



BOARD OF COUNTY COMMISSIONERS

Utility Services Department  
2725 Judge Fran Jamieson Way  
Building A, Room 213  
Viera, Florida 32940

## Inter-Office Memo

Date: April 1, 2026

To: James P. Liesenfelt, County Manager

Thru: Tad Calkins, Assistant County Manager *Tad Calkins*

From: Edward Fontanin, Utility Services Director *E. Fontanin*

Subject: Signature Execution of Construction Change Order  
Construction Change Order No. 2 – Prime Construction Group  
Mims Plant Mixing Improvements

Attached, for your signature, is Construction Change Order No. 2 for the Mims Plant Mixing Improvements project in the amount of \$211,133.91 to Prime Construction Group.

Utility Services is requesting approval for initiation of the work associated with this Change Order in accordance with BCC-27 Section IV.B.3.b., in order to avoid substantial delays in the construction schedule that could result in contractor demobilization and increased costs to the County. This action will be reported to the Board for after-the-fact ratification.

This Change Order provides for bypass piping and upsizing of critical system piping required for the Contractor to proceed with ongoing construction and avoid delays to the project schedule. Scope includes installation of a new gravity main, filter connections, ceramic diffusers, and piping through the CCB wall with link seals. The increased pipe sizing also accommodates a planned future project in the same area, reducing future rework and associated costs. Removal of the temporary bypass system and related equipment is included.

Funding for this construction change order is available in the Utility Services budget, approved by the Board of County Commissioners, in special session on September 23, 2025, in adopted Resolution No. 25-109, establishing the final budget for FY 2025-26.

If you have any questions, please contact me.

Attachments:

- Construction Change Order No. 5
- Clerk Memo
- CIP Sheet

Phone (321) 633-2091 • Fax (321) 633-2095  
Website: [BrevardCounty.us/utilityservices](http://BrevardCounty.us/utilityservices)

*KW 4/3/26*

RECEIVED

APR 01 2026

County Manager's  
Office

**CHANGE ORDER NO. 002**

**COUNTY PROJECT NO.: B-7-25-41**  
**PROJECT TITLE: Mims Plant Mixing Improvements**  
**PO NUMBER: 4500127851**

To (Contractor): Prime Construction Group  
 741 Garden Commerce Parkway  
 Winter Garden, FL 34787

You are hereby authorized to make the following additions and/or deductions to your contract amount:

	Previous Contract Amount	Increase	Decrease	Net Change	Revised Contract Amount
TOTAL	\$ 2,789,182.53	\$ 547,654.46	\$ 336,520.55	\$ 211,133.91	\$ 3,000,316.44

You are hereby authorized to make the following adjustment to the Contract Time:

Previous Contract Period	Previous Contract Deadline	Contract Time Extension	Revised Contract Period	Revised Contract Deadline
540 Days	4/23/2027	0 Days	540 Days	4/23/2027

**DESCRIPTION OF CHANGE:**

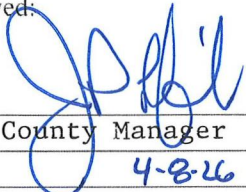
	<u>ADD</u>	<u>DEDUCT</u>
Item 1: Design change for bypassing. Additional pipe material and labor for bypass piping. 10" piping for CCB increased to 12". Added new 12" gravity main and flanged piping to filters. This main is being added for an upcoming future project in the same area to avoid double restoration costs. Added ceramic diffusers in CCB tanks. Added 1" PVC pipe through CCB wall and link seals. Added 1" SS pipe through CCB wall and link seals. Removal of temporary bypass pump, piping and electrical equipment.	\$ 547,654.46	\$ 336,520.55

Recommended by Engineer

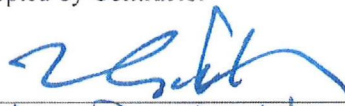
Digitally signed by Nellis, Michael  
 Michael  
 Contact info: FL PE#77093  
 Date: 2026.03.31 10:47:59 -04'00'

By: Michael Nellis, PE – Black & Veatch  
 Title: Engineering Manager  
 Date: \_\_\_\_\_

Approved:

  
 By: \_\_\_\_\_  
 Title: **County Manager**  
 Date: **4-8-26**

Accepted by Contractor

By:   
 Title: **Vice President/COO**  
 Date: **3/31/2026**

Digitally signed by Maxwell, Bryan  
 Bryan  
 Date: 2026.03.31 14:18:59 -04'00'  
**Maxwell, Bryan**

CHANGE ORDER NO.: 002

**REQUEST AND JUSTIFICATION FOR CHANGE**

COUNTY PROJECT NO.: B-7-25-41  
PROJECT TITLE: Mims Plant Mixing Improvements  
PO NUMBER: 4500127851

ITEM NO.: 1

**Necessity for change:**

Design change for bypassing. Additional pipe material and labor for bypass piping. 10" piping for CCB increased to 12". Added new 12" gravity main and flanged piping to filters. This main is being added for an upcoming future project in the same area to avoid double restoration costs. Added ceramic diffusers in CCB tanks. Added 1" PVC pipe through CCB wall and link seals. Added 1" SS pipe through CCB wall and link seals. Removal of temporary bypass pump, piping and electrical equipment.

**Will proposed change alter size of project:** Yes \_\_\_\_\_ No X

**If yes, explain:**

n/a

**Effect on operation and maintenance cost of this project:**

None

END OF CHANGE ORDER FORM



Kimberly Powell, Clerk to the Board, 400 South Street • PO Box 999, Titusville, Florida 32781-0999

Telephone (321) 637-2001  
Fax (321) 264-6972  
Kimberly.Powell@brevardclerk.us

September 24, 2025

MEMORANDUM

TO: Jill Hayes, Budget Office Director

RE: Item D.4., Discussion and Adoption of the County's Final Budget Resolution for Fiscal Year 2025-2026

The Board of County Commissioners, in special session on September 23, 2025, discussed, executed, and adopted Resolution No. 25-109, establishing the final budget for Fiscal Year 2025-2026. Enclosed is a fully-executed Resolution.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script that reads "Kimberly Powell".

Kim Powell, Clerk to the Board

/ds

Encl. (1)

cc: Finance

RESOLUTION NO. 25- 109

A RESOLUTION TO ADOPT A FINAL BUDGET PURSUANT TO CHAPTER 200, FLORIDA STATUTES, AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS TO ADOPT THE FINAL OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2025-2026 AND PROVIDING FOR AN EFFECTIVE DATE.

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WHEREAS, Section 200.065, Florida Statutes, as amended, requires that the Board of County Commissioners of Brevard County, Florida, adopt a resolution establishing a budget for the ensuing fiscal year; and

WHEREAS, the Board of County Commissioners of Brevard County, Florida, advertised its intent to adopt an annual budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, that:

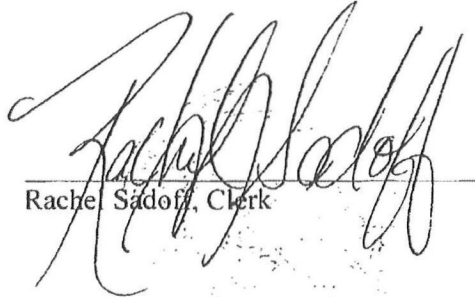
1. This Resolution is hereby adopted under the provisions of Section 200.065, Florida Statutes, as amended.
2. The Board of County Commissioners, Brevard County, Florida, as taxing and governing authority, does hereby adopt an operating and capital budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026 in the amount of \$2,509,876,505.
3. A certified copy of this Resolution shall be filed with the Property Appraiser and the Tax Collector of Brevard County, Florida, and the Department of Revenue of the State of Florida.

4. This Resolution shall take effect immediately upon its adoption.

DONE, ORDERED AND ADOPTED, THIS 23<sup>rd</sup> DAY OF SEPTEMBER, A.D., 2025.

ATTEST:

BOARD OF COUNTY COMMISSIONERS OF  
BREVARD COUNTY, FLORIDA



Rachel Sadoff, Clerk

By:   
Rob Feltner, Chairman

As approved by the Board on September 23, 2025.

# ANNUAL CAPITAL IMPROVEMENT PLAN FOR FY 2024-2025 TO FY 2028-2029

Utility Services Department

## Utility Services Department

**Program Name:** COUNTY WATER AND WASTEWATER  
**Project Name:** Mims: Water Treatment Plant Improvements  
**Project Total:** \$7,592,250  
**Project Timeline:** October 1, 2021 through September 30, 2028  
**Funded Program:** 6540116  
**District(s):** 1

**Project Description, Milestones and Service Impact**

This project consists of improvements to the Mims Water Treatment Plant to rehabilitate existing infrastructure and restore the plant capacity.

Revenue or Expense Category	All Prior Fiscal Years	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029 & Future	Total Revenue
Charges For Services Revenue	\$ 267,547	\$ 217,575	\$ 3,480,000	\$ 3,627,128	\$ -	\$ -	\$ -	7,592,250
Other Finance Sources Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other Transfers Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Permit/Fees Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Total Revenue</b>	<b>\$ 267,547</b>	<b>\$ 217,575</b>	<b>\$ 3,480,000</b>	<b>\$ 3,627,128</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>7,592,250</b>
Land Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Planning/Design Expense	\$ 67,547	\$ 217,575	\$ 680,000	\$ 351,043	\$ -	\$ -	\$ -	1,316,165
Construction Expense	\$ -	\$ -	\$ 3,000,000	\$ 3,276,085	\$ -	\$ -	\$ -	6,276,085
Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Total Expense</b>	<b>\$ 67,547</b>	<b>\$ 217,575</b>	<b>\$ 3,680,000</b>	<b>\$ 3,627,128</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>7,592,250</b>