



**BREVARD COUNTY  
PARKS AND RECREATION DEPARTMENT  
FEE SCHEDULE**



**EXHIBIT A**

The following schedule of fees is established. Applicable sales and use tax shall apply unless indicated the tax is included in the rate listed in the schedule.

Rental fees are based on the capacity of the event and the category classification of the individual, group and/or organization utilizing the facility. Hourly fees shall be prorated in half-hour increments only, unless a minimum is specified.

The renter is responsible for obtaining all applicable permits, licenses, and insurance and shall comply with all applicable laws and regulations. Direct costs may include, but are not limited to, employee fees, and mileage. Employee fees (based on actual attendance) shall be assessed for any additional employees required over and above that which is normally provided in order to augment existing park resources. This fee shall be payable at \$27.80 per hour for each employee utilized or overtime at \$41.70 per hour for holidays and when the rental is confirmed with less than 7 calendar days of notice.

The Director or designee may approve a negotiated fee for commercial use plus direct costs allowing the Department to remain competitive in the current market compared to other local agencies who allow commercial activities.

<b>CATEGORY CLASSIFICATIONS</b>		
Category I	Sponsored/Co-Sponsored .....	No Charge
Category II	Recreation Partner .....	50% of rental fee
	Brevard County Government Employees* <b>and Retirees* in good standing</b> (*Fee maximum \$500 annually)	
Category III	Non-Profit/Not for Profit .....	75% of rental fee
Category IV	Private/Non-Commercial .....	100% of rental fee
Category V	Public Issue Speech.....	100% of rental fee
Category VI	Commercial .....	Negotiated fee

<b>OUTDOOR RENTALS</b>			
<b>Shelters, Pavilions, Open Spaces, &amp; Group Areas</b>			
<b>Facility</b>	<b>Capacity</b>	<b>Daily Fee</b>	<b>Deposit (refundable)</b>
Family	Up to 25	\$27.80	\$25.00
Small	26-50	\$50.07	\$75.00
Medium	51-100	\$72.32	\$125.00
Medium w/ Kitchen	51-100	\$90.58	\$125.00
Large	101-200	\$166.92	\$200.00
Open Areas	201-999	\$278.21	\$400.00

<b>REGIONAL PAVILIONS</b> Does not include employee fee.			
<b>Facility</b>	<b>Capacity</b>	<b>Daily Fee</b>	<b>Deposit (refundable)</b>
Kiwanis Island	750	\$278.21	\$400.00
Sand Point	750	\$278.21	\$400.00
F. Burton Smith	1,000	\$333.86	\$400.00
Fox Lake	1,000	\$333.86	\$400.00
Wickham	1,000	\$667.73	\$400.00
Kitchen		\$111.27	\$100.00

<b>SPECIAL EVENT RENTALS</b> EVENTS ARE OPEN TO THE PUBLIC		
<b>Attendance (per day)</b>	<b>Daily Fee</b>	<b>Deposit (refundable)</b>
1 - 25	\$55.62	\$50.00
26 - 50	\$111.27	\$100.00
51 - 100	\$166.92	\$150.00
101 - 200	\$222.56	\$200.00
201 - 500	\$333.86	\$300.00
501 - 1,000	\$556.45	\$500.00
1,001 - 3,000	\$1,112.91	\$1,000.00
3,001 - 5,000	\$3,338.73	\$2,000.00
5,001 +	Negotiated	Negotiated

<b>SPECIAL EVENT RENTALS FOR EXCLUSIVE USE OF PARK</b> Exclusive Use Package includes employee(s) based on attendance for up to a maximum of 8 hours. For events extending past the 8-hour maximum an hourly employee fee shall be assessed.		
<b>Attendance (per day)</b>	<b>Daily Fee</b>	<b>Deposit (refundable)</b>
Up to 1,000	\$1,669.37	\$750.00
1,001 - 3,000	\$3,338.73	\$1,500.00
3,001 - 5,000	\$5,564.56	\$2,500.00
5,001+	Negotiated	Negotiated



<b>INDOOR FACILITIES &amp; GYMS</b>			
<b>Facility</b>	<b>Capacity</b>	<b>Hourly Fee</b>	<b>Deposit (refundable)</b>
Small Room	Up to 25	\$22.24	\$25.00
Medium Room	26-50	\$33.37	\$75.00
Large Room	51+	\$50.07	\$100.00
Single Gym		\$55.62	\$200.00
Double Gym		\$66.76	\$200.00
Kitchen		\$111.27 (daily)	\$100.00

<b>CRANDALL J. WARREN BUILDING CUYLER COMMUNITY CENTER</b>
Daily Fee for residents and businesses located within the Neighborhood Strategy Area (NSA) shall be \$166.92. for up to 8 hours which includes the facility, kitchen and staff between the hours of 10:00 a.m. and midnight.
Additional hours exceeding the 8-hour time frame, scheduled in advance, will be charged at \$22.24 per hour. A fully refundable clean-up/damage deposit of \$200 will be required.

<b>HARRY T. &amp; HARRIETTE V. MOORE CULTURAL CENTER</b>			
<b>Facility</b>	<b>Hourly Fee</b>	<b>Daily Fee</b>	<b>Deposit (refundable)</b>
Meeting Room	\$50.07	NA	\$100.00
Gazebo	NA	\$72.33	\$100.00
Pavilion	NA	\$94.58	\$200.00
Pavilion and Kitchen	NA	\$116.84	\$200.00

<b>EQUESTRIAN FACILITIES</b>	
<b>MANATEE COVE</b>	
Ring	\$166.92 daily
<b>WICKHAM</b>	
Ring with Announcer Stand	\$278.21 daily
Lights	\$22.24 per ring hourly (non-taxable)

**RECREATION INSTRUCTORS**  
On Contract

<b>ROOM</b>	
<b>Facility</b>	<b>Fee</b>
Canova Beach Park (Community Building)	\$10 for up to two (2) hours (plus direct costs)
Kiwanis Island Park (Karen Stallard Rood Community Building)	\$10 for up to two (2) hours (plus direct costs)
POW/MIA Park (Community Building)	\$10 for up to two (2) hours (plus direct costs)
Sandrift Community Center	\$10 for up to two (2) hours (plus direct costs)
Moore Cultural Center	\$10 for up to two (2) hours (plus direct costs)
<b>MULTI-PURPOSE ROOM OR AUDITORIUM</b>	
<b>Facility</b>	<b>Fee</b>
McLarty Park (Multipurpose Room)	\$15 for up to two (2) hours (plus direct costs)
Port St. John Community Center (Half of Auditorium)	\$15 for up to two (2) hours (plus direct costs)
<b>OTHER</b>	
Gymnasiums	\$25 for up to two (2) hours \$25 per hour thereafter (plus direct costs)
Athletic Fields	\$7.50 for up to two (2) hours \$7.50 per hour thereafter (plus direct costs)
Athletic Field Lights	\$15 per hour
Outdoor Courts	\$3 per hour; \$20 per day for up to 8 hours
Outdoor Court Lights	\$6 per hour
Open Space and Group Areas	\$5 for up to two (2) hours \$5 per hour thereafter (plus direct costs)
Open Space and Group Area Lights	\$15 per hour



### RECREATIONAL CAMPING SITES\*

Reservations of 45 days or more will pay 50% of the total cost of the reservation at the time the reservation is made. The remaining balance will be due before 11 am of the last paid day. Any reservation less than 45 days will be paid in full at the time of the reservation.

Reservations can be moved (day for day) one (1) time per reservation at no charge. After that, customers will be required to either keep the reservation currently on the books, or cancel the reservation with fees assessed. Campers may change their site based on availability and to achieve maximum utilization of the park at no charge.

Campground	Brevard County Resident**		Non-Resident		Youth Group Camping Rate
	Daily Rate	Seasonal Daily Rate***	Daily Rate	Seasonal Daily Rate**	
Long Point	\$31.15	\$31.15	\$44.10	\$46.20	\$5.49 per person per day. Minimum of 10 campers.
Manatee Hammock	\$28.92	\$28.92	\$40.95	\$43.05	
Wickham	\$23.35	\$23.35	\$33.07	\$35.17	

\* Rates do not include applicable taxes.

\*\*Seasonal Rates apply November 1 – April 30

\*\*\* Brevard County residency will be established by using a Florida driver's license or State of Florida ID card either when the reservation is made in person, or when the patron checks in if the reservation was made by phone or online.

### MISCELLANEOUS RECREATIONAL CAMPING FEES\*

Water Access/Water View Sites	\$2.00 (Daily)
Sewage Site Fee (Campers)	\$2.00 (Daily)
Sewage Disposal Fee (Non-Campers)	\$16.48
Boat Launch Fee (Long Point)	\$5.49
Annual Boat Launch Pass (Long Point)	\$68.15
Day Parking Pass (Long Point)	\$4.38

\* Rates do not include applicable taxes.

### RECREATIONAL CAMPING REFUND FEES

1-10 Day Reservation	\$25.00
11-21 Day Reservation	\$50.00
22-29 Day Reservation	\$75.00
30 Day or More Reservation	\$100.00

If a cancellation/refund request is received less than 7 days prior to the scheduled reservation date or if an early departure notification is not received 7 days prior to departure, the patron should be charged these refund fees in addition to the \$20 processing fee. Any reservation that results in a no call/no-show by the customer for any portion of, and up to the entire reservation period, will not receive a refund.

<b>AQUATICS</b>	
<b>PUBLIC SWIM DAILY ADMISSION</b> Fees include tax.	
Daily Admission	\$2.00/person ages 2 years & up
20 Visit Pass	\$22.24
<b>POOL RENTAL</b>	
Rental Rate	\$55.62 per hour Minimum of 2 hours
Hourly Staff Up to 25 participants = 2 guards minimum 26-75 participants = 3 guards minimum 76+ participants = 4 guards minimum	\$27.80 per hour per Lifeguard (non-taxable)
<b>LEARN TO SWIM</b> Fees are non-taxable.	
Levels 1-6 and Adult (8 classes)	\$50.07
Preschool & Parent/Tot (8 classes)	\$38.94
Private Lessons (30 minutes)	\$27.80
<b>BREVARD COUNTY PARKS &amp; RECREATION SWIM TEAM</b> Fees are non-taxable.	
First Child	\$100.15
Each Additional Child	\$66.76
<b>CERTIFICATIONS</b> Fees are non-taxable. American Red Cross Fees included in total.	
Lifeguard Certification	\$278.13
Water Safety Instruction Certification	\$278.13

## ATHLETICS

Discounts do not apply to athletic courts or athletic fields.

### COURTS

Court Type	Hourly Fee	Hourly with Lights
Hard Court	\$4.43	\$8.89
Clay Court	\$5.55	\$11.11

### FIELDS

Type	Hourly Fee	Daily Fee
Athletic Turf	\$16.68	\$111.27

### PICKLEBALL

Pass Type	Per Person Fee	Visits
Drop-in	\$2.00	1 Visit
Pass	\$21.25	20 Visits

### LIGHTS

Use Type	Hourly Fee
Demand Metered	\$33.36

## SEASONAL SUMMER CAMP PROGRAMS

Fees are non-taxable.

### DAY CAMP

	Daily Fee	Weekly Fee
First Child	\$33.37	\$100.10
Each Additional Child	\$33.37	\$89.00

## SPECIALTY CAMP PROGRAMS

		Weekly Fee
Per Child	Weekly 9:00 a.m. - 4:00 p.m.	\$111.27
Per Child	Weekly 7:00 a.m. - 6:00 p.m.	\$139.10



### AFTER SCHOOL PROGRAMS

		Weekly Fee
Per Child	Weekly 2:00 p.m. – 6:00 p.m.	\$33.37
Per Child	Late pickup	\$22.24 (Per Occurrence)

### ENVIRONMENTALLY ENDANGERED LANDS (EELS) FEES

ENCHANTED FORREST		
	Daily Fee	Deposit (refundable)
Screen Room	\$49.46	\$75.00
Outdoor Amphitheater	\$49.46	\$75.00
Classroom	\$32.98 (Hourly)	\$75.00
FOX LAKE		
	Daily Fee	Deposit (refundable)
Camping	\$2.00	\$50.00
SAM'S HOUSE		
	Daily Fee	Deposit (refundable)
Scout Camping	\$4.38 (per night)	N/A
OUTDOOR FACILITY RENTALS		
	Daily Fee	Deposit (refundable)
Family	\$27.80	N/A
Small	\$50.07	N/A
Medium	\$72.32	N/A



<b>VENDOR SPACE</b> (Food and Beverage, Merchandise, Services, or Food Truck)	
Vendor Space Outdoors (10x10' popup, 8' table or equivalent)	\$27.80
Vendor Space Indoors (8' table or equivalent)	\$38.94
Food Truck (Supporting Cat I, II events or Youth Programs)	\$41.71
Food Truck (any other)	\$55.62

<b>MISCELLANEOUS FEES</b>	
Electricity	\$15.93 per day (non-taxable)
Table rental outdoors	\$27.80 per table per day
Table rental indoors	\$38.94 per table per day
Water slides, Dunk tanks, Inflatables and water specific structures	\$44.50 per day (non-taxable)
Employee Fees	\$27.80 per hour
Employee Fees - OT	\$41.70 per hour (1.5 x Employee fee rate)

<b>SPECIAL EVENT EQUIPMENT</b>				
	<b>Commercial</b>	<b>Private (non-commercial)</b>	<b>Non-Profit and Not for Profit</b>	<b>Direct Cost (non-negotiable and non-taxable)</b>
<b>STAGE*</b>	Negotiated Fee	\$1,001.61	\$667.73	\$333.86
<b>TENT</b>	Negotiated Fee	\$890.32	\$556.45	\$222.56
<p>*Rental fee includes employee fees for transporting the stage to and from the event, stage set-up, securing the stage, monitoring the safe operation of the stage and break down of the stage.</p>				

## DEPOSITS AND FEES

Fees, discounts, or special prices for activities, transportation and camping may be established or waived from time to time by the Department director or designee. Book programs (i.e. Historical and Cultural programs) which include book and painting sales and author signings may be approved by the Parks and Recreation Director or designee. All fees may be adjusted annually to reflect the percentage change in the consumer price index (CPI-U).

**Application for Refund:** Rentals and/or activities cancelled due to inclement weather will be rescheduled whenever possible. If a refund request is received less than 7 days prior to scheduled date of use, the reservation fee will be forfeited. A minimum of 3 hours for employee fees may be assessed for rainouts. A processing fee of \$20.00 will be assessed for each application for refund submitted. Multiple day rentals may be pro-rated due to inclement weather. Department initiated refunds will be returned in full.

**Cleanup/Damage Deposit:** The user shall be responsible for all costs associated with damages to park facilities, equipment, furnishings and grounds. A cleanup/damage deposit, based on size of group, shall be required from the individual, group, and/or organization applying to reserve or use a facility prior to such use.

This deposit will be refunded upon verification by the Department that the facility has been returned to a condition similar to that prior to use. If the facility is not returned to its condition prior to use all costs associated with returning the facility to prior condition will be assessed to the renter. These costs shall include the employee charges, materials, and equipment required to complete repairs. A violation of any rule or regulation, or a material misrepresentation by an individual, group, and/or organization will result in forfeiture of the full deposit.

An additional deposit shall be assessed when furnishings not normally provided in a facility are requested. The amount of the furnishings deposit shall be based on a fee of \$30.00 or thirty percent (30%) of the current market value of furnishings provided, whichever is greater. The deposit will be returned after use, providing no damage was incurred.

**Contracted Services and/or Vendors:** Contracted services and/or vendors may be secured as necessary for Department sponsored events. Vendors shall be charged a flat fee as determined based on the event. Vendors are responsible for obtaining all applicable permits, licenses and insurance. The vendor shall comply with all applicable laws and regulations.

**Direct Costs:** Direct costs shall be assessed as established by the Parks & Recreation Department Director or designee and/or outlined or referenced by this fee schedule.

**Employee Fees:** Employee fees shall be payable at \$27.80 per hour for each employee utilized or overtime at \$41.70 per hour for holidays and when the rental is confirmed with less than 7 calendar days of notice. Employee fees shall be assessed for any additional employees required over and above that which is normally provided. Employees are required for any indoor or outdoor rental with anticipated attendance of 201 or more attendees plus one additional employee for every 500 additional in attendance. The employee fee for indoor facilities is assessed when requested event time is other than normal operating hours and/or as required by anticipated attendance. The Department reserves the right to determine the number of employees based on the proposed activity. If no employee fee is assessed, access to indoor facilities without an employee requires department approval and a key deposit.

**Fee Waivers:** Fees may be waived for business conducted by Non Profit, Not for Profit, or by contractual agreement. Areas in park facilities may be designated for this use. There are no waivers of general comprehensive liability insurance for softball tournaments. The appeal process for refusal or revocation of a permit is outlined in Chapter 78, Section 78-82, Code of Ordinances of Brevard County.

**Key Deposits:** If the issuance of a key is required for use of a facility, a deposit of \$20.00 shall be assessed. The deposit must be paid when the key is issued. The key must be returned at the close of the scheduled use, or next business day, and the deposit will be returned at the time of receipt of the key. If the key is

lost, the user will be responsible for all costs associated with replacement of the key, plus any damages resulting from loss of key. These costs shall include the employee fees, materials, and equipment required to replace the key and/or lock and complete repairs.

**Neighborhood Strategy Areas:** Residents of identified neighborhood strategy areas shall receive a 50% reduction to rentals and department sponsored program fees for facilities located within neighborhood strategy areas in which they reside; proof of residency is required. Non-Profit Organizations in identified neighborhood strategy areas shall receive a 50% reduction to rental fees for facilities located within neighborhood strategy areas in which they operate; proof of address is required. There will be no stacking of discounts for Non-Profit Organizations.

**Reservation Fees:** Fifty percent (50%) of the total rental cost, except for tournament deposits, shall be assessed for all facilities which require reservations and must be paid within two (2) working days of the initial request. This fee applies to the total cost of rental. If the reservation is canceled by the user within 7 calendar days of the scheduled use, the reservation fee, which is fifty percent (50%) of the total rental cost and includes costs associated with processing, is automatically forfeited. All fees must be paid in full 72 hours prior to facility rentals.

**Sanitation Fees:** When the Department determines facilities are not adequate to meet sanitary needs users must provide additional sanitary facilities (i.e. dumpster, trash receptacle, port-o-let, etc.).

**Set-Up Fees:** Rental does not include employee fee for set-up or take-down. A minimum of 1 hour setup fee and 1 hour take-down fee shall be charged at the employee fee as defined in the fee schedule for activities requiring such unless otherwise stated in the established fee.

**Transportation:** Direct cost to Brevard shall be based on \$27.80/hour and current mileage reimbursement rate approved by the Board of County Commissioners; or the direct cost of a contracted transportation service.