		BREVARD COL	EXHIBIT "B" BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT	EXHIBIT "B" ING CARD MONTHL	Y RECONCILIA	TION REP	ORT	PAGE 1 of	1 of 1
Cardholder's Name:	ame:	Elizabeth Alward		0 4	Cardholders Phone # (321) 6	(321) 633-2075	Cardholders Personnel #:		10000026
Cardholder's Department/Office:	epartment	Voffice: D3 Commission Office	Office	Ğ	Closing Date: 03/04/2025	2025			
Date Purchased or Ordered Da	Date Received	Vendor Name	Description of Item Purchased	em Purchased	Amount Billed For quoted items, handwrite "Q" by the amount)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
01/22/2025 0	2/05/2025	01/22/2025 02/05/2025 Fineline Printing and Graphics	Business Cards		\$75.00	0001	200030	5510000	
02/28/2025 00	3/01/2025	02/28/2025 03/01/2025 Gannett Media	Florida Today Dig	oday Digital Subscription	\$24.99	0001	200030	5510000	
03/03/2025 03	03/03/2025	USPS	Mail and Stamps		\$18.68	0001	200030	5510000	
								Í	
					\$0.00	ADD'L PAGE(S) SUBTOTAL) SUBTOTAL		
I (Cardholder) hav	re comolied	l (Cardholder) have complied with the Purchase Card			\$118.67	GRAND TOTAL (ALL PAGES)	(ALL PAGES)	(MUST AGREE TO FIGURE BELOW)	E BELOW)
Administrative Orc required approvals for purchases with	der (AO-41) s for restrict) a value in e	Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of \$1000 and an	SUMMARY C FUND COST CTR	SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL COST CTR G.L. ACCT. INT. ORDER	RS / G.L. ACCOUNT TO INT. ORDER	BILL Amount	Ħ		
expected life of manual and furniture; and	ore than on computer e	expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess	0001 200030	5510000		\$75.00	6		
of \$750.		0	0001 200030	5510000		\$24.99	6		

Clearacter Mar 03/24/2025 Signature of Cardholder/Date

N

Signature of Approving Official/Date

BCC-223-pdf, Document Revised 08/18/2017

\$118.67 (must agree to above figure) GRAND TOTAL



RECEIVED

MAR-1 9 2025

DISTRICT 3 COMMISSION OFFICE

Account Number: XXXX-XXXX-XXXX-1319 February 05, 2025 - March 04, 2025

Purchasing Card

ELIZABETH M ALWARD FL BREVARD COUNTY BOC XXXX-XXX-XXX-1319 February 05, 2025 - March 04, 2025

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to:	Statement Date	Credits \$0.00
BANKCARD CENTER PO Box 660441	Credit Limit\$2,000	Cash
Dallas, TX 75266-0441	Cash Limit\$0	Purchases \$118.67
TTY Hearing Impaired:	Days in Billing Cycle	Other Debits
Dia! "711"	Total Activity\$118.67	Cash Fees \$0.00
Outside the U.S.:	THIS IS NOT A BILL - DO NOT PAY	Other Fees \$0.00
1.509.353.6656 24 Hours		Total Activity\$118.67
For Lost or Stolen Card: 1,888.449.2273 24 Hours		Accounting Code: 0001 / 200030

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Tran	saction	S				
Posting	Transact	ion				
Date	Date	Description	Reference Number	MCC	Charge	Credit
02/06	02/05	FINELINE PRINTING AND GRATITUSVILLE FL	24767895036152900418131	7333	75.00	
03/03	03/01	GANNETT MEDIA CO 888-426-0491 VA	24692165060100084430510	7311	24.99	
03/04	03/03	USPS PO 1158000460 MELBOURNE FL	24137465063001544778486	9402	18.68	

0000000 0000000 0000000 4715292939271319

1311 E NEW HAVEN AVE MELBOURNE, FL 32901-7307

ուրընենիկնեններիներիներիներին	րդորդու	Total Activity	\$118.67
BANK OF AMERICA PO BOX 15731			
WILMINGTON, DE 19886-5731		Cardholder Signature	Date
իրեսկըներությիլներիներիներին	հերդեմ		
ELIZABETH M ALWARD	**N0002346	Manager Signature	Date
FL BREVARD COUNTY BOC			
DISTRICT 3 COMMISSION OFFICE			

1349990011100052939271319

FINELINE			
PRINTING & GRAPHICS		l m	voice
3700 S. Hopkins Avenue, Suite E Titusville, FL 32780		Date	Invoice #
Phone: 321-267-9294 Fax:321-267-9297	025	1/22/2025	25-0163
Bill To	Ship To		
Brevard County District 3 Commissions	2539 Palm Bay Rd. Suit Palm Bay, Fl 32905	c 4	

P.O. No.	Terms	titusville@finelineprint.com FinelinePrint.com	Ship Date	FO	В
		FillennerFillt.com	1/22/2025		
Qty	ltem	Memo	Rate	A	nount
250 100	Printing Printing Printing Printing	Business Cards on 14 pt. 4/0 for Kim Adkinson Business Cards on 14 pt. 4/0 for Liz Alward Business Cards on 14 pt. 4/0 for Brian Bond Business Cards on 14 pt. 4/0 for Courtney Stevenson		0.09 0.09 0.15 0.15	22.51 22.51 15.00 15.00
			Sub	total	\$75.0
				Tax (0.0%)	\$0.00
gnature			Total		\$75.00



Menu 🗸

Payment history

Payment information
Credit card on file
Last 4 digits: 1319
Ex: 11/29
Update payment information

Transaction history

Date	Amount	Description	Status
Feb 28, 2025	\$24.99	Renewal	Processed
Jan 28, 2025	\$1.00	Renewal	Processed

Need help? Call Customer Service at 1-877-424-0156

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UNITED STATES POSTAL SERVICE.

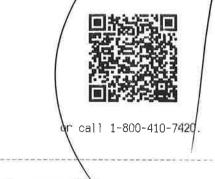
> MELBOURNE 640 E NEW HAVEN AVE MELBOURNE, FL 32901-9998 (800)275-8777

03/03/2025	(0007270	0111	12:21 PM
Product r	Qty	Unit P`ice	Price S
First-Class Mail Large Envelope Deland, FL 3 Weight: O lb Estimated De Wed 03/0	2720 2.60 oz	ite	\$2.04
First-Class Mail Large Envelope Tallahassee, Weight: O lb Estimated De Thu O3/O	FL 32399 2.60 oz		\$2.04
US FlagsBklt/20	1	\$14.60	\$14.60
Grand Total:			\$18.68
Credit Card Remi Card Name: V Account #: X Approval #: Transaction AID: A000000	ISA XXXXXXXXXX 094970 #: 675	XX1319	\$18.68
AL: VISA CRE PIN: Not Req	DIT		Chip

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UFN: 115800-0460 Receipt #: 840-53270065-4-6516064-2 Clerk: 02

AP MISCELLANEOUS BATCH SHEET

(NOT ENTERED INTO SAP BY DEPARTMENT)

From : <u>03 Commission Office</u>

Date : 03/26/2025

Please indicate the type of miscellaneous payments and the number of documents uploaded for verification that all documents were received by Finance.

Petty Cash	#
Overnight Travel (TER)	#
Travel Requests (TR)	#
Refunds	#
Statements	#6
Other	#