022.

Exhibit 5 - District 5 Commission Office DEXimaging invoices for March 2022.

Exhibit 6 - District 3 Commission Office Purchase Card Records - March 2022.

Exhibit 7 - District 3 Commission Office Purchase Order Records - March 2022.

### **Clerk to the Board Instructions:**

Include with the minutes for April 5, 2022 regular meeting.



Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

RECEIVED

MAR 15 2022

DISTRICT 4  
COMMISSION OFFICE

# CONTRACT INVOICE

Invoice Number: AR7454206  
Invoice Date: 03/14/2022

**Bill To:** Brevard County  
Accounts Payable  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
BC18-NAOS	60 DAYS	05/13/2022	\$62.20	\$62.20	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097795LeaseK&S-NAOS-01		\$62.20	4500104021	05/16/2018	06/01/2023
Contract Remarks					

## Summary:

Contract base rate charge for this billing period \$0.00  
Contract overage charge for the 02/16/2022 to 03/15/2022 overage period \$62.20 \*\*  
\*\*See overage details below \$62.20

## Detail:

### Equipment included under this contract

#### Canon/iRC3525i

Number	Serial Number	Base Adj.			Location				
401311	XTK03094	\$0.00			Brevard County 2725 Judge Fran Jamieson Way Viera, FL 32940 District 4 Commission Office				
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	black meter	29,570	30,710		1,140	0	1,140	\$0.011590	\$13.21
Color	color meter	24,531	25,761		1,230	0	1,230	\$0.039830	\$48.99
									\$62.20

Date Received: 3/15/22  
F.O.# 4500111891  
Vendor # 16062  
Ecc # 51056.49774  
Date: 5/10/22  
Signature: Adam Schmitt  
Order Completed:

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$62.20
Tax:	\$0.00
Invoice Total	\$62.20
<b>Balance Due:</b>	<b>\$62.20</b>



# Office DEPOT, Inc.

Office Depot, Inc.  
PO BOX 7241  
SIOUX FALLS SD  
57117-7241

FEDERAL ID:59-2663954

## ORIGINAL INVOICE

10068

### THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS  
OR PROBLEMS, JUST CALL US  
FOR CUSTOMER SERVICE ORDER: (888) 263-3423  
FOR ACCOUNT: (800) 721-6592

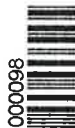
INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
228062662001	23.78	Page 2 of 2
INVOICE DATE	TERMS	PAYMENT DUE
02-MAR-22	Net 30	04-APR-22

#### BILL TO:

ATTN: ACCTS PAYABLE  
DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102

#### SHIP TO:

DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102



ACCOUNT NUMBER		BLANKET PO		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
27327334		4500107979		DISTRICT 1 NEWOFFICE		228062662001		28-FEB-22		02-MAR-22	
BILLING ID		ACCOUNT MANAGER		RELEASE		ORDERED BY		FLOOR/BUILDING		COST CENTER	
32516						CAROL MASCELLINO		1			
CATALOG ITEM #/ MANUF CODE				DESCRIPTION/ CUSTOMER ITEM #		U/M TAX	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE

SUB-TOTAL	23.78
DELIVERY	0.00
SALES TAX	0.00
TOTAL	23.78

All amounts are based on USD currency

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

RECEIVED

MAR 18 2022

D-1 COUNTY COMMISSION

*Carol Mascellino*

DOC# 510565078 3/25/22 *SM*

DETACH HERE

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
DISTRICT 1 COMMISSION OFFICE	32516	228062662001	02-MAR-22	23.78	

FL0

000325167 2280626620013 00000002378 1 0

Please  
Send Your  
Check to:

OFFICE DEPOT, INC.  
PO Box 1413  
Charlotte NC 28201-1413

Please return this stub with your payment to  
ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.



## ORIGINAL INVOICE

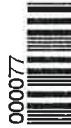
10068

**Office  
DEPOT, Inc.**Office Depot, Inc.  
PO BOX 7241  
SIOUX FALLS SD  
57117-7241

FEDERAL ID:59-2663954

**THANKS FOR YOUR ORDER**IF YOU HAVE ANY QUESTIONS  
OR PROBLEMS, JUST CALL USFOR CUSTOMER SERVICE ORDER: (888) 263-3423  
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
233225682001	13.21	Page 2 of 2
INVOICE DATE	TERMS	PAYMENT DUE
11-MAR-22	Net 30	11-APR-22

**BILL TO:**ATTN: ACCTS PAYABLE  
DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102**SHIP TO:**DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102

ACCOUNT NUMBER		BLANKET PO		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
27327334		4500107979		DISTRICT 1 NEWOFFICE		233225682001		10-MAR-22		11-MAR-22	
BILLING ID		ACCOUNT MANAGER		RELEASE		ORDERED BY		FLOOR/BUILDING		COST CENTER	
32516						CAROL MASCELLINO		1			
CATALOG ITEM #/ MANUF CODE				DESCRIPTION/ CUSTOMER ITEM #		U/M	QTY	QTY	QTY	UNIT	EXTENDED
						TAX	ORD	SHF	B/O	PRICE	PRICE

SUB-TOTAL 13.21

DELIVERY 0.00

SALES TAX 0.00

TOTAL 13.21

All amounts are based on USD currency

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RECEIVED

MAR 18 2022

D-1 COUNTY COMMISSION

DOC# 5105660385 3/25/22 SM

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
DISTRICT 1 COMMISSION OFFICE	32516	233225682001	11-MAR-22	13.21	

FL0

000325167 2332256820015 00000001321 1 7

Please  
Send Your  
Check to:OFFICE DEPOT, INC.  
PO Box 1413  
Charlotte NC 28201-1413Please return this stub with your payment to  
ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.

# Office DEPOT, Inc.

Office Depot, Inc  
PO BOX 7241  
SIOUX FALLS SD  
57117-7241

## ORIGINAL INVOICE

10068

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FOR ACCOUNT: (800) 721-6592

FEDERAL ID:59-2663954

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233225682001	13.21	Page 1 of 2
INVOICE DATE	TERMS	PAYMENT DUE
11-MAR-22	Net 30	11-APR-22

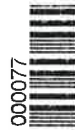
#### BILL TO:

ATTN: ACCTS PAYABLE  
DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102

000452-000077

#### SHIP TO:

DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102



ACCOUNT NUMBER		BLANKET PO		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
27327334		4500107979		DISTRICT 1 NEWOFFICE		233225682001		10-MAR-22		11-MAR-22	
BILLING ID		ACCOUNT MANAGER		RELEASE		ORDERED BY		FLOOR/BUILDING		COST CENTER	
32516						CAROL MASCELLINO		1			
CATALOG ITEM #/ MANUF CODE			DESCRIPTION/ CUSTOMER ITEM #			U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
1376497 OD51			Index Card 5x8 Ruld Wht 10 1376497			PK	1	1	0	3.990	3.99
806849 1920938			HIGHLIGHTER,TANK,36PK,YEL 806849			PK	1	1	0	9.220	9.22

000452-000077

To ensure timely and accurate application of your payment, please include the following on your remittance: account number, invoice number, and the amount you are paying for each invoice.

CONTINUED ON NEXT PAGE...



## \*\*\* PACKING LIST \*\*\*

OFFICE DEPOT  
1801 CYPRESS LAKE DRIVE  
ORLANDO FL 32837

Order Number: 233225682-1

## Order Summary

## Shipping Address

00413  
DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102

## Customer Information

Customer#: 27327334  
Contact: CAROL MASCELLINO  
Phone#: 321-607-6901

## Carton Counts

Repack / Split Case	1
Full Case	0
Bulk	0
<b>Total</b>	<b>1</b>

## Additional Information

BLK 4500107979  
FLR/ 1  
Route/Stop/Door: 0758/000/002  
Order Date: 10-Mar-2022  
Delivery Date: 11-Mar-2022

## Item Details

Line	Quantity			Item Number Mfgr Code Customer Code	Description	Units	Unit Price	Total	Carton ID
	Ordered	Shipped	Back Ordered						
1	1	1	0	1376497 OD51	INDEX CARD 5X8 RULD WHT 100CT ✓	PACK	3.990	3.99	51622201
2	1	1	0	806849 1920938	HIGHLIGHTER,TANK,36PK,YELLOW ✓	PACK	9.220	9.22	51622201

Please visit [OfficeDepot.com](http://OfficeDepot.com) for all order information including re-orders, invoice re-prints, parts replacement and quick/easy returns.

RECEIVED

MAR 11 2022

D-1 COUNTY COMMISSION

Merchandise Total 13.21  
Small Order Handling Fee 0.00

Subtotal 13.21  
Sales Tax (Exempt) 0.00  
Order Total 13.21  
Balance Due 0.00

Terms: Acct Bill



Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

## CONTRACT INVOICE

Invoice Number: AR7463483  
Invoice Date: 03/16/2022

**Bill To:** Brevard County  
Accounts Payable  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
BC18-NAOS	60 DAYS	05/15/2022	\$205.66	\$205.66	
Invoice Remarks					
4500111888					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097790LeaseK&S-NAOS-01		\$205.66	4500097790	04/13/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for this billing period \$0.00  
Contract overage charge for the 02/13/2022 to 03/12/2022 overage period \$205.66\*\*  
\*\*See overage details below \$205.66

### Detail:

#### Equipment included under this contract

#### Canon/iRC553Si

Number	Serial Number	Base Adj.	Location
401149	XUW01071	\$0.00	North Brevard Economic Development Zone 7101 US Highway 1 Titusville, FL 32780 Dist 1 Commission Office

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	black meter	100,682	103,230		2,548	0	2,548	\$0.011590	\$29.53
Color	color meter	114,582	119,004		4,422	0	4,422	\$0.039830	\$176.13
									\$205.66

RECEIVED

MAR 18 2022

D-1 COUNTY COMMISSION

*Carl P. Arnold*

DOC# 5105650392 3/25/22 8M

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$205.66
Tax:	\$0.00
Invoice Total	\$205.66
<b>Balance Due:</b>	<b>\$205.66</b>

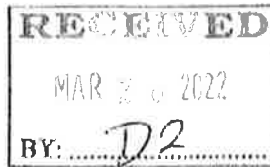




Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

## CONTRACT INVOICE

Invoice Number: AR7501669  
Invoice Date: 03/25/2022



**Bill To:** Brevard County  
Accounts Payable  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
BC18-NAOS	60 DAYS	05/24/2022	\$37.00	\$37.00	
Invoice Remarks					
Contract Number	Contract	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097792LeaseK&S-NAOS-01		\$37.00	45C0097792	04/23/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 02/23/2022 to 03/22/2022 overage period	\$37.00 **
<b>**See overage details below</b>	<b>\$37.00</b>

### Detail:

#### Equipment Included under this contract

#### Canon/iRC5540i

Number	Serial Number	Base Adj.	Location
401139	XUP01019	\$0.00	Brevard County - District II Commission Office 2575 N. Courtenay Parkway Merritt Island, FL 32953

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	black meter	55,981	57,823		1,842	0	1,842	\$0.011590	\$21.35
Color	color meter	14,060	14,453		393	0	393	\$0.039830	\$15.65
									<b>\$37.00</b>

*Robert F. VanValkenburg*  
*Chief of Staff*

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?  
Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$37.00
Tax:	\$0.00
Invoice Total	\$37.00
<b>Balance Due:</b>	<b>\$37.00</b>



## FEDERAL ID: 59-2663954

RECEIVED  
MAR 28 2022  
BY: *DP*

ATTN: ACCTS PAYABLE  
DISTRICT 2 COMMISSION  
RM 200  
2575 N COURTENAY PKWY  
MERRITT ISLAND FL 32953-4147

000418-000078

**XX**

## 10068

IF YOU HAVE ANY QUESTIONS  
OR PROBLEMS, JUST CALL US  
FOR CUSTOMER SERVICE ORDER: (888) 263-3423  
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
222582640002	11.60	Page 1 of 2
INVOICE DATE	TERMS	PAYMENT DUE
10-MAR-22	Net 30	11-APR-22

DISTRICT 2 COMMISSION  
RM 200  
2575 N COURTENAY PKWY  
MERRITT ISLAND FL 32953-4147

000078

ACCOUNT NUMBER 27327334		BLANKET PO N/A		SHIP TO ID 25757D2		ORDER NUMBER 222582640002		ORDER DATE 31-JAN-22		SHIPPED DATE 10-MAR-22	
BILLING ID 3251		ACCOUNT MANAGER RELEASE		KIKI GOLAN							
CATALOG ITEM #/ MANUF CODE		DESCRIPTION/ CUSTOMER ITEM #		U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE			
541545 688400		Forever Stamp - Book of 20 				1	0				

Robert F. Van Vortenburg  
Robert W. Ly  
Chief of Staff

0004-9724(200601)28:1;1-10

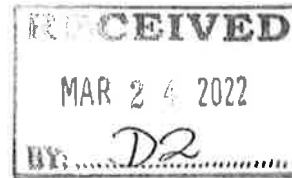
To ensure timely and accurate application of your payment, please include the following on your remittance: account number, invoice number, and the amount you are paying for each invoice.

CONTINUED ON NEXT PAGE..

**Van, Fritz**

---

**From:** Commissioner, D2  
**Sent:** Thursday, March 24, 2022 10:32 AM  
**To:** Wall, Katherine  
**Cc:** Golan, Kika; Van, Fritz  
**Subject:** Re: Invoice 4074 from ToGoElectro, LLC. dba TGE



Kathy,

This one was received by the Humane Society.

Truly,

Bryan

Get Outlook for Android

PO # 4500112974  
Vendor # 17984  
Doc # 5105650683

**From:** Wall, Katherine <Katherine.Wall@brevardfl.gov>  
**Sent:** Thursday, March 24, 2022 10:29:25 AM  
**To:** Commissioner, D2 <D2.Commissioner@brevardfl.gov>  
**Subject:** FW: Invoice 4074 from ToGoElectro, LLC. dba TGE

Robert F. VanVolkenburgh  
Chief of Staff

Good morning.

Central Services received the below invoice for the Hikvision PanoVu Surveillance Camera from ToGoElectric.

If you received the camera, please process invoice for payment.

Thank you,

**Kathy Wall**

*Central Services Director*

*Central Services Department*

PH: (321)637-5337 \* Fax: (321)633-2115

2725 Judge Fran Jamieson Way

Viera, Florida 32940

**From:** Wyllie-Vitt, Summer  
**Sent:** Wednesday, March 23, 2022 4:40 PM  
**To:** Jarod Cooper <jarod@tge.la>; Wall, Katherine <Katherine.Wall@brevardfl.gov>  
**Subject:** Re: Invoice 4074 from ToGoElectro, LLC. dba TGE

No worries just checking.

Kathy can you please pass this on to Commissioners Lobers office for payment? It's an existing PO payment referring to the earlier delivery email. Thanks.

Summer L. Wyllie-Vitt  
Procurement Supervisor

Brevard County BoCC

---

**From:** Jarod Cooper <[jarod@tge.la](mailto:jarod@tge.la)>  
**Sent:** Wednesday, March 23, 2022, 3:59 PM  
**To:** Wyllie-Vitt, Summer <[Summer.Wyllie-Vitt@brevardfl.gov](mailto:Summer.Wyllie-Vitt@brevardfl.gov)>  
**Subject:** RE: Invoice 4074 from ToGoElectro, LLC. dba TGE

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi Summer!

Sorry this came directly from quickbooks, so you were actually the only email I had listed for the billing.

Is there someone else in accounts payable that should also receive invoices? Please let me know and I will add them as well.

Thank you! I hope you are having a fantastic week.

Sincerely,



**Jarod Cooper** | Founder / CEO

**Cell Phone:** 949-607-9209

**Email:** [jarod@tge.la](mailto:jarod@tge.la)

**Website:** [www.TGE.LA](http://www.TGE.LA)

*"A Unique Low-Cost Technology Reseller"*



---

**From:** Wyllie-Vitt, Summer <[Summer.Wyllie-Vitt@brevardfl.gov](mailto:Summer.Wyllie-Vitt@brevardfl.gov)>  
**Sent:** Wednesday, March 23, 2022 12:57 PM  
**To:** Jarod Cooper <[jarod@tge.la](mailto:jarod@tge.la)>  
**Subject:** Re: Invoice 4074 from ToGoElectro, LLC. dba TGE

Good afternoon! Did you send this to the remainder of the email chain as before? If not I'll forward on.

Summer L. Wyllie-Vitt  
Procurement Supervisor  
Brevard County BoCC

---

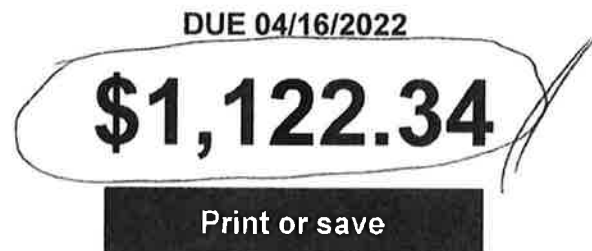
**From:** ToGoElectro, LLC. dba TGE <[quickbooks@notification.intuit.com](mailto:quickbooks@notification.intuit.com)>  
**Sent:** Thursday, March 17, 2022 2:47:58 PM

To: Wyllie-Vitt, Summer <Summer.Wyllie-Vitt@brevardfl.gov>  
Subject: Invoice 4074 from ToGoElectro, LLC. dba TGE

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.



ToGoElectro, LLC. dba TGE



Powered by QuickBooks

Dear Summer Wyllie-Vitt,

Here's your invoice! We appreciate your prompt payment. If there is another person within your company that we should be sending the invoices to instead, please let us know and we will update this in our system.

Thank you so much Summer! Have a great day and we are looking forward to working together again.

ToGoElectro, LLC. dba TGE

ToGoElectro, LLC. dba TGE  
7403 S Halldale Ave Los Angeles, CA 90047  
(877) 329-9203  
[accounting@tge.la](mailto:accounting@tge.la)  
[www.TGE.LA](http://www.TGE.LA)

If you receive an email that seems fraudulent, please check with the business owner before paying.



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## BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

Cardholder's Name: Bryan A. Lober

Cardholders

Phone # (321) 454-6601Cardholders Personnel #: 11008837Cardholder's Department/Office: D2 Commission OfficeClosing Date: 03/04/2022

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (For quoted items, handwritten "Q" by the amount)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
02/07/2022	02/11/2022	UBIQUITI INC.	Network bridges and connectors	\$1,033.00	0037	221030	5520000	
02/07/2022	02/11/2022	UBIQUITI INC.	Network switch and fiber cable	\$468.00	0037	221030	5520000	
02/11/2022	02/15/2022	Amazon	Charger	\$49.49	0001	200020	5520000	
02/22/2022	02/25/2022	PROVANTAGE	Replacement battery cartridges *	\$624.68	0001	200020	5520000	
02/21/2022	02/23/2022	Amazon	Disposable gloves and masks	\$307.66	0037	221030	5520000	
02/22/2022	02/25/2022	PROVANTAGE	Replacement battery cartridges *	\$624.68	0001	200020	5520000	

- \$1,298.85 ADD'L PAGE(S) SUBTOTAL

\$1,808.66	GRAND TOTAL (ALL PAGES)
------------	-------------------------

(MUST AGREE TO FIGURE BELOW)

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of \$1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of \$750.

## SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
------	----------	------------	------------	--------

0037	221030	5520000		\$1,808.66

	GRAND TOTAL	\$1,808.66
--	-------------	------------

(must agree to above figure)

Signature of Cardholder/Date

*B. Lober* 3/25/22

Signature of Approving Official/Date

*REV Chief of Staff*

BCC-223-pdf, Document Revised 08/18/2017

**PAGE 2 of 2**

**Cardholders Phone ext:** (321) 454-6601

<b>SUBTOTAL</b>	<b>-\$1,298.85</b>
-----------------	--------------------

BRYAN A LOBER  
FL BREVARD COUNTY BOC  
XXXX-XXXX-XXXX-3055  
February 05, 2022 - March 04, 2022

**Purchasing Card**

**Cardholder Activity**

Account Information	Payment Information	Account Summary
<b>Mail Billing Inquiries to:</b> BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441  <b>TTY Hearing Impaired:</b> Dial "711"  <b>Outside the U.S.:</b> 1.509.353.6656 24 Hours  <b>For Lost or Stolen Card:</b> 1.888.449.2273 24 Hours	Statement Date ..... 03/04/22 Credit Limit ..... \$15,000 Cash Limit ..... \$0 Days in Billing Cycle ..... 28 Total Activity ..... \$1,808.66 <b>THIS IS NOT A BILL - DO NOT PAY</b>	Credits ..... -\$1,298.85 Cash ..... \$0.00 Purchases ..... \$3,107.51 Other Debits ..... \$0.00 Cash Fees ..... \$0.00 Other Fees ..... \$0.00 Total Activity ..... \$1,808.66 Accounting Code: 0001 / 200020

**Important Messages**

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit [www.bofa.com/globalcardaccess](http://www.bofa.com/globalcardaccess) to register your card and start using Global Card Access today.

**Transactions**


Posting Transaction				Reference Number	MCC	Charge	Credit
Date	Date	Description					
02/08	02/07	UBIQUITI INC.	HTTPSTRUFF.MYNY	24492162038000020475744	4812	1,033.00	
02/08	02/07	UBIQUITI INC.	HTTPSTRUFF.MYNY	24492162038000020614516	4812	468.00	
02/14	02/12	AMZN Mktp US*Q46AH0L13	Amzn.com/billWA	24692162043100216701464	5942	49.49	
02/23	02/22	PROVANTAGE	330-494-3781 OH	24492152053713235858865	5732	624.68	
02/24	02/23	AMZN Mktp US*VQ3WD9CP3	Amzn.com/billWA	24692162054100430230957	5942	307.66	
02/25	02/24	PROVANTAGE	330-494-3781 OH	24492152055717483936057	5732	624.68	
02/25	02/24	PROVANTAGE	3304943781 OH	74492152055717483812659	5732		624.68
02/28	02/25	PROVANTAGE	3304943781 OH	74492152056743597221313	5732		624.68
03/03	03/02	AMZN Mktp US	Amzn.com/billWA	74692162061100700879927	5942		49.49

0000000 0000000 0000000

Account Number: XXXX-XXXX-XXXX-3055  
February 05, 2022 - March 04, 2022

  
BANK OF AMERICA  
PO BOX 15731  
WILMINGTON, DE 19886-5731

**Total Activity** ..... \$1,808.66

  
BRYAN A LOBER  
FL BREVARD COUNTY BOC  
COMMISSION OFFICE DISTRICT 2  
2575 N COURTENAY PKWY STE 200  
MERRITT ISLAND, FL 32953-4126

\*\*\*N0005938

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_

Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

# Ubiquiti Inc.

Order #U1084540

Thank you BRYAN!

2



SFP Modules  
UF-MM 1G (2-Pack)

\$34.00

1



Building-to-building Bridge XG

\$999.00

✓

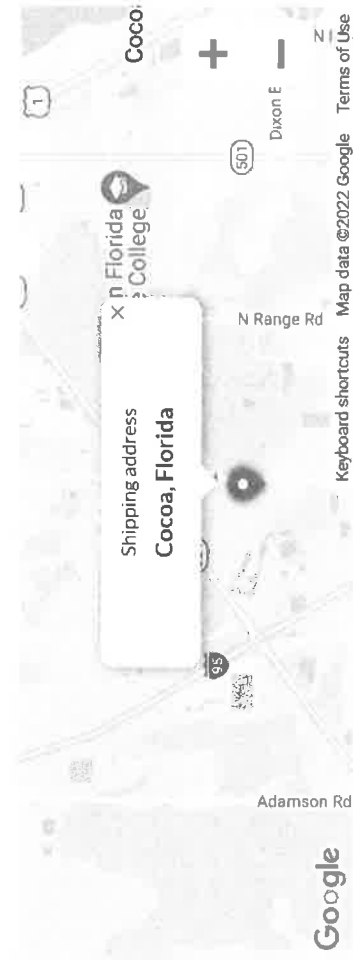
Confirmed  
February 7

On its way  
February 11

Out for delivery  
February 10

Delivered  
February 11

Shipping address  
Cocoa, Florida



Subtotal

\$1,033.00

Shipping

Free

Total

USD \$1,033.00

## Your order has been delivered

Your order has been delivered to the address you provided. If you haven't received it, or if you have any other problems, contact us.

Re-order the same items

Download Shop to track package

FedEx tracking number:  
289657638072

## Order updates

You'll get shipping and delivery updates by email.

Get shipping updates by text

# Ubiquiti Inc.

Order #U1084549

Thank you BRYAN!



1	FiberCable FC-SM-200	\$89.00
1	Switch 24 PoE	\$379.00

Subtotal	\$468.00
Shipping	Free
Total	USD \$468.00

## Your order has been delivered

Your order has been delivered to the address you provided. If you haven't received it, or if you have any other problems, contact us.

Re-order the same items

Download Shop to track package

FedEx tracking number:  
289625015790

## Order updates

You'll get shipping and delivery updates by email.

Get shipping updates by text



Final Details for Order #111-2732841-5876202

**Order Placed:** February 11, 2022

**Amazon.com order number:** 111-2732841-5876202

**Order Total:** \$49.49

Shipped on February 12, 2022	
<b>Items Ordered</b>	<b>Price</b>
1 of: Anker USB C Charger, 715 Charger (Nano II 65W), GaN II PPS Fast Compact Foldable Charger for MacBook Pro/Air, Galaxy S20/S10, Dell XPS 13, Note 20/10+ Sold by: AnkerDirect ( <a href="#">seller profile</a> )   Product question? ( <a href="#">Ask Seller</a> ) Condition: New	\$49.99
<b>Shipping Address:</b> Bryan A. Lober 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND, FL 32953-4126 United States	Item(s) Subtotal: \$49.99 Shipping & Handling: \$0.00 Amazon Day discount: -\$0.50 ----- Total before tax: \$49.49 Sales Tax: \$0.00 ----- <b>Total for This Shipment: \$49.49</b> -----
<b>Shipping Speed:</b> Amazon Day Delivery	

Payment information	
<b>Payment Method:</b> Visa   Last digits: 3055	Item(s) Subtotal: \$49.99
<b>Billing address</b> Bryan A. Lober 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND, FL 32953-4126 United States	Shipping & Handling: \$0.00 Promotion applied: -\$0.50 ----- Total before tax: \$49.49 <b>Estimated Tax:</b> \$0.00 ----- <b>Grand Total: \$49.49</b>
<b>Credit Card transactions</b>	Visa ending in 3055: February 12, 2022: \$49.49

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.

Customer Number 4057802	Order Number 8821210	Invoice Number 9181407	Invoice Date 02/22/22	Terms Visa	PO Number None
----------------------------	-------------------------	---------------------------	--------------------------	---------------	-------------------

## PAID WITH CREDIT CARD

<p><b>BRYAN LOBER</b>  <b>BREVARD COUNTY BOCC</b>  <b>2575 *****</b>  <b>MERRITT ISLAND, FL 32953</b></p>	<p><b>RECEIPT</b></p>	<p>Shipping  <b>BRYAN LOBER</b>  <b>BREVARD COUNTY BOCC</b>  <b>2575 *****</b>  <b>MERRITT ISLAND, FL 32953</b>  <b>Via Ground Delivery</b></p>
---	-----------------------	---

Ordered by: BRYAN LOBER

SKU	Product Name	Part Number	Shipped	Each	Total
CYP904R	CyberPower RB1290X3L UPS Replacement Batt Cartridge	RB1290X3L	4	138.67	554.68
	OL1-1.5KVA BP36V60A Batt 18MO Warr				

Subtotal: 554.68  
 Shipping: 70.00  
**Total: \$624.68**  
**Amount due: \$0.00**

**Accounting Department**  
**Provantage LLC**  
**7576 Freedom Ave NW**  
**North Canton, OH 44720-6902**

Questions? Email [invoice@provantage.com](mailto:invoice@provantage.com) or call 800-336-1166.

Your account representative is Phil Petit 800-336-1166 [ppetit@provantage.com](mailto:ppetit@provantage.com).

## Van, Fritz

---

**From:** Lober, Bryan  
**Sent:** Monday, March 21, 2022 9:43 PM  
**To:** Van, Fritz  
**Subject:** Re: Attached Image  
**Attachments:** Provantage Receipt.jpg; 3-2-22 - Amazon - \$49.49 - Charger RETURN.png; 2-8-22 - Ubiquiti - \$1033.00 - Brevard County Humane Society Network Items (contact Gina Laurenzi).png; 2-8-22 - Ubiquiti - \$468.00 - Brevard County Humane Society Network Items (contact Gina Laurenzi).png; 2-21-22 - Amazon - \$307.66 - PPE for Cocoa Churches (contact Larry Brown).pdf; 2-11-22 - Amazon - \$49.49 - Charger (Returned).pdf; Provantage Credit Memo.jpg

Fritz,

The repeat of the \$624.68 appears to be a double bill. It looks like they fixed it with a double credit.

Please see attached.

Truly,

Bryan

---

**From:** Van, Fritz <Robert.VanVolkenburgh@brevardfl.gov>  
**Sent:** Monday, March 14, 2022 2:17 PM  
**To:** Lober, Bryan <Bryan.Lober@brevardfl.gov>  
**Subject:** FW: Attached Image

Bryan, Please provide receipts for these items. My goal is to get the reconciliation ready for your signature by the end of next week, so no rush.

Thank you kindly –  
Fritz

**From:** commd2copier@brevardfl.gov <commd2copier@brevardfl.gov>  
**Sent:** Monday, March 14, 2022 3:17 PM  
**To:** Van, Fritz <Robert.VanVolkenburgh@brevardfl.gov>  
**Subject:** Attached Image



Final Details for Order #111-1680958-2045013

**Order Placed:** February 21, 2022

**Amazon.com order number:** 111-1680958-2045013

**Order Total:** \$307.66

Shipped on February 22, 2022	
<b>Items Ordered</b>	<b>Price</b>
1 of: PEIPU Nitrile and Vinyl Blend Material Disposable Gloves(X-Large, 1000-Count)&#x00D7;Powder Free, Cleaning Service Gloves, Latex Free Sold by: FEIFAN KE ( <a href="#">seller profile</a> ) Condition: New	\$109.98
<b>Shipping Address:</b> Bryan A. Lober 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND, FL 32953-4126 United States	Item(s) Subtotal: \$109.98 Shipping & Handling: \$0.00 Lightning Deal: -\$16.50 ----- Total before tax: \$93.48 Sales Tax: \$0.00 ----- <b>Total for This Shipment: \$93.48</b> -----
<b>Shipping Speed:</b> FREE Prime Delivery	

Shipped on February 23, 2022	
<b>Items Ordered</b>	<b>Price</b>
1 of: PEIPU Nitrile and Vinyl Blend Material Disposable Gloves (Large, 100-Count), 4Mil, Powder Free, Cleaning Service Gloves, Latex Free Sold by: FEIFAN KE ( <a href="#">seller profile</a> ) Condition: New	\$14.68
6 of: Honeywell Safety DF300 H910P N95 Flatfold Disposable Respirator - Box of 50 (DF300H910N95) Sold by: Amazon.com Condition: New	\$31.71
1 of: PEIPU Nitrile and Vinyl Blend Material Disposable Gloves (Medium, 100-Count), Powder Free, Cleaning Service Gloves, Latex Free Sold by: FEIFAN KE ( <a href="#">seller profile</a> ) Condition: New	\$13.48
<b>Shipping Address:</b> Bryan A. Lober 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND, FL 32953-4126 United States	Item(s) Subtotal: \$218.42 Shipping & Handling: \$0.00 Lightning Deal: -\$4.24 ----- Total before tax: \$214.18 Sales Tax: \$0.00 ----- <b>Total for This Shipment: \$214.18</b> -----
<b>Shipping Speed:</b> FREE Prime Delivery	

Payment information	
<b>Payment Method:</b> Visa   Last digits: 3055	Item(s) Subtotal: \$328.40
<b>Billing address</b> Bryan A. Lober 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND, FL 32953-4126 United States	Shipping & Handling: \$0.00 Promotion applied: -\$20.74
	Total before tax: \$307.66
	<b>Estimated Tax:</b> \$0.00
	<b>Grand Total: \$307.66</b>
<b>Credit Card transactions</b>	Visa ending in 3055: February 23, 2022: \$307.66

To view the status of your order, return to [Order Summary](#) .

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**CREDIT MEMO 9183553**

Customer Number 4057802	Order Number 8821210	Invoice Number 9183553	Invoice Date 02/24/22	Payment by Visa	PO Number None
----------------------------	-------------------------	---------------------------	--------------------------	--------------------	-------------------

**CREDIT BALANCE (DO NOT PAY): \$624.68**

## Shipping

BRYAN LOBER  
BREVARD COUNTY BOCC  
2575 N COURTENAY PKWY, STE 200  
MERRITT ISLAND, FL 32953

(321)454-6601

## CREDIT MEMO

## Return/Refund Status



**Anker USB C Charger, 715 Charger  
(Nano...**

**\$49.99**

Details 



**Refund issued**

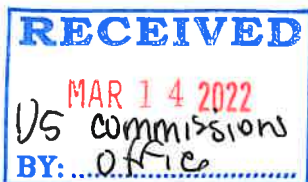
**\$49.49** refund issued on Mar 2, 2022.

Return received on: Mar 16, 2022

DocumentNo	Doc. Date	User	Reference	Ref. Key	Entry Dte
<input type="checkbox"/> 5100916120	03/01/2022	JIROIG	AR7390874	51056486142022	03/14/2022



Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223



## CONTRACT INVOICE

Invoice Number:

AR7390874

Invoice Date:

03/01/2022

**Bill To:** Brevard County  
Accounts Payable  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
BC18-NAOS	60 DAYS	04/30/2022	\$151.80	\$151.80	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097791LeaseK&S-NAOS-01		\$151.80	4500097791	04/27/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for the 03/01/2022 to 05/31/2022 billing period

\$0.00

Contract overage charge for this overage period

\$0.00 \*\*

Contract Lease Charge:

\$151.80

\*\*See overage details below

\$151.80

### Detail:

#### Equipment included under this contract

#### Canon/iRC3525i

Number	Serial Number	Base Adj.	Location	Lease
307377	XTK02920	\$0.00	Brevard County- Centre Lake Dr 490 Centre Lake Drive Palm Bay, FL 32907 District 5 Commission Office	\$151.80

PO: 4500111842

Vendor: 16062

Doc: 5105648614

  
Kristine Zonka

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$151.80
Tax:	\$0.00
Invoice Total	\$151.80
<b>Balance Due:</b>	<b>\$151.80</b>



DocumentNo	Doc. Date	User	Reference	Ref. Key	Entry Dte
<input type="checkbox"/> 5100917952	03/21/2022	JIROIG	AR7479686	51056504862022	03/28/2022



Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223



## CONTRACT INVOICE

Invoice Number: AR7479686

Invoice Date: 03/21/2022

**Bill To:** Brevard County  
Accounts Payable  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
BC18-NAOS	60 DAYS	05/20/2022	\$5.12	\$5.12	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097791LeaseK&S-NAOS-01		\$5.12	4500097791	04/27/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 02/27/2022 to 03/26/2022 overage period	\$5.12 **
<b>**See overage details below</b>	<b>\$5.12</b>

### Detail:

#### Equipment included under this contract

#### Canon/iRC3525i

Number	Serial Number	Base Adj.	Location
307377	XTK02920	\$0.00	Brevard County- Centre Lake Dr 490 Centre Lake Drive Palm Bay, FL 32907 District 5 Commission Office

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	black meter	7,916	8,065		149	0	149	\$0.011590	\$1.73
Color	color meter	7,413	7,498		85	0	85	\$0.039830	\$3.39
									\$5.12

  
Kristine Zonka

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$5.12
Tax:	\$0.00
Invoice Total	\$5.12
<b>Balance Due:</b>	<b>\$5.12</b>



## EXHIBIT "B"

## BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

PAGE 1 of 2

Cardholder's Name: BETHANY A ILIFFCardholders  
Phone # (321) 633-2075Cardholders Personnel #: 11008478Cardholder's Department/Office: BOCC DISTRICT 3Closing Date: 02/04/2022

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (For quoted items, handwritten "Q" by the amount)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
01/03/2022	01/05/2022	AMAZON	AIR FRESHNER, HAND SOAP, PAPER TOWELS, AND TOILET PAPER	\$91.67	0001	200030	5510000	
01/05/2022	01/05/2022	THE HOME DEPOT	HARDWARE TO CAP OPEN WATER PIPE	\$4.87	0001	200030	5510000	
01/06/2022	01/06/2022	DEX IMAGING	INK METER CHARGES, AND QUARTERLY LEASE FEE	\$309.72	0001	200030	5510000	
01/07/2022	01/07/2022	FLORIDA ASSOC OF COUNTIES	REQUIRED ETHICS COURSE	\$75.00	0001	200030	5510000	
01/08/2022	01/08/2022	THE HOME DEPOT	RETURN OF ACCESS HARDWARE FOR OPEN WATER PIPE	-\$2.44	0001	200030	5510000	
01/06/2022	01/10/2022	AMAZON	KEY BOARD AND KEYBOARD WRIST REST	\$38.45	0001	200030	5510000	
01/10/2022	01/12/2022	AMAZON	ZIP TIES, TRASH BAGS, AND CARD STOCK PAPER	\$40.63	0001	200030	5510000	

ADDL PAGE(S) SUBTOTAL \$0.00

GRAND TOTAL (ALL PAGES) \$557.90

(MUST AGREE TO FIGURE BELOW)

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of \$1000 and an expected life of more than one-year such as automobiles and furniture, and computer equipment valued in excess of \$750.

Signature of Cardholder/Date

3/9/22

Signature of Approving Official/Date

3/9/22

SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200030	5510000		\$91.67
0001	200030	5510000		\$4.87
0001	200030	5510000		\$309.72
0001	200030	5510000		\$75.00
0001	200030	5510000		-\$2.44
0001	200030	5510000		\$38.45
0001	200030	5510000		\$40.63

**EXHIBIT "B"**  
**BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT**

**PAGE 1 of 2**

Cardholder's Name: BETHANY A LILIF

Cardholders  
Phone # (321) 633-2075

Cardholders Personnel #: 11008478

Cardholder's Department/Office: BOCC DISTRICT 3

Closing Date: 02/04/2022

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (For quoted items, handwrite "Q" by the amount)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
01/11/2022	01/12/2022	AMAZON	COFFEE	\$61.92	0001	200030	5510000	
01/18/2022	01/20/2022	AMAZON	PENS, FORKS, AND HIGHLIGHTERS	\$35.59	0001	200030	5510000	
01/19/2022	01/21/2022	AMAZON	CUPS FOR WATER	\$32.09	0001	200030	5510000	
01/25/2022	01/27/2022	AMAZON	SPONGE BRUSH- CLEANING SUPPLY	\$8.55	0001	200030	5510000	
01/27/2022	01/27/2022	AMAZON	RETURN OF KEYBOARD WRIST REST	-\$20.28	0001	200030	5510000	
02/02/2022	02/09/2022	FINE LINE PRINTING	BUSSINESS CARDS	\$22.50	0001	200030	5510000	

\$0.00 ADD'L PAGE(S) SUBTOTAL

\$140.37 GRAND TOTAL (ALL PAGES)

(MUST AGREE TO FIGURE BELOW)

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of \$1000 and an expected life of more than one-year such as automobiles and furniture, and computer equipment valued in excess of \$750.

Signature of Cardholder/Date

Signature of Approving Official/Date

FUND	SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200030	5510000			\$61.92
0001	200030	5510000			\$35.59
0001	200030	5510000			\$32.09
0001	200030	5510000			\$8.55
0001	200030	5510000			-\$20.28
0001	200030	5510000			\$22.50

(must agree to above figure) **GRAND TOTAL \$140.37**

**Purchasing Card**

BETHANY A ILIFF  
FL BREVARD COUNTY BOC  
XXXX-XXXX-XXXX-9485  
January 05, 2022 - February 04, 2022

**Cardholder Activity**

Account Information	Payment Information	Account Summary
<b>Mail Billing Inquiries to:</b> BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441  <b>TTY Hearing Impaired:</b> Dial "711"  <b>Outside the U.S.:</b> 1.509.353.6656 24 Hours  <b>For Lost or Stolen Card:</b> 1.888.449.2273 24 Hours	Statement Date ..... 02/04/22 Credit Limit ..... \$1,000 Cash Limit ..... \$0 Days in Billing Cycle ..... 31 Total Activity ..... \$698.27 <div>THIS IS NOT A BILL - DO NOT PAY</div>	Credits ..... -\$22.72 Cash ..... \$0.00 Purchases ..... \$720.99 Other Debits ..... \$0.00 Cash Fees ..... \$0.00 Other Fees ..... \$0.00 Total Activity ..... \$698.27 Accounting Code: 0001/200030

**Important Messages**


Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit [www.bofa.com/globalcardaccess](http://www.bofa.com/globalcardaccess) to register your card and start using Global Card Access today.

**Transactions**

Posting	Transaction						
Date	Date	Description	Reference Number	MCC	Charge	Credit	
01/06	01/06	AMZN Mktp US*P15AV0BK3 Amzn.com/billWA	24692162006100065250022	5942	91.67		
01/07	01/05	THE HOME DEPOT #6336 PALM BAY FL	24943012006010194621528	5200	4.87		
01/07	01/06	DEX IMAGING 813-288-8080 FL	24435652006700988773620	5044	309.72		
01/10	01/07	FLORIDA ASSOC COUNTIES 850-9222198 FL	24559302007900015319931	8398	75.00		
01/10	01/08	THE HOME DEPOT #6381 MELBOURNE FL	74943012009010193137189	5200			2.44
01/11	01/10	AMZN Mktp US*1097J70P3 Amzn.com/billWA	24692162010100133133089	5942	38.45		
01/13	01/12	AMZN Mktp US*HA21Y9QF3 Amzn.com/billWA	24692162012100108059622	5942	40.63		
01/13	01/12	AMAZON.COM*I44AA3513 AMZNAMZN.COM/BILLWA	24431062012083726873301	5942	61.92		
01/19	01/19	AMZN Mktp US*P68H96E63 Amzn.com/billWA	24692162019100730482807	5942	35.59		
01/20	01/20	AMZN Mktp US*DN3ST65Z3 Amzn.com/billWA	24692162020100470824017	5942	32.09		
01/27	01/26	AMAZON.COM*B70DT8143 AMZNAMZN.COM/BILLWA	24431062026083338484632	5942	8.55		

0000000 0000000 0000000 4715292727579485

Account Number: XXXX-XXXX-XXXX-9485  
January 05, 2022 - February 04, 2022

  
BANK OF AMERICA  
PO BOX 15731  
WILMINGTON, DE 19886-5731

Total Activity ..... \$698.27

  
BETHANY A ILIFF  
FL BREVARD COUNTY BOC  
DISTRICT 3 COMMISSION OFFICE  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_  
Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

BETHANY A ILIFF  
 FL BREVARD COUNTY BOC  
 XXXX-XXXX-XXXX-9485  
 January 05, 2022 - February 04, 2022  
 Page 3 of 4

**Transactions**

*Posting Transaction*

<i>Date</i>	<i>Date</i>	<i>Description</i>	<i>Reference Number</i>	<i>MCC</i>	<i>Charge</i>	<i>Credit</i>
01/27	01/26	AMZN Mktp US Amzn.com/billWA	74692162026100334834615	5942		20.28
02/03	02/02	FINE LINE PRINTING 800-4498012 FL	24327432033830500327970	7333	22.50	

**Final Details for Order #114-4565998-6249064**[Print this page for your records.](#)**Order Placed:** January 3, 2022**Amazon.com order number:** 114-4565998-6249064**Order Total:** \$91.67**Shipped on January 5, 2022****Items Ordered****Price**

1 of: *Clear Air Odor Eliminator Gel Beads - Air Freshener - Eliminates Odors in Bathrooms, Cars, Boats, RVs & Pet Areas - Made with Essential Oils - Fresh Linen Scent - 2 Pack*

\$9.95

Sold by: SMELLS BEGONE ([seller profile](#))

Condition: New

1 of: *Method Foaming Hand Soap, Sea Minerals, 10 oz, 6 pack, Packaging May Vary*

\$19.74

Sold by: Amazon.com Services LLC

Condition: New

**Shipping Address:**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Shipped on January 3, 2022****Items Ordered****Price**

1 of: *Bounty Quick-Size Paper Towels, 12 Family Rolls = 30 Regular Rolls*

\$30.80

Sold by: Amazon.com Services LLC

Condition: New

1 of: *Cottonelle Ultra CleanCare Soft Toilet Paper with Active Cleaning Ripples, 24 Family Mega Rolls, Strong Bath Tissue (24 Family Mega Rolls = 128 Regular Rolls)*

\$25.18

Sold by: Amazon.com Services LLC

Condition: New

**Shipping Address:**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Payment information****Payment Method:**

Item(s) Subtotal: \$85.67

Visa | Last digits: 9485

Shipping & Handling: \$0.00

**Billing address**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

Total before tax: \$85.67

Estimated tax to be collected: \$6.00

**Grand Total: \$91.67**

**Credit Card transactions**

Visa ending in 9485: January 5, 2022: \$91.67

To view the status of your order, return to [Order Summary](#).

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The Home Depot \$4.87

TXN00314995 Source Amount: 8.87 USD Actions

Purchase Amount: 4.87 Allocation Variance: 0.00  
 Post Date: 01/07/2022 Comp | Val | Auth: ☒ ☒ ☒  
 Vendor Name: THE HOME DEPOT #6336 Sign Off History: [AH](#) [APR](#) [ACT](#)  
 MCC: 5200 (HOME SUPPLY WAREHOUSE STORES)

Transaction Allocation & Detail Dispute

Allocation Purchase Amount: 4.87 Tax Amount: 0.32 Allocation Total: 4.87 | 100% Variance: 0.00

Comp/Val/Auth	All Values Amount	Sales Tax	Description	GL01: Fund	GL02: GL Account	GL03: Cost Center	GL04: Internal Orders
<input checked="" type="checkbox"/>	4.55	0.32	THE HOME DEPOT #6336 - Purchase	0001	5529000	200030	

0 Selected | 1 Item

Remove Add Duplicate Clear GL

Reference & Tax

Reference	Tax Status	Goods & Services	Tax Total	Use Tax	Shipping ZIP
	Sales Tax Included	4.55	0.32	0.00	32940

Adjust Amount

Transaction Detail - 5200 (HOME SUPPLY WAREHOUSE STORES)

Purchase Summary

Description	Unit Amount	Quantity	Total Amount	Commodity Code	Destination Country Code	Destination Postal Code	Discount Amount	Duty Amount	Order Date	Origin Country Code	Origin Postal Code	Purchase ID	Shipping Amount	Tax Amount	Unique Invoice Number
Line Item Summary - Charges for 01/05/22	0.00	1	4.87				0.00	0.00	01/05/2022				0.00	0.32	0000000000000000

Purchase Detail

Description	Unit Amount	Quantity	Total Amount	Item Commodity Code	Item Product Code
1/4COMPCAP EA	2.27	1	2.27	583579	583579
PVC CAP EA	2.28	1	2.28	738557	738557

Goods & Services

Goods/Services	Price	Quantity	Total
Tax	0.32	1	0.32

Copy to Allocation

TXN00315013 Source Amount: -2.44 USD Actions

Purchase Amount: -2.44 Allocation Variance: 0.00  
 Post Date: 01/19/2022 Comp | Val | Auth: ☒ ☒ ☒  
 Vendor Name: THE HOME DEPOT #6301 Sign Off History: [AH](#) [APR](#) [ACT](#)  
 MCC: 5200 (HOME SUPPLY WAREHOUSE STORES)

Transaction Allocation & Detail Dispute

Allocation Purchase Amount: -2.44 Tax Amount: -0.17 Allocation Total: -2.44 | 100% Variance: 0.00

Comp/Val/Auth	All Values Amount	Sales Tax	Description	GL01: Fund	GL02: GL Account	GL03: Cost Center	GL04: Internal Orders
<input checked="" type="checkbox"/>	-2.27	-0.17	THE HOME DEPOT #6301 - Credit	0001	5525000	200030	

0 Selected | 1 Item

Remove Add Duplicate Clear GL

Reference & Tax

Reference	Tax Status	Goods & Services	Tax Total	Use Tax	Shipping ZIP
	Sales Tax Included	-2.27	-0.17	0.00	32940

Adjust Amount

Transaction Detail - 5200 (HOME SUPPLY WAREHOUSE STORES)

Purchase Summary

Description	Unit Amount	Quantity	Total Amount	Commodity Code	Destination Country Code	Destination Postal Code	Discount Amount	Duty Amount	Order Date	Origin Country Code	Origin Postal Code	Purchase ID	Shipping Amount	Tax Amount	Unique Invoice Number
Line Item Summary - Charges for 01/08/22	0.00	1	-2.44				0.00	0.00	01/08/2022				0.00	-0.17	0000000000000000

Purchase Detail

Description	Unit Amount	Quantity	Total Amount	Item Commodity Code	Item Product Code
1/4COMPCAP EA	2.27	1	-2.27	583579	583579

Goods & Services

Goods/Services	Price	Quantity	Total
Tax	-0.17	1	-0.17

Copy to Allocation



# Statement

Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

Brevard County- Palm Bay Rd  
2539 Palm Bay Road NE  
Palm Bay, FL 32905

Statement Date			Account No.			Amount Due		
1/4/2022			L52931			\$ 309.72		
Transaction Type	Date	Due Date	Number	Description	Invoice Amt	Pmt/Credit	Invoice Balance	
Contract Invoice	8/18/2021	9/7/2021	AR6645797	PO:4500097793 4500097793LeaseK&S-N	\$37.97		\$37.97	
Contract Invoice	9/22/2021	10/12/2021	AR6771546	PO:4500097793 4500097793LeaseK&S-N	\$23.97		\$23.97	
Contract Invoice	10/25/2021	11/14/2021	AR6898505	PO:4500097793 4500097793LeaseK&S-N	\$21.36		\$21.36	
Contract Invoice	11/22/2021	12/12/2021	AR7012169	PO:4500097793 4500097793LeaseK&S-N	\$45.22		\$45.22	
Contract Invoice	12/1/2021	12/21/2021	AR7039286	PO:4500097793 4500097793LeaseK&S-N	\$161.22		\$161.22	
Contract Invoice	12/21/2021	1/10/2022	AR7124115	PO:4500097793 4500097793LeaseK&S-N	\$19.98		\$19.98	

Current	1 to 30 days	31 to 60 days	61 to 90 Days	Over 90 Days
\$ 19.98	\$ 206.44	\$ 21.36	\$ 23.97	\$ 37.97



Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

## CONTRACT INVOICE

Invoice Number: AR6645797  
Invoice Date: 08/18/2021

**Bill To:** Brevard County- Palm Bay Rd  
2539 Palm Bay ROAD NE  
Palm Bay, FL 32905

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
L52931	Net 20 Days	09/07/2021	\$37.97	\$0.00	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097793LeaseK&S-NAOS-01		\$37.97	4500097793	04/27/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for this billing period \$0.00  
Contract overage charge for the 07/27/2021 to 08/26/2021 overage period \$37.97\*\*  
\*\*See overage details below \$37.97

### Detail:

#### Equipment included under this contract

#### Canon/iRC5535i

Number	Serial Number	Base Adj.	Location
307391	XUW00915	\$0.00	Brevard County- Palm Bay Rd 2539 Palm Bay ROAD NE Palm Bay, FL 32905 Dist 3 Commissioner Office

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
BW	black meter	29,929	30,524		595	0	595	\$0.011590	\$6.90
Color	color meter	22,436	23,216		780	0	780	\$0.039830	\$31.07
									\$37.97

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history <https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?  
Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$37.97
Tax:	\$0.00
Invoice Total	\$37.97
<b>Balance Due:</b>	<b>\$0.00</b>





Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

## CONTRACT INVOICE

Invoice Number: AR6771546  
Invoice Date: 09/22/2021

**Bill To:** Brevard County- Palm Bay Rd  
2539 Palm Bay Road NE  
Palm Bay, FL 32905

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
L52931	Net 20 Days	10/12/2021	\$23.97	\$0.00	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097793LeaseK&S-NAOS-01		\$23.97	4500097793	04/27/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 08/27/2021 to 09/26/2021 overage period	\$23.97**
<b>**See overage details below</b>	<b>\$23.97</b>

### Detail:

#### Equipment included under this contract

#### Canon/iRC5535i

Number	Serial Number	Base Adj.	Location
307391	XUW00915	\$0.00	Brevard County- Palm Bay Rd 2539 Palm Bay Road NE Palm Bay, FL 32905 Dist 3 Commissioner Office

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	black meter	30,524	31,001		477	0	477	\$0.011590	\$5.53
Color	color meter	23,216	23,679		463	0	463	\$0.039830	\$18.44
									<b>\$23.97</b>

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history <https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$23.97
Tax:	\$0.00
Invoice Total	\$23.97
<b>Balance Due:</b>	<b>\$0.00</b>





Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

## CONTRACT INVOICE

Invoice Number: AR6898505  
Invoice Date: 10/25/2021

**Bill To:** Brevard County- Palm Bay Rd  
2539 Palm Bay Road NE  
Palm Bay, FL 32905

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
L52931	Net 20 Days	11/14/2021	\$21.36	\$0.00	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
4500097793LeaseK&S-NAOS-01		\$21.36	4500097793	04/27/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 09/27/2021 to 10/26/2021 overage period	\$21.36**
<b>**See overage details below</b>	<b>\$21.36</b>

### Detail:

#### Equipment included under this contract

#### Canon/iRC5535i

Number	Serial Number	Base Adj.	Location
307391	XUW00915	\$0.00	Brevard County- Palm Bay Rd 2539 Palm Bay Road NE Palm Bay, FL 32905 Dist 3 Commissioner Office

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B&W	black meter	31,001	31,480		479	0	479	\$0.011590	\$5.55
Color	color meter	23,679	24,076		397	0	397	\$0.039830	\$15.81
									<b>\$21.36</b>

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?  
Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$21.36
Tax:	\$0.00
Invoice Total	\$21.36
<b>Balance Due:</b>	<b>\$0.00</b>





Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

## CONTRACT INVOICE

Invoice Number: AR7012169  
Invoice Date: 11/22/2021

**Bill To:** Brevard County- Palm Bay Rd  
2539 Palm Bay Road NE  
Palm Bay, FL 32905

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
L52931	Net 20 Days	12/12/2021	\$45.22	\$0.00	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097793LeaseK&S-NAOS-01		\$45.22	4500097793	04/27/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for this billing period \$0.00  
Contract overage charge for the 10/27/2021 to 11/26/2021 overage period \$45.22\*\*  
\*\*See overage details below \$45.22

### Detail:

#### Equipment included under this contract

#### Canon/iRC5535i

Number	Serial Number	Base Adj.	Location
307391	XUW00915	\$0.00	Brevard County- Palm Bay Rd 2539 Palm Bay Road NE Palm Bay, FL 32905 Dist 3 Commissioner Office

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	black meter	31,480	32,048		568	0	568	\$0.011590	\$6.58
Color	color meter	24,076	25,046		970	0	970	\$0.039830	\$38.64
									\$45.22

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$45.22
Tax:	\$0.00
Invoice Total	\$45.22
<b>Balance Due:</b>	<b>\$0.00</b>





Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

## CONTRACT INVOICE

Invoice Number: AR7039286  
Invoice Date: 12/01/2021

**Bill To:** Brevard County- Palm Bay Rd  
2539 Palm Bay Road NE  
Palm Bay, FL 32905

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
L52931	Net 20 Days	12/21/2021	\$161.22	\$0.00	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097793LeaseK&S-NAOS-01		\$161.22	4500097793	04/27/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for the 12/01/2021 to 02/28/2022 billing period	\$0.00
Contract overage charge for this overage period	\$0.00 **
Contract Lease Charge:	\$161.22
	<hr/>
	\$161.22

\*\*See overage details below

### Detail:

#### Equipment Included under this contract

#### Canon/iRC5535i

Number	Serial Number	Base Adj.	Location	Lease
307391	XUW00915	\$0.00	Brevard County- Palm Bay Rd 2539 Palm Bay Road NE Palm Bay, FL 32905 Dist 3 Commissioner Office	\$161.22

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$161.22
Tax:	\$0.00
Invoice Total	\$161.22
<b>Balance Due:</b>	<b>\$0.00</b>





Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

## CONTRACT INVOICE

Invoice Number: AR7124115  
Invoice Date: 12/21/2021

**Bill To:** Brevard County- Palm Bay Rd  
2539 Palm Bay Road NE  
Palm Bay, FL 32905

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
L52931	Net 20 Days	01/10/2022	\$19.98	\$0.00	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097793LeaseK&S-NAOS-01		\$19.98	4500097793	04/27/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for this billing period \$0.00  
Contract overage charge for the 11/27/2021 to 12/26/2021 overage period \$19.98\*\*  
\*\*See overage details below \$19.98

### Detail:

#### Equipment included under this contract

#### Canon/iRC5535i

Number	Serial Number	Base Adj.	Location
307391	XUW00915	\$0.00	Brevard County- Palm Bay Rd 2539 Palm Bay Road NE Palm Bay, FL 32905 Dist 3 Commissioner Office

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	black meter	32,048	32,294		246	0	246	\$0.011590	\$2.85
Color	color meter	25,046	25,476		430	0	430	\$0.039830	\$17.13
									\$19.98

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history <https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$19.98
Tax:	\$0.00
Invoice Total	\$19.98
<b>Balance Due:</b>	<b>\$0.00</b>





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100 South Monroe Street  
Tallahassee FL 32301  
(850) 922-4300  
[www.fl-counties.com](http://www.fl-counties.com)

## Invoice

Date	Invoice #
1/7/2022	200020342

Bill To
Bethany Iliff Brevard County 2725 Judge Fran Jamieson Way, Bldg. C, Rm. 201 Viera, FL 32905 United States

Ship To
Bethany Iliff Brevard County 2725 Judge Fran Jamieson Way, Bldg. C, Rm. 201 Viera, FL 32940 United States

**PAID**

PO Number	Terms	Due Date
	Due on receipt	1/7/2022

Qty	Description	Price	Totals
1	Online Learning - Ethics	\$75.00	\$75.00
<b>Sub-Total</b>			\$75.00
<b>Total</b>			\$75.00

## PAYMENTS/ADJUSTMENTS

Qty	Description	Price	Totals
1	Payment via Credit Card (using card xxxxxxxxxxxx9485) Applied to invoice on 1/7/2022 3:37:08 PM	(\$75.00)	(\$75.00)
<b>Total Payments/Adjustments</b>			(\$75.00)
<b>Balance Due</b>			\$0.00

**FAC administers the following affiliate associations:**



**TXN00314295** Source Amount: 4.87 USD Actions

Purchase Amount: 4.87 Allocation Variance: 0.00

Post Date: 01/07/2022 Comp | Val | Auth: x | ✓ | ✓

Vendor Name: THE HOME DEPOT #6336 Sign Off History: [AH1 \(APR\) \(ACT\)](#)

MCC: 5200 (HOME SUPPLY WAREHOUSE STORES)

Transaction: Allocation & Detail Dispute

Allocation: Purchase Amount: 4.87 Tax Amount: 0.32 Allocation Total: 4.87 | 100% Variance: 0.00

Comp/Val/Auth	All Values Amount	Sales Tax	Description	GL01: Fund	GL02: GL Account	GL03: Cost Center	GL04: Internal Orders
x   ✓   ✓	4.55	0.32	THE HOME DEPOT #6336 - Purchase	0001	5520000	200030	

0 Selected | 1 Item

Remove Add Duplicate Clear GL

Reference & Tax

Reference	Tax Status	Goods & Services	Tax Total	Use Tax	Shipping ZIP
	Sales Tax Included	4.55	0.32	0.00	32940

Adjust Amount

Transaction Detail - 5200 (HOME SUPPLY WAREHOUSE STORES)

Purchase Summary

Description	Unit Amount	Quantity	Total Amount	Commodity Code	Destination Country Code	Destination Postal Code	Discount Amount	Duty Amount	Order Date	Origin Country Code	Origin Postal Code	Purchase ID	Shipping Amount	Tax Amount	Unique Invoice Number
Line Item Summary - Charges for 01/05/22	0.00	1	4.87				0.00	0.00	01/05/2022				0.00	0.32	0000000000000000

Purchase Detail

Description	Unit Amount	Quantity	Total Amount	Item Commodity Code	Item Product Code
14COMPCAP EA	2.27	1	2.27	583579	583579
PVC CAP EA	2.28	1	2.28	738557	738557

Goods & Services

Goods/Services	Price	Quantity	Total
Tax	0.32	1	0.32

Copy to Allocation

**TXN00315013** Source Amount: 2.44 USD Actions

Purchase Amount: -2.44 Allocation Variance: 0.00

Post Date: 01/10/2022 Comp | Val | Auth: x | ✓ | ✓

Vendor Name: THE HOME DEPOT #6301 Sign Off History: [AH1 \(APR\) \(ACT\)](#)

MCC: 5200 (HOME SUPPLY WAREHOUSE STORES)

Transaction: Allocation & Detail Dispute

Allocation: Purchase Amount: -2.44 Tax Amount: 0.17 Allocation Total: -2.44 | 100% Variance: 0.00

Comp/Val/Auth	All Values Amount	Sales Tax	Description	GL01: Fund	GL02: GL Account	GL03: Cost Center	GL04: Internal Orders
x   ✓   ✓	-2.27	0.17	THE HOME DEPOT #6301 - Credit	0001	5525000	200030	

0 Selected | 1 Item

Remove Add Duplicate Clear GL

Reference & Tax

Reference	Tax Status	Goods & Services	Tax Total	Use Tax	Shipping ZIP
	Sales Tax Included	-2.27	-0.17	0.00	32940

Adjust Amount

Transaction Detail - 5200 (HOME SUPPLY WAREHOUSE STORES)

Purchase Summary

Description	Unit Amount	Quantity	Total Amount	Commodity Code	Destination Country Code	Destination Postal Code	Discount Amount	Duty Amount	Order Date	Origin Country Code	Origin Postal Code	Purchase ID	Shipping Amount	Tax Amount	Unique Invoice Number
Line Item Summary - Charges for 01/08/22	0.00	1	2.44				0.00	0.00	01/08/2022				0.00	0.17	0000000000000000

Purchase Detail

Description	Unit Amount	Quantity	Total Amount	Item Commodity Code	Item Product Code
14COMPCAP EA	2.27	1	2.27	583579	583579

Goods & Services

Goods/Services	Price	Quantity	Total
Tax	0.17	1	0.17

Copy to Allocation

The HOME Depot \$2.44 Credit

**Final Details for Order #114-5928480-3459450**[Print this page for your records.](#)**Order Placed:** January 6, 2022**Amazon.com order number:** 114-5928480-3459450**Order Total:** \$38.45**Shipped on January 10, 2022****Items Ordered****Price**

1 of: *i-rocks IRC41 Computer Keyboard Wrist Rest Pad Made of Memory Foam with Anti-Slip Base Provides Cushion Support and Helps with Pain Relief for Office, Gaming, Computer, Laptop Typing* \$18.95

Sold by: PURPLECLAY ([seller profile](#))

Condition: New

1 of: *Lenovo 300 USB Keyboard, Wired, Adjustable Tilt, Ergonomic, Windows 7/8/10, GX30M39655, Black* \$16.98

Sold by: Amazon.com Services LLC

Condition: New

**Shipping Address:**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

Amazon Day Delivery

**Payment information****Payment Method:**

Visa | Last digits: 9485

Item(s) Subtotal: \$35.93

Shipping &amp; Handling: \$0.00

**Billing address**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

Total before tax: \$35.93

Estimated tax to be collected: \$2.52

**Grand Total: \$38.45****Credit Card transactions**

Visa ending in 9485: January 10, 2022: \$38.45

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**Final Details for Order #114-7182925-2301841**[Print this page for your records.](#)**Order Placed:** January 10, 2022**Amazon.com order number:** 114-7182925-2301841**Order Total:** \$40.63**Shipped on January 12, 2022****Items Ordered****Price**

1 of: *Cable Matters 200 Self-Locking 6+8+12-Inch Nylon Zip Ties Assorted Sizes (Tie Wraps, Cable Ties, Zipties) in Black and White for Indoor and Outdoor Use* \$8.99

Sold by: Cable Matters ([seller profile](#))

Condition: New

1 of: *Glad Large Drawstring Trash Bags ForceFlex with Clorox, 30 Gallon Black Trash Bags, Mountain Air 50 Count (Package May Vary)* \$14.99

Sold by: Amazon.com Services LLC

Condition: New

**Shipping Address:**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Shipped on January 12, 2022****Items Ordered****Price**

1 of: *Neenah White Index, Heavyweight Cardstock, 300 Sheets, 110 lb/199 gsm, 94 Brightness, 8.5" x 11" - MORE SHEETS! (91635)* \$13.99

Sold by: Amazon.com Services LLC

Condition: New

**Shipping Address:**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Payment information****Payment Method:**

Visa | Last digits: 9485

Item(s) Subtotal: \$37.97

Shipping & Handling: \$0.00

-----

**Billing address**

Total before tax: \$37.97

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

Estimated tax to be collected: \$2.66

**Grand Total: \$40.63**

**Credit Card transactions**

Visa ending in 9485: January 12, 2022: \$40.63

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**Final Details for Order #114-8136513-2934634**[Print this page for your records.](#)**Order Placed:** January 11, 2022**Amazon.com order number:** 114-8136513-2934634**Order Total:** \$61.92**Shipped on January 12, 2022****Items Ordered****Price**

1 of: *Lavazza Avvolgente Lungo Dark Roast Capsules Compatible with Nespresso Original Machines (Pack of 60) ,Value Pack, Blended and roasted in Italy, Full bodied with velvety, rounded flavor*

Sold by: Amazon.com Services LLC

Condition: New

**Shipping Address:**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Shipped on January 12, 2022****Items Ordered****Price**

1 of: *Lavazza Deciso Espresso Dark Roast Capsules Compatible with Nespresso Original Machines (Pack of 60) ,Value Pack, Blended and roasted in Italy, Distinct, velvety with smooth, dark crema, Intensity 10*

Sold by: Amazon.com Services LLC

Condition: New

**Shipping Address:**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Payment information****Payment Method:**

Visa | Last digits: 9485

Item(s) Subtotal: \$61.92

Shipping & Handling: \$0.00

**Billing address**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534

Total before tax: \$61.92

Estimated tax to be collected: \$0.00

United States

**Grand Total:\$61.92**

**Credit Card transactions**

Visa ending in 9485: January 12, 2022: \$61.92

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**Final Details for Order #114-0029408-1497056**[Print this page for your records.](#)**Order Placed:** January 18, 2022**Amazon.com order number:** 114-0029408-1497056**Order Total:** \$35.59**Shipped on January 18, 2022****Items Ordered****Price**1 of: *Sharpie S-Gel, Gel Pens, Medium Point (0.7mm), Assorted Colors, 12 Count*

\$13.99

Sold by: Amazon.com Services LLC

Condition: New

1 of: *Heavy Weight Plastic Forks, Clear Disposable, 100 Packs*

\$13.80

Sold by: posate ([seller profile](#))

Condition: New

1 of: *Sharpie 27145 Pocket Highlighters, Chisel Tip, Assorted Colors, 12-Count*

\$5.47

Sold by: Amazon.com Services LLC

Condition: New

**Shipping Address:**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Payment information****Payment Method:**

Visa | Last digits: 9485

Item(s) Subtotal: \$33.26

Shipping &amp; Handling: \$0.00

**Billing address**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

Total before tax: \$33.26

Estimated tax to be collected: \$2.33

**Grand Total: \$35.59****Credit Card transactions**

Visa ending in 9485: January 18, 2022: \$35.59

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**Final Details for Order #114-1233828-6961819**[Print this page for your records.](#)**Order Placed:** January 19, 2022**Amazon.com order number:** 114-1233828-6961819**Order Total:** \$32.09**Shipped on January 19, 2022****Items Ordered**

	<b>Price</b>
1 of: <i>Plasticpro Disposable Medium Weight Plastic Clear Drinking Cups (600, 7 ounce)</i>	\$29.99
Sold by: Plastic Disposables ( <a href="#">seller profile</a> )	

Condition: New

**Shipping Address:**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Payment information****Payment Method:**

Visa | Last digits: 9485

Item(s) Subtotal:	\$29.99
Shipping & Handling:	\$0.00

**Billing address**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

Total before tax:	\$29.99
Estimated tax to be collected:	\$2.10

**Grand Total: \$32.09****Credit Card transactions**

Visa ending in 9485: January 19, 2022: \$32.09

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**Final Details for Order #114-4566230-1752224**[Print this page for your records.](#)**Order Placed:** January 25, 2022**Amazon.com order number:** 114-4566230-1752224**Order Total: \$8.55****Shipped on January 26, 2022****Items Ordered**1 of: *OXO Tot Bottle Brush with Nipple Cleaner and Stand, Gray*

Sold by: Amazon.com Services LLC

Condition: New

**Price**

\$7.99

**Shipping Address:**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Payment information****Payment Method:**

Visa | Last digits: 9485

Item(s) Subtotal: \$7.99

Shipping &amp; Handling: \$0.00

-----

**Billing address**

Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

Total before tax: \$7.99

Estimated tax to be collected: \$0.56

-----

**Grand Total: \$8.55****Credit Card transactions**

Visa ending in 9485: January 26, 2022: \$8.55

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Amazon \$20.28 Credit

TX000315971 Source Amount: -20.28 USD Actions

Purchase Amount: -20.28 Allocation Variance: 0.00  
 Post Date: 01/27/2022 Comp | Val | Auth: x | v | v  
 Vendor Name: AMZN Mktg US Sign Off History: [\[AH\] \[APR\] \[ACT\]](#)  
 MCC: 5942 (BOOK STORES)

Transaction Allocation & Detail Dispute

Allocation Purchase Amount: -39.28 Tax Amount: -1.33 Allocation Total: -20.28 | 100% Variance: 0.00

Comp Val Auth	All Values Amount	Sales Tax	Description	GL01: Fund	GL02: GL Account	GL03: Cost Center	GL04: Internal Orders
x   v   v	-18.95	(1.33)	AMZN Mktg US - Credit	0001	9525000	200030	

0 Selected | 1 Item

Remove Add Duplicate Clear All

Reference & Tax

Reference	Tax Status	Goods & Services	Tax Total	Use Tax	Shipping ZIP
	Sales Tax Included	-18.95	-1.33	0.00	32940

Adjust Amount

Transaction Detail - 5942 (BOOK STORES)

Purchase Summary

Description	Unit Amount	Quantity	Total Amount	Commodity Code	Destination Country Code	Destination Postal Code	Discount Amount	Duty Amount	Order Date	Origin Country Code	Origin Postal Code	Purchase ID	Shipping Amount	Tax Amount	Unique Invoice Number
Line Item Summary	0.00	1	20.28				0.00	0.00					0.00	1.33	0000000000000000

Goods & Services

Goods/Services	Price	Quantity	Total
Tax	1.33	1	1.33

Copy to Allocation

Save and Batch Save

# FINELINE

PRINTING & GRAPHICS

3700 S. Hopkins Avenue, Suite E

Titusville, FL 32780

Phone: 321-267-9294 Fax: 321-267-9297

## Invoice

Date	Invoice #
1/20/2022	22-0148

Bill To	Ship To
Brevard County District 3 Commissions	Katelynne Prasad 2539 Palm Bay Rd NE Suite 4 Palm Bay, FL 32905

**PAID**  
02/02/2022

P.O. No.		Terms		titusville@finelineprint.com FinelinePrint.com		Ship Date		FOB		
						1/20/2022				
Qty		Item		Memo			Rate		Amount	
500		Printing		Business Cards on 14 pt. 4/0 for Gabriel Jacobs			0.045		22.50	



**BREVARD COUNTY**  
**DISTRICT 3 COMMISSION OFFICE**

**Gabriel Jacobs, J.D.**  
Chief Legal Analyst

2539 Palm Bay Road, NE Suite 4  
Palm Bay, FL 32905

Phone: (321) 633-2075  
Fax: (321) 633-2196  
Gabriel.Jacobs-Kierstein@BrevardFL.gov

## EXHIBIT "B"

PAGE 1 of 1

## BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

Cardholder's Name: BETHANY A ILIFFCardholders  
Phone #

(321) 633-2075

Cardholders Personnel #:

11008478

Cardholder's Department/Office: BOCC DISTRICT 3Closing Date: 03/04/2022

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (For quoted items, handwritten "Q" by the amount)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
12/29/2021	03/02/2022	AMAZON	TAX REFUND ON AMAZON ORDER (2 DESK MONITORS)	-\$3.92	0001	200030	5510000	
12/27/2021	03/02/2022	AMAZON	TAX REFUND ON AMAZON ORDER (PAPER TOWELS, BATTERIES, AND MOUSE)	-\$1.96	0001	200030	5510000	
12/27/2021	03/02/2022	AMAZON	TAX REFUND ON AMAZON ORDER (PAPER TOWELS, BATTERIES, AND MOUSE)	-\$2.89	0001	200030	5510000	
12/27/2021	03/02/2022	AMAZON	TAX REFUND ON AMAZON ORDER (PAPER TOWELS, BATTERIES, AND MOUSE)	-\$1.76	0001	200030	5510000	

\$0.00

ADDL PAGE(S) SUBTOTAL

-\$10.53

GRAND TOTAL (ALL PAGES)

(MUST AGREE TO FIGURE BELOW)

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of \$1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of \$750

Signature of Cardholder/Date

Signature of Approving Official/Date

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200030	5510000		-\$3.92
0001	200030	5510000		-\$1.96
0001	200030	5510000		-\$2.89
0001	200030	5510000		-\$1.76

(must agree to above figure) GRAND TOTAL

-\$10.53

BETHANY A ILIFF  
FL BREVARD COUNTY BOC  
XXXX-XXXX-XXXX-9485  
February 05, 2022 - March 04, 2022

**Purchasing Card**

**Cardholder Activity**

Account Information	Payment Information	Account Summary
<b>Mail Billing Inquiries to:</b> BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441  <b>TTY Hearing Impaired:</b> Dial "711"  <b>Outside the U.S.:</b> 1.509.353.6656 24 Hours  <b>For Lost or Stolen Card:</b> 1.888.449.2273 24 Hours	Statement Date ..... 03/04/22 Credit Limit ..... \$990 Cash Limit ..... \$0 Days in Billing Cycle ..... 28 Total Activity ..... -\$10.53 <b>THIS IS NOT A BILL - DO NOT PAY</b>	Credits ..... -\$10.53 Cash ..... \$0.00 Purchases ..... \$0.00 Other Debits ..... \$0.00 Cash Fees ..... \$0.00 Other Fees ..... \$0.00 Total Activity ..... -\$10.53 Accounting Code: 0001/200030

**Important Messages**

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit [www.bofa.com/globalcardaccess](http://www.bofa.com/globalcardaccess) to register your card and start using Global Card Access today.

**Transactions**

Posting Transaction				Reference Number	MCC	Charge	Credit
Date	Date	Description					
03/03	03/02	AMZN Mktp US	Amzn.com/billWA	74692162061100622147833	5942		3.92
03/03	03/02	AMAZON.COM AMZN.COM/BILL	AMZN.COM/BILLWA	74431062061083005439563	5942		1.96
03/03	03/02	AMAZON.COM AMZN.COM/BILL	AMZN.COM/BILLWA	74431062061083003960719	5942		2.89
03/03	03/02	AMAZON.COM AMZN.COM/BILL	AMZN.COM/BILLWA	74431062061083009165610	5942		1.76

0000000 0000000 0000000 4715292727579485

Account Number: XXXX-XXXX-XXXX-9485  
February 05, 2022 - March 04, 2022



BANK OF AMERICA  
PO BOX 15731  
WILMINGTON, DE 19886-5731



BETHANY A ILIFF  
FL BREVARD COUNTY BOC  
DISTRICT 3 COMMISSION OFFICE  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
\*\*N0005572

**Total Activity** ..... -\$10.53

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_

Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

## Prasad, Katelynne

---

**From:** Billy Prasad <b5784@me.com>  
**Sent:** Wednesday, March 2, 2022 2:31 PM  
**To:** Prasad, Katelynne  
**Subject:** Fwd: Your Amazon.com Inquiry

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

**From:** Amazon.com Customer Service <cs-reply@amazon.com>  
**Subject:** Your Amazon.com Inquiry  
**Date:** Mar 2, 2022 at 2:06 PM  
**To:** b5784@me.com  
**Reply-To:** cs-reply+A33G3KUOB8FCAO@amazon.com



Your Account | Amazon.com

## Message From Customer Service

Hello,

Thank you for writing us with valid documents for tax refund, let me help you with this.

I've requested a tax refund for order's :

#114-8930300-8096233 -- \$6.61

#114-6651860-0215461 -- \$3.92

You'll see the refund on your original payment method within the next 3-5 business days.

Once completed, you'll also be able to see the refund request here:

<https://www.amazon.com/gp/css/summary/edit.html?orderID=114-8930300-8096233>

<https://www.amazon.com/gp/css/summary/edit.html?orderID=114-6651860-0215461>

Due to system limitations, we are unable to issue updated invoices.

When tax is refunded, an automated email will be sent to the account on which the order was placed.

We look forward to seeing you again soon!

We'd appreciate your feedback. Please use the buttons below to vote about your experience today.

Best regards,  
Moheet

**Amazon.com**

---

**Thank you for your inquiry. Did I solve your problem?**

Your feedback is helping us build Earth's Most Customer-Centric Company.

---

**Final Details for Order #114-6651860-0215461**[Print this page for your records.](#)**Order Placed:** December 29, 2021**Amazon.com order number:** 114-6651860-0215461**Order Total:** \$59.90**Shipped on December 29, 2021****Items Ordered****Price**2 of: *VIVO Single 13 to 32 inch Monitor Desk Stand, Freestanding VESA Steel Mount Base, Adjustable Height, Tilt, Swivel, Rotation, Black STAND-V001H*

\$27.99

Sold by: V I V O ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

**Shipping Address:**The Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States**Shipping Speed:**

FREE Prime Delivery

**Payment information****Payment Method:**

Visa | Last digits: 9485

Item(s) Subtotal: \$55.98

Shipping &amp; Handling: \$0.00

**Billing address**The Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

Total before tax: \$55.98

\*Estimated tax to be collected: \$3.92

**Grand Total: \$59.90****Credit Card transactions**

Visa ending in 9485: December 29, 2021: \$59.90

To view the status of your order, return to [Order Summary](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2022, Amazon.com, Inc. or its affiliates

**Final Details for Order #114-8930300-8096233**[Print this page for your records.](#)**Order Placed:** December 27, 2021**Amazon.com order number:** 114-8930300-8096233**Order Total:** \$101.05**Shipped on December 30, 2021****Items Ordered**1 of: *Bounty Quick-Size Paper Towels, 12 Family Rolls = 30 Regular Rolls*

Sold by: Amazon.com Services LLC

Condition: New

**Price**

\$28.07

**Shipping Address:**

The Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Shipped on December 29, 2021****Items Ordered**1 of: *Energizer AA Batteries Double A Max Alkaline Battery, 24 Count (Pack of 1)*

Sold by: Amazon.com Services LLC

Condition: New

1 of: *Logitech M525 Wireless Mouse - Long 3 Year Battery Life, Ergonomic Shape for Right or Left Hand Use, Micro-Precision Scroll Wheel, and USB Unifying Receiver for Computers and Laptops, Black/Gray*

Sold by: Amazon.com Services LLC

Condition: New

**Price**

\$16.24

\$24.95

**Shipping Address:**

The Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Shipped on December 28, 2021****Items Ordered**

1 of: *Cottonelle Ultra CleanCare Soft Toilet Paper with Active Cleaning Ripples, 24 Family Mega Rolls, Strong Bath Tissue (24 Family Mega Rolls = 128 Regular Rolls)*

Sold by: Amazon.com Services LLC

**Price**

\$25.18

Condition: New

**Shipping Address:**

The Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

**Shipping Speed:**

FREE Prime Delivery

**Payment information****Payment Method:**

Visa | Last digits: 9485

Item(s) Subtotal: \$94.44  
Shipping & Handling: \$0.00

**Billing address**

The Honorable John Tobia and Staff  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534  
United States

Total before tax: \$94.44  
\* Estimated tax to be collected: \$6.61

---

**Grand Total: \$101.05****Credit Card transactions**

Visa ending in 9485: December 30, 2021: \$101.05

To view the status of your order, return to [Order Summary](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2022, Amazon.com, Inc. or its affiliates

**BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT**

Cardholder's Name: BILLY PRASAD

**Cardholders**  
**Phone #** 633-2075

**Cardholders Personnel #:** 11008198

Cardholder's Department/Office: BOCC DISTRICT 3

**Closing Date:** 03/04/2022

[illegible]

	<b>\$0.00</b>
<b>ADD'L PAGE(S) SUBTOTAL</b>	

**GRAND TOTAL (ALL PAGES)** **\$9.99**

(MUST AGREE TO FIGURE BELOW)

1 (Cardholder) have complied with the Purchase Card Administrative Order (AO-47) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of \$1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of \$750. ✓

Signature of Cardholder/Date

Signature of Approving Official/Date

[illegible]

BCC-223-pdf, Document Revised 08/18/2017

(must agree to above figures) **GRAND TOTAL**  
**\$9.99**

BILLY M PRASAD  
FL BREVARD COUNTY BOC  
XXXX-XXXX-XXXX-4884  
February 05, 2022 - March 04, 2022

## Purchasing Card

## Cardholder Activity

Account Information	Payment Information	Account Summary
<b>Mail Billing Inquiries to:</b> BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441  <b>TTY Hearing Impaired:</b> Dial "711"  <b>Outside the U.S.:</b> 1.509.353.6656 24 Hours  <b>For Lost or Stolen Card:</b> 1.888.449.2273 24 Hours	Statement Date ..... 03/04/22 Credit Limit ..... \$1 Cash Limit ..... \$0 Days in Billing Cycle ..... 28 Total Activity ..... \$9.99 <b>THIS IS NOT A BILL - DO NOT PAY</b>	Credits ..... \$0.00 Cash ..... \$0.00 Purchases ..... \$9.99 Other Debits ..... \$0.00 Cash Fees ..... \$0.00 Other Fees ..... \$0.00 Total Activity ..... \$9.99 Accounting Code: 0001/200030

### Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit [www.bofa.com/globalcardaccess](http://www.bofa.com/globalcardaccess) to register your card and start using Global Card Access today.

### Transactions

Posting Transaction				Reference Number	MCC	Charge	Credit
Date	Date	Description					
02/17	02/17	Florida Today	888-426-0491 IN	24692162048100624693464	5968	9.99	

0000000 0000000 0000000 4715290015764884

Account Number: XXXX-XXXX-XXXX-4884  
February 05, 2022 - March 04, 2022



BANK OF AMERICA  
PO BOX 15731  
WILMINGTON, DE 19886-5731



BILLY M PRASAD  
FL BREVARD COUNTY BOC  
COMMISSION OFFICE DISTRICT 3  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534

\*\*N0002392

**Total Activity** ..... \$9.99

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_

Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

5499900 1 1:000 500 1 5764884

**Prasad, Katelynn**

---

**From:** Florida Today <floridatoday@gannett.com>  
**Sent:** Sunday, March 20, 2022 6:57 AM  
**To:** Commissioner, D3  
**Subject:** Re: February Statement

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Dear John,

Thank you for contacting Florida Today! Below is the statement for the month of February.

Credit card: XXXX-XXXX-XXXX-9485

Invoice Date: 02/17/2022

Invoice Status: Paid

Invoice Number: GCI53341149

Outstanding Balance on Invoice: \$00.00

Billing Period: from 03/01/2022 to 03/31/2022

Digital Only Monday to Sunday \$9.99 per month

Total Taxes: \$00.00

Total:  
\$9.99

We thank you for your continued loyalty with us and will remain available via e-mail, chat or phone to assist with any additional questions or concerns you may have. Contact information is listed below.

Best Regards.  
Shyra P.  
Member Specialist  
Florida Today

1-877-424-0156  
<https://account.floridatoday.com/>

DocumentNo	Doc. Date	User	Reference	Reference Key	Entry Date
<input type="checkbox"/> 5100915250	02/28/2022	KAPRASAD	96491	51056477152022	03/08/2022



771 NORTH DRIVE  
MELBOURNE, FL 32934  
(321) 255-5562 (321) 636-1344  
www.culligancentralflorida.com

IF PAYING BY CREDIT CARD, PLEASE CHECK CORRECT CARD AND FILL OUT BELOW

☐ VISA ☐ MasterCard ☐ American Express ☐ Discover ☐ PLEASE CHECK BOX TO ENROLL IN AUTOMATIC BILL PAYMENT

CARD NUMBER \_\_\_\_\_ V. CODE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ EXP. DATE \_\_\_\_\_

DATE 02/28/2022 PAY THIS AMOUNT \$8.80 ACCOUNT NUMBER 278986

INVOICE NUMBER: 96491 AMOUNT PAID \$

ADDRESSEE:

JOHN TOBIA  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534

REMIT PAYMENT TO:

CULLIGAN -MELBOURNE  
771 NORTH DR  
MELBOURNE, FL 32934-9282



INVOICE

RETURN THIS TOP PORTION WITH YOUR PAYMENT

ACCOUNT NUMBER	SALES		PURCHASE ORDER NUMBER	SHIP VIA	TERMS	NET DUE IN 10 DAYS		
	ID	ORDER NUMBER						
278986	KM		4500104869	COMPANY TRUCK	INVOICE NUMBER 96491	INVOICE DATE 02/28/2022		
DATE SHIPPED	QUANTITY		ITEM NUMBER	DESCRIPTION	UNIT PRICE	DISCOUNT	NET AMOUNT	
	ORDERED	SHIPPED						
02/10	2.00	2.00		Tick 800794780 Date 02/10/2022				
02/10	1.00	1.00		OWN				
02/28	1.00	1.00		P/O Number: 4500104869				
				5 G DRINKING	4.15			8.30
				SERVICE CHARGE	0.00			
				End of Ticket 800794780				
				FINANCE CHARGE	0.50			0.50
<p>Vendor: 3311 PO#: 4500111274 Doc# 5105647715</p> <p>RECEIVED MAR 07 2022 DISTRICT 3 COMMISSION OFFICE</p> <p><i>Gal S. 3/8/22</i></p>								
<p>Pay on line at <a href="http://www.culligancentralflorida.com">www.culligancentralflorida.com</a> Please call our office at 321-255-5562 if you need any assistance.</p>								
<p>A LATE PAYMENT FINANCE CHARGE OF 1.384% PER MONTH MAY BE APPLIED ON BALANCES AFTER 30 DAYS</p>				<p>DELIVER TO: JOHN TOBIA SUITE 4 2539 PALM BAY ROAD PALM BAY FL 32905</p>		<p>TOTAL 8.80</p> <p>SALES TAX</p> <p>FREIGHT/DELIVERY CHARGES</p>		
<p>(321) 255-5562 (321) 636-1344</p>						<p>AMOUNT DUE \$8.80</p>		

ORIGINAL INVOICE RETAIN BOTTOM PORTION FOR YOUR RECORDS



771 NORTH DRIVE  
MELBOURNE, FL 32934  
(321) 255-5562 (321) 636-1344  
www.culligancentralflorida.com

IF PAYING BY CREDIT CARD, PLEASE CHECK CORRECT CARD AND FILL OUT BELOW

☐ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS ☐ DISCOVER ☐ PLEASE CHECK BOX TO ENROLL IN AUTOMATIC BILL PAYMENT

CARD NUMBER \_\_\_\_\_ V. CODE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ EXP. DATE \_\_\_\_\_

DATE 02/28/2022 PAY THIS AMOUNT \$18.52 ACCOUNT NUMBER 278986

PAY BY DATE: MAR 15 AMOUNT PAID \$

**ADDRESSEE:**

**REMIT PAYMENT TO:**

JOHN TOBIA  
2539 PALM BAY RD NE STE 4  
PALM BAY, FL 32905-3534

CULLIGAN -MELBOURNE  
771 NORTH DR  
MELBOURNE, FL 32934-9282



**Just a reminder your account is past due, if payment has been made we thank you.**

**BALANCE FORWARD**

RETURN THIS TOP PORTION WITH YOUR PAYMENT

BRANCH ID: ME-01  
CUSTOMER: JOHN TOBIA

				PREVIOUS BALANCE:	\$9.72
DATE	QUANTITY	DESCRIPTION	REF	AMOUNT	BALANCE
02/10/2022	2.00	5 G DRINKING	800794780	8.30	18.02
02/10/2022	1.00	SERVICE CHARGE	800794780	0.00	18.02
02/28/2022	1.00	FINANCE CHARGE		0.50	18.52
				<b>RECEIVED</b> <b>MAR 07 2022</b> <b>DISTRICT 3</b> <b>COMMISSION OFFICE</b>	
<b>Pay on line at <a href="http://www.culligancentralflorida.com">www.culligancentralflorida.com</a> Please call our office at 321-255-5562 if you need any assistance.</b>					
<b>ACCOUNTS ARE SUBJECT TO A LATE PAYMENT FINANCE CHARGE</b> <b>FINANCE CHARGE SCHEDULE</b>					
OVER 3	PERIODIC RATE 1.38%	ANNUAL RATE 18.00%	PLEASE PAY NEW BALANCE BEFORE MAR 15		
TO 3	0.00%	0.00%	MIN CHARGE 0.50		
0-30	31-60	61-90	Over 90		
8.80	8.30	1.42	0.00		
<b>CULLIGAN -MELBOURNE</b> <b>771 NORTH DRIVE</b> <b>MELBOURNE, FL 32934</b> <b>(321) 255-5562 (321) 636-1344</b> <b>SERVICE ADDRESS:</b> <b>JOHN TOBIA</b> <b>SUITE 4</b> <b>2539 PALM BAY ROAD</b> <b>PALM BAY FL 32905</b>				<b>Balance Due \$18.52</b>	
<b>Next Deliveries: 03/10/22 04/07/22 05/05/22 06/03/22</b>					
STATEMENT DATE		ACCOUNT NUMBER		NAME	
02/28/2022		278986		JOHN TOBIA	

	DocumentNo	Doc. Date	User	Reference	Reference Key	Entry Date
<input type="checkbox"/>	5100917385	03/10/2022	KAPRASAD	233459859001	51056498912022	03/23/2022
<input type="checkbox"/>	5100917384	03/10/2022	KAPRASAD	233454134001	51056498902022	03/23/2022
<input type="checkbox"/>	5100917383	03/21/2022	KAPRASAD	AR7479827	51056498892022	03/23/2022

Sort criteria	Ascdg	Descending	Subtotal
Time of Entry		X	

Data statistics	Number of
Records passed	3



Post Office Box 17299 Clearwater, FL 33762-0299  
P: 800-995-4468 F: 813-288-0223

## CONTRACT INVOICE

Invoice Number: AR7479827

Invoice Date: 03/21/2022

**Bill To:** Brevard County- Palm Bay Rd  
2539 Palm Bay Road NE  
Palm Bay, FL 32905

**Customer:** Brevard County  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
L52931	Net 20 Days	04/10/2022	\$79.03	\$79.03	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1500097793LeaseK&S-NAOS-01		\$79.03	4500097793	04/27/2018	06/01/2023
Contract Remarks					
Contract Lease Charge is the Quarterly billing for Lease.					

### Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 02/27/2022 to 03/26/2022 overage period	\$79.03 **
<b>**See overage details below</b>	<b>\$79.03</b>

### Detail:

#### Equipment included under this contract

#### Canon/iRC5535i

Number	Serial Number	Base Adj.	Location
307391	XUW00915	\$0.00	Brevard County- Palm Bay Rd 2539 Palm Bay Road NE Palm Bay, FL 32905 Dist 3 Commissioner Office

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	black meter	34,649	36,756		2,107	0	2,107	\$0.011590	\$24.42
Color	color meter	26,594	27,965		1,371	0	1,371	\$0.039830	\$54.61
									<b>\$79.03</b>

PO#: 4500111893

Doc #: 5105649889

RECEIVED

MAR 22 2022

DISTRICT 3  
COMMISSION OFFICE

*John S.*  
3/23/22

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$79.03
Tax:	\$0.00
Invoice Total	\$79.03
<b>Balance Due:</b>	<b>\$79.03</b>



# Office DEPOT, Inc.

Office Depot, Inc  
PO BOX 7241  
SIOUX FALLS SD  
57117-7241

FEDERAL ID:59-2663954

## ORIGINAL INVOICE

10068

### THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS  
OR PROBLEMS. JUST CALL US  
FOR CUSTOMER SERVICE ORDER: (888) 263-3423  
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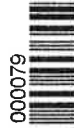
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233454134001	32.09	Page 1 of 2
INVOICE DATE	TERMS	PAYMENT DUE
10-MAR-22	Net 30	11-APR-22

#### BILL TO:

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27327334		4500111272		2539 PALM		233454134001		09-MAR-22		10-MAR-22	
BILLING ID		ACCOUNT MANAGER		RELEASE		ORDERED BY		FLOOR/BUILDING		COST CENTER	
32516						KATELYNNE PRASAD		SUITE 4			
CATALOG ITEM #/ MANUF CODE			DESCRIPTION/ CUSTOMER ITEM #			U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
196787 POL-2811			PAPER,POLARIS,8.5X11,28LB, 196787			RM	1	1	0	23.690	23.69
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57117-7241**THANKS FOR YOUR ORDER**IF YOU HAVE ANY QUESTIONS  
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233454134001	32.09	Page 2 of 2
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ACCOUNT NUMBER		BLANKET PO		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE		
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32516						KATELYNNE PRASAD		SUITE 4				
CATALOG ITEM #/ MANUF CODE				DESCRIPTION/ CUSTOMER ITEM #			U/M TAX	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE

SUB-TOTAL 32.09

DELIVERY 0.00

SALES TAX 0.00

TOTAL 32.09

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DISTRICT 3 COMMISSION OFFICE	32516	233454134001	10-MAR-22	32.09	

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233459859001	11.05	Page 1 of 2
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32516					KATELYNNE PRASAD			SUITE 4			
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SUB-TOTAL	11.05
DELIVERY	0.00
SALES TAX	0.00
TOTAL	11.05

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*John J. 3/23/22*

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DISTRICT 3 COMMISSION OFFICE	32516	233459859001	10-MAR-22	11.05	

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# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.8.

4/5/2022

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### **Subject:**

Space Coast TPO Intergovernmental Coordination and Review (ICAR) Agreement

### **Fiscal Impact:**

None

### **Dept/Office:**

Miscellaneous / SCTPO

### **Requested Action:**

It is requested the Board of County Commissioners authorize the Chair to sign the Space Coast TPO Intergovernmental Coordination and Review (ICAR) Agreement.

### **Summary Explanation and Background:**

The Transportation Planning Organization (TPO) is required to execute an agreement with transportation providers in Brevard County that ensures transportation facilities and services will be planned and developed in a coordinated manner. The Intergovernmental Coordination and Review (ICAR) agreement provides for the formal documentation of the coordination procedures and processes to be followed by the county's multimodal agencies. The agreement's approval by the Board is for Transit Services (Space Coast Area Transit) and the Valkaria Airport, both entities under the Board's purview.

The Agreement is based on a boilerplate document prepared by the Florida Department of Transportation (FDOT) in Tallahassee. The TPO's Attorney has made minor revisions to update statutory references and names and titles of signatories. All of the member municipalities have reviewed a draft version. Following adoption by all TPO member jurisdictions, the ICAR will be submitted to FDOT for their signature and then recorded.

The ICAR calls for the Board to participate in a cooperative transportation planning process and does not extend financial or liability obligations to the Board. All five commissions will continue to serve as TPO members.

### **Clerk to the Board Instructions:**

Please send one set of the execute Agreement and Board Memo to Georganna Gillette, SCTPO Executive Director, Space Coast TPO, 2725 Judge Fran Jamieson Way, MS#82, Viera, FL 32940.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**INTERGOVERNMENTAL COORDINATION AND REVIEW  
AND  
PUBLIC TRANSPORTATION COORDINATION  
JOINT PARTICIPATION AGREEMENT**

525-010-03  
POLICY PLANNING  
OGC - 01/16  
Page 1 of 18

THIS JOINT PARTICIPATION AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_, 2022, by and between the FLORIDA DEPARTMENT OF TRANSPORTATION (the "Department"); the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION, an agency of the State of Florida organized and operating pursuant to Section 339.175, Florida Statutes; the EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL, a public body (hereinafter the "Regional Planning Council"); the BREVARD COUNTY SCHOOL BOARD, a public body (hereinafter the "School Board"); the CANAVERAL PORT AUTHORITY, a public body (hereinafter the "Port Authority"); SPACE FLORIDA, a body politic and corporate (hereinafter the "Space Florida"); the CENTRAL FLORIDA EXPRESSWAY AUTHORITY (hereinafter: the "Expressway Authority"); CITY OF MELBOURNE AIRPORT AUTHORITY, a/k/a the MELBOURNE/ORLANDO INTERNATIONAL AIRPORT AUTHORITY, a public body (hereinafter the "Orlando/Melbourne Airport Authority"); the BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, a body politic, d/b/a SPACE COAST AREA TRANSIT (hereinafter the "SCAT") and on behalf of the VALKARIA AIRPORT (hereinafter the "Valkaria Airport"); and the TITUSVILLE-COCOA AIRPORT AUTHORITY, a public body (hereinafter the "TICO Authority").

**RECITALS**

WHEREAS, the Federal Government, under the authority of Title 23 of the United States Code Section 134 and Title 49 United States Code (USC) Section 5303 and any subsequent applicable amendments, require each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process in designated urbanized areas to develop and implement plans and programs consistent with the comprehensively planned development of the metropolitan area;

WHEREAS, Title 23 USC §134, Title 49 USC § 5303, and Section 339.175, Florida Statutes (F.S.), provide for the creation of metropolitan planning organizations to develop transportation plans and programs for urbanized areas;

WHEREAS, Title 23 Code of Federal Regulations (CFR) §450 requires that the State, the Metropolitan Planning Organization, and the operators of publicly owned transportation systems shall enter into an agreement clearly identifying the responsibilities for cooperatively carrying out such transportation planning (including multimodal, systems-level corridor and subarea planning studies pursuant to 23 CFR §450) and programming;

WHEREAS, pursuant to Section 20.23, F.S., the Department has been created by the State of Florida, and the Department has the powers and duties relating to transportation, as outlined in Section 334.044, F.S.;

WHEREAS, pursuant to 23 USC §134, 49 USC §5303, 23 CFR §450, and Section 339.175 F.S., the Space Coast Transportation Planning Organization, hereinafter referred to as the Metropolitan Planning Organization or MPO, has been designated and its membership apportioned by the Governor of the State of Florida, with the agreement of the affected units of general purpose local government, to organize and establish the Metropolitan Planning Organization;

WHEREAS, pursuant to the Restated Interlocal Agreement for Creation of the Transportation Planning Organization executed on July 18, 2014 recorded and filed on July 15, 2014, in Official Records Book 7166, Page 2144, Public Records of Brevard County, Florida, the TPO was established, with specific transportation planning duties and responsibilities identified therein;

WHEREAS, pursuant to Section 1001.30 *et seq.*, Florida Statutes, the Brevard County School Board was established and operates;

WHEREAS, pursuant to Chapter 2003-335, Laws of Florida (2003), as amended by Chapters 2004-472, 2005-320, 2008-288, 2011-258 and 2014-241, Laws of Florida, the Canaveral Port District and the Canaveral Port Authority was recreated and established and the Canaveral Port Authority was granted the power to comprehensively plan for transportation needs and for the use of the lands, resources and waters under its jurisdiction and to enter into interlocal agreements with Transportation planning organizations;

WHEREAS, pursuant to Section 331.301 *et seq.*, Florida Statutes, Space Florida was established and operates;

WHEREAS, pursuant to Chapter 69-879, Laws of Florida and Section 3.25, Charter City of Melbourne, Florida, the City of Melbourne Airport Authority was created and established;

WHEREAS, on October 1, 1985 the Space Coast Area Transit ("SCAT") was organized as a department of Brevard County, operated by the Brevard County Board of County Commissioners;

WHEREAS, pursuant to Chapter 2003-361, Laws of Florida, the Titusville-Cocoa Airport Authority ("TICO Authority") was recreated and established;

WHEREAS, pursuant to deed from the United States of America through the Administrator of the General Services Administration to Brevard County, Florida, by and through its Board of County Commissioners, dated September 8, 1958, and recorded in Official Record Book 171, Page 493, Public Records of Brevard County, Florida Valkaria Airport was deeded to the Brevard County Board of Commissioners and is operated by the aforesaid Board of County Commissioners;

WHEREAS, pursuant to Section 339.175 F.S., the MPO shall execute and maintain an agreement with the metropolitan and regional intergovernmental coordination and review agencies serving the Metropolitan Planning Area;

WHEREAS, the agreement must describe the means by which activities will be coordinated and specify how transportation planning and programming will be part of the comprehensively planned development of the Metropolitan Planning Area;

WHEREAS, pursuant to Section 186.504, F.S., and Chapter 29 Rule 29F-1.101, Florida Administrative Code (FAC), the Regional Planning Council, or the RPC, was established and operates with a primary purpose of intergovernmental coordination and review;

WHEREAS, pursuant to Section 186.505, F.S., the RPC is to review plans of metropolitan planning organizations to identify inconsistencies between those agencies' plans and applicable local government comprehensive plans adopted pursuant to Chapter 163, F.S.;

WHEREAS, the RPC, pursuant to Section 186.507, F.S., is required to prepare a Strategic Regional Policy Plan, which will contain regional goals and policies that address regional transportation issues;

WHEREAS, based on the RPC statutory mandate to identify inconsistencies between plans of metropolitan planning organizations and applicable local government comprehensive plans, and to prepare and adopt a Strategic Regional Policy Plan, the RPC is appropriately situated to assist in the intergovernmental coordination of the transportation planning process;

WHEREAS, pursuant to Section 186.509, F.S., and Chapter 29 F-3, FAC, the RPC has adopted a conflict and dispute resolution process;

WHEREAS, the purpose of the dispute resolution process is to reconcile differences in planning and growth management issues between local governments, regional agencies, and private interests;

WHEREAS, the parties hereto have determined that the voluntary dispute resolution process can be useful in resolving conflicts and disputes arising in the transportation planning process;

WHEREAS, pursuant to Title 23 CFR §450 and Section 339.175, F.S., the MPO must execute and maintain an agreement with the operators of public transportation systems, including transit systems, commuter rail systems, airports, seaports and spaceports, describing the means by which activities will be coordinated and specifying how public transit, commuter rail, aviation, seaport planning (including multimodal, systems-level corridor and subarea planning studies pursuant to 23 CFR §450) and programming will be part of the comprehensively planned development of the Metropolitan Planning Area;

WHEREAS, it is in the public interest that the MPO, operators of public transportation systems, including transit systems, commuter rail systems, port, aviation and spaceport authorities, jointly pledge their intention to cooperatively participate in the planning and programming of transportation improvements within this Metropolitan Planning Area;

WHEREAS, the undersigned parties have determined that this Agreement satisfies the requirements of and is consistent with Title 23 CFR §450 and Section 339.175 F.S.; and

WHEREAS, the parties to this Agreement desire to participate cooperatively in the performance, on a continuing basis, of a cooperative and comprehensive transportation planning process to assure that highway facilities, transit systems, bicycle and pedestrian facilities, rail systems, air transportation and other facilities will be located and developed in relation to the overall plan of community development.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the parties desiring to be legally bound, do agree as follows:

## **ARTICLE 1**

### **RECITALS; DEFINITIONS**

Section 1.01. Recitals. Each and all of the foregoing recitals are incorporated herein and acknowledged to be true and correct. Failure of any of the foregoing recitals to be true and correct shall not operate to invalidate this Agreement.

**Section 1.02. Definitions.** The following words when used in this Agreement (unless the context clearly indicates to the contrary) shall have the following meanings:

Agreement means and refers to this instrument, as amended from time to time.

Corridor or Subarea Study shall mean and refer to studies involving major investment decisions or as otherwise identified in Title 23 CFR §450.

Department means and refers to the Florida Department of Transportation, an agency of the State of Florida, created pursuant to Section 20.23, F.S.

Expressway Authority means the Central Florida Expressway Authority created and operating pursuant to the Central Florida Expressway Authority Law, Section 348.751 *et seq.*, Florida Statutes.

FHWA means and refers to the Federal Highway Administration.

Long Range Transportation Plan (LRTP) is the 20-year transportation planning horizon which identifies transportation facilities; includes a financial plan that demonstrates how the plan can be implemented and assesses capital improvements necessary to preserve the existing metropolitan transportation system and make efficient use of existing transportation facilities; indicates proposed transportation activities; and, in ozone/carbon monoxide nonattainment areas is coordinated with the State Implementation Plan, all as required by Title 23 USC §134, Title 49 USC §5303, Title 23 CFR §450, and Section 339, F.S.

Metropolitan Planning Area means and refers to the planning area as determined by agreement between the MPO and the Governor for the urbanized areas designated by the United States Bureau of the Census as described in 23 USC §134, 49 USC §5303, and Section 339.175, F.S., and including the existing urbanized area and the contiguous area expected to become urbanized within a 20-year forecast period, which shall be subject to the Metropolitan Planning Organization's planning authority. In the case of the Space Coast Transportation Planning organization, all of Brevard County is located within the Metropolitan Planning Area.

Metropolitan Planning Organization (MPO) means and refers to the Metropolitan Planning Organization which was formed pursuant to the Restated Interlocal Agreement of the Transportation Planning Organization recorded on July 15, 2014, in Official Records Book 7166, Page 2144, Public Records of Brevard County, Florida, as amended from time to time, which Interlocal Agreement is as described in Title 23 USC §134, Title 49 USC §5303, and Section 339.175, F.S.

Regional Planning Council means and refers to the East Central Florida Regional Planning Council created pursuant to Section 186.504, F.S., and identified in Chapter 29F-1.001, FAC.

Transportation Improvement Program (TIP) is the staged multi-year program of transportation improvement projects developed by a metropolitan planning organization consistent with the Long-Range Transportation Plan, developed pursuant to Titles 23 USC §134, 49 USC §5303, 23 CFR §450 and Section 339.175, F.S.

TPO means the Space Coast Transportation Planning Organization, an agency of the State of Florida organized and operating pursuant to Section 339.175, Florida Statutes.

Unified Planning Work Program (UPWP) is a biennial program developed in cooperation with the Department and public transportation providers, that identifies the planning priorities and

activities to be carried out within a metropolitan planning area to be undertaken during a 2-year period, together with a complete description thereof and an estimated budget, as required by Title 23 CFR §450, and Section 339.175, F.S.

## **ARTICLE 2**

### **PURPOSE**

Section 2.01. Coordination with public transportation system operators. This Agreement is to provide for cooperation between the MPO, the Department, the Transit Authority, the Port Authority, the Aviation Authority, the School Board, Space Florida, Expressway Authority, TICO Authority, and Valkaria Airport in the development and preparation of the UPWP, the TIP, the LRTP, and any applicable Corridor or Subarea Studies.

Section 2.02. Intergovernmental coordination; Regional Planning Council. Further, this Agreement is to provide a process through the RPC for intergovernmental coordination and review and identification of inconsistencies between proposed MPO transportation plans and local government comprehensive plans adopted pursuant to Chapter 163, F.S., and reviewed by the Division of Community Development within the Florida Department of Economic Opportunity.

Section 2.03. Dispute resolution. This Agreement also provides a process for conflict and dispute resolution through the RPC.

## **ARTICLE 3**

### **COOPERATIVE PROCEDURES FOR PLANNING AND PROGRAMMING WITH OPERATORS OF PUBLIC TRANSPORTATION SYSTEMS**

Section 3.01. Cooperation with operators of public transportation systems; Coordination with local government comprehensive plans.

- (a) The MPO shall cooperate with the Transit Authority, Port Authority, Aviation Authority, School Board, Space Florida, TICO Authority, the Expressway Authority, and Valkaria Airport to optimize the planning and programming of an integrated and balanced intermodal transportation system for the Metropolitan Planning Area.
- (b) The MPO shall implement a continuing, cooperative, and comprehensive transportation planning process that is consistent, to the maximum extent feasible, with port, aviation, and spaceport master plans, and public transit development plans of the units of local governments whose boundaries are within the Metropolitan Planning Area.
- (c) As a means towards achievement of the goals in paragraphs (a) and (b) and in an effort to coordinate intermodal transportation planning and programming, the MPO may include, but shall include no later than July 6, 2017 if within a transportation management area, as part of its membership officials of agencies that administer or operate major modes or systems of transportation, including but not limited to transit operators, sponsors of major local airports, maritime ports, and rail operators pursuant to Federal regulations. The representatives of the major modes or systems of transportation may be accorded voting member, or non-voting advisor, status. In the Metropolitan Planning Area if authorities or agencies have been or may be created by law to perform transportation functions and that are not under the jurisdiction of a general purpose local government represented on the MPO, the MPO may request the Governor to designate said authority or agency as a voting member of the MPO in accordance with the

requirements of Section 339.175, F.S. If the new member would significantly alter local government representation in the MPO, the MPO shall propose a revised apportionment plan to the Governor to ensure voting membership on the MPO to an elected official representing public transit authorities which have been, or may be, created by law.

The MPO shall ensure that representatives of ports, transit authorities, rail authorities, and airports within the Metropolitan Planning Area are provided membership on the MPO Technical Advisory Committee.

Section 3.02. Preparation of transportation related plans.

- (a) Although the adoption or approval of the UPWP, the TIP, and the LRTP is the responsibility of the MPO, development of such plans or programs shall be viewed as a cooperative effort involving the Department, the Transit Authority, the Port Authority, the Expressway Authority, the Aviation Authority, the School Board, Space Florida, TICO Authority and Valkaria Airport. In developing its plans and programs, the MPO shall solicit the comments and recommendations of the parties to this Agreement in the preparation of such plans and programs.
- (b) When preparing the UPWP, the TIP, or the LRTP, or preparing other than a minor amendment thereto (as determined by the MPO), the MPO shall provide notice to the Department, the Transit Authority, the Port Authority, Aviation Authority, the School Board, Space Florida, the Expressway Authority, TICO Authority and Valkaria Airport, advising them of the scope of the work to be undertaken and inviting comment and participation in the development process. The MPO shall ensure that the chief operating officials of the Department, the Transit Authority, the Port Authority, the Expressway Authority, the Aviation Authority, the School Board, Space Florida, TICO Authority and Valkaria Airport, shall receive at least fifteen (15) days written notice of all public workshops and hearings, or the specified number of days set forth in the TPO bylaws, or public participation plan, relating to the development of such plans and programs. It is stipulated by the parties to this Agreement that the failure by Space Coast Transportation Planning Organization to properly extend written or other notice shall not invalidate, or lodge as a claim to invalidate, the adoption of the aforementioned plans and programs.
- (c) Local government comprehensive plans.
  - (1) In developing the TIP, LRTP, or Corridor or Subarea studies, or preparing other than a minor amendment thereto (as determined by the MPO), the MPO, Space Coast Area Transit, School Board, Port Authority, Space Florida, the Orlando/Melbourne Airport Authority, TICO Authority, and Valkaria Airport shall analyze for each local government in the Metro Area:
    - (i) each comprehensive plan's future land use element;
    - (ii) the goals, objectives, and policies of the comprehensive plan; and
    - (iii) the zoning, of each local government in the Metropolitan Planning Area.
  - (2) Based upon the foregoing review and a consideration of other growth management factors, the MPO, the Transit Authority, the Port Authority, Aviation Authority, School Board, Space Florida, TICO Authority and Valkaria Airport, shall provide written recommendations to local governments in the Metropolitan Planning Area

in the development, amendment, and implementation of their comprehensive plans. A copy of the recommendations shall be sent to the RPC.

- (3) The MPO agrees that, to the maximum extent feasible, the LRTP and the projects and project phases within the TIP shall be consistent with the future land use element and goals, objectives, and policies of the comprehensive plan of the applicable local governments in the Metropolitan Planning Area. If the MPO's TIP is inconsistent with a local government comprehensive plan, the MPO shall so indicate, and the MPO shall present, as part of the TIP, justification for including the project in the program.
- (d) Multi-modal transportation agency plans.
  - (1) In developing the TIP, the LRTP, or Corridor or Subarea studies, or preparing other than a minor amendment thereto (as determined by the TPO), the TPO shall analyze the master plans of the Canaveral Port Authority, the School Board, Space Florida, Orlando/Melbourne Airport Authority, the Expressway Authority, SCAT, TICO Authority and Valkaria Airport. Based upon the foregoing review and a consideration of other transportation-related factors, the TPO, shall from time to time and as appropriate, provide recommendations to the parties to this Agreement as well as local governments within the Metropolitan Planning Area, for the development, amendment, and implementation of their master, development, or comprehensive plans.
  - (2) In developing or revising their respective master or development plans, the parties to this Agreement shall analyze the draft or approved Unified Planning Work Program, Transportation Improvement Program, Long-Range Transportation Plan, or Corridor and Subarea Studies, or amendments thereto. Based upon the foregoing review and a consideration of other transportation-related factors, the parties to this Agreement shall from time to time and as appropriate, provide written recommendations to the MPO with regard to development, amendment, and implementation of the plans, programs, and studies.
  - (3) The MPO agrees that, to the maximum extent feasible, the Transportation Improvement Program shall be consistent with the affected master plans and development plans of the parties to this Agreement.

#### **ARTICLE 4**

##### **INTERGOVERNMENTAL COORDINATION AND REVIEW**

Section 4.01. Coordination with Regional Planning Council. The RPC shall perform the following tasks:

- (a) Within 30 days of receipt, the RPC shall review the draft TIP, LRTP, Corridor and Subarea studies, or amendments thereto, as requested by the MPO, to identify inconsistencies between these plans and programs and applicable local government comprehensive plans adopted pursuant to Chapter 163, F.S., for counties and cities within the Metropolitan Planning Area and the adopted Strategic Regional Policy Plan.
  - (1) The parties recognize that, pursuant to Florida law, the LRTP and the TIP of the MPO must be considered by municipalities and counties within the Metropolitan Planning Area in the preparation, amendment, and update/revision of their

comprehensive plans. Further, the LRTP and the projects and project phases within the TIP are to be consistent with the future land use element and goals, objectives, and policies of the comprehensive plans of local governments in the Metropolitan Planning Area. Upon completion of its review of a draft TIP or LRTP, the RPC shall advise the MPO and each county or city and Port Authority of its findings;

- (2) The RPC shall advise the MPO in writing of its concerns and identify those portions of the submittals which need to be reevaluated and potentially modified, if the RPC review identifies inconsistencies between the draft TIP or LRTP and local comprehensive plans; and
  - (3) Upon final adoption of the proposed Transportation Improvement Program, Long-Range Transportation Plan, Corridor and Subarea Studies, or amendments thereto, the MPO may request that the RPC consider adoption of regional transportation goals, objectives, and policies in the Strategic Regional Policy Plan implementing the adopted Transportation Improvement Program, Long-Range Transportation Plan, Corridor and Subarea Studies, or amendments thereto. If the proposed plan, program, or study, or amendments thereto, was the subject of previous adverse comment by the RPC, the MPO will identify the change in the final adopted plan intended to resolve the adverse comment, or alternatively, the MPO shall identify the reason for not amending the plan as suggested by the RPC.
- (b) Provide the availability of the conflict and dispute resolution process as set forth in Article 5 below.

## **ARTICLE 5**

### **CONFLICT AND DISPUTE RESOLUTION PROCESS**

Section 5.01. Disputes and conflicts under this Agreement. This process shall apply to conflicts and disputes relating to matters subject to this Agreement, or conflicts arising from the performance of this Agreement. Except as otherwise provided in this Article 5, only representatives of the agencies with conflicts or disputes shall engage in conflict resolution.

Section 5.02. Initial resolution. The affected parties to this Agreement shall, at a minimum, ensure the attempted early resolution of conflicts relating to such matters. Early resolution shall be handled by direct discussion between the following officials:

Florida Department of Transportation: District Director for Planning and Programs  
TPO: Space Coast Transportation Planning Organization: Executive Director  
East Central Florida Regional Planning Council: Executive Director  
Central Florida Expressway Authority: Executive Director  
Brevard County School Board: Transportation Director  
Canaveral Port Authority: Chief Executive Officer  
Space Florida: President  
Melbourne Airport Authority: Executive Director  
Space Coast Area Transit: Director  
Titusville-Cocoa Airport Authority: Executive Director  
Valkaria Airport: Director

Section 5.03. Resolution by senior agency official. If the conflict remains unresolved, the conflict shall be resolved by the following officials:

Florida Department of Transportation: District Director for Planning and Programs  
TPO: Space Coast Transportation Planning Organization: Executive Director  
East Central Florida Regional Planning Council: Executive Director  
Central Florida Expressway Authority: Chair of the Board  
Brevard County School Board: Transportation Director  
Canaveral Port Authority: Chief Executive Officer  
Space Florida: President  
Melbourne Airport Authority: Executive Director  
Space Coast Area Transit: Director  
Titusville-Cocoa Airport Authority: Executive Director  
Valkaria Airport: Director

Section 5.04. Resolution by the Office of the Governor. If the conflict is not resolved through conflict resolution pursuant to Sections 5.02, 5.03, and 5.04 of this Agreement, the parties shall petition the Executive Office of the Governor for resolution of the conflict pursuant to its procedures. Resolution of the conflict by the Executive Office of the Governor shall be binding on all parties.

## **ARTICLE 6**

### **MISCELLANEOUS PROVISION**

Section 6.01. Constitutional or statutory duties and responsibilities of parties. This Agreement shall not be construed to authorize the delegation of the constitutional or statutory duties of any of the parties. In addition, this Agreement does not relieve any of the parties of an obligation or responsibility imposed upon them by law, except to the extent of actual and timely performance thereof by one or more of the parties to this Agreement or any legal or administrative entity created or authorized by this Agreement, in which case this performance may be offered in satisfaction of the obligation or responsibility.

Section 6.02. Amendment of Agreement. Amendments or modifications of this Agreement may only be made by written agreement signed by all parties hereto with the same formalities as the original Agreement.

Section 6.03. Duration; withdrawal procedure.

- (a) Duration. This Agreement shall have a term of (5) years and the parties hereto shall examine the terms hereof and agree to amend the provisions or reaffirm the same in a timely manner. However, the failure to amend or to reaffirm the terms of this Agreement shall not invalidate or otherwise terminate this Agreement.
- (b) Withdrawal procedure. Any party may withdraw from this Agreement after presenting in written form a notice of intent to withdraw to the other parties to this Agreement and the MPO, at least (90) days prior to the intended date of withdrawal; provided, that financial commitments made prior to withdrawal are effective and binding for their full term and amount regardless of withdrawal.

Section 6.04. Notices. All notices, demands and correspondence required or provided for under this Agreement shall be in writing and delivered in person or dispatched by certified mail, postage prepaid, return receipt requested. Notice is required to be given and shall be addressed as follows:

*TPO Executive Director  
Space Coast TPO – Building B  
2725 Judge Fran Jamieson Way  
Viera, FL 32940*

*Executive Director  
East Central Florida Regional Planning Council  
309 Crane Roost Blvd, Suite 2000  
Altamonte Springs, FL 32701*

*Transportation Director  
Brevard County School Board  
2700 Judge Fran Jamieson Way  
Viera, FL 32940*

*Chief Executive Officer  
Canaveral Port Authority  
445 Challenger Road, Suite 301  
Cape Canaveral, FL 32920*

*President  
Space Florida  
P.O. Box 656  
Cape Canaveral, FL 32920*

*Executive Director  
Melbourne International Airport Authority  
One Air Terminal Pkwy, Suite 220  
Melbourne, FL 32901*

*Executive Director  
Titusville-Cocoa Airport Authority  
355 Golden Knight Blvd  
Titusville, FL 32780*

*Director  
Valkaria Airport  
2865 Greenbrooke Street  
Valkaria, FL 32950*

*Director  
Space Coast Area Transit  
401 S Varr Ave  
Cocoa, FL 32922*

*Secretary, District Five  
Florida Department of Transportation  
719 South Woodland Blvd  
DeLand, FL 32720*

*Executive Director  
Central Florida Expressway Authority  
4979 ORL Tower Road  
Orlando. FL 32807*

A party may unilaterally change its address or addressee by giving notice in writing to the other parties as provided in this section. Thereafter, notices, demands and other pertinent correspondence shall be addressed and transmitted to the new address.

Section 6.05. Interpretation.

- (a) Drafters of Agreement. All parties hereto were each represented by, or afforded the opportunity for representation by legal counsel, and participated in the drafting of this Agreement and in the choice of wording. Consequently, no provision hereof should be more strongly construed against any party as drafter of this Agreement.
- (b) Severability. Invalidation of any one of the provisions of this Agreement or any part, clause or word hereof, or the application thereof in specific circumstances, by judgment, court order, or administrative hearing or order shall not affect any other provisions or

applications in other circumstances, all of which shall remain in full force and effect; provided, that such remainder would then continue to conform to the terms and requirements of applicable law.

- (c) Rules of construction. In interpreting this Agreement, the following rules of construction shall apply unless the context indicates otherwise:

- (1) The singular of any word or term includes the plural;
- (2) The masculine gender includes the feminine gender; and
- (3) The word “shall” is mandatory, and “may” is permissive.

Section 6.06. Attorney's Fees. In the event of any judicial or administrative action to enforce or interpret this Agreement by any party hereto, each party shall bear its own attorney's fees in connection with such proceeding.

Section 6.07. Agreement execution; use of counterpart signature pages. This Agreement, and any amendments hereto, may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

Section 6.08. Effective date. This Agreement shall become effective upon its execution by all parties hereto and recordation in the Public Records of Brevard County, Florida.

Section 6.09. Other authority. In the event that any election, referendum, approval, permit, notice, or other proceeding or authorization is required under applicable law to enable the parties to enter into this Agreement or to undertake the provisions set forth hereunder, or to observe, assume or carry out any of the provisions of the Agreement, said parties will initiate and consummate, as provided by law, all actions necessary with respect to any such matters as required.

Section 6.10. Parties not obligated to third parties. No party hereto shall be obligated or be liable hereunder to any party not a signatory to this Agreement. There are no express or intended third party beneficiaries to this Agreement.

Section 6.11. Rights and remedies not waived. In no event shall the making by the Department of any payment to the MPO constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the MPO, and the making of any such payment by the Department while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the Department in respect of such breach or default.

Section 6.12. Data, records, reports and other documents. Subject to the right to claim an exemption from the Florida Public Records Law, Chapter 119, F.S., the parties shall provide to each other such data, reports, records, contracts, and other documents in its possession relating to the MPO as is requested. Charges are to be in accordance with Chapter 119, F.S.

Section 6.13. Termination of Existing Agreement. The existing Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement recorded on June 12, 2017, in Official Records Book 7935, Page 2658, Public Records of Brevard County, Florida, is hereby terminated and replaced by this Agreement.

***This space is intentionally left blank. Signatories begin on following pages.***

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

SPACE COAST TRANSPORTATION  
PLANNING ORGNIZATION, an agency of the  
State of Florida operating pursuant to Section  
339.175, Florida Statues

DEPARTMENT OF TRANSPORTATION,  
an agency of the State Florida created  
pursuant to Section 20.23, Florida Statues by  
and through its authorized District Secretary

By: \_\_\_\_\_

Name: Andrea Young

Title: Chair, Space Coast TPO

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: District Secretary

Attest:

\_\_\_\_\_

Name: \_Georganna Gillette

Title: Space Coast TPO, Executive Director

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Executive Secretary

(Seal)

Date: \_\_\_\_\_

(Seal)

Reviewed:

\_\_\_\_\_

District Counsel

Date: \_\_\_\_\_

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

BREVARD COUNTY SCHOOL BOARD,  
a public body

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Attest:

\_\_\_\_\_

Name:

\_\_\_\_\_

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_

(Seal)

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

EAST CENTRAL FLORIDA REGIONAL  
PLANNING COUNCIL, a body politic

Attest:

\_\_\_\_\_

Name:

\_\_\_\_\_

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

CANAVERAL PORT AUTHORITY,  
a public body

Attest:

By: \_\_\_\_\_

\_\_\_\_\_  
Name:

Name: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

CITY OF MELBOURNE AIRPORT  
AUTHORITY, d/b/a MELBOURNE ORLANDO  
INTERNATIONAL AIRPORT AUTHORITY, a  
public body

Attest:

By: \_\_\_\_\_

\_\_\_\_\_  
Name:

Name: Greg Donovan

\_\_\_\_\_  
Title:

Title: Executive Director

\_\_\_\_\_  
Date:

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

BREVARD BOARD OF COUNTY  
COMMISSIONERS, a body politic  
d/b/a Space Coast Area Transit and  
on behalf of the Valkaria Airport

Attest:

By: \_\_\_\_\_

Name: Kristine Zonka

Title: Chair

As approved by the Board on

\_\_\_\_\_

\_\_\_\_\_  
Name:

Rachel Sadoff

\_\_\_\_\_  
Title:

Clerk of Courts

\_\_\_\_\_  
Date:

\_\_\_\_\_

(Seal)

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

TITUSVILLE-COCOA AIRPORT AUTHORITY,  
a public body

Attest:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

SPACE FLORIDA, an independent Special  
District of the State of Florida

Attest:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

CENTRAL FLORIDA EXPRESSWAY AUTHORITY,  
a body politic

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Attest:

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

(SEAL)

BREVARD COUNTY  
BOARD OF COUNTY COMMISSIONERS

## CONTRACT REVIEW AND APPROVAL FORM

### SECTION I - GENERAL INFORMATION

1. Contractor: Florida Department of Transportation / SCTPO		2. Amount: N/A
3. Fund/Account #:	4. Department Name: County Managers Office	
5. Contract Description: Intergovernmental Coordination and Review (ICAR) Agreement		
6. Contract Monitor: Cathy Lively		8. Contract Type: INTERGOVT/STATE <input type="checkbox"/>
7. Dept/Office Director: Frank Abbate		
9. Type of Procurement: Other <input type="checkbox"/>		

### SECTION II - REVIEW AND APPROVAL TO ADVERTISE

#### APPROVAL

COUNTY OFFICE	YES	NO	SIGNATURE
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Purchasing	<input type="checkbox"/>	<input type="checkbox"/>	
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	

### SECTION III - REVIEW AND APPROVAL TO EXECUTE

#### APPROVAL

COUNTY OFFICE	YES	NO	SIGNATURE
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lively, Cathy <small>Digitally signed by Lively, Cathy Date: 2022.03.25 09:06:22 -04'00'</small>
Purchasing	<input type="checkbox"/>	<input type="checkbox"/>	
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Robin Rogers 3/25/22</i>

### SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST

CM DATABASE REQUIRED FIELDS	Complete ✓
Department Information	<input type="checkbox"/>
Department	<input type="checkbox"/>
Program	<input type="checkbox"/>
Contact Name	<input type="checkbox"/>
Cost Center, Fund, and G/L Account	<input type="checkbox"/>
Vendor Information (SAP Vendor #)	<input type="checkbox"/>
Contract Status, Title, Type, and Amount	<input type="checkbox"/>
Storage Location (SAP)	<input type="checkbox"/>
Contract Approval Date, Effective Date, and Expiration Date	<input type="checkbox"/>
Contract Absolute End Date (No Additional Renewals/Extensions)	<input type="checkbox"/>
Material Group	<input type="checkbox"/>
Contract Documents Uploaded in CM database (Contract Form with County Attorney/ Risk Management/ Purchasing Approval; Signed/Executed Contract)	<input type="checkbox"/>
"Right To Audit" Clause Included in Contract	<input type="checkbox"/>
Monitored items: Uploaded to database (Insurance, Bonds, etc.)	<input type="checkbox"/>

**BREVARD COUNTY  
BOARD OF COUNTY COMMISSIONERS**

## **CONTRACT REVIEW AND APPROVAL FORM**

### **SECTION I - GENERAL INFORMATION**

<b>1. Contractor:</b> Florida Department of Transportation / SCTPO		<b>2. Amount:</b> N/A
<b>3. Fund/Account #:</b>	<b>4. Department Name:</b> County Managers Office	
<b>5. Contract Description:</b> Intergovernmental Coordination and Review (ICAR) Agreement		
<b>6. Contract Monitor:</b> Cathy Lively		<b>8. Contract Type:</b>  INTERGOVT/STATE <input type="checkbox"/>
<b>7. Dept/Office Director:</b> Frank Abbate		
<b>9. Type of Procurement:</b> Other <input type="checkbox"/>		

### **SECTION II - REVIEW AND APPROVAL TO ADVERTISE**

#### **APPROVAL**

<u><b>COUNTY OFFICE</b></u>	<u><b>YES</b></u>	<u><b>NO</b></u>	<u><b>SIGNATURE</b></u>
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Purchasing	<input type="checkbox"/>	<input type="checkbox"/>	
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	

### **SECTION III - REVIEW AND APPROVAL TO EXECUTE**

#### **APPROVAL**

<u><b>COUNTY OFFICE</b></u>	<u><b>YES</b></u>	<u><b>NO</b></u>	<u><b>SIGNATURE</b></u>
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lively, Cathy <small>Digitally signed by Lively, Cathy Date: 2022.03.25 09:06:22 -04'00'</small>
Purchasing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Risk Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Wilson, Shannon <small>Digitally signed by Wilson, Shannon Date: 2022.03.25 16:19:04 -04'00'</small>
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	

### **SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST**

<b>CM DATABASE REQUIRED FIELDS</b>	<b>Complete</b> <input checked="" type="checkbox"/>
Department Information	<input type="checkbox"/>
Department	<input type="checkbox"/>
Program	<input type="checkbox"/>
Contact Name	<input type="checkbox"/>
Cost Center, Fund, and G/L Account	<input type="checkbox"/>
Vendor Information (SAP Vendor #)	<input type="checkbox"/>
Contract Status, Title, Type, and Amount	<input type="checkbox"/>
Storage Location (SAP)	<input type="checkbox"/>
Contract Approval Date, Effective Date, and Expiration Date	<input type="checkbox"/>
Contract Absolute End Date (No Additional Renewals/Extensions)	<input type="checkbox"/>
Material Group	<input type="checkbox"/>
Contract Documents Uploaded in CM database (Contract Form with County Attorney/ Risk Management/ Purchasing Approval; Signed/Executed Contract)	<input type="checkbox"/>
"Right To Audit" Clause Included in Contract	<input type="checkbox"/>
Monitored items: Uploaded to database (Insurance, Bonds, etc.)	<input type="checkbox"/>



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

---

F.9.

4/5/2022

---

**Subject:**

Appointment(s) / Reappointment(s)

**Fiscal Impact:**

N/A

**Dept/Office:**

County Manager's Office

**Requested Action:**

It is requested the Board of County Commissioners approve the District appointment(s) / reappointment(s). The Board's approval of this item will acknowledge the District Commissioner appointment(s) and approve at-large appointment(s).

**Summary Explanation and Background:**

**Clerk to the Board Instructions:**



BOARD OF COUNTY COMMISSIONERS

COMMISSIONER RITA PRITCHETT, DISTRICT 1

7101 S Highway 1  
Titusville, Florida 32780  
d1.commissioner@brevardfl.gov

FROM THE DISTRICT 1 COMMISSION OFFICE

ADVISORY COMMITTEE APPOINTMENT CANDIDATE

Name of Committee: COCOA WEST COMMUNITY CENTER  
ADVISORY COMMITTEE

Name of Appointee: Sharon Spikes

Home Address: 3682 Catalina Drive, Cocoa FL 32926

Cell Number: 321-266-5991

Home Number:

Email Address: sharonspikes83@gmail.com

Reappointment: Yes ( ) or No ( X )

Replacing: Kim Gipson

Term of Appointment: 04/05/2022-12/31/23

Office Contact: Carol Mascellino

Date of Request: 04/5/2022

A waiver of the term limit is recommended due to difficulty to fill the  
appointment? Yes ( ) or No ( X )



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Public Hearing

H.1.

4/5/2022

---

### Subject:

Petition to Vacate, Re: Public Utility Easement- 719 Periwinkle Circle - "Barefoot Bay Mobile Home Subdivision Unit Two Part Ten" Plat Book 22, Pages 105 - Barefoot Bay - Charlotte A. Jillson - District 3

### Fiscal Impact:

The petitioners are charged \$640. These fees are deposited in Fund 0002-30265 revenue account for vacatings

### Dept/Office:

Public Works Department - Surveying & Mapping

### Requested Action:

It is requested that the Board of County Commissioners (BOCC) conduct a public hearing to consider vacating part of a public utility easement, "Barefoot Bay Mobile Home Subdivision Unit Two Part Ten" in Section 10, Township 30 South, Range 38 East. If approved, it is requested that the Board authorize the Chair to sign the attached Resolution approving the vacating.

### Summary Explanation and Background:

Florida Statutes, Section 336.09 and Brevard County Article II, Section 86-36, provide a method to the Board of County Commissioners to vacate and abandon unused rights-of-way and easements. The petitioner owns Lot 17, Block 69, and is requesting the vacating of a 1.00-foot portion of a 6.00-foot-wide public utility easement lying on the South side of Lot 17, Block 69 to remove the single-family home as an encroachment and allow it to remain. Easement to be vacated contains 5.00 square feet, more or less. The property is located in Barefoot Bay North of Micco Road and West of US Highway 1.

March 21, 2022, the legal notice was advertised in Florida Today informing the public of the date a public hearing would be held to consider the vacating. All pertinent county agencies and public utility companies have been notified. At this time, no objections have been received.

Name: Amber.Holley@brevardfl.gov Phone: Ext. 58346

### Clerk to the Board Instructions:

Advertise Approved Resolution Notice and Record Vacating Resolution Documents as one resolution type document which in sequence includes the approved/signed resolution, the proof of publication of the public hearing notice and the proof of publication of the adopted resolution notice.

## **Resolution 2022 -**

### **Vacating a portion of a public utility easement in plat "Barefoot Bay Mobile Home Subdivision Unit Two Part Ten" Subdivision, Barefoot Bay, Florida, lying in Section 10, Township 30 South, Range 38 East**

WHEREAS, pursuant to Article II, Section 86-36, Brevard County Code, a petition has been filed by **Charlotte A. Jillson** with the Board of County Commissioners to vacate a public easement in Brevard County, Florida, described as follows:

#### **SEE ATTACHED SKETCH & DESCRIPTION**

WHEREAS, the vacating action will in no way affect any private easements which may also be present in the existing public easement(s) or public right-of-way, nor does this action guarantee or transfer title.

WHEREAS, notice of the public hearing before the Board of County Commissioners was published one time in the TODAY Newspaper, a newspaper of general circulation in Brevard County, Florida, prior to the public hearing; and

WHEREAS, the Board finds that vacating the public easement will not be detrimental to Brevard County or the public.

THEREFORE BE IT RESOLVED that said public easement is hereby vacated by Brevard County; and this vacating action releases, renounces, and disclaims any right, title or interest Brevard County may possess over the property at issue, and shall not be deemed to warrant any right, title, interest or to represent any state of facts concerning the same. Pursuant to Section 177.101(5), Florida Statutes, the vacating shall not become effective until a certified copy of this resolution is filed in the offices of the Clerk of Courts and recorded in the Public Records of Brevard County.

DONE, ORDERED AND ADOPTED, in regular session, this 5<sup>th</sup> day of April, 2022 A.D.

BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA

ATTEST:

\_\_\_\_\_  
Rachel Sadoff, Clerk

\_\_\_\_\_  
Kristine Zonka, Chair

As approved by the Board on:  
April 5, 2022

# Brevard County Property Appraiser Detail Sheet

Account 3003787

Owners JILLSON, CHARLOTTE A

Mailing Address 719 PERIWINKLE CIR BAREFOOT BAY FL 32976

Site Address 719 PERIWINKLE CIR BAREFOOT BAY FL 32976

Parcel ID 30-38-10-JS-69-17

Property Use 0213 - MANUFACTURED HOUSING - DOUBLE WIDE

Exemptions HEX1 - HOMESTEAD FIRST

HEX2 - HOMESTEAD ADDITIONAL WDWV - WIDOW'S EXEMPTION FOR WIFE

Taxing District 3400 - UNINCORP DISTRICT 3

Total Acres 0.12

Subdivision BAREFOOT BAY UNIT 2 PART 10

Site Code 0001 - NO OTHER CODE APPL.

Plat Book/Page 0022/0105

Land Description BAREFOOT BAY UNIT 2 PART 10 LOT 17 BLK 69

## **VALUE SUMMARY**

<b>Category</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
Market Value	\$81,410	\$79,220	\$73,390
Agricultural Land Value	\$0	\$0	\$0
Assessed Value Non-School	\$48,240	\$47,580	\$46,520
Assessed Value School	\$48,240	\$47,580	\$46,520
Homestead Exemption	\$25,000	\$25,000	\$25,000
Additional Homestead	\$0	\$0	\$0
Other Exemptions	\$500	\$500	\$500
Taxable Value Non-School	\$22,740	\$22,080	\$21,020
Taxable Value School	\$22,740	\$22,080	\$21,020

## **SALES/TRANSFERS**

<b>Date</b>	<b>Price</b>	<b>Type</b>	<b>Parcel</b>	<b>Deed</b>
05/27/2004	\$93,500	WD	Improved	5318/5366
05/01/1994	--	WD	Improved	3397/2292
12/09/1983	\$50,000	WD	Improved	2473/1881

## Vicinity Map

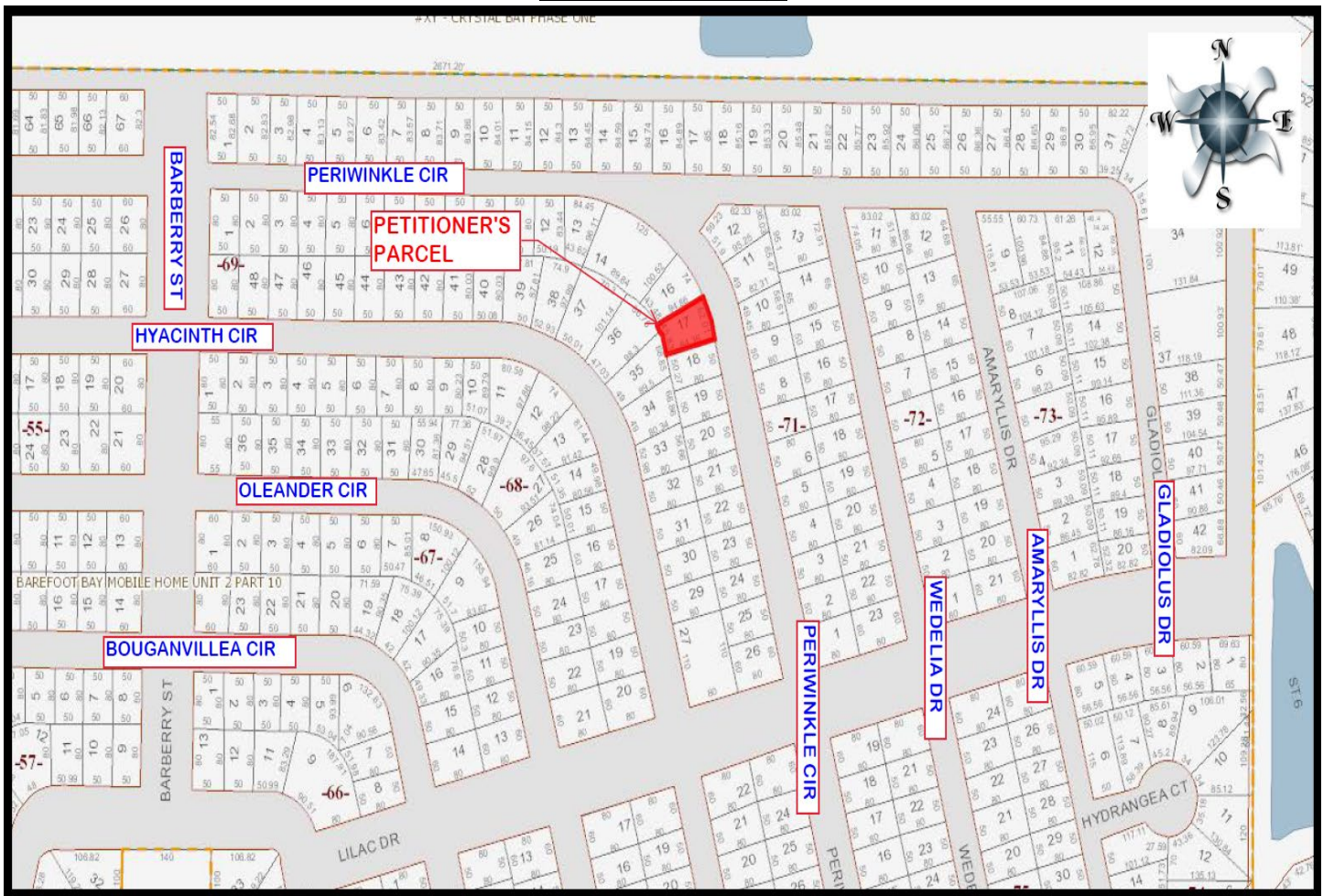


Figure 1: Map of Lot 17, Block 69, Barefoot Bay Un 2Pt 10, 719 Periwinkle Cir, Barefoot Bay, Florida, 32976.

Charlotte A. Jillson – 719 Periwinkle Circle – Barefoot Bay, FL, 32976 – Lot 17, Block 69, plat of “Barefoot Bay Unit 2 Part 10” – Plat Book 22, Page 105 – Section 10, Township 30 South, Range 38 East – District 3 – Proposed Vacating of a portion of a 6.0 ft. Wide Public Utility Easement

## Aerial Map



Figure 2: Aerial Map of Lot 17, Block 69, Barefoot Bay Un 2Pt 10, 719 Periwinkle Cir, Barefoot Bay, Florida, 32976.

Charlotte A. Jillson – 719 Periwinkle Circle – Barefoot Bay, FL, 32976 – Lot 17, Block 69, plat of “Barefoot Bay Unit 2 Part 10” – Plat Book 22, Page 105 – Section 10, Township 30 South, Range 38 East – District 3 – Proposed Vacating of a portion of a 6.0 ft. Wide Public Utility Easement



Figure 3: Copy of plat map "Barefoot Bay Unit 2 Part 10" dedicated to Brevard County October 23, 1969.

# Petitioner's Sketch & Description Sheet 1 of 2



<b>LEGAL DESCRIPTION</b>		<b>SHEET 1 OF 2</b> NOT VALID WITHOUT THE SKETCH ON SHEET 2 OF 2	
SECTION 10, TOWNSHIP 30 SOUTH, RANGE 38 EAST PARCEL ID NUMBER: 30-38-10-JS-69-17			
<b>PURPOSE OF SKETCH AND DESCRIPTION</b> TO VACATE A PORTION OF A 6.00 FOOT WIDE PUBLIC UTILITY EASEMENTS LYING ON SOUTH SIDE OF THE LOT 17, BLOCK 69.			
<b>LEGAL DESCRIPTION:</b>  THE NORTH 1.00 FEET OF THE WEST 5.00 FEET OF THE EAST 58.00 FEET OF THE SOUTH 6.00 FOOT PUBLIC UTILITY EASEMENT LYING ALONG THE SOUTH LINE OF LOT 17, BLOCK 69, BAREFOOT BAY MOBILE HOME SUBDIVISION, UNIT TWO PART TEN, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 22, PAGES 105 THROUGH 115, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, CONTAINING 5.00 SQUARE FEET MORE OR LESS.			
<b>SURVEYOR'S NOTES:</b>  SURVEYOR'S NOTES: 1. BEARINGS SHOWN ARE BASED ON THE CENTERLINE OF EAST PERIWINKLE CIRCLE AS S 15°30'00" E AS PER RECORD PLAT.  2. NO INSTRUMENT OF RECORD REFLECTING EASEMENTS, RIGHTS OF WAY AND/OR OWNERSHIP WERE FURNISHED TO THIS SURVEYOR EXCEPT AS SHOWN. NO TITLE OPINION IS EXPRESSED OR IMPLIED.  3. THIS SKETCH IS NOT INTENDED TO LOCATE EXISTING UNDERGROUND FOUNDATIONS, ENCROACHMENTS OR ANY IMPROVEMENTS EXCEPT AS SHOWN.  4. THIS SKETCH IS NOT A BOUNDARY SURVEY.			
PREPARED FOR: CHARLOTTE A. JILLSON BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS		  12-24-2021 THOMAS R. CECRLE, PLS 4896 NOT VALID UNLESS SIGNED AND SEALED	
PREPARED BY: CECRLE LAND SURVEYING, INC. CERTIFICATION OF AUTHORIZATION L.B. NO. 6637 ADDRESS: 10749 HIGHWAY US1, SUITE A, SEBASTIAN, FL 32958 PHONE: PHONE 772-388-0520 FAX 772-388-2012 EMAIL tcecrle@bellsouth.net			
DRAWN BY <u>T.R.C.</u> DATE: <u>12-24-2021</u>	CHECKED BY <u>T.R.C.</u> SHEET <u>1</u> OF <u>2</u>	DRAWN NO. <u>18-187-L1</u> REVISIONS: <u>N/A</u>	SECTION 10 TOWNSHIP 30 SOUTH RANGE 38 EAST

Figure 4: Legal Description. Sheet 1 of 2. Section 10, Township 30 South, Range 38 East. Parcel ID number: 30-38-10-JS-69-17.

## Petitioner's Sketch & Description Sheet 2 of 2

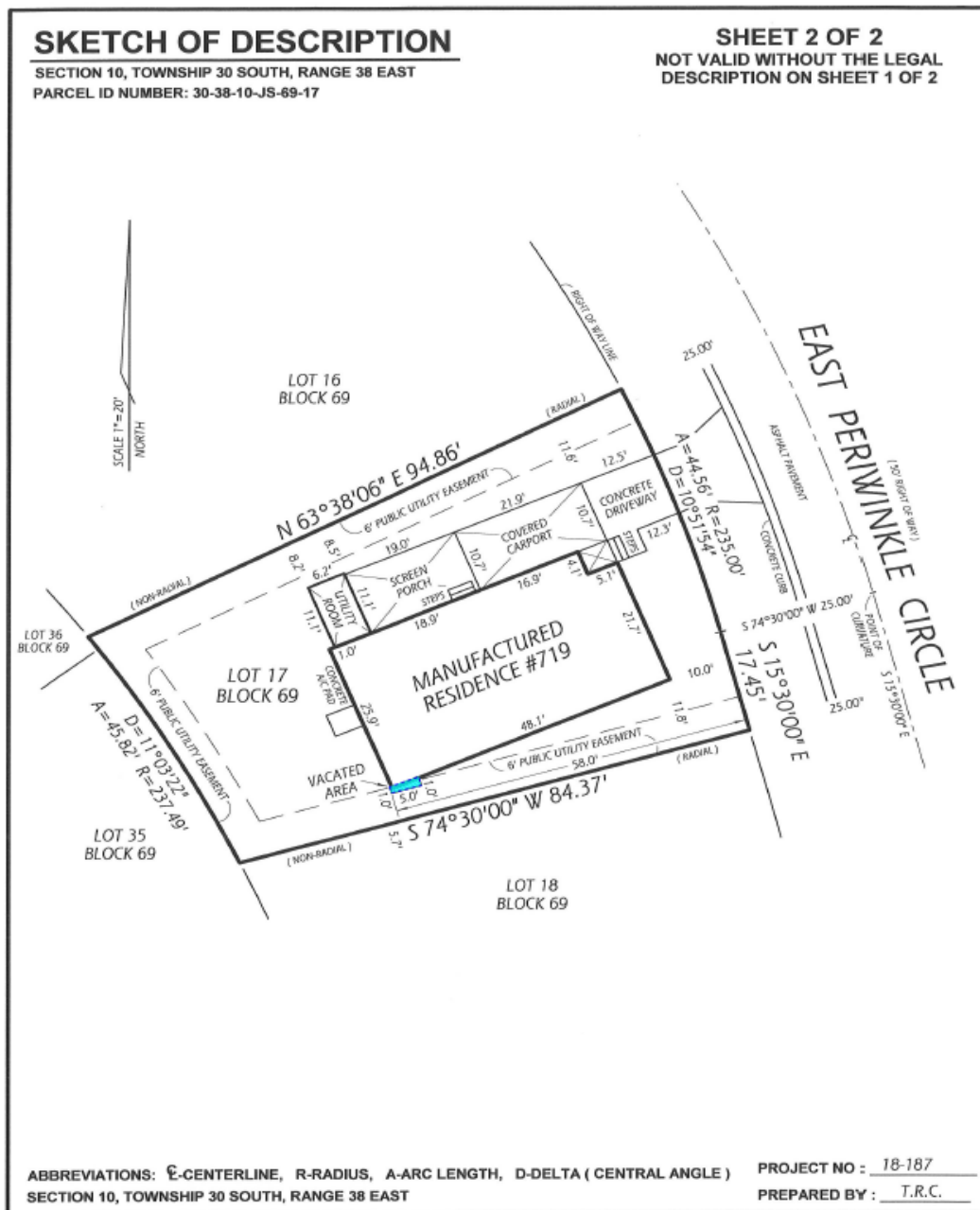


Figure 5: Sketch of description. Section 10, Township 30 South, Range 38 East. Parcel ID Number: 30-38-10-JS-69-17.

Sketch illustrates 1.00-foot of a 6.00-foot public utility easement on Lot 17, Block 69, Barefoot Bay Unit 2 Part 10, Barefoot Bay, Florida. The coordinate of the North line depicted is as follows. North boundary – North 63°38'06" East 94.86'; East boundary – South 15°30'00" East 61.95'; South boundary – South 74°30'00" West 84.37'; West boundary – North 32°01'00" West 45.75'. Prepared by: Thomas R. Cecrle, Cecrle Land Surveying, Inc., LS 4896, Project NO: 18-187.

# Boundary Survey

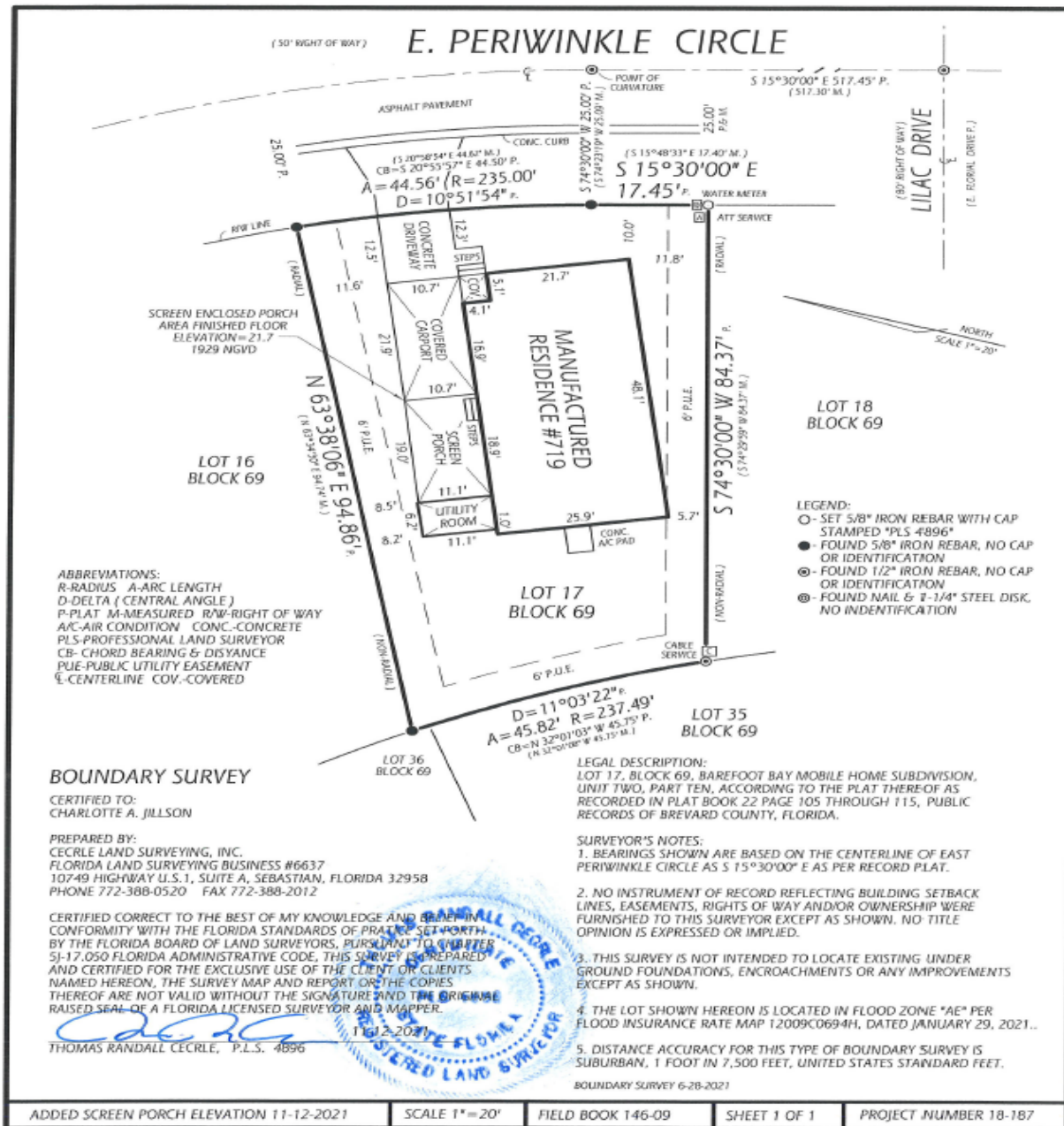


Figure 6: Boundary Survey.

Survey illustrates the existing single-family home, covered carport, screen porch and utility room all lying within Lot 17, Block 69, Barefoot Bay Unit 2 Part 10, 719 Periwinkle Circle, Barefoot Bay, Florida, 32976.

## Comment Sheet

Applicant: Charlotte A. Jillson

Updated by: Amber Holley 20220304 at 1630 hours

Utilities	Notified	Received	Approved	Remarks
FL City Gas Co	20220114	20220119	Yes	No objections
FL Power & Light	20220114	20220304	Yes	No objections
At&t	20220114	20220121	Yes	No objections
Charter/Spectrum	20220114	20220202	Yes	No objections

County Staff	Notified	Received	Approved	Remarks
Road & Bridge	20220114	20220210	Yes	No objections
Land Planning	20220114	20220128	Yes	No objections
Utility Services	20220114	20220118	Yes	No objections
Storm Water	20220114	20220119	Yes	No objections
Zoning	20220114	20220128	Yes	No objections

## Public Hearing Legal Advertisement

BRE#5176197 03/21/2022  
LEGAL NOTICE  
NOTICE FOR THE PARTIAL VACATING OF  
A 6.0 FT. WIDE PUBLIC UTILITY EASE-  
MENT, PLAT OF "BAREFOOT BAY UNIT  
MOBILE HOME SUBDIVISION TWO PART  
TEN" IN SECTION 10, TOWNSHIP 30  
SOUTH, RANGE 38 EAST, BAREFOOT  
BAY, FL  
NOTICE IS HEREBY GIVEN that pursuant  
to Chapter 336.09, Florida Statutes, and  
Chapter 86, Article II, Section 86-36, Bre-  
vard County Code, a petition has been  
filed by CHARLOTTE A. JILLSON with the  
Board of County Commissioners of Bre-  
vard County, Florida, to request vacating  
the following described property, to wit:  
THE NORTH 1.00 FEET OF THE WEST 5.00  
FEET OF THE EAST 58.00 FEET OF THE  
SOUTH 6.00 FOOT  
PUBLIC UTILITY EASEMENT LYING  
ALONG THE SOUTH LINE OF LOT 17,  
BLOCK 69, BAREFOOT BAY  
MOBILE HOME SUBDIVISION, UNIT TWO  
PART TEN, ACCORDING TO THE PLAT  
THEREOF AS RECORDED  
IN PLAT BOOK 22, PAGES 105 THROUGH  
115, PUBLIC RECORDS OF BREVARD  
COUNTY, FLORIDA.  
CONTAINING 5.00 SQUARE FEET MORE  
OR LESS. PREPARED BY: THOMAS R.  
CECRLE, PSM.  
The Board of County Commissioners will  
hold a public hearing to determine the  
advisability of such vacating of the  
above-described easement at 5:00 P.M.  
on April 5, 2022 at the Brevard County  
Government Center Board Room, Build-  
ing C., 2725 Judge Fran Jamieson Way,  
Viera, Florida, at which time and place  
all those for or against the same may be  
heard before final action is taken.  
Pursuant to Section 286.0105, Florida  
Statutes, if a person decides to appeal  
any decision made by the board, agency,  
or commission with respect to the  
vacating, he or she will need a record of  
the proceedings, and that, for such pur-  
pose, he or she may need to ensure that  
a verbatim record of the proceedings is  
made, which record includes the testi-  
mony and evidence upon which the ap-  
peal is based.  
Persons seeking to preserve a verbatim  
transcript of the record must make those  
arrangements at their own expense.  
The needs of hearing or visually im-  
paired persons shall be met if the de-  
partment sponsoring the  
meeting/hearing is contacted at least 48  
hours prior to the public  
meeting/hearing by any person wishing  
assistance.

Figure 7: Copy of public hearing advertisement as published on March 21, 2022. See next page for full text.

## Legal Notice Text

### LEGAL NOTICE

NOTICE FOR THE PARTIAL VACATING OF A 6.0 FT. WIDE PUBLIC UTILITY EASEMENT, PLAT OF "BAREFOOT BAY UNIT MOBILE HOME SUBDIVISION TWO PART TEN" IN SECTION 10, TOWNSHIP 30 SOUTH, RANGE 38 EAST, BAREFOOT BAY, FL

NOTICE IS HEREBY GIVEN that pursuant to Chapter 336.09, Florida Statutes, and Chapter 86, Article II, Section 86-36, Brevard County Code, a petition has been filed by CHARLOTTE A. JILLSON with the Board of County Commissioners of Brevard County, Florida, to request vacating the following described property, to wit:

THE NORTH 1.00 FEET OF THE WEST 5.00 FEET OF THE EAST 58.00 FEET OF THE SOUTH 6.00 FOOT PUBLIC UTILITY EASEMENT LYING ALONG THE SOUTH LINE OF LOT 17, BLOCK 69, BAREFOOT BAY MOBILE HOME SUBDIVISION, UNIT TWO PART TEN, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 22, PAGES 105 THROUGH 115, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA. CONTAINING 5.00 SQUARE FEET MORE OR LESS. PREPARED BY: THOMAS R. CECRLE, PSM.

The Board of County Commissioners will hold a public hearing to determine the advisability of such vacating of the above-described easement at 5:00 P.M. on April 5, 2022 at the Brevard County Government Center Board Room, Building C., 2725 Judge Fran Jamieson Way, Viera, Florida, at which time and place all those for or against the same may be heard before final action is taken.

Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to the vacating, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

Persons seeking to preserve a verbatim transcript of the record must make those arrangements at their own expense.

The needs of hearing or visually impaired persons shall be met if the department sponsoring the meeting/hearing is contacted at least 48 hours prior to the public meeting/hearing by any person wishing assistance.



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Public Hearing

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H.2.

4/5/2022

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### **Subject:**

Approval of Third Quarter Supplemental Budget for Fiscal Year 2021-2022

### **Fiscal Impact:**

The budget supplement amends the County's budget from \$1,675,619,829 to \$1,715,073,123, and increase of \$39,453,294 or 2.35%.

### **Dept/Office:**

Budget

### **Requested Action:**

It is requested that the Board of County Commissioners approve a Supplemental Budget for the Third Quarter of Fiscal Year 2021-2022, authorize the Chair to sign the Resolution, and approve the budget changes and such actions as are necessary to implement the adopted changes.

### **Summary Explanation and Background:**

The County's Supplemental Budget for the Third Quarter of FY 2021-2022 is adopted by a resolution after holding a public hearing as required by Chapter 129, Florida Statutes. Supplemental Budget Changes Requests, for applicable County Agencies, are included in the Supplemental package. These documents are attached for review and approval.

A summary of the proposed Budget Supplement, along with a notice of date and time of the public hearing, was advertised in the April 1, 2022 edition of the Florida Today.

General Funds increase by \$2.1M, which is primarily due to increases associated with the following departments and programs: Public Works for Facilities Management capital projects and Engineering Review inspection fees; Natural Resources due to Environmental Management and Environmental Remediation Compliances programs; Planning and Development associated with collecting more than anticipated in fines and forfeits in Code Enforcement as well as higher than anticipated permits, fees and special assessments in the Planning and Zoning Land Development fund.

Transportation Trust Funds increase by \$6.1M, primarily due to increases in Balance Forward associated with Countywide Road and Bridge Fund, as well as the Road and Bridge MSTU Funds for multi-year major repair and maintenance projects that were not completed or progressed as anticipated in FY2020-2021, as well as an increase in the Local Option Gas Tax Fund associated with collecting more revenue than anticipated.

Special Revenue increase by \$41.4M due to the following departments and programs that collect Special Revenue Funds: Natural Resources for the Save Our Indian River Lagoon 1/2 Cent Sales Tax and Stormwater programs; Tourism Development for TDT tax increases; Planning & Development due to Impact Fees and

Permit revenue; and Fire Rescue due primarily to delays in the purchase of capital equipment and capital improvement projects.

Capital Project Funds decrease by \$132K primarily due to progress made with Parks and Recreation projects.

Enterprise Funds decrease \$8.1M, primarily due to a decrease in the Solid Waste Disposal Renewal & Replacement Fund in alignment of the department's five-year projections for capital projects; offset by increases in Utility Services and Transit Services for capital projects and equipment being carried-forward.

Internal Service Funds decrease by \$2M, which is primarily the result decreases in the Employee Benefit and Risk Management funds due to claims expenses being higher than anticipated in FY 2020-2021.

### **Clerk to the Board Instructions:**

RESOLUTION NO. 2022-\_\_\_\_\_

A RESOLUTION APPROVING A BUDGET SUPPLEMENT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022, PURSUANT TO CHAPTER 129, FLORIDA STATUTES, AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS TO APPROVE A BUDGET SUPPLEMENT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022, AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Board of County Commissioners of Brevard County, Florida, approved in public hearing on September 21, 2021, an adopted budget and subsequently amended the adopted budget to \$1,675,619,829 for the fiscal year ending September 30, 2022; and

WHEREAS, there is a need to supplement and amend the budget for the fiscal year ending September 30, 2022 until it equals \$1,715,073,123 for balances forward and other sources of funds; and

WHEREAS, there is a need to appropriate this estimated revenue and other financing sources in the aforementioned budget. The following approved budgets as consolidated by fund type are to be supplemented and amended:

Fund Type	FY 2022 Budget As Adopted and Amended	Supplements	FY 2022 Budget as Supplemented
General	\$338,324,433	\$2,100,922	\$340,425,355
Transportation Trust	\$129,122,091	\$6,106,197	\$135,228,288
Special Revenue	\$698,352,054	\$41,428,070	\$739,780,124
Debt Service	\$30,492,013	\$0	\$30,492,013
Capital Project	\$20,933,129	(\$132,060)	\$20,801,069
Enterprise	\$323,679,535	(\$8,069,586)	\$315,609,949
Internal Service	\$134,716,574	(\$1,980,249)	\$132,736,325
Totals	<u>\$1,675,619,829</u>	<u>\$39,453,294</u>	<u>\$1,715,073,123</u>

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, that the budget for the fiscal year ending September 30, 2022, be supplemented and amended by \$39,453,294 increasing the previous budget from \$1,675,619,829 to \$1,715,073,123 as provided by Chapter 129, Florida Statutes, and appropriating such in various funds and accounts as indicated by the Supplement Budget Change entries.

The County Manager (as the County Budget Officer) is directed to execute these changes and to make such adjustments as are necessary to carry out the intent of this resolution.

DONE, ORDERED AND ADOPTED THIS 5th DAY OF APRIL A.D., 2022.

ATTEST:

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KRISTINE ZONKA, CHAIR  
BOARD OF COUNTY COMMISSIONERS  
BREVARD COUNTY, FLORIDA

As Approved by the Board on April 5, 2022

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RACHEL SADOFF, CLERK  
(S E A L)

Fiscal Year 2021-2022  
3rd Quarter Supplemental Budget  
Listing of Amendments

Department	Description	Fund	Fund Type	BCR Number	Total
Central Services	Asset	0001	General	50015635	28,785
Central Services	Fleet	0001	General	50015646	74,914
Court Programs/Judicial Support	Court Related Technology	1400	Special Revenue	50015793	525,299
Emergency Management	Emergency Mgmt/Comm	0005	General	50015745	77,343
Emergency Management	800 Mhz Operating	0031	General	50015744	176,944
Emergency Management	E911 Improvements	1380	Special Revenue	50015743	743,215
Emergency Management	800 Mhz Surcharge	1382	Special Revenue	50015742	198,439
Emergency Management Office	EOC Construction	3026	Capital Projects	50015746	39,223
Fire Rescue Department	Fire Assessment	1350	Special Revenue	50015732	2,977,565
Fire Rescue Department	EMS	1351	Special Revenue	50015733	943,835
Fire Rescue Department	Fire Control MSTU	1354	Special Revenue	50015734	372,280
Fire Rescue Department	EMS Public Safety Support	1355	Special Revenue	50015747	71,363
Fire Rescue Department	Public Safety Internal Support	1360	Special Revenue	50015735	159,775
Fire Rescue Department	Dispatch	1361	Special Revenue	50015736	100,000
Housing and Human Services Department	Neighborhood Stabilization Program	1474	Special Revenue	50015637	64,797
Housing and Human Services Department	SHIP Trust Fund	1490	Special Revenue	50015638	333,152
Human Resources Department	Risk Management	5050	Internal Service	50015631	(1,696,562)
Human Resources Department	Employee Benefits	5051	Internal Service	50015630	(471,361)
Information Technology Department	Communications	5011	Internal Service	50015643	187,674
Library Services Department	N Brevard Library Endowment	1049	Special Revenue	50015647	(7,831)
Library Services Department	Satellite Beach Library Endowment	1050	Special Revenue	50015648	(1,990)
Library Services Department	PT ST John Library Endowment	1055	Special Revenue	50015652	(800)
Library Services Department	Library Services	1070	Special Revenue	50015667	1,467,696
Merritt Island Redevelopment Agency	MI Redevelopment Agency	1510	Special Revenue	50015642	(374,060)
Natural Resources Management Department	Natural Resources Management Div	0004	General	50015760	634,260
Natural Resources Management Department	Beach & Coastal Projects	0032	General	50015761	(21,947)
Natural Resources Management Department	Surface Water Admin	1110	Special Revenue	50015782	102,199
Natural Resources Management Department	Surface Water Assessment Dist 1	1111	Special Revenue	50015784	3,418,296
Natural Resources Management Department	Surface Water Assessment Dist 2	1112	Special Revenue	50015763	1,558,185
Natural Resources Management Department	Surface Water Assessment Dist 3	1113	Special Revenue	50015764	324,732
Natural Resources Management Department	Surface Water Assessment Dist 4	1114	Special Revenue	50015765	1,313,438
Natural Resources Management Department	Surface Water Assessment Dist 5	1115	Special Revenue	50015766	324,025
Natural Resources Management Department	SOIRL Sales Tax Rev	1260	Special Revenue	50015773	7,270,077
North Brevard Economic Development Zone	North Brevard Economic Zone	1520	Special Revenue	50015645	(211,141)
Parks and Recreation Department	Parks & Recreation District 4	0016	General	50015649	41,820
Parks and Recreation Department	Manatee Hammock Park	0022	General	50015653	(119,001)
Parks and Recreation Department	Long Point Park	0023	General	50015720	(178,313)
Parks and Recreation Department	Parks & Recreation District 1	1010	Special Revenue	50015654	20,454
Parks and Recreation Department	PSJ/Can Groves MSTU	1011	Special Revenue	50015655	(83,635)
Parks and Recreation Department	Parks Area South Operations	1019	Special Revenue	50015657	(221,041)
Parks and Recreation Department	MI Parks Ref MSTU	1020	Special Revenue	50015650	(246,260)
Parks and Recreation Department	Parks & Recreation District 4	1030	Special Revenue	50015651	118,421
Parks and Recreation Department	EELS Ad Valorem	1610	Special Revenue	50015658	225,866
Parks and Recreation Department	FBIP - Parks & Rec County Wide	3113	Capital Projects	50015660	(32,515)
Parks and Recreation Department	Limited Ad Valorem 2004	3219	Capital Projects	50015659	(138,768)
Planning	Code Enforcement	0002	General	50015780	119,275
Planning and Development	Central Cashier Collections	0009	General	50015670	9,259
Planning and Development	Land Development	0030	General	50015781	210,069
Planning and Development Department	Library Impact Fee	1075	Special Revenue	50015672	18,669
Planning and Development Department	Building Code Compliance	1080	Special Revenue	50015674	1,388,673
Planning and Development Department	Transportation Impact Fee Dist 8	1208	Transportation Trust	50015676	182,145
Planning and Development Department	Transportation Impact Fee Dist 9	1209	Transportation Trust	50015721	(231,111)
Planning and Development Department	Transportation Impact Fee NML	1211	Transportation Trust	50015722	(143,345)
Planning and Development Department	Transportation Impact Fee CML	1212	Transportation Trust	50015774	(1,070,203)
Planning and Development Department	Transportation Impact Fee SML	1213	Transportation Trust	50015775	1,065,053
Planning and Development Department	Education Facilities IF North	1255	Special Revenue	50015776	711,214
Planning and Development Department	Education Facilities IF South	1256	Special Revenue	50015777	4,194,312
Planning and Development Department	Fire Rescue Impact Fee	1310	Special Revenue	50015778	(25,384)
Planning and Development Department	Emergency Services Impact Fees ML	1330	Special Revenue	50015779	117,275
Public Safety Office	Medical Examiner's Office	0001	General	50015759	132,859
Public Works	Facilities	0001	General	50015669	652,148
Public Works	Traffic Engineering	0002	General	50015689	(97,040)
Public Works	Survey	0002	General	50015700	28,973
Public Works	Engineering Review & Inspections	0033	General	50015684	329,381
Public Works Department	Road & Bridge MSTU Dist 1	1131	Transportation Trust	50015693	(342,435)
Public Works Department	Road & Bridge MSTU Dist 2	1132	Transportation Trust	50015691	257,751
Public Works Department	Road & Bridge MSTU Dist 3	1133	Transportation Trust	50015688	326,403
Public Works Department	Road & Bridge MSTU Dist 4	1134	Transportation Trust	50015686	499,876
Public Works Department	Road & Bridge MSTU Dist 5	1135	Transportation Trust	50015697	173,189
Public Works Department	Road & Bridge MSTU Dist 4 MI	1136	Transportation Trust	50015696	30,693
Public Works Department	Road & Bridge MSTU-Bches-Dis 4	1137	Transportation Trust	50015694	386,243
Public Works Department	R & B Dist 2 Dredging	1138	Transportation Trust	50015690	(178,824)
Public Works Department	West Melbourne - CRA	1159	Transportation Trust	50015692	298,552
Public Works Department	LOGT Engineer Projects Mgmt	1160	Transportation Trust	50015699	1,181,611
Public Works Department	LOGT Bonds	1161	Transportation Trust	50015698	(368,001)

Fiscal Year 2021-2022  
3rd Quarter Supplemental Budget  
Listing of Amendments

Department	Description	Fund	Fund Type	BCR Number	Total
Public Works Department	Pineda Causeway Extension	1162	Transportation Trust	50015685	476,286
Public Works Department	County Transportation Trust	1180	Transportation Trust	50015687	3,562,314
Sheriff's Office	Sheriff's Office Grants	0001	General	50015758	87,961
Sheriff's Office	Sheriff's Office Capital Lease	0001	General	50015750	100,000
Sheriff's Office	Crime Prevention	1394	Special Revenue	50015757	12,000
Sheriff's Office	Criminal Justice Education	1401	Special Revenue	50015748	56,624
Sheriff's Office	Sheriff's Countywide MSTU	1410	Special Revenue	50015754	956,229
Sheriff's Office	Sheriff Education Trust	1414	Special Revenue	50015751	29,582
Sheriff's Office	Sheriff Confiscated Property Trust	1415	Special Revenue	50015749	428,385
Solid Waste Mgmt Department	Solid Waste Mgmt Debt O & M	4010	Enterprise	50015677	1,545,962
Solid Waste Mgmt Department	Solid Waste Mgmt Debt R & R	4011	Enterprise	50015681	(16,563,550)
Solid Waste Mgmt Department	Solid Waste Impact Fees	4013	Enterprise	50015678	523,242
Solid Waste Mgmt Department	SWMD Landfill Mgmt Escrow	4014	Enterprise	50015679	2,927,510
Solid Waste Mgmt Department	Solid Waste Mgmt Mandatory Collections	4110	Enterprise	50015680	144,559
Space Coast Area Transit	Space Coast Area Transit	4130	Enterprise	50015783	912,268
Tourism Development Office	Tourist Development Tax	1440	Special Revenue	50015701	23,509
Tourism Development Office	Tourist Development Tax	1440	Special Revenue	50015730	40,000
Tourism Development Office	TDC -Promotion / Advertising	1441	Special Revenue	50015703	2,664,897
Tourism Development Office	TDC -Promotion / Advertising	1441	Special Revenue	50015712	815,453
Tourism Development Office	TDC - Beach Improvement	1442	Special Revenue	50015704	5,489,479
Tourism Development Office	TDC - Beach Improvement	1442	Special Revenue	50015723	555,750
Tourism Development Office	TDC - Conventions	1443	Special Revenue	50015705	982,418
Tourism Development Office	TDC - Conventions	1443	Special Revenue	50015725	308,750
Tourism Development Office	TDC - Disaster Fund	1444	Special Revenue	50015706	105,387
Tourism Development Office	TDC - Information Centers	1445	Special Revenue	50015707	104,389
Tourism Development Office	TDC - Information Centers	1445	Special Revenue	50015726	47,500
Tourism Development Office	TDC - Cultural / Special Events	1446	Special Revenue	50015708	270,811
Tourism Development Office	TDC - Cultural / Special Events	1446	Special Revenue	50015727	95,000
Tourism Development Office	TDC - Zoo 3rd Cent	1447	Special Revenue	50015728	118,750
Tourism Development Office	4th Cent Tourist Dev Tax	1448	Special Revenue	50015709	100,000
Tourism Development Office	4th Cent Tourist Dev Tax	1448	Special Revenue	50015729	332,047
Utility Service Department	Water Resources O & M	4150	Enterprise	50015717	371,858
Utility Service Department	Water Resources Improvements	4151	Enterprise	50015719	(324,579)
Utility Service Department	Water Resources O & M	4153	Enterprise	50015718	2,071,000
Utility Service Department	Barefoot Bay Utilities Operations	4250	Enterprise	50015714	296,419
Utility Service Department	Barefoot Bay Utilities Debt	4251	Enterprise	50015715	(45,563)
Utility Service Department	Barefoot Bay Connection Fees	4252	Enterprise	50015716	55,188
Utility Service Department	Barefoot Bay Construction Fund	4254	Enterprise	50015713	16,100
Valkaria Airport	Valkaria Airport	0020	General	50015644	(186,768)
	<b>Total Third Quarter Supplement</b>				<b>39,453,294</b>



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0001-General Revenue Fund - Incorporated

**Department:** Central Services Office

**Date:** 3/23/2022

**Program:** ASSET MANAGEMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$28,785 Operating Expenses

\$28,785

**Total:** \$28,785

**Total:** \$28,785

**Justification:**

Balance Forward for Asset Management was projected at \$0 during budget development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$28,785 which is an increase in Balance Forward of \$28,785. This increase was a result of collecting more than anticipated in Surplus Sales revenue and spending less than anticipated in Compensation and Benefits due to the resignation of a staff member. This budget request appropriates the additional Balance Forward to Other Contracted Services for temporary staffing needs, warehouse, personnel & vehicle safety equipment, uniforms for new employees, and repair and maintenance for equipment repair.

**Alternative:**

If this budget change request is not approved, Balance Forward will be understated in the current year.

**SAP Document Number:**

50015635

**Approval:**

KAWALL

Approved

03/03/2022

KNETERER

Approved

03/03/2022

JJHAYES

Approved

03/12/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Central Services Office**Date:** 3/23/2022**Program:** FLEET SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$74,914 Operating Expenses

\$74,914

**Total:** \$74,914**Total:** \$74,914**Justification:**

Balance Forward for the Central Services - Fleet Program was projected at \$11,580 during FY 21-22 Budget Development. Upon completion of FY 20-21 financial statements, the actual balance forward is \$86,494, an increase of \$74,914. This increase is primarily the result of vacant positions and cost distribution adjustments in FY 20-21. This increase in balance forward is being allocated to Repairs and Maintenance to fund the roof replacement of the Fleet Services facility on Wickham Road.

**Alternative:**

If this request is not approved, the current fiscal year budget will be understated.

**SAP Document Number:**

50015646

**Approval:**

JJHAYES

Approved

03/12/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1400-Court Related Technology**Department:** Court Programs**Date:** 3/23/2022**Program:** COURT INFORMATION TECHNOLOGY**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$525,299 Operating Expenses

\$333,999

Capital Outlay

\$191,300

**Total:** \$525,299**Total:** \$525,299**Justification:**

Balance Forward for the Court Related Technology fund was projected at \$296,124 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$821,423, an increase of \$525,299. This increase is the result of collecting more of the \$2 Recording Fee revenue than anticipated in FY20-21, as well as capital purchases not completed due to delays in delivery. This budget request appropriates additional balance forward to purchase critical capital equipment for the Public Defender's Office, the State Attorney's Office, and Court Administration.

**Alternative:**

If this budget change request is not approved, the balance in this fund will not be recognized, preventing the Court Agencies from completing their critical capital purchases.

**SAP Document Number:**

50015793

**Approval:**

JJHAYES

Approved

03/23/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0005-Emergency Management Office

**Department:** Emergency Management Office

**Date:** 3/23/2022

**Program:** EMERGENCY MANAGEMENT OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$77,343 Operating Expenses

(\$2,210)

Capital Outlay

\$79,553

**Total:**

\$77,343

**Total:**

\$77,343

**Justification:**

Balance Forward for the Emergency Management fund was projected at \$28,000 during the FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual balance forward is \$105,343, an increase of \$77,343. Responding to COVID-19, and its' multiple waves, required the full focus of the entire team, delaying action on a variety of planned budgeted items and resulting in the increase. This budget request would allow us to enhance our logistical and operational support capabilities, address deferred maintenance needs of the current EOC, and ensure our overall readiness for the next response.

**Alternative:**

If this budget change request is not approved core Emergency Management needs will take longer to complete, further delaying the necessary enhancements.

**SAP Document Number:**

50015745

**Approval:**

JJHAYES

MVWALLACE

Approved

Approved

03/11/2022

03/11/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0031-800 Mhz Operating**Department:** Emergency Management Office**Date:** 3/23/2022**Program:** 800MHZ**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$176,944 Capital Outlay

\$156,944

Operating Expenses

\$20,000

**Total:** \$176,944**Total:** \$176,944**Justification:**

Balance Forward for the 800 MHz Operating fund was projected at \$150,000 during the FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual balance forward is \$326,944, an increase of \$176,944. This increase was a result of additional savings from switching contracted services to the division's staff and delays in the radio sites upgrades and tower structural repairs/maintenances during FY20-21. The primary sources of funding for this program are the user fees and the revenues from the tower licenses and leases. This fund is dedicated to maintain and operate the 800 MHz Public Safety Radio System.

**Alternative:**

If this budget change request is not approved the already awarded multi-year project will be delayed as well as necessary repairs/maintenances of County-owned towers.

**SAP Document Number:**

50015744

**Approval:**

JJHAYES

MWWALLACE

Approved

Approved

03/11/2022

03/11/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1380-E-911 Improvements**Department:** Emergency Management Office**Date:** 3/23/2022**Program:** ENHANCED 911 ADMINISTRATION**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$743,215 Operating Expenses

\$743,215

**Total:** \$743,215**Total:** \$743,215**Justification:**

Balance Forward for the E-911 Improvement fund was projected at \$5,602,258 during the FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual balance forward is \$6,345,473, an increase of \$743,215. This increase was a result of additional revenue from the State of Florida 9-1-1 fund distribution and services, delays in the AT&T ESInet implementation projects in FY20-21, and additional revenues from new constructions. This budget request appropriates the additional balance forward to the ongoing AT&T ESInet implementation, and additional necessary training and tools for the 9-1-1 centers and Address Assignment personnel, as we move toward GIS based call routing from traditional tabular based call routing.

**Alternative:**

If this budget change request is not approved, the current budget will be not be accurate and upgrades will be delayed.

**SAP Document Number:**

50015743

**Approval:**

JJHAYES

MVWALLACE

Approved

03/11/2022

Approved

03/11/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1382-800 MHZ Surcharge**Department:** Emergency Management Office**Date:** 3/23/2022**Program:** 800MHZ**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$198,439 Capital Outlay

\$198,439

**Total:** \$198,439**Total:** \$198,439**Justification:**

Balance Forward for the 800 MHz Surcharges fund for the intergovernmental radio communication program was projected at \$965,000 during the FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual balance forward is \$1,163,439, an increase of \$198,439. This increase was a result of additional revenue from Section 318.21(9), Florida Statutes (Supp. 2006), \$12.50 for each moving traffic violation (for which a civil penalty is imposed) to fund the intergovernmental radio communication program, and delays in the radio sites upgrades during FY20-21. This budget request appropriates the additional balance forward to continue funding the transition of the 800 MHz Radio Frequency equipment/sites to Project 25 (P25), an unfunded critical need for the 800 MHz Public Safety Radio System to conform to the latest FCC standards and the interoperability requirements, as approved by the Board of County Commissioners, in regular session on February 12, 2019 and awarded on July 31, 2019 for \$3,664,321, as a multi-year project.

**Alternative:**

If this budget change request is not approved, the current budget will be not be accurate and the already awarded multi-year project will be delayed.

**SAP Document Number:**

50015742

**Approval:**

JJHAYES

MWWALLACE

Approved

Approved

03/11/2022

03/11/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 3026-EOC Construction

**Department:** Emergency Management Office

**Date:** 3/23/2022

**Program:** EMERGENCY MANAGEMENT PROJECTS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$39,223 CIP

\$39,223

**Total:** \$39,223

**Total:** \$39,223

**Justification:**

Balance Forward for the New EOC Construction fund was projected at \$9,253,668 during the FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual balance forward is \$9,292,991, an increase of \$39,323. This increase was a result of interest earned on fund balance.

**Alternative:**

If this budget change request is not approved, the current budget will be not be accurate.

**SAP Document Number:**

50015746

**Approval:**

JJHAYES

MVWALLACE

*FBA*

Approved

Approved

03/11/2022

03/11/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.





# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1351-Emergency Medical Service

**Department:** Fire Rescue Department

**Date:** 3/22/2022

**Program:** EMERGENCY MEDICAL SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

Transfers - Other

**Expenditure Change:**

\$990,455 Operating Expenses

(\$46,620) Compensation and Benefits

Capital Outlay

CIP

\$268,787

\$342,694

\$93,240

\$239,114

**Total:** \$943,835

**Total:** \$943,835

**Justification:**

Balance Forward for the Fire Rescue Department Emergency Medical Services fund was projected at \$2,039,049 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$3,029,504, an increase of \$990,455. This increase is the result of spending less than anticipated in operating expenses and delayed capital outlay projects, as well as an increase in revenues associated with the Managed Care Organizations grant in FY20-21. This budget request appropriates additional balance forward of \$100,000 in medical supplies; \$342,694 to Ocean Rescue salaries and benefits; \$46,620 to dispatch overtime; \$145,874 for Station 62 refurbishment; \$93,240 for Station 83 septic system refurbishment; \$93,240 for temporary housing unit; and \$168,787 for station repair and maintenance.

**Alternative:**

If this budget request is not approved, fund balance will be understated and funds will not be available to allocated as indicated.

**SAP Document Number:**

50015733

**Approval:**

SJURGENSEN  
IFKHAN

Approved  
Approved

03/11/2022

03/11/2022

*M. Wallace*  
*[Signature]*  
*[Signature]*

*3/22/22*  
*3/23/22*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1354-Fire Referendum MSTU

**Department:** Fire Rescue Department

**Date:** 3/22/2022

**Program:** FIRE RESCUE OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$372,280 Compensation and Benefits

\$147,067

Reserves - Capital

\$225,213

**Total:** \$372,280

**Total:** \$372,280

**Justification:**

Balance Forward for the Fire Rescue Department Fire MSTU fund was projected at \$1,447,541 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$1,819,821 an increase of \$372,280. This increase is the result of spending less than anticipated in operating expenses, as well as collecting more ad valorem revenue. This budget request appropriates additional balance forward of \$147,067 to salaries and benefits; and \$225,213 in capital reserves.

**Alternative:**

If this budget request is not approved, fund balance will be understated and fund will not be available to allocate as indicated.

**SAP Document Number:**

50015734

**Approval:**

SJURGENSEN

IFKHAN

Approved

Approved

03/11/2022

03/11/2022

*M. Walla*

*[Signature]*  
*approved*

*3/22/22*  
*3/23/22*

*[Signature]*  
*[Signature]*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1355-EMS Public Safety Support**Department:** Fire Rescue Department**Date:** 3/23/2022**Program:** EMERGENCY MEDICAL SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$71,363 Reserves - Capital

\$71,363

**Total:** \$71,363**Total:** \$71,363**Justification:**

Balance Forward for the Fire Rescue Department Emergency Medical Services Public Safety Support fund was projected at \$11,672,342 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$11,743,705, an increase of \$71,363. This increase is the result of interest earned associated on the fund balance. This budget request appropriates the increase in balance forward of \$71,363 to reserves.

**Alternative:**

If this budget request is not approved, fund balance will be understated and fund will not be available to allocate as indicated.

**SAP Document Number:**

50015747

**Approval:**

SJURGENSEN

Approved

03/11/2022

IFKHAN

Approved

03/11/2022

JJHAYES

Approved

03/12/2022

MVWALLACE

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1360-Public Safety Internal Support

**Department:** Fire Rescue Department

**Date:** 3/22/2022

**Program:** FIRE RESCUE OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Balance Forward Operating

\$159,775 Capital Outlay

\$159,775

**Total:** \$159,775

**Total:** \$159,775

**Justification:**

Balance Forward for the Fire Rescue Department Public Safety Support fund was projected at \$0.00 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$159,775, an increase of \$159,775. This increase is the result of delays in manufacturers ability to deliver capital items within purchasing deadline for FY20-21. This budget request appropriates additional balance forward to the purchase of critical capital equipment which includes a generator at \$59,775 and(6) vehicle column lifts of \$100,000.

**Alternative:**

If this budget request is not approved, fund balance will be understated and fund will not be available to allocate as indicated.

**SAP Document Number:**

50015735

**Approval:**

SJURGENSEN  
IFKHAN

Approved  
Approved

03/11/2022

03/11/2022

*M. Wallace*

*[Signature]*  
*approves*

*3/22/22*

*3/23/22*

*[Signature]*  
*J3C*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1361-Dispatch

**Department:** Fire Rescue Department

**Date:** 3/23/2022

**Program:** DISPATCH

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$100,000 Compensation and Benefits

\$100,000

**Total:** \$100,000

**Total:** \$100,000

### Justification:

This budget change request is to increase the fund transfers to Dispatch from Emergency Medical Services by \$46,620 and Fire Assessment by 53,380 as determined during the balance forward calculation. This allocates funds to overtime due to vacancies and other existing staff needs. The total amount of funds needed to support Dispatch overtime is \$100,000.

### Alternative:

If this Budget Change request is not approved, funding for overtime for the Dispatch Center will be limited.

**SAP Document Number:**

50015736

**Approval:**

SJURGENSEN

IFKHAN

Approved

03/11/2022

Approved

03/11/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1474-Neighborhood Stabilization Program**Department:** Housing and Human Services Department**Date:** 3/23/2022**Program:** COMMUNITY PLANNING AND REVITALIZATION**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$64,797 Operating Expenses

\$64,797

**Total:** \$64,797**Total:** \$64,797**Justification:**

Balance Forward for the Neighborhood Stabilization Program was projected at \$225,041 during budget development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$289,838, which is an increase in Balance Forward of \$64,797. This increase is a result of spending less than anticipated in other contracted services in FY 2020-2021. This budget request appropriates the additional balance forward to other contracted services, which will be needed to successfully rehab and repair homes in accordance with the grant contract.

**Alternative:**

If this budget change request is not approved, actual revenues will not be recognized and funding for projects will not be available.

**SAP Document Number:**

50015637

**Approval:**

IJGOLDEN

Approved

03/03/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/10/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1490-SHIP Trust Fund**Department:** Housing and Human Services Department**Date:** 3/23/2022**Program:** COMMUNITY PLANNING AND REVITALIZATION**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$333,152 Operating Expenses

\$333,152

**Total:** \$333,152**Total:** \$333,152**Justification:**

Balance Forward for the State Housing Initiative Partnership Operating fund was projected at \$628,850 during budget development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$962,002, which is an increase in Balance Forward of \$333,152. This increase was a result of less than anticipated project completions in ongoing rehab projects in the repair and maintenance budget in FY 2020-2021. This budget request appropriates the additional balance forward to the repair and maintenance budget, which will be needed to complete the rehab and repairs of homes.

**Alternative:**

If this budget change request is not approved, actual revenues will not be recognized and funding for projects will not be available.

**SAP Document Number:**

50015638

**Approval:**

IJGOLDEN

Approved

03/03/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/10/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 5050-Risk Management

**Department:** Human Resources Office

**Date:** 3/23/2022

**Program:** RISK MANAGEMENT

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Balance Forward Capital

(\$1,696,562) Reserves - Restricted

(\$1,696,562)

**Total:** (\$1,696,562)

**Total:** (\$1,696,562)

**Justification:**

Balance Forward for Human Resources Risk Management fund was projected at \$20,000,000 during budget development of the FY 2021-2022

budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$18,303,438 which is a decrease in Balance Forward of \$1,696,562. This decrease was a result of actual claims expenses exceeding budgeted claims expenses in the Risk budget for FY 2020-2021. This budget request reduces the Insurance reserves for property, general liability, auto liability, and workers comp proportionally by the amount of the reduction in Balance forward.

**Alternative:**

If the budget change request is not approved, balance forward will be overstated in the current year.

**SAP Document Number:**

50015631

**Approval:**

GXVISCO  
KNETERER  
JJHAYES

Approved

03/02/2022

Approved

03/03/2022

Approved

03/10/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 5051-Employee Benefits**Department:** Human Resources Office**Date:** 3/23/2022**Program:** EMPLOYEE BENEFITS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

(\$471,361) Reserves - Restricted

(\$471,361)

**Total:** (\$471,361)**Total:** (\$471,361)**Justification:**

Balance Forward for Human Resources Employee Benefits fund was projected at \$36,900,000 during budget development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$36,428,639, which is a decrease in Balance Forward of \$471,361. This decrease was a result of higher actual claims expenses compared to the actuary projected claims expenses that was anticipated in the Employee Benefits budget for FY 2020-2021. This budget request decreases the Insurance Reserve by the amount of the decrease in Balance Forward.

**Alternative:**

If the budget change request is not approved, balance forward will be overstated in the current year.

**SAP Document Number:**

50015630

**Approval:**GXVISCO  
KNETERER  
JJHAYES

Approved

03/02/2022

Approved

03/03/2022

Approved

03/10/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 5011-Communications**Department:** Information Technology Department**Date:** 3/23/2022**Program:** INFORMATION SYSTEMS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$187,674 Operating Expenses

\$50,000

Capital Outlay

\$137,674

**Total:** \$187,674**Total:** \$187,674**Justification:**

Balance Forward for the Information Technology fund was projected at \$300,000 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$487,674, an increase of \$187,674. This increase is the result of funding non-recurring needs including the Library/Payroll Consolidation project, SCGTV capital equipment purchase and SAP/HANA capital upgrade project.

**Alternative:**

If this request is not approved, the current fiscal year budget will be understated.

**SAP Document Number:**

50015643

**Approval:**

JAMCKNIGHT

IFKHAN

JJHAYES

Approved

03/03/2022

Approved

03/03/2022

Approved

03/10/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1049-N Brevard Library Endowment

**Department:** Library Services Department

**Date:** 3/23/2022

**Program:** LIBRARY PUBLIC SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

(\$7,831) Operating Expenses

(\$5,220)

Capital Outlay

(\$2,611)

**Total:** (\$7,831)

**Total:** (\$7,831)

**Justification:**

Balance Forward for the Titusville Library Endowment Fund was projected at \$216,507 during development of the FY 21-22 budget. Upon completion of the FY 20-21 financial statements, the actual balance forward is \$208,676, a decrease of (\$7,831). This decrease is the result of expending more than anticipated in Operating Expenses. This budget request reduces the Operating Equipment < \$1,000, Repairs and Maintenance and Books (a capital item in Library Services) budgets to reflect the decreased actual Balance Forward amount.

**Alternative:**

If this budget change is not approved, Balance Forward Revenue will be overstated and will not accurately reflect the amount of the Titusville Library Endowment Fund budget.

**SAP Document Number:**

50015647

**Approval:**

WJBOST

Approved

03/07/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/11/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1050-Satellite Beach Library Endowment**Department:** Library Services Department**Date:** 3/23/2022**Program:** LIBRARY PUBLIC SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

(\$1,990) Operating Expenses (\$995)

Capital Outlay (\$995)

**Total:** (\$1,990)**Total:** (\$1,990)**Justification:**

Balance Forward for the Satellite Beach Library Endowment was projected at \$26,382 during development of the FY 21-22 budget. Upon completion of the FY 20-21 financial statements, the actual balance forward is \$24,392, a decrease of (\$1,990). This decrease was a result of expending more than anticipated in Operating Expenses and Library Media Materials. This budget request reduces the Books and Film (capital items in Library Services), and the Operating Supplies budgets to reflect the decreased actual Balance Forward amount.

**Alternative:**

If this budget change request is not approved, Balance Forward Revenue will be overstated and will not accurately reflect the amount of the Satellite Beach Library Endowment Fund budget.

**SAP Document Number:**

50015648

**Approval:**

WJBOST

Approved

03/07/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/11/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1055-Pt St John Library Endowment

**Department:** Library Services Department

**Date:** 3/23/2022

**Program:** LIBRARY PUBLIC SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

(\$800) Operating Expenses

(\$300)

Capital Outlay

(\$500)

**Total:** (\$800)

**Total:** (\$800)

**Justification:**

Balance Forward for the Port St John Library Endowment Fund was projected at \$37,178 during development of the FY 21-22 budget. Upon completion of the FY 20-21 financial statements, the actual balance forward is \$36,378, a decrease of (\$800). This decrease was a result of expending more than anticipated in Operating Expenses. This budget request reduces the Facilities Maintenance and Books (a capital item in Library Services) budgets to reflect the decreased actual Balance Forward amount.

**Alternative:**

If this budget change is not approved, Balance Forward Revenue will be overstated and will not accurately reflect the amount of the Port St John Library Endowment Fund budget.

**SAP Document Number:**

50015652

**Approval:**

WJBOST

Approved

03/07/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/11/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1070-Library Services**Department:** Library Services Department**Date:** 3/23/2022**Program:** LIBRARY PUBLIC SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$1,467,696 Operating Expenses

\$73,764

Capital Outlay

\$713,932

CIP

\$680,000

**Total:** \$1,467,696**Total:** \$1,467,696**Justification:**

Balance Forward for Library Services Fund 1070 was projected at \$7,336,810 during FY21-22 budget development. Upon completion the FY20-21 financial statements, the actual balance forward is \$8,804,506, which is an increase of \$1,467,696. This increase was a combined result of collecting more than anticipated revenues (FEMA reimbursements, insurance proceeds), less than anticipated staff costs and delays in CIP projects. This budget change request appropriates additional balance forward: increase of \$61,114 in individual libraries' general budgets to offset (\$66,450) in reductions in Fines & Fees budgets; Titusville security \$19,000; Additional tuition reimbursement \$30,000; Capital equipment from FY20-21 to be purchased in FY 21-22 \$21,000; IT equipment & technology improvements \$90,000; Materials Management System \$500,000; Library Media \$113,932; Operating Equipment Youth Area improvements \$15,000 and increases in Operating Expenses \$4,100. Funding is also appropriated for CIP projects including: Melbourne Beach parking lot lighting \$110,000; Additional costs for Cocoa Beach HVAC, CSR Central Plumbing and CSR Central Fire Alarm replacement \$100,000; River House stairs repair & replacement \$50,000 and increases in contingencies for plumbing

**Alternative:**

If this budget change request is not approved, the Balance Forward will be understated and will not accurately reflect the amount of the Library Services Fund 1070 budget.

**SAP Document Number:**

50015667

**Approval:**

WJBOST

Approved

03/07/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/11/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1510-Merritt Island Redevelopment Agency**Department:** Merritt Island Redevelopment Agency**Date:** 3/23/2022**Program:** MERRITT ISLAND REDEVELOPMENT AGENCY**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$374,060) CIP

(\$374,060)

**Total:** (\$374,060)**Total:** (\$374,060)**Justification:**

Balance Forward for the Merritt Island Redevelopment Agency Fund was projected at \$3,841,278 during FY 21-22 Budget Development. Upon completion of FY 20-21 financial statements, the actual balance forward is \$3,467,218, a decrease of \$374,060. This decrease is the result of more than anticipated progress associated with the Veteran's Memorial Park Improvement project. This budget request reduces funding associated with the South Courtenay Widening Project as this project is not expected to progress in the current fiscal year.

**Alternative:**

If this request is not approved, the current fiscal year budget will be overstated.

**SAP Document Number:**

50015642

**Approval:**

JJHAYES

Approved

03/09/2022

JDENNINGHOFF

Approved

03/09/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0004-Natural Resources Management Dept.**Department:** Natural Resources Management Office**Date:** 3/23/2022**Program:** ENVIRONMENTAL REMEDIATION**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$634,260	Operating Expenses	\$88,624
	Reserves-Operating	\$522,370
	Compensation and Benefits	\$22,066
	Capital Outlay	\$1,200

**Total:** \$634,260**Total:** \$634,260**Justification:**

Balance Forward for the Natural Resources Management Fund was projected at \$957,622 during budget development of the FY2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,591,882 which is an increase of \$634,260. The two programs affecting Balance Forward are the Environmental Management Program (ERM) with an increase in balance forward due to increased permitting revenues and savings related to lower than expected operating costs and the Environmental Remediation and Compliance Program (ERC) with savings related to position reclassifications, travel as well as less than expected operating expenses. ERM's balance forward is to be allocated as follows: \$40,000 to the Wetlands Study, \$4,100 to travel, \$7,000 to the Flood Study Ordinance Audit, \$26,224 to Peril of Flood Study, \$22,066 for Salaries and Benefits for new AES position and \$2,500 for a computer and operating needs for the new AES position. ERC's balance forward is allocated as follows: \$10,000 to tuition reimbursements and \$522,370 to reserves.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances with the Natural Resource Management Fund.

**SAP Document Number:**

50015760

**Approval:**

TEBELFLOWER

Approved

03/11/2022

ATELMORE

Approved

03/11/2022

KNETERER

Approved

03/15/2022

JJHAYES

Approved

03/21/2022

JDENNINGHOFF

Approved

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0032-Beaches, Boating and Waterways**Department:** Natural Resources Management Office**Date:** 3/23/2022**Program:** WATERSHED CAPITAL PROJECTS**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Capital

(\$752) Operating Expenses

(\$21,947)

Balance Forward Restricted

(\$21,195)

**Total:** (\$21,947)**Total:** (\$21,947)**Justification:**

Balance Forward for the Beaches, Boating and Waterways Fund was projected at \$185,732 during budget development of the FY2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$163,785 which is a decrease of \$21,947. The increase in balance forward in the Beaches and Coastal Admin program is due to less than expected operating expenditures. The decrease in Balance Forward to the Boating and Waterways program is due to higher than anticipated operating expenditures due to additional cost related to replacing marine pilings. The decrease in Balance Forward to the Griffis Landing Program is the result of greater than expected expenditures resulting from a one-time transfer to MIRA for the renovation of Doc's Bait House. The decrease in Balance Forward for the Derelict Vessel Program is due to greater than anticipated expenses related to derelict vessel removal. This request reduces Other Contracted Services funding to account to offset this decrease.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances within the Beaches, Boating and Waterways Fund.

**SAP Document Number:**

50015761

**Approval:**

TEBELFLOWER

Approved

03/11/2022

ATELMORE

Approved

03/11/2022

KNETERER

Approved

03/15/2022

JJHAYES

Approved

03/21/2022

JDENNINGHOFF

Approved

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1110-Surface Water County-Wide Improvements**Department:** Natural Resources Management Office**Date:** 3/23/2022**Program:** WATERSHED CAPITAL PROJECTS**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$102,199 Operating Expenses

\$51,999

Capital Outlay

\$50,200

**Total:**

\$102,199

**Total:**

\$102,199

**Justification:**

The purpose of this Budget Change Request is to recognize the transfer from the individual District Stormwater funds to the Surface Water Improvement Fund which funds operating and capital outlay needs for the Surface Water Improvement Division. The transfer is to be allocated as follows: \$40,000 for critical asset collection; \$5,000 for travel expenses for the Florida Stormwater Association conference; \$2,500 for statistical software; \$500 for Microsoft Project Software; \$3,999 for office furniture; \$2,200 for two laptops; \$36,000 for three auto samplers and \$12,000 for twelve Piezometers.

**Alternative:**

If this Budget Change Request is not approved, funding will not be available for these operating and capital outlay needs.

**SAP Document Number:**

50015782

**Approval:**

TEBELFLOWER

Approved

03/15/2022

KNETERER

Approved

03/15/2022

JJHAYES

Approved

03/21/2022

JDENNINGHOFF

Approved

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1111-Surface Water MSBU - District 1**Department:** Natural Resources Management Office**Date:** 3/23/2022**Program:** WATERSHED DISTRICT 1**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Balance Forward Restricted

(\$32,193) Operating Expenses

\$3,450,489 CIP

**Expenditure Change:**

\$868,296

\$1,500,000

Capital Outlay

\$100,000

Reserves - Capital

\$950,000

**Total:** \$3,418,296**Total:** \$3,418,296**Justification:**

Balance Forward for the Stormwater District 1 was projected at \$4,728,716 during budget development of the FY2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$8,179,205 which is an increase in Balance Forward of \$3,450,489. The increase is due to less than expected operating expenditures as well as less than anticipated Capital Improvement Project expenditures due to delays in construction and modeling. A portion of the additional Balance Forward will be allocated to Capital Improvement Projects; \$400,000 to Fay Lake; \$500,000 to Scottsmoor I; \$500,000 to Scottsmoor C; \$100,000 to Basin 116 on Lionel Road; \$350,000 to reserves for Pluckebaum; \$600,000 to reserves to Ditch Outfalls. The remaining Balance Forward will be allocated to the following: \$200,000 to Surveys & Appraisals; \$101,296 to Basin Treatment Planning; \$100,000 to New and Replacement Inlet Baskets; \$250,000 for SW Pond Dredging and Maintenance; \$317,000 for Hydraulics and Hydrology Modeling and \$32,193 contribution to fund 1110.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances within stormwater District 1.

**SAP Document Number:**

50015784

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/21/2022

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1112-Surface Water - District 2

**Department:** Natural Resources Management Office

**Date:** 3/23/2022

**Program:** WATERSHED DISTRICT 2

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

Balance Forward Restricted

**Expenditure Change:**

(\$29,229) Operating Expenses

\$1,587,414 CIP

Capital Outlay

\$198,185

\$1,320,000

\$40,000

**Total:** \$1,558,185

**Total:** \$1,558,185

**Justification:**

Balance Forward for the Stormwater District 2 was projected at \$3,220,105 during budget development of the FY2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$4,807,519 which is an increase in Balance Forward of \$1,587,414. The increase is due to lower than expected operating expenses and less than anticipated Capital Improvement project expenditures due to delays in construction and modeling. This budget request appropriates the additional balance forward to the following: \$750,000 to West Cocoa Demolition; \$50,000 Silver Pines FEMA demolition; \$60,000 NASA Ditches Hall Road Project; \$100,000 for land and \$60,000 for construction for the Capital Improvement project on W Crisafulli road; \$100,000 for Basin 1066; \$100,000 for Basin 958; \$100,000 for Basin 998; \$60,000 for Basin Treatment Planning; \$60,000 for Angel City; \$78,175 for SW Pond Dredging and Maintenance; \$40,000 for new and replacement inlet baskets and \$29,229 contribution to fund 1110 for administrative expenses.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances with Stormwater District 2.

**SAP Document Number:**

50015763

**Approval:**

TEBELFLOWER

ATELMORE

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/11/2022

03/11/2022

03/15/2022

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1113-Surface Water - District 3

**Department:** Natural Resources Management Office

**Date:** 3/23/2022

**Program:** WATERSHED DISTRICT 3

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

Balance Forward Restricted

**Expenditure Change:**

(\$7,767) Operating Expenses

\$332,499 Capital Outlay

\$304,732

\$20,000

**Total:** \$324,732

**Total:** \$324,732

**Justification:**

Balance Forward for the Stormwater District 3 was projected at \$1,895,812 during budget development of the FY2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,228,311 which is an increase in Balance Forward of \$332,499. The increase is the result of less than anticipated Other Contracted Services and less than expected Capital Improvement project expenditures due to engineering delays. This budget request appropriates the additional Balance Forward to the following; \$100,000 to Surveys and Appraisals; \$204,732 to Stormwater Pond Dredging Maintenance; \$20,000 for new and replacement inlet baskets and \$7,767 contribution to Fund 1110 for administrative costs.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances with Stormwater District 3.

**SAP Document Number:**

50015764

**Approval:**

TEBELFLOWER

ATELMORE

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/11/2022

03/11/2022

03/15/2022

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1114-Surface Water - District 4**Department:** Natural Resources Management Office**Date:** 3/23/2022**Program:** WATERSHED DISTRICT 4**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

(\$24,630) Operating Expenses

\$463,438

Balance Forward Restricted

\$1,338,068 CIP

\$550,000

Capital Outlay

\$50,000

Reserves - Capital

\$250,000

**Total:** \$1,313,438**Total:** \$1,313,438**Justification:**

Balance Forward for the Stormwater District 4 was projected at \$2,314,490 during budget development of the FY2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$3,652,558 which is an increase in Balance Forward of \$1,338,068. The increase is the result of less than anticipated Other Contracted Services and less than expected Capital Improvement project expenditures due to modeling delays as well as projects being withdrawn. A portion of the additional Balance Forward will be allocated to Capital Improvement Projects: \$200,000 for Ruby Street; \$250,000 to allocate to Ruby Street Reserves; \$50,000 to Johnson Jr. High; \$100,000 to Kingsmill Aurora; \$100,000 to Basin 1280B Flamingo and \$100,000 to Basin 1304B Arlington. The remaining Balance Forward will be allocated to the following: \$10,000 to Floating Vegetative Islands; \$150,000 to Suntree Master Planning; \$50,000 to new and replacement inlet baskets; \$251,438 to SW Pond Dredging and Maintenance; \$22,000 to Facility Maintenance; \$30,000 to channel maintenance/erosion control and \$24,630 for contribution to Fund 1110 for administrative expenses.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances with Stormwater District 4.

**SAP Document Number:**

50015765

**Approval:**

TEBELFLOWER

Approved

03/11/2022

ATELMORE

Approved

03/11/2022

KNETERER

Approved

03/15/2022

JJHAYES

Approved

03/21/2022

JDENNINGHOFF

Approved

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1115-Surface Water - District 5

**Department:** Natural Resources Management Office

**Date:** 3/23/2022

**Program:** WATERSHED DISTRICT 5

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

Balance Forward Restricted

**Expenditure Change:**

(\$8,380) Operating Expenses

\$332,405 CIP

Capital Outlay

\$11,025

\$300,000

\$13,000

**Total:** \$324,025

**Total:** \$324,025

**Justification:**

Balance Forward for the Stormwater District 5 was projected at \$1,068,315 during budget development of the FY2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,400,720 which is an increase in Balance Forward of \$332,405. The increase is due to lower than anticipated operating costs and less than anticipated expenditures in Capital Improvement projects due to design delays. This budget request appropriates the additional balance forward to the following: \$100,000 for Basin 2258; \$200,000 to Hoover & Ocean Park; \$13,000 for new and replacement baskets; \$11,025 for Basin Treatment Planning and \$8,380 for contribution to Fund 1110 for administrative expenses.

**Alternative:**

The adjustment of Balance Forward is necessary to accurately reflect account balances with Stormwater District 5.

**SAP Document Number:**

50015766

**Approval:**

TEBELFLOWER

ATELMORE

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/11/2022

03/11/2022

03/15/2022

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1260-Save Our Indian River Lagoon Trust Fund**Department:** Natural Resources Management Office**Date:** 3/23/2022**Program:** SAVE OUR INDIAN RIVER LAGOON**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

\$7,270,077

**Expenditure Change:**

Compensation and Benefits \$274,691

Operating Expenses \$5,249

Capital Outlay \$12,500

Grants and Aid \$6,977,637

**Total:** \$7,270,077**Total:** \$7,270,077**Justification:**

Balance Forward for the Save Our Indian River Lagoon (SOIRL) Program was projected at \$193,383,908 during the FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$200,653,985, an increase of \$7,270,077. This increase is the result of receiving higher Revenue from the SOIRL Half-Cent Sales Tax than what was anticipated as well as less than anticipated project expenditures. This budget request appropriates additional balance forward to the following: \$6,977,639 for New Projects in Grants and Aids approved in the SOIRL FY21-22 Plan Update, \$276,638 Compensation and Benefits, \$12,500 Capital Outlay and \$5,249 Operating for staff.

**Alternative:**

If this Budget Change Request is not approved, the Fund Balance will be understated.

**SAP Document Number:**

50015773

**Approval:**

TEBELFLOWER

Approved

03/11/2022

VHBARKER

Approved

03/11/2022

KNETERER

Approved

03/15/2022

JJHAYES

Approved

03/21/2022

JDENNINGHOFF

Approved

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1520-N Brevard Economic Development Zone

**Department:** North Brevard Economic Development Zone

**Date:** 3/23/2022

**Program:** NORTH BREVARD ECONOMIC DEVELOPMENT ZON

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$211,141) Reserves-Operating

(\$211,141)

**Total:** (\$211,141)

**Total:** (\$211,141)

**Justification:**

Balance Forward for the North Brevard Economic Zone Fund was projected at \$8,537,600 during FY 21-22 Budget Development. Upon completion of FY 20-21 financial statements, the actual balance forward is \$8,326,459, a decrease of \$211,141. This decrease is primarily the result of more than anticipated incentive award payments in FY 20-21. This reduction in balance forward is offset by a reduction in Reserves.

**Alternative:**

If this request is not approved, the current fiscal year budget will be overstated.

**SAP Document Number:**

50015645

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/09/2022

03/09/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0016-Central Parks

**Department:** Parks and Recreation Department

**Date:** 3/23/2022

**Program:** CENTRAL PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$41,820 CIP

\$41,820

**Total:** \$41,820

**Total:** \$41,820

**Justification:**

Balance Forward for the Central Area Parks Operations fund was projected at \$648,613 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$690,433, an increase of \$41,820. This increase is the result of the McKnight Family Sports Complex tennis court resurfacing project not being completed by end of FY20-21 and not carried forward into FY21-22. This budget request appropriates the additional balance forward to the tennis court resurfacing project at McKnight Family Sports Complex.

**Alternative:**

If this budget change is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50015649

**Approval:**

MEDONNER

Approved

03/08/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0022-Manatee Hammock Park

**Department:** Parks and Recreation Department

**Date:** 3/23/2022

**Program:** NORTH AREA PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$119,001) Operating Expenses

(\$119,001)

**Total:** (\$119,001)

**Total:** (\$119,001)

**Justification:**

Balance Forward for the Manatee Hammock Campground fund was projected at \$1,303,784 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$1,184,783, a decrease of \$119,001. This decrease is the result of spending more than anticipated for operating expenses in FY20-21. This budget request reflects this reduction by reducing maintenance funding for minor renovations.

**Alternative:**

If this budget change is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50015653

**Approval:**

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/08/2022

03/09/2022

03/12/2022

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0023-Long Point Park District 3**Department:** Parks and Recreation Department**Date:** 3/23/2022**Program:** SOUTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

(\$78,313) Operating Expenses

(\$78,313)

Balance Forward Restricted

(\$100,000) CIP

(\$100,000)

**Expenditure Change:****Total:** (\$178,313)**Total:** (\$178,313)**Justification:**

Balance Forward for the Long Point Park Operating fund was projected at \$1,124,783 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$946,470, a decrease of \$178,313. This decrease is the result of spending more than anticipated for operating expenses in FY20-21. This budget request reflects this reduction by reducing the funding available for the replacement of the maintenance building and reducing funds available for site repairs.

**Alternative:**

If this budget change is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50015720

**Approval:**

MEDONNER

Approved

03/10/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/12/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1010-North Parks**Department:** Parks and Recreation Department**Date:** 3/23/2022**Program:** NORTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Balance Forward Operating

**Expenditure Change:**

\$2,384 CIP

\$18,070 Operating Expenses

\$2,384

\$18,070

**Total:** \$20,454**Total:** \$20,454**Justification:**

Balance Forward for the North Area Parks Operating Fund was projected at \$3,292,100 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$3,312,554 an increase of \$20,454. This increase is the result of spending less than anticipated on projects in FY20-21. This budget request increases funding for the Stuart Park pavilion replacement, \$100,000 and the Marina Park pavilions replacement, \$53,384. The Cuyler Park playground replacement and the Isaac Campbell Park shade structure projects will reflect a total reduction of (\$151,000) since both were completed and paid for in FY20-21. Additionally there will be an increase of \$18,070 to operating expenses for field repairs. This adjustment also properly accounts for the internal loan due to Risk Management.

**Alternative:**

If this budget change is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50015654

**Approval:**

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/08/2022

03/09/2022

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1011-PSJ/Can Groves MSTU**Department:** Parks and Recreation Department**Date:** 3/23/2022**Program:** NORTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$83,635) Operating Expenses

(\$83,635)

**Total:** (\$83,635)**Total:** (\$83,635)**Justification:**

Balance Forward for the PSJ/Canaveral Groves MSTU fund was projected at \$148,480 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$64,845, a decrease of (\$83,635). This decrease is the result of spending more than anticipated in operating expenses in FY20-21. This budget request reflects this reduction by reducing operating expenses.

**Alternative:**

If this budget change is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50015655

**Approval:**

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

03/08/2022

Approved

03/09/2022

Approved

03/12/2022

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1019-Parks South Area Operations

**Department:** Parks and Recreation Department

**Date:** 3/23/2022

**Program:** SOUTH AREA PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$221,041) CIP

(\$221,041)

**Total:** (\$221,041)

**Total:** (\$221,041)

**Justification:**

Balance Forward for the South Area Parks Operations fund was projected at \$9,537,072 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$9,316,031, a decrease of (\$221,041). This decrease is the result of lower collection of revenue than anticipated in FY20-21. This budget request reflects this reduction of balance forward by reducing funding available for the Canova Beach Dog Park restroom replacement.

**Alternative:**

If this budget change is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50015657

**Approval:**

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/08/2022

03/09/2022

03/12/2022

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1020-MI Parks Ref MSTU**Department:** Parks and Recreation Department**Date:** 3/23/2022**Program:** CENTRAL PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$246,260) CIP

(\$181,850)

Capital Outlay

(\$64,410)

**Total:** (\$246,260)**Total:** (\$246,260)**Justification:**

Balance Forward for the Merritt Island Parks and Recreation Referendum MSTU Operating fund was projected at \$1,269,809 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$1,023,549, a decrease of (\$246,260). This decrease is the result of spending more than anticipated and carrying forward capital projects that were completed in FY20-21. This budget change request reflects these lower cost by reducing the Rotary Nature Center siding project, (\$43,356) and the MILA Little League dugout project, (\$16,250), which have come in under budget. The Kiwanis Island Community Center Voice Evacuation system and the Watts Park playground replacement were completed in FY20-21 for a reduction of (\$122,244). Also reflected is a reduction to capital equipment in the amount of (\$64,410) for 2 pickup trucks and computers.

**Alternative:**

If this budget change is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50015650

**Approval:**

MEDONNER

Approved

03/08/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1030-Parks & Recreation District 4**Department:** Parks and Recreation Department**Date:** 3/23/2022**Program:** CENTRAL PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$118,421 CIP

\$98,421

Capital Outlay

\$20,000

**Total:** \$118,421**Total:** \$118,421**Justification:**

Balance Forward for the Recreation District 4 O&M Special District fund was projected at \$1,889,325 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$2,007,749, an increase of \$118,421. This increase is the result of spending less than anticipated in capital projects in FY20-21. This budget change will increase funding to the following projects: F. Burton Smith pavilion siding replacement, \$100,000; McLarty Park baseball field renovation, \$25,000 and the Stradley Park baseball field renovation, \$26,736. Additionally, funding is being allocated to purchase mobile light towers, \$20,000, to be utilized at special events. The McKnight Soccer lighting capital project will reflect a reduction of (\$53,315) for material received and paid for in FY20-21.

**Alternative:**

If this budget change is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50015651

**Approval:**

MEDONNER

Approved

03/08/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1610-EELS- Ad Valorem**Department:** Parks and Recreation Department**Date:** 3/23/2022**Program:** ENVIRONMENTALLY ENDANGERED LANDS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$225,866 Operating Expenses

\$225,866

**Total:** \$225,866**Total:** \$225,866**Justification:**

Balance Forward for the Environmentally Endangered Lands Program Referendum Operating fund was projected at \$992,431 during FY21-22

budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$1,218,297, an increase of \$225,866. This increase is the result of underestimating carry forward from unexpended maintenance and program expenses in the FY 20-21. This budget request appropriates the additional balance forward to vegetation removal, heavy equipment rental, and facility maintenance.

**Alternative:**

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

**SAP Document Number:**

50015658

**Approval:**

MEDONNER

Approved

03/08/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 3113-BBIP/Parks & Recreation County-Wide

**Department:** Parks and Recreation Department

**Date:** 3/23/2022

**Program:** NORTH AREA PARK OPERATIONS

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$32,515) Reserves - Capital

(\$32,515)

**Total:** (\$32,515)

**Total:** (\$32,515)

**Justification:**

Balance Forward for the Brevard Boating Improvement Program (BBIP) fund was projected at \$1,418,021 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$1,385,506, a decrease of (\$32,515). This decrease was the result of utilizing more funding for boat ramp parking and dock repairs than anticipated. This budget request reflects this reduction by reducing reserves held to make various repairs and improvements on docks such as parking improvements at ramps, improved hardware, dock bumpers and piling fenders to protect the structures.

**Alternative:**

If this budget change is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50015660

**Approval:**

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

03/08/2022

Approved

03/09/2022

Approved

03/11/2022

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 3219-Ltd Ad Valorem 2004**Department:** Parks and Recreation Department**Date:** 3/23/2022**Program:** ENVIRONMENTALLY ENDANGERED LANDS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$138,768) Operating Expenses

(\$29,782)

Capital Outlay

(\$108,986)

**Total:** (\$138,768)**Total:** (\$138,768)**Justification:**

Balance Forward for the Environmentally Endangered Lands Program Capital and Land Purchase Bond fund was projected at \$769,493 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$630,725, a decrease of (\$138,768). This decrease is primarily the result of carrying forward capital equipment that was received in FY20-21. This budget request reflects this reduction by reducing capital equipment in the amount of (\$108,986) for the John Deere tractor with grapple rake that was received in FY20-21. The remaining reduction will reduce funding for the Barrier Island Center decking project which came in under budget.

**Alternative:**

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be overstated.

**SAP Document Number:**

50015659

**Approval:**

MEDONNER

Approved

03/08/2022

CLROLLYSON

Approved

03/09/2022

JJHAYES

Approved

03/11/2022

JPLIESENFELT

Approved

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0002-General Revenue Fund - Unincorporated

**Department:** Planning and Development Department

**Date:** 3/23/2022

**Program:** CODE ENFORCEMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

\$119,275 Reserves-Operating

\$117,275

**Expenditure Change:**

Operating Expenses

\$2,000

**Total:** \$119,275

**Total:** \$119,275

**Justification:**

Balance Forward for the Code Enforcement Operating fund was projected at \$452,000 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$571,275, which is an increase in Balance Forward of \$119,275. This increase was the result of higher than expected Fines & Forfeits revenue in FY20-21. This budget request appropriates a small portion of the additional Balance Forward to Operating Supplies for conference phone upgrades with the remainder being allocated to Reserves to mitigate the potential need for General Fund support in future years in the event of an economic downturn.

**Alternative:**

If this request is not approved, the Balance Forward in this fund will be understated.

**SAP Document Number:**

50015780

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0009-Central Cashier

**Department:** Planning and Development Department

**Date:** 3/23/2022

**Program:** CENTRAL CASHIER

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$9,259 Operating Expenses

\$4,200

Reserves-Operating

\$5,059

**Total:** \$9,259

**Total:** \$9,259

**Justification:**

Balance Forward for the Central Cashier's fund was projected at \$122,125 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$131,384, which is an increase in Balance Forward of \$9,259. This increase was the result of higher than expected Charges for Services revenue, which is based on the actual number of transactions processed by the Central Cashier as well as the average transaction cost. This budget request appropriates the additional Balance Forward to Operating to fund computer and monitor purchases with the remainder being allocated to Reserves.

**Alternative:**

If this request is not approved, the Balance Forward for this fund will be understated and the Central Cashier's Office will not have funds available to purchases necessary office equipment.

**SAP Document Number:**

50015670

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/22/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0030-Land Development**Department:** Planning and Development Department**Date:** 3/23/2022**Program:** LAND DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Transfers - Other

**Expenditure Change:**

\$247,269 Reserves-Operating

(\$37,200)

\$210,069

**Total:** \$210,069**Total:** \$210,069**Justification:**

Balance Forward for the Planning & Zoning fund was projected at \$2,106,740 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$2,354,009, which is an increase in Balance Forward of \$247,269. This increase was the result of higher than expected Permits, Fees & Special Assessments revenue collected in FY20-21. This budget request appropriates a portion of the unallocated Balance Forward as a transfer to Public Works to return revenue associated with Minor Site Plan Reviews that was collected between 2017 and 2021 and was incorrectly recorded in the Planning and Development budget. The remainder will be allocated to Reserves.

**Alternative:**

If this request is not approved, the Balance Forward in this fund will be understated.

**SAP Document Number:**

50015781

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1075-Library Impact Fee

**Department:** Planning and Development Department

**Date:** 3/23/2022

**Program:** LIBRARY IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$18,669 Reserves - Capital

\$18,669

**Total:** \$18,669

**Total:** \$18,669

**Justification:**

Balance Forward for the Library impact Fee Trust fund was projected at \$460,000 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$478,669, which is an increase in Balance Forward of \$18,669. This increase was the result of higher than expected Impact Fee revenue collected in FY20-21. This budget request appropriates the additional Balance Forward to Reserves for Capital Outlay in anticipation of future disbursements.

**Alternative:**

If this request is not approved, the Balance Forward will be understated in the current budget. This could impact the ability to make future disbursements in the current fiscal year.

**SAP Document Number:**

50015672

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

03/22/2022

Approved

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1080-Building Code Compliance

**Department:** Planning and Development Department

**Date:** 3/23/2022

**Program:** BUILDING CODE

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$1,388,673 Reserves - Restricted

\$1,388,673

**Total:** \$1,388,673

**Total:** \$1,388,673

**Justification:**

Balance Forward for the Building Code Compliance fund was projected at \$8,162,900 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$9,551,573, which is an increase in Balance Forward of \$1,388,673. This increase was the result of higher than expected Permits, Fees & Special Assessments revenue collected in FY20-21 as well as unspent funds associated with vacant positions. This budget request appropriates the additional Balance Forward to Restricted Reserves per State Statute.

**Alternative:**

If this request is not approved, the Balance Forward will be understated in the current budget.

**SAP Document Number:**

50015674

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

03/21/2022

Approved

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1208-Transportation Impact Fees District 8

**Department:** Planning and Development Department

**Date:** 3/23/2022

**Program:** TRANSPORTATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$182,145 Reserves - Capital

\$182,145

**Total:** \$182,145

**Total:** \$182,145

**Justification:**

Balance Forward for the Transportation Impact Fee Trust fund for the South Beaches was projected at \$1,011,117 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$1,193,262, which is an increase in Balance Forward of \$182,145. This increase was the result of higher than expected residential Impact Fee revenue collected in FY20-21. This budget request appropriates the additional Balance Forward to Reserves for Capital Outlay.

**Alternative:**

If this request is not approved, the Balance Forward will be understated in the current budget.

**SAP Document Number:**

50015676

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1209-Transportation Impact Fees District 9

**Department:** Planning and Development Department

**Date:** 3/23/2022

**Program:** TRANSPORTATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$231,111) Reserves - Capital

(\$231,111)

**Total:** (\$231,111)

**Total:** (\$231,111)

**Justification:**

Balance Forward for the Transportation Impact Fee Trust fund for the Merritt Island/North Beaches Benefit District was projected at \$713,744 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$482,633, which is a decrease in Balance Forward of \$231,111. This decrease was the result of the disbursement of transportation impact fee funds for approved projects related to road improvements as well as a disbursement to the City of Cape Canaveral in FY20-21. This budget request reduces Reserves to in accordance with the decrease.

**Alternative:**

If this request is not approved, the Balance Forward will be overstated in the current budget.

**SAP Document Number:**

50015721

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1211-Transp Imp Fee N Mainland**Department:** Planning and Development Department**Date:** 3/23/2022**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$143,345) Reserves - Capital

(\$143,345)

**Total:** (\$143,345)**Total:** (\$143,345)**Justification:**

Balance Forward for the Transportation Impact Fee Trust fund for the North Mainland Benefit District was projected at \$5,925,000 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$5,781,565, which is a decrease in Balance Forward of \$143,435. This decrease was the result of the disbursement of transportation impact fee funds for Board approved projects in FY20-21. This budget request reduces Reserves in accordance with this decrease.

**Alternative:**

If this request is not approved, the Balance Forward will be overstated in the current budget.

**SAP Document Number:**

50015722

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1212-Transp Imp Fee C Mainland**Department:** Planning and Development Department**Date:** 3/23/2022**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$1,070,203) Reserves - Capital

(\$1,070,203)

**Total:** (\$1,070,203)**Total:** (\$1,070,203)**Justification:**

Balance Forward for the Transportation Impact Fee Trust fund for the Central Mainland Benefit District was projected at \$5,576,625 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$4,506,422, which is a decrease in Balance Forward of \$1,070,203. This decrease was the result of the disbursement of transportation impact fee funds for Board approved projects in FY20-21. This budget request reduces Reserves in accordance with this decrease.

**Alternative:**

If this request is not approved, the Balance Forward will be overstated in the current budget.

**SAP Document Number:**

50015774

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1213-Transp Imp Fee S Mainland

**Department:** Planning and Development Department

**Date:** 3/23/2022

**Program:** TRANSPORTATION IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$1,065,053 Reserves - Capital

\$1,065,053

**Total:** \$1,065,053

**Total:** \$1,065,053

**Justification:**

Balance Forward for the Transportation Impact Fee Trust fund for the South Mainland Benefit District was projected at \$4,014,090 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$5,079,143, which is an increase in Balance Forward of \$1,065,053. This increase was the result of higher than expected residential and commercial Impact Fee revenue collected in FY20-21. This budget request appropriates the additional Balance Forward to Reserves for Capital Outlay.

**Alternative:**

If this request is not approved, the Balance Forward will be understated in the current budget.

**SAP Document Number:**

50015775

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1255-Educational Facilities Impact Fee North**Department:** Planning and Development Department**Date:** 3/23/2022**Program:** EDUCATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$711,214 Grants and Aid

\$711,214

**Total:**

\$711,214

**Total:**

\$711,214

**Justification:**

Balance Forward for the Educational Facilities Impact Fee Trust fund for the North Benefit District was projected at \$0 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$711,214, which is an increase in Balance Forward of \$711,214. This increase was the result of higher than expected residential Impact Fee revenue collected in FY20-21. This budget request appropriates the additional Balance Forward to Capital Contributions for Government Agencies to be disbursed to the School Board upon request and subsequent Board approval.

**Alternative:**

If this request is not approved, the Balance Forward will be understated in the current budget.

**SAP Document Number:**

50015776

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1256-Educational Facilities Impact Fee South**Department:** Planning and Development Department**Date:** 3/23/2022**Program:** EDUCATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$4,194,312 Grants and Aid

\$4,194,312

**Total:** \$4,194,312**Total:** \$4,194,312**Justification:**

Balance Forward for the Educational Facilities Impact Fee Trust fund for the South Benefit District was projected at \$0 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$4,194,312, which is an increase in Balance Forward of \$4,194,312. This increase was the result of higher than expected residential Impact Fee revenue collected in FY20-21. This budget request appropriates the additional Balance Forward to Capital Contributions for Government Agencies to be disbursed to the School Board upon request and subsequent Board approval.

**Alternative:**

If this request is not approved, the Balance Forward will be understated in the current budget.

**SAP Document Number:**

50015777

**Approval:**

JJHAYES

Approved

03/21/2022

JDENNINGHOFF

Approved

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1310-Fire/Rescue Imp Fee**Department:** Planning and Development Department**Date:** 3/23/2022**Program:** FIRE RESCUE IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$25,384) Reserves - Capital

(\$25,384)

**Total:** (\$25,384)**Total:** (\$25,384)**Justification:**

Balance Forward for the Fire/Rescue Impact Fee Trust fund for Benefit District 1 was projected at \$485,375 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$459,991, which is a decrease in Balance Forward of \$25,384. This decrease was the result of overestimating impact fee revenue in FY20-21. These revenues were expected to exceed budgeted amounts in FY20-21 but did not exceed budgeted amounts by the anticipated levels. This budget request reduces Reserves to offset the shortfall.

**Alternative:**

If this request is not approved, the Balance Forward will be overstated in the current budget.

**SAP Document Number:**

50015778

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

03/22/2022

Approved

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1330-Emergency Svcs Imp Fee ML

**Department:** Planning and Development Department

**Date:** 3/23/2022

**Program:** EMERGENCY MEDICAL SERVICES IMPACT FEES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$117,275 Reserves - Capital

\$117,275

**Total:** \$117,275

**Total:** \$117,275

**Justification:**

Balance Forward for the Emergency Medical Services Impact Fee Trust fund for the Benefit District 1 was projected at \$460,000 during FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual Balance Forward is \$577,275, which is an increase in Balance Forward of \$117,275. This increase was the result of higher than expected residential and commercial Impact Fee revenue collected in FY20-21. This budget request appropriates the additional Balance Forward to Reserves for Capital Outlay pending future project identification.

**Alternative:**

If this request is not approved, the Balance Forward will be understated in the current budget.

**SAP Document Number:**

50015779

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/21/2022

03/22/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-Genera Revenue Fund - Incorporated**Department:** Public Safety Services Office**Date:** 3/23/2022**Program:** MEDICAL EXAMINER'S OFFICE**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$132,859 Operating Expenses

\$132,859

**Total:** \$132,859**Total:** \$132,859**Justification:**

The Medical Examiner's Office was projected to have no balance forward during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$132,859. This increase is the result of spending less than anticipated in salaries and benefits due to vacancies. This budget request appropriates additional balance forward to contracted services as prices continue to rise for daily operational costs.

**Alternative:**

If this budget change request is not approved, the Balance Forward within this fund will not be recognized.

**SAP Document Number:**

50015759

**Approval:**

JJHAYES

Approved

03/12/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0001-Genera Revenue Fund - Incorporated

**Department:** Public Works Department

**Date:** 3/23/2022

**Program:** FACILITIES MANAGEMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$652,148 CIP

\$652,148

**Total:** \$652,148

**Total:** \$652,148

**Justification:**

Balance Forward for Public Works Facilities was projected at \$1,405,010 during development of the FY 2021-2022 budget. Upon completion of the financial statements, the actual balance forward is \$2,057,158, which is an increase of \$652,148. This increase was a result of collecting more than anticipated in charges for services (construction fees, billable maintenance labor, and external customer billing) and miscellaneous revenues; as well as, an underrun in operating expenses. This budget change appropriates the balance of funds to the Brevard County Government Center North window project. The project will refurbish existing deteriorated windows and properly insulate and seal the building envelope to be watertight.

**Alternative:**

If this Budget Change Request is not approved, balance forward cannot be recognized and the budget will remain understated.

**SAP Document Number:**

50015669

**Approval:**

LXROAN

Approved

03/09/2022

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0002-General Revenue Fund - Unincorporated**Department:** Public Works Department**Date:** 3/23/2022**Program:** TRAFFIC ENGINEERING SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$97,040) Operating Expenses

(\$97,040)

**Total:** (\$97,040)**Total:** (\$97,040)**Justification:**

Balance Forward for the Traffic Operations Program was projected at \$2,838,796 during budget development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$2,741,756 which is a decrease in Balance Forward of \$97,040. This decrease was a result of corridor timing project(s) progress in FY 2020-2021 was greater than initially anticipated. This budget request decreases Contracted Services due to incurred expenses.

**Alternative:**

If this Mid-Year adjustment is not recognized, the Traffic Operations Program fund will be overstated.

**SAP Document Number:**

50015689

**Approval:**

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0002-General Revenue Fund - Unincorporated

**Department:** Public Works Department

**Date:** 3/23/2022

**Program:** SURVEY AND MAPPING SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$28,973 Operating Expenses

\$28,973

**Total:**

\$28,973

**Total:**

\$28,973

**Justification:**

Balance Forward for the Survey & Mapping Program was projected at \$247,339 during development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$276,312 which is an increase in Balance Forward of \$28,973. This increase was a result of vacancies within Salaries & Benefits in FY 2021-2022. This budget request appropriates the additional balance forward to Contracted Services to allow the recruitment of paid volunteers and/or temporary staffing to address the increase in workload.

**Alternative:**

If this Mid-Year Supplement is not processed, Survey and Mapping Program will not have funds available to offset staff shortage, resulting in potential project delays.

**SAP Document Number:**

50015700

**Approval:**

TMTHOMAS

MEBERNATH

JJHAYES

JDENNINGHOFF

Approved

03/09/2022

Approved

03/09/2022

Approved

03/12/2022

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0033-Engineering Review & Inspections

**Department:** Public Works Department

**Date:** 3/23/2022

**Program:** DEVELOPMENT REVIEW AND INSPECTION

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

Balance Forward Operating

**Expenditure Change:**

\$37,200 Reserves-Operating

\$292,181

\$329,381

**Total:** \$329,381

**Total:** \$329,381

**Justification:**

Balance Forward for the Engineering Program was projected at \$1,637,927 development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$1,930,108 which is an increase of \$292,181. This increase was a result of Inspection Fees collected FY 2020-2021 which were greater than anticipated. Additionally, it was recently discovered that Planning and Development was mistakenly collecting Minor Site Plan Review Fees, throughout FY2017 to FY21; this error has been corrected. This budget request appropriates the additional balance forward and reimbursed Minor Site Plan Review Fees to Reserves for future operational use, such as, Salaries & Benefits, Capital Outlay, etc.

**Alternative:**

Without this BCR, Minor Site Plan Review fees will not be transferred/recognized within the correct Department/Fund. Also, funds will not be available/aligned to Reserves for future use; resulting in an unbalanced fund.

**SAP Document Number:**

50015684

**Approval:**

TMTHOMAS

MEBERNATH

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2022

03/09/2022

03/12/2022

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1131-Road & Bridge MSTU - District 1**Department:** Public Works Department**Date:** 3/23/2022**Program:** R&B DISTRICT 1 MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$342,435) Operating Expenses

(\$342,435)

**Total:** (\$342,435)**Total:** (\$342,435)**Justification:**

Balance Forward for the Municipal Service Tax Unit- District 1 was projected at \$3,053,283 during budget development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$2,710,848 which is a decrease in Balance Forward of \$342,435. This decrease was a result of completed Maintenance and Repair projects that were initially balanced forward in FY 2021-2022. This budget request decreases Maintenance and Repair due to incurred expenses in prior year.

**Alternative:**

If this budget change is not processed, the MSTU District 1 fund will remain overstated.

**SAP Document Number:**

50015693

**Approval:**

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1132-Road & Bridge MSTU - District 2**Department:** Public Works Department**Date:** 3/23/2022**Program:** R&B DISTRICT 2 MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$257,751 Operating Expenses

\$257,751

**Total:** \$257,751**Total:** \$257,751**Justification:**

Balance Forward for the Municipal Service Tax Unit- District 2 was projected at \$970,399 during development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$1,228,150 which is an increase of \$257,751. This increase was a result of contractor/consultant delays and acquiring materials for project progression/completion. The volatile market posed a challenge in both obtaining materials and consultant/contractor delays to complete projects. This budget request appropriates the additional balance forward to Maintenance and Repair to allow final project completion of Sandgate Street engineering and Villa Del Palma Phase I sidewalk replacement.

**Alternative:**

If this budget change is not processed, the MSTU District 2 project(s) listed herein will not progress to completion in the current fiscal year.

**SAP Document Number:**

50015691

**Approval:**

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1133-Road & Bridge MSTU - District 3

**Department:** Public Works Department

**Date:** 3/23/2022

**Program:** R&B DISTRICT 3 MSTU

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$326,403 Operating Expenses

\$326,403

**Total:** \$326,403

**Total:** \$326,403

**Justification:**

Balance Forward for the Municipal Service Tax Unit- District 3 was projected at \$522,757 during budget development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$849,160 which is an increase in Balance Forward of \$326,403. This increase was a result of major Repair and Maintenance projects not completed, or progressed as anticipated in FY21. There are various sidewalk projects, each with its own unique reasons for delay of final completion, which includes contractors' failure to meet deadlines, delay in easement acquisitions, utility relocations, additional coordination required with multiple stakeholders, and high employee turnover. This budget change request appropriates the balance of funds to Repair and Maintenance to complete the affected projects accordingly.

**Alternative:**

If this budget change request is not processed, funds will not be available to fully-fund various sidewalk projects throughout District 3.

**SAP Document Number:**

50015688

**Approval:**

TMTHOMAS

MEBERNATH

JJHAYES

JDENNINGHOFF

Approved

03/09/2022

Approved

03/09/2022

Approved

03/12/2022

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1134-Road & Bridge MSTU - District 4

**Department:** Public Works Department

**Date:** 3/23/2022

**Program:** R&B DISTRICT 4 MSTU

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$499,876 Operating Expenses

\$469,401

Capital Outlay

\$30,475

**Total:** \$499,876

**Total:** \$499,876

**Justification:**

Balance Forward for the Municipal Service Tax Unit- District 4 was projected at \$2,724,769 during budget development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$3,224,645 which is an increase in Balance Forward of \$499,876. This increase was a result of delays in obtaining Contractors and acquiring materials for project progression/completion. Furthermore, attributed to project delays is the on-going challenge to fully staff Road and Bridge field personnel (high vacancy rate). Additionally, a pick-up truck was not received by end of FY 2021-2022, as initially anticipated. This budget request appropriates the additional balance forward to Capital Outlay for the purchase of the pick-up truck Maintenance and Repair to allow final project completion of the below projects: Wickham/ Lake Washington to Eau Gallie sidewalk; Interlachen Road Phase I road repairs (this was completed last fiscal year); Pine Branch Swale/ditch rehab; Shady Run Swale/ditch rehab; Pines Industrial Swale/ditch rehab; Heron's Landing Sidewalk Replacement; Osprey Sidewalk Replacement

**Alternative:**

If this budget change request is not processed, funds will not be available to continue/complete projects listed herein.

**SAP Document Number:**

50015686

**Approval:**

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1135-Road & Bridge MSTU - District 5**Department:** Public Works Department**Date:** 3/23/2022**Program:** R&B DISTRICT 5 MSTU**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Operating

\$173,189 Operating Expenses

\$173,189

**Total:** \$173,189**Total:** \$173,189**Justification:**

Balance Forward for the Municipal Service Tax Unit- District 5 was projected at \$1,172,259 during development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$1,345,448 which is an increase in Balance Forward of \$173,189. This increase was a result of Maintenance and Repair projects that were initially projected to be completed in FY 2020-2021, but didn't progress as initially anticipated. This budget request appropriates the additional balance forward to Maintenance and Repair to allow final project completion of the following projects: Evinrude Street Engineering for Drainage Improvements; Minton Road Sidewalk Replacement.

**Alternative:**

If this budget change request is not processed, projects listed herein for MSTU District 5 will not progress to completion as anticipated, resulting in project delays.

**SAP Document Number:**

50015697

**Approval:**

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

Fund: 1136-Road & Bridge MSTU - District 4 MI

Department: Public Works Department

Date: 3/23/2022

Program: R&B DISTRICT 4 MERRITT ISLAND MSTU

Type of Request: Supplement

### Revenue Change:

Balance Forward Operating

### Expenditure Change:

\$30,693 Operating Expenses

\$30,693

Total: \$30,693

Total: \$30,693

### Justification:

Balance Forward for the Municipal Service Tax Unit- District 4 Merritt Island was projected at \$174,192 during development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$204,885 which is an increase in Balance Forward of \$30,693. This increase was a result of project savings from various Maintenance and Repair projects in FY 2020-2021. This budget request appropriates the additional balance forward to Maintenance and Repair to allocate to minor road and bridge repair projects within this District, specifically S. Tropical Trail and Mathers Bridge.

### Alternative:

If this Mid-Year Supplement is not recognized, additional funds available in MSTU District 4 Merritt Island, will not be aligned to minor Repair and Maintenance projects for utilization.

### SAP Document Number:

50015696

### Approval:

TMTHOMAS

MEBERNATH

JJHAYES

JDENNINGHOFF

Approved

03/09/2022

Approved

03/09/2022

Approved

03/12/2022

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1137-Road & Bridge MSTU - District 4 BEACHE**Department:** Public Works Department**Date:** 3/23/2022**Program:** R&B DISTRICT 4 BEACH MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$386,243 Operating Expenses

\$386,243

**Total:**

\$386,243

**Total:**

\$386,243

**Justification:**

Balance Forward for the Municipal Service Tax Unit- District 4 Beaches was projected at \$508,070 during development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$894,313 which is an increase in Balance Forward of \$386,243. This increase was a result of the Patrick Shores Gutter replacement project not progressing as anticipated in FY21. The project did not progress due to the lack of contractor availability to start this project in FY21, and a lack of resources in Road & Bridge to manage the project (high vacancy rate). This budget change request appropriates balance of funds to Repair and Maintenance for the completion of this project.

**Alternative:**

If this Mid-Year Supplement is not recognized, the South Patrick Shores gutter replacement project will not progress as anticipated, resulting in project delays.

**SAP Document Number:**

50015694

**Approval:**

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1138-Road & Bridge District 2 Dredging

**Department:** Public Works Department

**Date:** 3/23/2022

**Program:** R&B DISTRICT 2 MSTU

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$178,824) Reserves-Operating

(\$178,824)

**Total:** (\$178,824)

**Total:** (\$178,824)

**Justification:**

Balance Forward for the Municipal Service Tax Unit- District 2 Dredging was projected at \$551,678 during budget development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$372,854 which is a decrease in Balance Forward of \$178,824. This decrease was a result of the District 2 Dredging project(s) progressing faster than anticipated. This budget change request decreases Reserves to offset the progress progression in FY21.

**Alternative:**

If this budget change request is not processed, MSTU District 2 Dredging fund will remain overstated.

**SAP Document Number:**

50015690

**Approval:**

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1159-West Melbourne CRA Roads

**Department:** Public Works Department

**Date:** 3/23/2022

**Program:** ROAD MAINTENANCE

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$298,552 Reserves-Operating

\$298,552

**Total:** \$298,552

**Total:** \$298,552

**Justification:**

Balance Forward for the West Melbourne CRA fund was projected at \$204,300 during budget development of the FY 2021-2022 budget. Upon

completion of FY20-21 financial statements, the actual balance forward is \$502,852 which is a increase in Balance Forward of \$298,552. This increase was a result of insufficient funds to complete an entire road resurfacing project. Therefore, funds will continue to grow until such time that they reach a sufficient balance. This budget request appropriates the balance forward to Reserves- Operating to be utilized in FY23 for the Road Resurfacing initiative. Funds will be utilized to fully fund roads that are currently partially funded.

**Alternative:**

If this Mid-Year Supplement is not recognized, funds will not be available to fully-fund road resurfacing projects aligned to this fund.

**SAP Document Number:**

50015692

**Approval:**

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1160-LOGT/Engineer Projects Management

**Department:** Public Works Department

**Date:** 3/23/2022

**Program:** ROAD CONSTRUCTION SERVICES

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

Balance Forward Restricted

**Expenditure Change:**

(\$517,616) Reserves - Capital

\$1,699,227 Capital Outlay

\$1,089,441

\$92,170

**Total:** \$1,181,611

**Total:** \$1,181,611

**Justification:**

Balance Forward for the Local Option Gas Tax fund was projected at \$7,934,076 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$9,633,303, an increase of \$1,699,227. This increase is the result of collecting more than anticipated in Local Option Gas Tax revenue, as well as unspent compensation funds due to vacancies in FY20-21. This budget request appropriates additional balance forward to Capital Outlay for the purchase of a dump truck that was not received by end of fiscal year FY20-21, and Reserves for future allocation for transportation improvements. This budget change also appropriates a transfer to the LOGT bond fund in order to meet current year debt service requirements.

**Alternative:**

If this budget change request is not processed, funds will not be aligned to Reserves for future allocation for critical roadway maintenance.

**SAP Document Number:**

50015699

**Approval:**

TMTHOMAS

MEBERNATH

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2022

03/09/2022

03/14/2022

03/21/2022

*Y3a*

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1161-LOGT -LOGT Bonds

**Date:** 3/23/2022

**Type of Request:** Supplement

**Department:** Public Works Department

**Program:** ROAD CONSTRUCTION SERVICES

**Revenue Change:**

Transfers - Other

Balance Forward Capital

**Expenditure Change:**

\$517,616 Debt Service

(\$885,617)

(\$368,001)

**Total:** (\$368,001)

**Total:** (\$368,001)

**Justification:**

Balance Forward for the Local Option Gas Tax Bond fund was projected at \$901,927 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$16,310, a decrease of \$885,617. This decrease is the result of adjusting the bond reserve. It was determined that the LOGT debt (2016 and 2020B) doesn't have a debt service reserve requirement, therefore the amount transferred into this fund in FY20-21 was less than anticipated. This budget request decreases balance forward and establishes a transfer in the current fiscal year to meet debt service requirements.

**Alternative:**

If this budget change request is not processed, the Local Option Gas Tax Bond fund will remain overstated.

**SAP Document Number:**

50015698

**Approval:**

TMTHOMAS

MEBERNATH

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2022

03/09/2022

03/14/2022

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1162-Pineda Extension/TMC**Department:** Public Works Department**Date:** 3/23/2022**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$476,286 CIP

\$476,286

**Total:** \$476,286**Total:** \$476,286**Justification:**

Balance Forward for the Traffic Management Center fund was projected at \$2,377,578 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$2,853,864, an increase of \$476,286. This increase is a result of collecting more than anticipated in interest revenue as well as expenditures being less than anticipated in FY20-21. This budget request appropriates additional balance forward to the Traffic Management Center project to meet current contract/project obligations.

**Alternative:**

If this Mid-year supplement is not approved, funds required to meet current contractual obligations for the Traffic Management Center project will not be available.

**SAP Document Number:**

50015685

**Approval:**

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

Fund: 1180-Countywide Road & Bridge

Department: Public Works Department

Date: 3/23/2022

Program: ROAD MAINTENANCE

Type of Request: Supplement

### Revenue Change:

Balance Forward Operating

### Expenditure Change:

\$3,562,314 Operating Expenses

\$1,667,037

Capital Outlay

\$1,895,277

Total: \$3,562,314

Total: \$3,562,314

### Justification:

Balance Forward for the Road & Bridge Program was projected at \$6,364,286 during budget development of the FY 2021-2022 budget. Upon completion of FY20-21 financial statements, the actual balance forward is \$9,926,600 which is an increase in Balance Forward of \$3,562,314. This increase was a result of: Savings road resurfacing/reconstruction projects; Salaries & benefits vacancies; FEC Railroad maintenance expenses were less than anticipated in FY21; Totaled pickup truck not balanced forward; Unanticipated savings in road materials for Construction billings. This budget request appropriates the balance forward to Repair and Maintenance and Capital expenses for: Purchase of replacement heavy equipment for New Construction & Maintenance; Replacement of totaled vehicle; Road Preservation initiative (44 miles); Critical bridge repairs (James Jay Clark Pedestrian Bridge, Mathers Bridge); Critical drainage and sidewalk replacement (Aurora Road)

### Alternative:

If this Mid-Year Supplement is not approved, funds will not be available to complete critical projects listed herein, as well as, execute critical equipment purchases.

### SAP Document Number:

50015687

### Approval:

TMTHOMAS

Approved

03/09/2022

MEBERNATH

Approved

03/09/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0001-Genera Revenue Fund - Incorporated

**Department:** Sheriff for BCRA use only

**Date:** 3/23/2022

**Program:** SHERIFFS OFFICE

**Type of Request:** Supplement

**Revenue Change:**

Intergovernmental

Statutory Reduction

**Expenditure Change:**

\$92,591 Capital Outlay

(\$4,630)

\$87,961

**Total:** \$87,961

**Total:** \$87,961

**Justification:**

This budget change request recognizes the FEMA COVID PPE grant award. These funds are for the reimbursement of PPE supplies in the prior year and will be used to outfit vehicles.

**Alternative:**

If this budget change request is not approved, the County and Sheriff's Office books will not match.

**SAP Document Number:**

50015758

**Approval:**

JJHAYES

Approved

03/12/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 0001-Genera Revenue Fund - Incorporated

**Department:** Sheriff for BCRA use only

**Date:** 3/23/2022

**Program:** SHERIFFS OFFICE

**Type of Request:** Supplement

**Revenue Change:**

Other Finance Source

**Expenditure Change:**

\$100,000 Capital Outlay

\$100,000

**Total:** \$100,000

**Total:** \$100,000

**Justification:**

This budget change request is for an Automated External Defibrillator capital lease program. GASS Statement 87 requires that the lease be fully recognized in the year it is executed. There are no financial impacts to the General Fund or Board of County Commissioners.

**Alternative:**

If this budget change request is not approved, the County and Sheriffs Office budget will not match

**SAP Document Number:**

50015750

**Approval:**

JJHAYES

Approved

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1394-Crime Prevention (F.S. 775.083(2))

**Department:** Sheriff for BCRA use only

**Date:** 3/23/2022

**Program:** SHERIFFS OFFICE

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$12,000 Transfers

\$12,000

**Total:** \$12,000

**Total:** \$12,000

**Justification:**

Balance forward for the Crime Prevention fund is recognized only as needed. This budget change request appropriates \$12,000 for the purchase of two (2) fingerprint machines that will be used to fingerprint students.

**Alternative:**

If this budget change request is not approved, the County and Sheriff's Office budgets will not match.

**SAP Document Number:**

50015757

**Approval:**

JJHAYES

Approved

03/12/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1401-Criminal Justice Education

**Department:** Sheriff for BCRA use only

**Date:** 3/23/2022

**Program:** SHERIFFS OFFICE

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Balance Forward Operating

\$56,624 Transfers

\$56,624

**Total:** \$56,624

**Total:** \$56,624

**Justification:**

Balance forward for the Two-Fifty Education fund was not projected to have a balance forward during the FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$56,624. This increase is the result of cancelled travel and training arrangements due to COVID in FY20-21. This budget request appropriates the balance forward to law enforcement travel and training expenses in FY21-22.

**Alternative:**

If this budget change request is not approved, the County and Sheriffs Office budgets will not match.

**SAP Document Number:**

50015748

**Approval:**

JJHAYES

Approved

03/12/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

Fund: 1410-Law Enforcement MSTU

Department: Sheriff for BCRA use only

Date: 3/23/2022

Program: SHERIFFS OFFICE

Type of Request: Supplement

### Revenue Change:

Balance Forward Operating

### Expenditure Change:

\$956,229 Transfers

\$956,229

Total: \$956,229

Total: \$956,229

### Justification:

Balance forward for the MSTU fund was projected to have a balance forward of \$3,033,293 during the FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$3,989,522 an increase of \$956,229. This increase is the result of spending less than anticipated in salaries and benefits due to vacancies. This budget request appropriates additional balance forward to purchase vehicles.

### Alternative:

If this budget change request is not approved, the County and Sheriff's Office budgets will not match.

SAP Document Number:

50015754

Approval:

JJHAYES

Approved

03/12/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1414-Sheriff Education Trust**Department:** Sheriff for BCRA use only**Date:** 3/23/2022**Program:** SHERIFFS OFFICE**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$29,582 Transfers

\$29,582

**Total:**

\$29,582

**Total:**

\$29,582

**Justification:**

Balance forward for the Second Dollar Education fund was not projected to have a balance forward during the FY21- 22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$29,582. This increase is the result of cancelled travel and training arrangements due to COVID in FY20-21. This budget request appropriates the balance forward to law enforcement travel and training expenses in FY2 -22.

**Alternative:**

If this budget change request is not approved, the County and Sheriff's Office budgets will not match.

**SAP Document Number:**

50015751

**Approval:**

JJHAYES

Approved

03/12/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1415-Sheriff Conf Property Trust**Department:** Sheriff for BCRA use only**Date:** 3/23/2022**Program:** SHERIFFS OFFICE**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$428,385 Transfers

\$428,385

**Total:** \$428,385**Total:** \$428,385**Justification:**

Balance forward for the State Forfeiture fund was not projected to have a balance forward during the FY21-22 budget development. Upon completion of the FY20-21 financial statements, the actual balance forward is \$899,040, \$428,385 is being recognized. This increase is the result of a forfeiture award made after the budget submittal. This budget request appropriates \$118,147 of the balance forward to donations per F.S. 732.7055 and \$310,238 towards the purchase of a server in the Criminal Investigation Services unit.

**Alternative:**

If this budget change request is not approved, the County and Sheriffs Office budgets will not match.

**SAP Document Number:**

50015749

**Approval:**

JJHAYES

Approved

03/12/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4010-Solid Waste Mgmt Dept O&M**Department:** Solid Waste Department**Date:** 3/23/2022**Program:** DISPOSAL**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$1,545,962 Reserves-Operating

\$1,545,962

**Total:** \$1,545,962**Total:** \$1,545,962**Justification:**

Balance Forward for Solid Waste Management Department disposal operating fund was projected at \$6,441,297 during FY21-22 budget development. Upon completion of FY20-21 financial statements, the actual balance forward is \$7,987,259, an increase of \$1,545,962. This increase was a result of the increased revenue in gate charges as a result of several debris codes being increased. This BCR will allocate funds to reserves to be allocated in future periods for disposal operations.

**Alternative:**

If not approved the cash forward for Fund 4010 will be understated.

**SAP Document Number:**

50015677

**Approval:**

TJMULLIGAN

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

03/09/2022

03/14/2022

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4011-Solid Waste Mgmt Dept Renewal & Replac**Department:** Solid Waste Department**Date:** 3/25/2022**Program:** DISPOSAL**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

(\$16,563,550) CIP

**Expenditure Change:**

(\$5,770,720)

Reserves - Restricted

(\$8,224,473)

Reserves - Capital

(\$2,568,357)

**Total:** (\$16,563,550)**Total:** (\$16,563,550)**Justification:**

Balance Forward for Solid Waste Management Department disposal capital improvement program fund was projected at \$39,439,974 during development of the FY21-22 budget. Upon completion of the FY20-21 financial statements, the actual balance forward is \$22,876,424, a decrease of \$16,563,550. This decrease was a result of inadvertently accounting for Impact Fee funds in the Balance Forward, as well as over-projecting Balance Forward associated with several capital improvement projects. This budget change reduces carry-forward and aligns the Solid Waste Disposal Program's capital projects and reserves to reflect the department's five-year projections.

**Alternative:**

If not approved the cash forward for the capital project/renewal and replacement fund will be overstated.

**SAP Document Number:**

50015681

**Approval:**

TJMULLIGAN

Approved

03/09/2022

JJHAYES

Approved

03/14/2022

JDENNINGHOFF

Approved

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4013-Solid Waste Mgmt Dept Impact Fees

**Department:** Solid Waste Department

**Date:** 3/23/2022

**Program:** DISPOSAL

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$523,242 Reserves - Capital

\$523,242

**Total:** \$523,242

**Total:** \$523,242

**Justification:**

Balance Forward for Solid Waste Management Department impact fund was projected at \$5,959,885 during development of the FY21-22 budget. Upon completion of the financial statements, the actual balance forward is \$6,483,127, an increase of \$532,242. This increase is due to the increase of impact fees received as a result of increased construction and several construction projects being deferred. This budget request will allocate funds to reserves for future impact fee related projects.

**Alternative:**

If not approved balance forward for the Impact Fees fund will be understated.

**SAP Document Number:**

50015678

**Approval:**

TJMULLIGAN

JJHAYES

JDENNINGHOFF

Approved

03/09/2022

Approved

03/14/2022

Approved

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4014-Solid Waste Dept Landfill Mgmt Escrow

**Department:** Solid Waste Department

**Date:** 3/23/2022

**Program:** DISPOSAL

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

\$2,927,510 Reserves - Restricted

\$2,927,510

**Total:** \$2,927,510

**Total:** \$2,927,510

**Justification:**

Balance Forward for Solid Waste Management Department escrow fund was projected at \$31,786,550 during development of the FY21-22 budget. Upon completion of the financial statements, the actual balance forward is \$34,714,060, an increase of \$2,927,510. This increase was a result of over estimating closure costs of the Slurry Wall landfill. This budget request will allocate funds to the Slurry Wall, Sarno Landfill, and Cell I escrow accounts.

**Alternative:**

If not approved Escrow funds will be understated.

**SAP Document Number:**

50015679

**Approval:**

TJMULLIGAN

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

03/09/2022

03/14/2022

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4110-Solid Waste Mgmt Dept Collection

**Department:** Solid Waste Department

**Date:** 3/23/2022

**Program:** COLLECTIONS/RECYCLING

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$144,559 Reserves-Operating

\$144,559

**Total:** \$144,559

**Total:** \$144,559

**Justification:**

Balance Forward for Solid Waste Management Department collection fund was projected at \$4,840,184 during development of the FY21-22 budget. Upon completion of the financial statements, the actual balance forward is \$4,984,743, an increase of \$144,559. This increase was a result of increased yearly assessments due to increased billing units in the unincorporated areas. This budget amendment will allocate funds to reserve for use in the future for hurricane debris removal.

**Alternative:**

If not approved the Collections fund will be understated.

**SAP Document Number:**

50015680

**Approval:**

TJMULLIGAN

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

03/09/2022

03/14/2022

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4130-SCAT/Transit Services**Department:** Transit Services Department**Date:** 3/23/2022**Program:** BUS OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$912,268 Operating Expenses

\$912,268

**Total:** \$912,268**Total:** \$912,268**Justification:**

Balance Forward for Transit Services Capital was projected at \$0 during budget development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statement, the actual Balance Forward is \$912,268, which is an increase in Balance Forward of \$912,268. This increase was the result of revenue generated from Charges For Service that was not expended in FY 2020-2021 due the continued use of the Federal Transit Administration CARES Act grant funding for operating expenses. This budget request appropriates the Balance Forward to Operating Expenses and increases the flexibility to use this funding as a local match for the new Federal Infrastructure grants and future State grants; therefore, significantly reducing the use of the General Fund as a local match. These funds can also be applied to payments for increases in fuel costs.

**Alternative:**

If this Budget Change Request is not approved, this funding will not be available for use as a local match for future grants and other funding sources will have to be found. Funding may not be available for the anticipated increases in Operating Expenses.

**SAP Document Number:**

50015783

**Approval:**

TAJORDAN

Approved

03/16/2022

KNETERER

Approved

03/16/2022

JJHAYES

Approved

03/21/2022

JPLIESENFELT

Approved

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

Fund: 1440-TDC-ADMINISTRATION

Department: Tourism Development Office

Date: 3/23/2022

Program: TOURISM DEVELOPMENT

Type of Request: Supplement

### Revenue Change:

Balance Forward Operating

### Expenditure Change:

\$23,509 Operating Expenses

\$23,509

Total: \$23,509

Total: \$23,509

### Justification:

Balance Forward for the Tourism Administration fund 1440 was projected at \$83,341 during development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$106,850 which is an increase of \$23,509. This increase was a result of slight budget underruns in labor and operating expenses during FY 2020-21. This budget request appropriates the additional balance forward toward current operating expenses.

### Alternative:

Balance forward will not be recognized in fund 1440 and the associated operating expense budget will be understated.

### SAP Document Number:

50015701

### Approval:

PFCRANIS

Approved

03/09/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/13/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1440-TDC-ADMINISTRATION

**Department:** Tourism Development Office

**Date:** 3/23/2022

**Program:** TOURISM DEVELOPMENT

**Type of Request:** Supplement

**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$40,000	Compensation and Benefits	\$20,000
	Operating Expenses	\$20,000

**Total:** \$40,000

**Total:** \$40,000

**Justification:**

This budget change request increases the Tourist Development Tax Budget in accordance with current collection trends, we are anticipating growth of Tourist Development Tax in excess of budgeted amount by \$2.5 million to an annual amount of \$17.5 million. This increased Tourist Development Tax revenue is due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2021-22. This budget request appropriates \$40,000 of the additional \$2.5 million Tourist Development Tax from Marketing Fund 1441 by transfer toward current fiscal year Tourism Administration needs.

**Alternative:**

Marketing fund 1441 transfer will not be recognized in fund 1440 and associated expense budgets will be understated.

**SAP Document Number:**

50015730

**Approval:**

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/10/2022

03/10/2022

03/12/2022

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1441-Tourism - Promotional/Advertising**Department:** Tourism Development Office**Date:** 3/23/2022**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

(\$100,000) Operating Expenses

\$2,664,897

Balance Forward Operating

\$2,764,897

**Expenditure Change:****Total:** \$2,664,897**Total:** \$2,664,897**Justification:**

Balance Forward for the Tourism Promotional/Advertising fund 1441 was projected at \$350,000 during development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$3,114,897 which is an increase of \$2,764,897. This excess balance forward was a result of higher than expected Tourist Development Tax revenue due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2020-21. This budget request appropriates the additional balance forward toward future media campaigns and transfers \$100,000 of the 1441 balance forward to the Tourism Disaster fund 1444.

**Alternative:**

Balance forward will not be recognized in fund 1441 and associated expense budgets will be understated. The Disaster fund 1444 will be understated by \$100,000 for future needs.

**SAP Document Number:**

50015703

**Approval:**

PFCRANIS

Approved

03/09/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/12/2022

JPLIESENFELT

Approved

03/21/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1441-Tourism - Promotional/Advertising

**Department:** Tourism Development Office

**Date:** 3/23/2022

**Program:** TOURISM DEVELOPMENT

**Type of Request:** Supplement

**Revenue Change:**

Taxes

Statutory Reduction

Transfers - Other

**Expenditure Change:**

\$750,000 Transfers

(\$37,500) Operating Expenses

\$102,953

\$16,950

\$798,503

**Total:** \$815,453

**Total:** \$815,453

**Justification:**

This budget change request increases the Tourist Development Tax Budget in accordance with current collection trends, we are anticipating growth of Tourist Development Tax in excess of budgeted amount by \$2.5 million to an annual amount of \$17.5 million. This increased Tourist Development Tax revenue is due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2021-22. This budget request appropriates the marketing portion of the additional \$2.5 million Tourist Development Tax toward current and future advertising, marketing and media campaigns. This budget request also transfers \$40,000 to Admin fund 1440 for current fiscal year expenses.

**Alternative:**

Additional Tourist Development Tax revenue will not be recognized in fund 1441 and associated marketing expense budgets will be understated. Admin fund 1440 transfers in and expense budgets will be understated.

**SAP Document Number:**

50015712

**Approval:**

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/09/2022

03/10/2022

03/14/2022

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1442-Tourism - Beach Improvements

**Department:** Tourism Development Office

**Date:** 3/23/2022

**Program:** TOURISM DEVELOPMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$5,489,479 Operating Expenses

\$3,489,479

Reserves - Restricted

\$2,000,000

**Total:** \$5,489,479

**Total:** \$5,489,479

**Justification:**

Balance Forward for the Tourism Beach Improvement fund 1442 was projected at \$10,884,872 during development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$16,374,351 which is an increase of \$5,489,479. This increase was partially a result of receiving Federal FEMA and State DEP Hurricane Dorian reimbursements earlier than planned in FY 2020-21. Additionally, this increase is a result of increased Tourist Development Tax revenue due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2020-21. This budget request appropriates the additional balance forward toward future beach improvement projects, responses to storm related beach erosion and \$2 million to beach reserves.

**Alternative:**

Balance forward will not be recognized in fund 1442 and associated expense budgets and reserves will be understated.

**SAP Document Number:**

50015704

**Approval:**

PFCRANIS

Approved

03/09/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/12/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1442-Tourism - Beach Improvements**Department:** Tourism Development Office**Date:** 3/23/2022**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Taxes

Miscellaneous

Statutory Reduction

**Expenditure Change:**

\$625,000 Transfers

(\$40,000) Operating Expenses

(\$29,250)

\$14,125

\$541,625

**Total:** \$555,750**Total:** \$555,750**Justification:**

This budget change request increases the Tourist Development Tax Budget in accordance with current collection trends, we are anticipating growth of Tourist Development Tax in excess of budgeted amount by \$2.5 million to an annual amount of \$17.5 million. This increased Tourist Development Tax revenue is due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2021-22. This budget request appropriates the beach improvement portion of the additional \$2.5 million Tourist Development Tax toward current and future beach improvement projects.

**Alternative:**

Additional Tourist Development Tax revenue will not be recognized in fund 1442 and associated expense budgets will be understated.

**SAP Document Number:**

50015723

**Approval:**

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/10/2022

03/10/2022

03/12/2022

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1443-TDC- Capital Improvements

**Department:** Tourism Development Office

**Date:** 3/23/2022

**Program:** TOURISM DEVELOPMENT

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Balance Forward Operating

\$982,418 CIP

\$982,418

**Total:** \$982,418

**Total:** \$982,418

### Justification:

Balance Forward for the Tourism Capital Facilities fund 1443 was projected at \$8,299,239 during development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$9,281,657 which is an increase of \$982,418. This increase was partially a result of not awarding all available Capital Facilities grant funds in FY 2020-21. Additionally, this increase is a result of increased Tourist Development Tax revenue due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2020-21. This budget request appropriates the additional balance forward toward future awarded Capital Facility grant projects.

### Alternative:

Balance forward will not be recognized in fund 1443 and the associated capital expenditure budget will be understated.

**SAP Document Number:**

50015705

**Approval:**

PFCRANIS

Approved

03/09/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/12/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1443-TDC- Capital Improvements**Department:** Tourism Development Office**Date:** 3/23/2022**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Taxes

Miscellaneous

Statutory Reduction

**Expenditure Change:**

\$350,000 Transfers

(\$25,000) CIP

(\$16,250)

\$7,910

\$300,840

**Total:** \$308,750**Total:** \$308,750**Justification:**

This budget change request increases the Tourist Development Tax Budget in accordance with current collection trends, we are anticipating growth of Tourist Development Tax in excess of budgeted amount by \$2.5 million to an annual amount of \$17.5 million. This increased Tourist Development Tax revenue is due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2021-22. This budget request appropriates the capital facilities portion of the additional \$2.5 million Tourist Development Tax toward future capital facilities projects.

**Alternative:**

Additional Tourist Development Tax revenue will not be recognized in fund 1443 and associated capital expense budgets will be understated.

**SAP Document Number:**

50015725

**Approval:**

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/10/2022

03/10/2022

03/12/2022

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1444-TDC-DISASTER**Department:** Tourism Development Office**Date:** 3/23/2022**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Transfers - Other

**Expenditure Change:**

\$5,387 Reserves - Restricted

\$100,000

\$105,387

**Total:** \$105,387**Total:** \$105,387**Justification:**

Balance Forward for the Tourism Disaster fund 1444 was projected at \$1,167,405 during development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,172,792 which is an increase in Balance Forward of \$5,387. This increase was a result of slightly higher earned interest income in FY 2020-21. This budget request appropriates the additional balance forward and also receives a transfer of \$100,000 from the Tourism Marketing Fund for future marketing disaster responses.

**Alternative:**

Balance forward and the 1441 Marketing Fund transfer will not be recognized in fund 1444 and the associated reserve budget will be understated.

**SAP Document Number:**

50015706

**Approval:**

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/09/2022

03/10/2022

03/12/2022

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 1445-TDC - VISITOR INFORMATION CTRS

**Department:** Tourism Development Office

**Date:** 3/23/2022

**Program:** TOURISM DEVELOPMENT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$104,389 Operating Expenses

\$104,389

**Total:** \$104,389

**Total:** \$104,389

**Justification:**

Balance Forward for the Tourism Information Center fund 1445 was projected at \$40,000 during development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$144,389 which is an increase of \$104,389. This increase was a result of increased Tourist Development Tax revenue due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY2020-21. This budget request appropriates the additional balance forward toward the new Cocoa Beach visitor information center and other future visitor information center needs.

**Alternative:**

Balance forward will not be recognized in fund 1445 and the associated expense budget will be understated.

**SAP Document Number:**

50015707

**Approval:**

PFCRANIS

Approved

03/09/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/12/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1445-TDC - VISITOR INFORMATION CTRS**Department:** Tourism Development Office**Date:** 3/23/2022**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Taxes

Statutory Reduction

**Expenditure Change:**

\$50,000 Transfers

(\$2,500) Operating Expenses

CIP

\$1,130

\$31,370

\$15,000

**Total:** \$47,500**Total:** \$47,500**Justification:**

This budget change request increases the Tourist Development Tax Budget in accordance with current collection trends, we are anticipating growth of Tourist Development Tax in excess of budgeted amount by \$2.5 million to an annual amount of \$17.5 million. This increased Tourist Development Tax revenue is due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2021-22. This budget request appropriates the visitor information center portion of the additional \$2.5 million Tourist Development Tax toward future visitor information center needs.

**Alternative:**

Additional Tourist Development Tax revenue will not be recognized in fund 1445 and associated expense budgets will be understated.

**SAP Document Number:**

50015726

**Approval:**

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/10/2022

03/10/2022

03/12/2022

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1446-Tourism - Cultural/Special Events**Department:** Tourism Development Office**Date:** 3/23/2022**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Operating

\$270,811 Grants and Aid

\$270,811

**Total:** \$270,811**Total:** \$270,811**Justification:**

Balance Forward for the Tourism Cultural fund 1446 was projected at \$4,150 during development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$274,961 which is an increase in of \$270,811. This increase was mostly a result of increased Tourist Development Tax revenue due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2020-21. Additionally, this increase was partially a result of cancelled or postponed Cultural grant events due to COVID during FY2020-21. This budget request appropriates the additional balance forward toward future Tourism Cultural grant programs.

**Alternative:**

Balance forward will not be recognized in fund 1446 and the associated grant expense budget will be understated.

**SAP Document Number:**

50015708

**Approval:**

PFCRANIS

Approved

03/09/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/12/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1446-Tourism - Cultural/Special Events**Department:** Tourism Development Office**Date:** 3/23/2022**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Taxes

Statutory Reduction

**Expenditure Change:**

\$100,000 Transfers

(\$5,000) Grants and Aid

\$2,260

\$92,740

**Total:** \$95,000**Total:** \$95,000**Justification:**

This budget change request increases the Tourist Development Tax Budget in accordance with current collection trends, we are anticipating growth of Tourist Development Tax in excess of budgeted amount by \$2.5 million to an annual amount of \$17.5 million. This increased Tourist Development Tax revenue is due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2021-22. This budget request appropriates the cultural and special events portion of the additional \$2.5 million Tourist Development Tax toward future cultural and special event grants.

**Alternative:**

Additional Tourist Development Tax revenue will not be recognized in fund 1446 and associated expense budgets will be understated.

**SAP Document Number:**

50015727

**Approval:**

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/10/2022

03/10/2022

03/12/2022

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

Fund: 1447-Tourism-Brevard Zoo-3rd Cent

Department: Tourism Development Office

Date: 3/23/2022

Program: TOURISM DEVELOPMENT

Type of Request: Supplement

### Revenue Change:

Taxes

Statutory Reduction

### Expenditure Change:

\$125,000 Transfers

(\$6,250) Grants and Aid

\$2,825

\$115,925

Total: \$118,750

Total: \$118,750

### Justification:

This budget change request increases the Tourist Development Tax Budget in accordance with current collection trends, we are anticipating growth of Tourist Development Tax in excess of budgeted amount by \$2.5 million to an annual amount of \$17.5 million. This increased Tourist Development Tax revenue is due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2021-22. This budget request appropriates the zoo portion of the additional \$2.5 million Tourist Development Tax toward current and future Brevard Zoo expenses and projects.

### Alternative:

Additional Tourist Development Tax revenue will not be recognized in fund 1447 and associated expense budgets will be understated.

### SAP Document Number:

50015728

### Approval:

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/10/2022

03/10/2022

03/12/2022

03/18/2022

439

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1448-TDC-STADIUM 4TH CENT**Department:** Tourism Development Office**Date:** 3/23/2022**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

\$100,000 Operating Expenses

\$100,000

**Total:** \$100,000**Total:** \$100,000**Justification:**

Balance Forward for the Tourism Stadium Maintenance fund 1448 was projected at \$257,600 during development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$357,600 which is an increase of \$100,000. This is a result of increased Tourist Development Tax revenue due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2020-21. Additionally, this excess balance forward was partially a result of no stadium maintenance expense being reimbursed to USSSA during FY 2020-21. This budget request appropriates the additional balance forward toward future Stadium Maintenance expense.

**Alternative:**

Balance forward will not be recognized in fund 1448 and the associated maintenance expense budget will be understated.

**SAP Document Number:**

50015709

**Approval:**

PFCRANIS

Approved

03/09/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/14/2022

JPLIESENFELT

Approved

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1448-TDC-STADIUM 4TH CENT**Department:** Tourism Development Office**Date:** 3/23/2022**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Taxes

Statutory Reduction

Transfers - Other

**Expenditure Change:**

\$500,000 Transfers

(\$25,000) Operating Expenses

(\$142,953)

\$11,300

\$320,747

**Total:** \$332,047**Total:** \$332,047**Justification:**

This budget change request increases the Tourist Development Tax Budget in accordance with current collection trends, we are anticipating growth of Tourist Development Tax in excess of budgeted amount by \$2.5 million to an annual amount of \$17.5 million. This increased Tourist Development Tax revenue is due to positive market conditions including post-COVID consumers' desire to travel, strong marketing efforts, and significant growth in hotel inventory in FY 2021-22. This budget request appropriates the stadium maintenance portion of the additional \$2.5 million Tourist Development Tax toward current and future stadium maintenance needs.

**Alternative:**

Additional Tourist Development Tax revenue will not be recognized in fund 1448 and associated expense budgets will be understated.

**SAP Document Number:**

50015729

**Approval:**

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/10/2022

03/10/2022

03/12/2022

03/18/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4150-Water Resources O&M**Department:** Utility Services Department**Date:** 3/23/2022**Program:** COUNTY WATER AND WASTEWATER**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

\$2,442,858 Reserves - Capital

\$371,858

Transfers - Other

(\$2,071,000)

**Expenditure Change:****Total:** \$371,858**Total:** \$371,858**Justification:**

Balance Forward for the Utility Services Countywide System Operating fund was projected at \$36,893,763 during development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$39,336,621, which is an increase in Balance Forward of \$2,442,858. This increase was primarily the result of underestimating carry forward for projects that were under construction at the end of F Y 2020-2021. This budget request appropriates \$371,858 to reserves and a transfer (companion BCR 50015718) from this fund to the Water Resources CIP fund for \$2,071,000 which is for \$1,950,000 for the South Beaches Blower Improvements project FDEP grant match and \$121,000 for the Sykes Creek Plant Headworks project.

**Alternative:**

The budget will not accurately reflect the funds that are available. The blower improvements project will not begin without the matching funds for the FDEP grant budgeted and the Sykes headworks project can not be completed.

**SAP Document Number:**

50015717

**Approval:**

ESWANKE

Approved

03/10/2022

EGFONTANIN

Approved

03/10/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/14/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4151-Water Resources Improvement**Department:** Utility Services Department**Date:** 3/23/2022**Program:** COUNTY CAPITAL**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

(\$324,579) Reserves - Capital

(\$324,579)

**Total:** (\$324,579)**Total:** (\$324,579)**Justification:**

Balance Forward for the Water Resources IMP Fund (Connection Fees) was projected at \$15,100,000 during development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$14,775,421 which is a decrease in Balance Forward of \$324,579. This decrease is a result of overestimating connection fees revenue from FY 2020-2021. This budget request reduces \$324,579 from Reserves.

**Alternative:**

If this budget adjustment is not approved, cash flow will be overstated.

**SAP Document Number:**

50015719

**Approval:**

ESWANKE

Approved

03/10/2022

EGFONTANIN

Approved

03/10/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/12/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4153-Water Res Capital Improvement Program

**Department:** Utility Services Department

**Date:** 3/23/2022

**Program:** COUNTY CAPITAL

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Transfers - Other

\$2,071,000 CIP

\$2,071,000

**Total:** \$2,071,000

**Total:** \$2,071,000

### Justification:

The Balance Forward for the Utility Services Countywide System Operating fund is transferring \$2,071,000 (companion BCR 50015717) to the Water Resources CIP fund. This increase will fund \$1,950,000 for the South Beaches Blower Improvements project FDEP grantmatch and \$121,000 for the Sykes Creek Plant Headworks project for engineering construction support services.

### Alternative:

There will not be sufficient funding budgeted for these projects.

**SAP Document Number:**

50015718

**Approval:**

ESWANKE

Approved

03/10/2022

EGFONTANIN

Approved

03/10/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/14/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4250-Water Resources/Barefoot Bay Utilities**Department:** Utility Services Department**Date:** 3/23/2022**Program:** BAREFOOT BAY WATER AND WASTEWATER**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Transfers - Other

**Expenditure Change:**

\$312,519 Reserves-Operating

(\$16,100)

\$296,419

**Total:**

\$296,419

**Total:**

\$296,419

**Justification:**

Balance Forward for the Barefoot Bay Operating fund was projected at \$2,569,356 during development of the FY 2021-2022 budget. Upon completion of the financial statements, the actual balance forward is \$2,881,875 which is an increase of \$312,519. This increase is primarily a result of underestimating carry forward from construction and maintenance projects in FY 2020-2021. This budget request appropriates \$296,419 to reserves and a transfer (companion BCR 50015713) from this fund to the Barefoot Bay Construction Fund for \$16,100 for the Booster Station project.

**Alternative:**

If this budget adjustment is not approved, cash flow will be understated and the Booster Station may not be completed this fiscal year.

**SAP Document Number:**

50015714

**Approval:**

ESWANKE

EGFONTANIN

CLROLLYSON

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/10/2022

03/10/2022

03/10/2022

03/14/2022

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4251-Water Resources-Barefoot Bay Util Debt**Department:** Utility Services Department**Date:** 3/23/2022**Program:** BAREFOOT BAY WATER AND WASTEWATER**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

**Expenditure Change:**

(\$45,563) Reserves - Restricted

(\$45,563)

**Total:** (\$45,563)**Total:** (\$45,563)**Justification:**

Balance Forward for the Barefoot Bay Debt fund was projected at \$964,695 during budget development of the FY 2021-2022 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$919,132 which is a decrease in Balance Forward of \$45,563. This decrease is a result of overestimating carry forward from FY 2020-2021 debt service. This budget request reduces \$45,563 from bond reserves.

**Alternative:**

If this budget adjustment is not approved, cash flow will be overstated.

**SAP Document Number:**

50015715

**Approval:**

ESWANKE

Approved

03/10/2022

EGFONTANIN

Approved

03/10/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/14/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4252-Barefoot Bay Connection Fees

**Department:** Utility Services Department

**Date:** 3/23/2022

**Program:** BAREFOOT BAY WATER AND WASTEWATER

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Restricted

**Expenditure Change:**

\$55,188 Reserves - Capital

\$55,188

**Total:** \$55,188

**Total:** \$55,188

**Justification:**

Balance Forward for Barefoot Bay Connection Fees fund was projected at \$270,000 during development of the FY 2021-2022 budget. Upon completion of the financial statements, the actual balance forward is \$325,188 which is an increase of \$55,188. This increase is a result of underestimating connection fee revenue for FY 2020-2021. Connection fee revenue is very volatile and dependent on the number of newly constructed commercial and residential units. This budget request appropriates the additional balance forward to reserves for future eligible projects.

**Alternative:**

If this budget is not approved, the budget will be underestimated.

**SAP Document Number:**

50015716

**Approval:**

ESWANKE

Approved

03/10/2022

EGFONTANIN

Approved

03/10/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/14/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4254-Barefoot Bay Construction Fund

**Department:** Utility Services Department

**Date:** 3/23/2022

**Program:** BAREFOOT BAY WATER AND WASTEWATER

**Type of Request:** Supplement

**Revenue Change:**

**Expenditure Change:**

Transfers - Other

\$16,100 CIP

\$16,100

**Total:** \$16,100

**Total:** \$16,100

### Justification:

The Balance Forward for the Barefoot Bay Operating fund is transferring \$16,100 to the Barefoot Bay Construction fund (companion BCR 50015714). This increase is a result of the engineering services not having enough carried over from FY21 to fulfill the contract. Construction costs are fully funded by ARPA.

### Alternative:

If this budget change request is not approved the booster station will not have sufficient funding budgeted.

**SAP Document Number:**

50015713

**Approval:**

ESWANKE

Approved

03/10/2022

EGFONTANIN

Approved

03/10/2022

CLROLLYSON

Approved

03/10/2022

JJHAYES

Approved

03/14/2022

JDENNINGHOFF

Approved

03/14/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0020-Valkaria Airport

**Department:** Valkaria Airport Office

**Date:** 3/23/2022

**Program:** VALKARIA AIRPORT

**Type of Request:** Supplement

**Revenue Change:**

Balance Forward Operating

**Expenditure Change:**

(\$186,768) Operating Expenses

(\$55,000)

Reserves - Capital

(\$131,768)

**Total:** (\$186,768)

**Total:** (\$186,768)

**Justification:**

Balance Forward for the Valkaria Airport Fund was projected at \$634,715 during FY 21-22 Budget Development. Upon completion of FY 20-21 financial statements, the actual balance forward is \$447,947, a decrease of \$186,768. This decrease is the result of more than anticipated progress associated with the grant funded projects that required local match. This budget request reduces funding associated with the Repairs and Maintenance that is not expected to occur in the current fiscal year as well as fuel based on current usage levels. The remaining balance is being offset by a reduction in Capital Reserves.

**Alternative:**

If this request is not approved, the current fiscal year budget will be overstated.

**SAP Document Number:**

50015644

**Approval:**

JJHAYES

JDENNINGHOFF

Approved

Approved

03/10/2022

03/11/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Rachel Sadoff, Clerk

BY: \_\_\_\_\_ D.C.

# NOTICE OF PUBLIC HEARING SUPPLEMENTING FY 2021-2022 BREVARD COUNTY BUDGET

The Brevard County Board of County Commissioners will consider supplements to the FY 2021-2022 County budget at its regular board meeting to be held on

Tuesday, April 5, 2022

5:00 PM

at

the Commission Meeting Room of the Brevard County Government Center  
2725 Judge Fran Jamieson Way, Viera, Florida

Summary of Proposed Changes in Revenue and Appropriations to be Considered April 5, 2022:  
Third Quarter FY 2021-2022

	GENERAL FUNDS	TRANS- PORTATION TRUST FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TOTALS OF ALL FUNDS
Total Budgets as Previously Adopted and Amended	\$338,324,433	\$129,122,091	\$698,352,054	\$30,492,013	\$20,933,129	\$323,679,535	\$134,716,574	\$1,675,619,829
Changes in Revenues and Other Sources by Category								
Taxes	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0	\$2,500,000
License and Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$92,591	\$0	\$0	\$0	\$0	\$0	\$0	\$92,591
Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines and Forfeits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$0	\$0	(\$65,000)	\$0	\$0	\$0	\$0	(\$65,000)
Statutory Reduction (Less 5%)	(\$4,630)	\$0	(\$121,750)	\$0	\$0	\$0	\$0	(\$126,380)
Total Revenue	\$87,961	\$0	\$2,313,250	\$0	\$0	\$0	\$0	\$2,401,211
Balance Forward	\$1,912,961	\$6,106,197	\$39,114,820	\$0	(\$132,060)	(\$8,069,586)	(\$1,980,249)	\$36,952,083
Intrafund/Interfund Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Proceeds & Other	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Total Other Sources	\$2,012,961	\$6,106,197	\$39,114,820	\$0	(\$132,060)	(\$8,069,586)	(\$1,980,249)	\$37,052,083
Total Revenue & Other Sources	\$2,100,922	\$6,106,197	\$41,428,070	\$0	(\$132,060)	(\$8,069,586)	(\$1,980,249)	\$39,453,294
Changes in Appropriations by Function								
General Government	\$760,047	\$0	\$0	\$0	\$0	\$0	\$187,674	\$947,721
Public Safety and Courts	\$389,146	\$0	\$4,734,260	\$0	\$39,223	\$0	\$0	\$5,162,629
Physical Environment	\$89,943	\$0	\$17,367,922	\$0	(\$138,768)	(\$3,683,620)	\$0	\$13,635,477
Transportation	(\$123,067)	\$5,462,490	\$0	\$0	\$0	\$912,268	\$0	\$6,251,691
Economic Environment	\$0	\$0	\$4,065,108	\$0	\$0	\$0	\$0	\$4,065,108
Human Services	\$0	\$0	\$4,905,526	\$0	\$0	\$0	\$0	\$4,905,526
Culture/Recreation	(\$255,494)	\$0	\$2,864,944	\$0	\$0	\$0	\$0	\$2,609,450
Interfund Transfers	\$187,961	\$0	\$1,098,935	\$0	\$0	\$0	\$0	\$1,286,896
Transfers to Charter Officers	\$0	\$0	\$440,385	\$0	\$0	\$0	\$0	\$440,385
Debt Service	\$0	(\$368,001)	\$0	\$0	\$0	\$0	\$0	(\$368,001)
Reserves	\$1,052,386	\$1,011,708	\$5,950,990	\$0	(\$32,515)	(\$5,298,234)	(\$2,167,923)	\$516,412
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Appropriations	\$2,100,922	\$6,106,197	\$41,428,070	\$0	(\$132,060)	(\$8,069,586)	(\$1,980,249)	\$39,453,294
Total Budgets as Supplemented and Amended	\$ 340,425,355	\$ 135,228,288	\$ 739,780,124	\$ 30,492,013	\$ 20,801,069	\$ 315,609,949	\$ 132,736,325	\$ 1,715,073,123

A detailed description of the budget is on file in the Budget Office of the Board of County Commissioners at the Brevard County Government Center as a public record.

BY THE ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA.

Frank Abbate, County Manager

**Directions to FLORIDA TODAY Newspaper**

This advertisement:

1. Must be included in the TODAY newspaper on Friday April 1, 2022.
2. Must have a Headline of 18 point type - smaller is not legal and larger is not desirable.
3. Must have body type of 6 point type, no smaller than the size as is normally used by the newspaper.
4. Must not be included in the legal or classified section of the newspaper.

A proof copy of this ad is needed. The proof copy should be sent by e-mail to [Boris.Soudakoff@brevardfl.gov](mailto:Boris.Soudakoff@brevardfl.gov)

Bills should be submitted to:

Boris Soudakoff, Administrative Assistant to Budget Director, Phone: 321-633-2153  
Brevard County, 2725 Judge Fran Jamieson Way, Viera, FL 32940



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## New Business - Miscellaneous

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J.1.

4/5/2022

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### **Subject:**

Uniformity of Non-Mandatory Advisory Board Policy

### **Fiscal Impact:**

Unknown Savings

### **Dept/Office:**

District 3 Commission Office

### **Requested Action:**

Request the Board to direct staff to apply a unified policy for all non-mandatory advisory boards that are not otherwise required by Florida Statute or Federal Law or are a partnership board not exclusively comprised of Brevard County appointments.

### **Summary Explanation and Background:**

- Meeting frequency
- Meeting times
- Meeting locations
- Annual report to the Board
- Staff time request policy
- Attendance policy
- Sunset provision

### **Clerk to the Board Instructions:**

## NON-MANDATORY ADVISORY BOARDS

#	Name	Annual Cost (2018) <sup>1</sup>	Meetings in 2021 <sup>2</sup>	Day/Evening Meetings	Meeting Location	Annual Work Product Report to Board	Sunset Provision
1	Board of Adjustment	\$18,970.00	12	Business Hours	Viera Gov Center	no	no
2	Environmentally Endangered Lands Program Selection Committee	\$17,963.00	9	Business Hours	EEL Administration Office	yes	no
3	Art in Public Places Advisory Committee	\$7,878.00	12	Business Hours	BCA Office	no	no
4	Contractors Licensing Board	\$7,022.00	10	Evening	Viera Gov Center	no	no
5	North Merritt Island Dependent Special District Board	\$6,021.00	4	Evening	MIRA Conference Room	no	no
6	Audit Committee	\$6,013.00	4	Business Hours	Viera Gov Center	yes	no
7	Merritt Island Redevelopment Agency	\$3,182.00	11	Business Hours	Merritt Island Government Complex	yes	no
8	Citizen Budget Review Committee	\$2,648.00	6	Business Hours	Viera Gov Center	no	no
9	Building and Construction Advisory Committee	\$2,241.00	3	Business Hours	Viera Gov Center	no	no
10	Investment Committee	\$2,000.00	4	Business Hours	Viera Gov Center	yes	no
11	North Brevard Development Board	\$2,000.00	12	Business Hours	District 1 Offices	yes	no
12	Personnel Council	\$2,000.00	0	Business Hours	Viera Gov Center	no	no
13	Historical Commission	\$1,821.00	10	Business Hours	At the Catherine Schweinsberg Rood Library	no	no
14	Marine Advisory Council	\$1,741.00	3	Evening	Viera Gov Center	no	no
15	District 2 Canal Dredging Committee	\$1,399.00	3	Evening	Kiwanis Island Park	no	no
16	Port St. John Dependent Special District Advisory Board	\$1,286.00	3	Evening	Port St. John Library	no	no
17	Employee Benefits Advisory Committee	\$775.00	3	Business Hours	Viera Gov Center	no	no
18	Emergency Medical Services Advisory Council	\$201.00	2	Business Hours	Brevard County Fire Rescue Center in Rockledge	no	no
19	Emergency Medical Services Review Committee	\$35.00	0	Evening	Viera Gov Center	no	no
20	Housing Finance Authority	unknown	6	Business Hours	Brevard Agricultural Center Cooca	yes	no
21	Economic Development Commission of the Space Coast	not transparent	4	Business Hours	Various locations of business partners	yes	no
22	Health Facilities Authority	\$0 (didn't meet)	2	Business Hours	Brevard Agricultural Center Cooca	no	no
NON-APPLICABLE PARTNERSHIP BOARDS							
23	Commission on Aging	\$4,233.00	10	Business Hours	Viera Gov Center	no	no
24	Together in Partnership	\$3,006.00	5	Business Hours	Viera Gov Center	no	no
25	Indian River Lagoon Council	\$1,500.00	5	Business Hours	Sebastian City Hall	yes	no

<sup>1</sup> Information gathered from the 2019 Advisory Board Workshop information provided by the County

<sup>2</sup> Information gathered from the County Manager's Office Advisory Board Website



BOARD OF COUNTY COMMISSIONERS

# 2022 ANNUAL REPORT

**Advisory Board Name:**

**Meeting Dates and Attendance Records for 2022:**

**Accomplishments or Work Product for 2022:**

**Recommendations or Suggestions for the Board:**

**Goals for 2023:**



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## New Business - Miscellaneous

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J.2.

4/5/2022

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### **Subject:**

Non-Mandatory Advisory Board Discussion

### **Fiscal Impact:**

Unknown Savings

### **Dept/Office:**

District 3 Commission Office

### **Requested Action:**

Board discussion and homework (for April 19<sup>th</sup> Board Meeting) on Non-Mandatory Advisory Boards

### **Summary Explanation and Background:**

The purpose of this item is to review and discuss Brevard County's non-mandatory advisory boards and gather recommendations of which to dissolve.

### **Clerk to the Board Instructions:**

NON-MANDATORY ADVISORY BOARDS								
#	Name	Staff Contact	1	2	3	4	5	Recommend A/B
1	Board of Adjustment	Jennifer Jones: Jennifer.Jones@brevardfl.gov	X	X	X			
2	Art in Public Places Advisory Committee	Lynne Brezina: Lynne.Brezina@artsbrevard.org	X	X	X			
3	Contractors Licensing Board	Tad Calkins: Tad.Calkins@brevardfl.gov	X	X	X	X		
4	Audit Committee	Frank Abbate: Frank.Abbate@brevardfl.gov		X				
5	Citizen Budget Review Committee	Jill Hayes: Jill.Hayes@brevardfl.gov	X		X			
6	Building and Construction Advisory Committee	Jennifer Jones: Jennifer.Jones@brevardfl.gov	X					
7	Investment Committee	Mark Peterson: Mark.Peterson@brevardclerk.us						
8	Personnel Council	Jerry Visco: Gerard.Visco@brevardfl.gov	X				X	
9	Historical Commission	Wendi Bost: Wendi.Bost@brevardfl.gov	X		X			
10	Marine Advisory Council	Matt Culver: Matt.Culver@brevardfl.gov	X			X		
11	District 2 Canal Dredging Committee	Matt Culver: Matt.Culver@brevardfl.gov	X			X		
12	Employee Benefits Advisory Committee	Jerry Visco: Gerard.Visco@brevardfl.gov	X					
13	Housing Finance Authority	Angela Abbott: AngelaAbbott@cfl.rr.com			X			
14	Health Facilities Authority	Angela Abbott: AngelaAbbott@cfl.rr.com	X					

#### Key

- 1 No annual work product report presented to the Board of Commissioners
- 2 Excessive cost (over \$5,000 annually)
- 3 Excessive meetings/overuse of staff time (more than quarterly)
- 4 Meetings outside of business hours/additional staff cost
- 5 Didn't meet

#### Recommendation Key

- A Boards you would like to keep
- B Boards you are willing to discuss



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## New Business - Miscellaneous

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J.3.

4/5/2022

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### **Subject:**

Revision to AO-47, The Coordination of Public Records Requests

### **Fiscal Impact:**

Unknown

### **Dept/Office:**

District 1 Commission Office

### **Requested Action:**

Board discussion on revision of AO-47

### **Summary Explanation and Background:**

The purpose of this item is to review and discuss the timing issues and costs associated with public records requests.

### **Clerk to the Board Instructions:**