

FDOT Certifications and Assurances

Review the below Certifications and Assurances and ensure that the date, and Authorized Representative name, title, and signature are completed.

certifies and assures to the Florida Department of Transportation regarding its Application under FDOT's Service Development Program dated day of 2020.

- 1 It shall comply with Florida Statutes, as applicable:
 - Section 341.051 - Administration and financing of public transit and intercity bus service programs and projects
 - Section 341.061(2) - Transit Safety Standards; Inspections and System Safety Reviews
 - Section 215.97 - Florida Single Audit Act
 - Chapter 287 - Procurement of Personal Property and Services
- 2 It shall comply with Florida Administrative Codes, as applicable:
 - Rule Chapter 14-90—Equipment and Operational Safety Standards for Bus Transit Systems
 - Rule Chapter 14-90.0041—Medical Examination for Bus System Driver
 - Rule Chapter 60A—Division of Purchasing
- 3 It shall comply with FDOT's Procedures, as applicable:
 - Bus Transit System Safety Program Procedure No. 725-030-009
 - Transit Vehicle Inventory Management Procedure No. 725-030-025
 - Public Transportation Vehicle Leasing Procedure No. 725-030-001
 - Public Transit Service Development Program Procedure No. 725-030-005
 - Procurement Guidance for Transit Agencies Manual
- 4 It has the fiscal and managerial capability and legal authority to file the application.
- 5 Local matching funds will be available to purchase vehicles/equipment or finance the service indicated on the submitted application.
- 6 It will carry adequate insurance to maintain, repair, or replace project vehicles/equipment in the event of loss or damage due to an accident or casualty.
- 7 It will maintain project vehicles/equipment in good working order for the useful life of the vehicles/equipment.

- 8 It will return project vehicles/equipment to FDOT if, for any reason, they are no longer needed or used for the purpose intended.
- 9 It recognizes FDOT's authority to remove vehicles/equipment from its premises, at no cost to FDOT, if FDOT determines the vehicles/equipment are not used for the purpose intended, improperly maintained, uninsured, or operated unsafely.
- 10 It will not enter into any lease of project vehicles/equipment or contract for transportation services with any third party without prior approval of FDOT.
- 11 It will notify FDOT within **24 hours** of any accident or casualty involving project vehicles/equipment and submit related reports as required by FDOT.
- 12 It will notify FDOT and request assistance if a vehicle should become unserviceable.
- 13 It will submit an annual financial audit report to FDOT (FDOTSingleAudit@dot.state.fl.us), if required.
- 14 It shall accept the commitment to continue the project, if deemed successful by self-imposed measures, without additional Public Transit Service Development Program funds.
- 15 It will participate in annual site visits by FDOT to determine compliance with the baseline requirements. If found not in compliance, it must send a progress report to the local FDOT District office on a quarterly basis outlining the agency's progress towards compliance.
- 16 It will submit Semi-Annual Progress Reports on performance measures, including but not limited to monthly ridership data. Reports are due no later than January 30th for the period ending December 31st and July 30th for the period ending June 30th.
- 17 It will submit a Final Report at any time when it becomes necessary to terminate the project, or at the end of the project period. The report must accompany the Final Invoice for reimbursement and include: (a) an evaluation of the attainment of the goals and objectives, (b) the reasons any of the goals were not met, (c) the benefit accrued by the agency, and (d) a statement of the agency's intent to continue with the service demonstrated.

Authorized Representative certification:

Date: As approved by the Board on 4/21/2020

Signature: _____

Name: Bryan Lober

Title: Chair