

**Subject:**

Bill Folder

**Fiscal Impact:**

N/A

**Dept/Office:**

D1 Commission Office

**Summary Explanation and Background:**

Purchasing Card Reconciliation Report for Adrienne Schmadeke, dated 06/04/2024, for the amount of \$ 49.83.

**Clerk to Board Instructions:**

Please include with the minutes of the July 9, 2024 regular meeting.

**EXHIBIT "B"**  
**BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT**

PAGE \_\_\_\_ of \_\_\_\_

Cardholder's Name: Adrienne P Schmadeke      Cardholders Phone #: 321-607-6901      Cardholders Personnel #: 11009071

Cardholder's Department: District 1 Commissioner      Closing Date: 6/4/2024

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (indicate "Q" for quoted items)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
5/10/2024	5/10/2024	Florida Today	Digital Subscription - April 2024	19.99	0001	200010	5420200	
5/10/2024	5/10/2024	Florida Today	Digital Subscription - May 2024	19.99	0001	200010	5420200	
5/21/2024	5/20/2024	USPS PO 1185800457	Postage	9.85	0001	200010	5420200	

ADD'L PAGES SUBTOTAL \$0.00  
 GRAND TOTAL (ALL PAGES) **\$49.83**  
(MUST AGREE TO FIGURE BELOW)

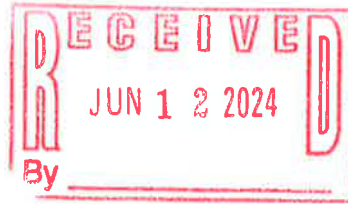
**SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL**

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200010	5420200	49.83	49.83

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of \$1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of \$750.

*Adrienne Schmadeke* 6/11/24  
 Signature of Cardholder/Date

*[Signature]* 6/11/24  
 Signature of Approving Official/Date



ADRIENNE P SCHMADEKE  
 FL BREVARD COUNTY BOC  
 XXXX-XXXX-XXXX-3518  
 May 05, 2024 - June 04, 2024

**Purchasing Card**

**Cardholder Activity**

Account Information	Payment Information	Account Summary
<b>Mail Billing Inquiries to:</b> BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441  <b>TTY Hearing Impaired:</b> Dial "711"  <b>Outside the U.S.:</b> 1.509.353.6656 24 Hours  <b>For Lost or Stolen Card:</b> 1.888.449.2273 24 Hours	Statement Date ..... 06/04/24 Credit Limit ..... \$1,000 Cash Limit ..... \$0 Days in Billing Cycle ..... 31 Total Activity ..... \$49.83  <b>THIS IS NOT A BILL - DO NOT PAY</b>	Credits ..... \$0.00 Cash ..... \$0.00 Purchases ..... \$49.83 Other Debits ..... \$0.00 Cash Fees ..... \$0.00 Other Fees ..... \$0.00 Total Activity ..... \$49.83 Accounting Code: 0001 / 200010

**Important Messages**

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit [www.bofa.com/globalcardaccess](http://www.bofa.com/globalcardaccess) to register your card and start using Global Card Access today.

**Transactions**

Posting Transaction		Date	Description	Reference Number	MCC	Charge	Credit
05/10	05/10	Florida Today	888-426-0491 IN	24692164131102119725052	5968	19.99	
05/10	05/10	Florida Today	888-426-0491 IN	24692164131102178735604	5968	19.99	
05/21	05/20	USPS PO 1185800457	SHARPES FL	24137464142001571830059	9402	9.85	

0000000 0000000 0000000 4715292673893518

Account Number: XXXX-XXXX-XXXX-3518  
 May 05, 2024 - June 04, 2024



BANK OF AMERICA  
 PO BOX 15731  
 WILMINGTON, DE 19886-5731

**Total Activity ..... \$49.83**



ADRIENNE P SCHMADEKE  
 FL BREVARD COUNTY BOC  
 COMMISSION OFFICE  
 7101 S US HIGHWAY 1  
 TITUSVILLE, FL 32780-8102

\*\*N0002053

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_

Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

⑆54999001⑆⑆00052673893518⑆

April Payment

**Schmadeke, Adrienne**

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**From:** CSC EmailMaster <CSCDoNotReply@gannett.com>  
**Sent:** Friday, May 10, 2024 8:52 AM  
**To:** Commissioner, D1  
**Subject:** Payment Confirmation

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Dear Valued Customer,

We appreciate you reaching out to check on the status of your account.  
This is to confirm that the payment has been processed for the amount of \$19.99 on May 10, 2024.

Below is the payment details.

Account Number: 169527084  
Name: Commissioner Rita Pritchett  
Payment Date: May 10, 2024  
Payment Amount: \$19.99

We thank you for your continued loyalty and readership with us.

Sincerely,

Florida Today  
www.floridatoday.com  
877-424-0156

May Payment

**Schmadeke, Adrienne**

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**From:** CSC EmailMaster <CSCDoNotReply@gannett.com>  
**Sent:** Friday, May 10, 2024 8:54 AM  
**To:** Commissioner, D1  
**Subject:** Payment Confirmation

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Dear Commissioner Rita Pritchett,

We appreciate you reaching out to check on the status of your account.

This is to confirm that the payment has been processed for the amount of \$19.99 on May 10, 2024.

Below is the payment details.

Account Number: 169527084  
Name: Commissioner Rita Pritchett  
Payment Date: May 10, 2024  
Payment Amount: \$19.99

We thank you for your continued loyalty and readership with us.

Sincerely,

Florida Today  
[www.floridatoday.com](http://www.floridatoday.com)  
877-424-0156



SHARPES  
 4425 N COCOA BLVD  
 SHARPES, FL 32959-6025  
 (800)275-8777

05/20/2024

03:52 PM

Product	Qty	Unit Price	Price
Priority Mail®	1		\$9.85
Flat Rate Env Melbourne, FL 32940			
Flat Rate			
Expected Delivery Date Tue 05/21/2024			
Tracking #: 9505 5139 4401 4141 1640 81			
Insurance Up to \$100.00 included			\$0.00
<b>Total</b>			<b>\$9.85</b>

Grand Total: \$9.85

Credit Card Remit \$9.85

Card Name: VISA  
 Account #: XXXXXXXXXXXXX3518  
 Approval #: 040523  
 Transaction #: 951  
 AID: A0000000031010 Chip  
 AL: VISA CREDIT  
 PIN: Not Required

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit [www.usps.com](http://www.usps.com) USPS Tracking or call 1-800-222-1811.

Save this receipt as evidence of insurance. For information on filing an insurance claim go to <https://www.usps.com/help/claims.htm> or call 1-800-222-1811

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 Refunds for guaranteed services only.  
 Thank you for your business.

Tell us about your experience.  
 Go to: <https://postalexperience.com/Pos>  
 or scan this code with your mobile device.



UFN: 118580-0457  
 Receipt #: 840-53270085-1-7293831-2  
 Clerk: 2