



CONTRACT REVIEW AND APPROVAL FORM

SECTION I - GENERAL INFORMATION

1. Contractor: US Army Corps		2. Amount: \$350,000	
3. Fund/Account #: 1260 (SOIRL)		4. Department Name: Natural Resources	
5. Contract Description: Feasibility Study for increasing Lagoon Circulation			
6. Contract Monitor: Cole Stubbe		8. Contract Type: INTERGOVT/FEDERAL v	
7. Dept/Office Director: Virginia Barker			
9. Type of Procurement: Exempt from Competition		v	

SECTION II - REVIEW AND APPROVAL TO ADVERTISE

APPROVAL

COUNTY OFFICE	YES	NO	SIGNATURE
User Agency	☒	☐	
Purchasing	☐	☐	
Risk Management	☐	☐	
County Attorney	☐	☐	

SECTION III - REVIEW AND APPROVAL TO EXECUTE

APPROVAL

COUNTY OFFICE	YES	NO	SIGNATURE
User Agency	☒	☐	Barker, Virginia Digitally signed by Barker, Virginia Date: 2023.09.11 14:00:19 -04'00'
Purchasing	☒	☐	Wall, Katherine Digitally signed by Wall, Katherine Date: 2023.10.25 11:03:06 -04'00'
Risk Management	☒	☐	Watson, Michael Digitally signed by Watson, Michael Date: 2023.10.26 13:31:13 -04'00'
County Attorney	☒	☐	Balser, Heather Digitally signed by Balser, Heather Date: 2023.10.24 12:32:21 -04'00'

SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST

CM DATABASE REQUIRED FIELDS	Complete ☒
Department Information	☐
Department	☐
Program	☐
Contact Name	☐
Cost Center, Fund, and G/L Account	☐
Vendor Information (SAP Vendor #)	☐
Contract Status, Title, Type, and Amount	☐
Storage Location (SAP)	☐
Contract Approval Date, Effective Date, and Expiration Date	☐
Contract Absolute End Date (No Additional Renewals/Extensions)	☐
Material Group	☐
Contract Documents Uploaded in CM database (Contract Form with County Attorney/ Risk Management/ Purchasing Approval; Signed/Executed Contract)	☐
"Right To Audit" Clause Included in Contract	☐
Monitored items: Uploaded to database (Insurance, Bonds, etc.)	☐