

ORDINANCE NO. 2024- \_\_\_\_\_

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, AMENDING CHAPTER 62, ARTICLE II, DIVISION 3 OF THE BREVARD COUNTY CODE OF ORDINANCES, ENTITLED “PLANNING AND ZONING BOARD”; SPECIFICALLY AMENDING SECTION 62-182, BREVARD COUNTY CODE, ENTITLED “MEMBERSHIP; APPOINTMENT AND TERM OF MEMBERS” TO INCREASE THE NUMBER OF REGULAR PLANNING AND ZONING BOARD MEMBERS TO FIFTEEN, MODIFY VOTING RIGHTS OF CERTAIN MEMBERS, AND TO MODIFY THE TERMS OF APPOINTMENT; SPECIFICALLY AMENDING SECTION 62-182, BREVARD COUNTY CODE, TO REMOVE REFERENCES TO ALTERNATE MEMBERS; SPECIFICALLY REPEALING AND RESERVING SECTION 62-183, BREVARD COUNTY CODE, ENTITLED “ALTERNATE MEMBERS”; SPECIFICALLY AMENDING SECTION 62-184, BREVARD COUNTY CODE, TO CLARIFY PROCEDURES FOR SELECTING PLANNING AND ZONING BOARD OFFICERS; SPECIFICALLY AMENDING SECTION 62-185, BREVARD COUNTY CODE, TO CALIFY PROCEDURES FOR CALLING A SPECIAL MEETING OF THE PLANNING AND ZONING BOARD; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Brevard County, Florida, hereinafter the Board, has determined that members serving on the Local Planning Agency, hereinafter the L.P.A., and Planning and Zoning Board, hereinafter the P.Z. Board, have valuable knowledge and experience as it relates to land use and zoning items; and

**WHEREAS**, it is important to the Board’s decision-making process that such perspectives be considered when items are brought forward to a vote; and

**WHEREAS**, in order to ensure such opinions and perspectives are considered, the Board determines that certain amendments are needed to modify the composition of the L.P.A. and P.Z. Board; and

**WHEREAS**, the Board finds it in the best public interest to adopt the following amendments to the Brevard County Code.

**NOW, THEREFORE, BE IT ORDAINED** BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, as follows:

**Section 1.** Chapter 62, Article II, Division 3, Section 62-182, Brevard County Code of Ordinances, is hereby amended as follows:

Sec. 62-182. Membership; appointment and term of members.

There shall be appointed to the planning and zoning board ~~two~~three members ~~per each county commission district appointed by the applicable~~by each county commissioner and ratified by the board of county commissioners. There shall also be appointed to the planning and zoning board a member to represent the county school district. The school district representative shall be appointed by the school board and shall serve as a non-voting member. There shall also be appointed to the planning and zoning board a representative of Patrick Air-Space Force Base who shall act on behalf of all military installations within the jurisdiction of the county. This military representative shall be appointed by the commanding officer of Patrick Air-Space Force Base and shall be considered an ex officio non-voting member. Each member shall reside in the county, but is not required to be a resident of the county commission district for which he is designated to serve. The term of appointment shall be for two years beginning on January 1 of the year of appointment, and expiring after the term of two years or with the term of the commissioner making the appointment, whichever occurs first. Upon expiration of a term, a member ~~A district commissioner's appointee~~ may continue to serve ~~after the expiration of the district commissioner's term until~~ he or she is reappointed or until a new appointment is made. Appointments to fill a vacancy shall be made by the county commissioner responsible for the initial appointment and ratified by the board of county commissioners, and the appointment shall be for the unexpired term. Members of the planning and zoning board shall serve at the pleasure of the board of county commissioners. The members shall be paid such compensation and actual expenses as provided by the board of county commissioners from time to time by resolution. No member of the planning and zoning board shall serve on the board of adjustment.

*Term limits.* ~~A regular member shall not be appointed for more than eight consecutive years, unless otherwise decided by the commissioner making the appointment. A member may be appointed as an alternate member after serving the maximum of eight successive years. A member may be reappointed as a regular member after serving for two consecutive years as an alternate. In addition, a former member may be appointed after two consecutive years of nonappointment.~~ A commissioner may request the board of county commissioners waive the aforementioned term limits should they have difficulty filling a member position.

**Section 2.** Chapter 62, Article II, Division 3, Section 62-183, Brevard County Code of Ordinances, is hereby amended as follows:

**Sec. 62-183. RESERVED. ~~Alternate members.~~**

~~There shall be appointed to the planning and zoning board one alternate member per each county commission district, appointed by the applicable county commissioner and ratified by the board of county commissioners. The alternate members shall be appointed for a term of one year, and each member is not required to be a resident of the county commission district for which he is designated to serve. The term of appointment shall commence January 1 of the year of appointment, and each member shall serve until his successor is appointed. Appointments to fill a vacancy shall be made by the county commissioner responsible for the initial appointment and ratified by the board of county commissioners. The appointment shall be for the unexpired term. Alternate members of the planning and zoning board shall serve at the pleasure of the board of county commissioners. The alternate members shall be paid such compensation and actual expenses as provided by the board of county commissioners from time to time by resolution. The alternate members shall attend regularly scheduled meetings of the planning and zoning board at the request of the zoning director. The alternate members shall be entitled to vote on any matter coming before the planning and zoning board if:~~

- ~~(1) The regular member appointed to the same county commission district as the alternate is not in attendance.~~
- ~~(2) The vote of an alternate member does not make the total vote on any matter exceed ten votes, regardless of the fact that both regular members appointed to the same county commission district as the alternate are in attendance. The chairman, or in his absence the vice-chairman, shall designate which alternate member or members may vote if such designation is necessary to maintain a maximum of ten votes on any one item.~~

**Section 3.** Chapter 62, Article II, Division 3, Section 62-184, Subsection (a), Brevard County Code of Ordinances, is hereby amended as follows:

Sec. 62-184. Officers; rules of procedure; quorum.

- (a) At the first meeting held in January of each year, or as soon thereafter as possible, the members of the planning and zoning board shall elect, by majority vote ~~from~~ of the voting ~~its members~~ in attendance, a chairman, vice-chairman and such other officers as deemed necessary. Such officers shall serve a term of one year. The chairman shall serve as the presiding officer at all meetings of the planning and zoning board.

**Section 4.** Chapter 62, Article II, Division 3, Section 62-185, Subsection (b) Brevard County Code of Ordinances, is hereby amended as follows:

Sec. 62-185. Records; regular and special meetings.

- (b) The regular meeting dates shall be established from time to time by the board of county commissioners. Special meetings of the planning and zoning board may be called by the zoning official, by the chairman of the planning and zoning board, or by a majority vote of the members in attendance of the planning and zoning board. Notice of special meetings shall be given to each member of the planning and zoning board at least 24 hours prior to such special meeting.

**Section 5. Inclusion in Code.** It is the intention of the Board of County Commissioners that the provisions of this Ordinance shall become and be made a part of the Brevard County Code of Ordinances, and that the sections of this Ordinance may be renumbered or re-lettered and that the word "Ordinance" may be changed to "Chapter", "Section", "Article", or such other appropriate word or phrase in order to accomplish such intentions.

**Section 6. Conflict.** In the case of a direct conflict between any provision of this Ordinance and a provision of County law, rule, or regulation, the more restrictive shall apply.

**Section 7. Severability.** If any provision of this ordinance is held to be illegal or invalid, the other provisions shall remain in full force and effect.

**Section 8. Effective Date.** This ordinance shall become effective upon filing as provided by law. A certified copy of the ordinance shall be filed with the Office of the Secretary of State, State of Florida, within ten (10) days of enactment.

**DONE, ORDERED, AND ADOPTED** in Regular Session, this 22nd day of October, 2024.

**ATTEST:**

**BOARD OF COUNTY  
COMMISSIONERS OF BREVARD  
COUNTY, FLORIDA**

By: \_\_\_\_\_  
Rachel Sadoff, Clerk of Court

By: \_\_\_\_\_  
Jason Steele, Chair