



BOARD OF COUNTY COMMISSIONERS

2024 ANNUAL REPORT

Advisory Board Name: Contractors' Licensing Board

Meeting Dates and Attendance Records for 2024:

(See Attachment)

Accomplishments or Work Product for 2024:

- The Contractors' Licensing Board held nine public meetings during the 2023-2024 fiscal year for the purpose of licensing and regulating contractors to maintain public health, safety and, welfare to Brevard County citizens.
- During that same time, the Board approved eleven candidates' qualifications for licensure.
- The Board accepted a policy change recommendation from the program director for the Eastern Florida State College Journeyman Air Conditioning apprenticeship program.
- The Board recognized and approved two county employees who demonstrated expertise as Code Inspectors, as specified in Chapter 22-564.
- The Board approved an initial monthly Citation Report (October 2023). The report identified licensed and unlicensed contractors who violated the Brevard County Code of Ordinances and received a citation. The implementation of the Citation Report is the result of the Lean Six Sigma Customer - Contractor Resolution Process project.
- The Board reviewed and discussed active permitting projects of an absent licensed roofing contractor. The Board determined no action was needed, as all permits were properly obtained and inspected in a timely manner and no complaints were received. The Board felt such action could negatively impact the contractor's customers.
- The Board authorized two Show Cause Hearing requests to determine if the contractor's certificate of competency license should be suspended or revoked.

Recommendations or Suggestions for the Board:

- N/A

Goals for 2025:

- Advise the Commissioners and the County Manager in the enforcement, interpretation, amendment and implementation of Ch. 22, Article VI and any other building code, fire code, ordinance, law, rule, regulation, policy, or procedure established by the Commission relating to the construction industry.

