



Planning & Development Department

2725 Judge Fran Jamieson Way
Building A, Room 114
Viera, Florida 32940

BOARD OF COUNTY COMMISSIONERS

TO: Naomi Adkins-Hicks, Planning & Development Support Services Manager

FROM: Bridget Hiser, Cashier's Office / Impact Fees Supervisor

DATE: June 23, 2026

SUBJECT: Summary of the Library Impact Fees Advisory Board Meeting

Meeting Information

Date: June 23, 2026

Time: 10:00 a.m.

Location: Planning & Development West Conference Room, Building A
2725 Judge Fran Jamieson Way

Attendees

- Wendi Bost, Director, Brevard County Library Services
- Laurie Blair, Finance & Facilities Manager, Brevard County Libraries
- Brittany Retherford, City Manager, City of Satellite Beach
- Jason Mahaney, Town Administrator, Town of Grant-Valkaria
- Jessica Keenan, Town Clerk, Town of Grant-Valkaria
- Todd Corwin, Planner, City of Melbourne
- Lisa Morrell, Representative, Town of Malabar
- Brenda Fettrow, City Manager, City of Rockledge
- Marie Smith, City Manager, City of Melbourne Beach
- Naomi Adkins-Hicks, Planning & Development Support Services Manager, Brevard County
- Bridget Hiser, Central Cashiers / Impact Fees Supervisor, Brevard County



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Summary:

The meeting was called to order at 10:15 a.m.

Wendi Bost presented a funding request on behalf of the Brevard County Library Services Department for \$250,000 annually for a three-year period, beginning October 1, 2026, and ending September 30, 2029.

Historically, the department has requested \$200,000 annually to support the McNaughton Plan, which provides access to popular titles that circulate among library branches throughout the county via courier service. Due to increasing demand for digital resources, an additional \$50,000 per year was requested to expand support for e-book collections.

Ms. Bost explained that many e-book licenses are subject to circulation limits, with some publishers allowing only 25 checkouts per title before a new license must be purchased. The additional funding will help ensure continued access to high-demand digital materials.

A motion to approve the funding request was made by Marie Smith and seconded by Jason Mahaney. The motion passed unanimously, approving the allocation of \$250,000 annually for the next three fiscal years.

With no further business to discuss, the meeting was adjourned.