



Central Services Department

2725 Judge Fran Jamieson Way

Building C, Suite 301

Viera, Florida 32940

BOARD OF COUNTY COMMISSIONERS

Inter-Office Memo

TO: Frank B. Abbate, County Manager

FROM: Kathy Wall, Central Services Department Director *KW*

SUBJ: Citizen Efficiency and Effectiveness Recommendation (CEER) #2024035

DATE: April 1, 2024

CEER #2024035 was received by the County from Sandra I. Sullivan.

Citizen Statement:

Some Advisory Boards are not able to meet quorum i.e. South Central Parks Board.

Citizen Recommendation:

If all Advisory Boards had alternate board members, it would: a) help ensure quorum is met as it did for P&Z; b) provide a period of experience as part of journey to become a board member should one term out or is unable to continue to serve

Staff Analysis:

The Board of County Commissioners (the Board) revised the Uniform Advisory Board Ordinance (the Ordinance) in 2022. These revisions included a list of advisory boards on the County's website, consideration of a member's absence, meeting frequencies, time, and location of advisory board meetings, requiring advisory boards to submit annual written reports, and dissolution of advisory boards by the Board. At that time, the formation of advisory boards remained except for the consolidated Parks and Recreation and Library advisory boards. This consolidation reduced the number of County advisory boards.

The advisory board staff liaison monitors each advisory board activity for compliance with the Ordinance. On October 10, 2023, staff brought forward, and the Board approved a restructuring of the South/Central Brevard Parks and Recreation Advisory Board to address the lack of quorum that had occurred.

Additionally, we have advisory board information on the County's website, which provides the public with a continuous process of applying for advisory boards that they are interested in serving. With this continuous acceptance of applications, the County can replace members who are not meeting the attendance requirements established by the Board and avoid an advisory board not meeting a quorum.

Recommended Action:

It is recommended that the Board of County Commissioners reject this recommendation as the Board has already established a process that addresses advisory board participation in Sections 2-213 (5) and (6) of the Brevard County Codes of Ordinances.

Recommendation #2024035

Recommendation Details

Contact Information

Full Name:	Sandra I Sullivan	Email Address:	s2sully@gmail.com
Mailing Address:	165 Dorset Lane Satellite Beach fl 32937	Alt Email Address:	sandra@sandrasullivan.com
		Phone Number	954-224-8624

Group/Organization
WAVESaction LLC

Recommendation Information

Recommendation Title: Alternate Board Members for Advisory Boards
Areas Affected: Advisory Boards

Department:
GENERAL GOVERNMENT OPERATIONS

Some Advisory Boards are not able to meet quorum i.e. South Central Parks Board.

If all Advisory Boards had alternate board members, it would:

- a) help ensure quorum is met as it did for P&Z;
- b) provide a period of experience as part of journey to become a board member should one term out or is unable to continue to serve

Problem Description:

Recommendation Description

Attachments

There are no attachments for this recommendation.

Administrative Action

Evaluation

Recommendation Timeline

User	Status	Date	Remarks
CEER WebUser	Citizen Submitted	Dec 30, 2023	
Karen Conde	Department Assigned	Jan 3, 2024	CENTRAL SERVICES OFFICE Assigned

Awaiting action from department director