

RESOLUTION NO. 2026 - ____

A RESOLUTION ESTABLISHING THE BREVARD COUNTY OPIOID MISUSE ABATEMENT ADVISORY COMMITTEE

WHEREAS, Brevard County (the County) has participated in the Florida opioid settlement framework and has previously approved an Opioid Misuse Abatement Plan in accordance with the Florida Plan and the core strategies and approved uses contemplated for opioid settlement funds; and

WHEREAS, the County reports that on October 26, 2021, the Board of County Commissioners approved the County to act as a “Qualified County” under the Florida Opioid Settlement Plan and adopted a Brevard County Opioid Misuse Abatement Plan; and

WHEREAS, the County further reports that the Board renewed the Together in Partnership Citizen Advisory Committee by Resolution No. 21-167 on December 7, 2021, and that subcommittees of that advisory structure have been utilized to facilitate opioid funding review and recommendations; and

WHEREAS, the County’s public opioid abatement materials state that the Review Committee is responsible for reviewing strategies and approved uses and making suggestions for Request for Proposal priorities, and that the Recommendations Committee oversees the RFP process and makes funding recommendations; and

WHEREAS, Florida law establishes the Statewide Council on Opioid Abatement within the Department of Children and Families and requires each county, municipality, managing entity, or state agency receiving opioid settlement funds to provide annual information to the Council regarding intended uses, data collection, expenditures, and results; and

WHEREAS, the Florida Opioid Allocation and Statewide Response Agreement and related state guidance require counties and municipalities receiving opioid settlement funds to submit implementation-plan information and expenditure-result information to support statewide accountability and reporting; and

WHEREAS, the County desires to strengthen local governance, transparency, community input, and evidence-based decision-making for opioid misuse abatement funding through a standing advisory body that will assist the County in the management of opioid misuse abatement program funding while preserving the Board of County Commissioners’ sole authority to appropriate, budget, contract, and award funds; and

WHEREAS, in furtherance of the County’s goals for opioid abatement, the County has determined that the opioid subcommittees should be removed from the Together in Partnership Advisory Committee and become a standalone advisory committee; and

WHEREAS, the Board of County Commissioners finds that establishment of an advisory committee dedicated to opioid misuse abatement funding is in the best interests of the health, safety, and welfare of the residents of Brevard County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, that:

SECTION 1. RECITALS

The Recitals above are true and correct and incorporated herein.

SECTION 2. ESTABLISHMENT

There is hereby created the **Brevard County Opioid Misuse Abatement Advisory Committee** ("Committee"), which shall serve as a advisory body to the Board of County Commissioners ("the Board") and County Administration regarding the planning and administration of opioid misuse abatement funding received by or administered through Brevard County. This Committee will provide advice and recommendations to the Board for opioid misuse abatement funds.

SECTION 3. PURPOSE AND RESPONSIBILITIES

- A. The Committee is to assist the County in ensuring that opioid settlement and other dedicated opioid misuse abatement funds are planned, evaluated, recommended, monitored, and reported in a manner that is:
 1. Consistent with applicable settlement agreements, the Florida Opioid Allocation and Statewide Response Agreement, and Florida law;
 2. Focused on opioid remediation, opioid misuse abatement, and related approved uses;
 3. Data-informed, evidence-based where practicable, and responsive to community need;
 4. Transparent, fiscally accountable, and coordinated with County procurement and contracting requirements;
 5. Supportive of timely and accurate state and federal reporting obligations applicable to funded programs; and
 6. Provide reports, information, statistics, priorities, and recommendations as requested by the Board from time to time.

- B. The Committee shall be responsible for prioritizing the Abatement Plan Core Strategies and Approved Uses and make suggestions on which to address and fund with Opioid Settlement funding through the Request for Applications (RFA) process. In addition, the Committee shall oversee the RFA process and make recommendations to the Board on which agencies should be awarded funding by the Board.

Final recommendations will be approved by the majority of the Committee, which will then be presented to the Board. The Board shall approve or deny the recommendations by a majority vote of the Commissioners present. If the Board rejects the recommendations of the Committee, the Board shall have the authority to request the Committee review and make new recommendations or to vote to approve by a majority vote of the Commissioners present an expenditure which is in accordance with the State MOU.

Nothing in this Resolution authorizes the Committee to direct County staff, obligate County funds, execute contracts, conduct procurements, or supersede the authority of the Board, County Manager, County Attorney, Clerk, or Constitutional Officers.

SECTION 4. MEMBERSHIP

A. The Committee shall consist of nine (9) voting members. The membership shall be comprised of the following:

- A representative from the City of Melbourne
- A representative from the City of Palm Bay
- A representative appointed by the Space Coast League of Cities
- A representative from Brevard County Government
- A representative from the Brevard County Sheriff's Department
- Four (4) remaining at-large seats chosen from citizens who represent community involvement

SECTION 5. APPOINTMENT, TERMS, AND SUPPORT.

Representative/designee appointments. All representative/designee appointments shall be appointed by the group that they represent. The designated member's term of office shall begin upon appointment of the designated organization and shall be at the discretion of the organization.

All At-Large appointments shall expire after two years. Appointees to this Committee shall serve no more than eight consecutive years, or ten years in a 16-year period.

The appointing authority for an appointee may remove the appointee with or without cause. For at-large appointments, the Board of County Commissioners is the appointing authority.

The Committee shall be established and run in accordance with Division 4. - Uniform Advisory Board, Brevard County Ordinances, as amended from time to time. Members shall serve without compensation unless otherwise provided by law but may receive reimbursement if approved and authorized under applicable County policy.

The Housing and Human Services Department shall provide the coordination efforts and staff support including all accountability, scheduling of matters requiring board or committee attention, notification of vacancies, communications with the Board secretary

regarding address, telephone numbers, term, starting dates of appointees and replacements.

SECTION 6. OFFICERS AND MEETINGS.

The Committee shall annually elect a chair and vice-chair from among its members. The Committee shall meet at least **quarterly** and may meet more frequently as needed to review funding opportunities, recommendations, and performance reports. A majority of the seated members shall constitute a quorum. Committee meetings shall be noticed and conducted in accordance with Florida's Government in the Sunshine Law, chapter 286, Florida Statutes, and records of the Subcommittees shall be maintained in accordance with Florida's public records requirements.

SECTION 7. ETHICS AND CONFLICTS.

Members are subject to applicable state and local ethics requirements, including conflicts standards governing voting conflicts, disclosure, and misuse of position. Any member having a conflict or appearance of conflict with respect to a funding recommendation, procurement, contract, subcontract, or agency under review shall disclose the conflict in the manner required by law and County policy and shall abstain from participation to the extent required.

Section 8. BUSINESS

Meetings shall be conducted using consensus voting. The meetings shall be governed by Robert's Rules of Order (most recent edition). Fifty percent plus one of the seated members shall constitute a quorum.

SECTION 9. REPORTING AND COMPLIANCE

County staff, with input from the Committee, shall maintain such records, performance information, and implementation documentation as may be necessary to support compliance with opioid settlement requirements and with section 397.335, Florida Statutes, including annual submissions concerning intended uses, data collection, expenditures, and results.

SECTION 10. SUNSET PROVISIONS

The Board of County Commissioners may dissolve, revise, or extend the advisory committees, as they deem appropriate.

DONE, ORDERED AND ADOPTED in regular session on this _____ day of _____, 2026

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year first above written.

Reviewed for Legal Form and Content:

By: _____
L. Rebecca Behl, Esq.
Assistant County Attorney

**BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA**

By: _____
Thad Altman, Chair

As approved by the Board on _____

DRAFT