

BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

PAGE 1 of 1

EXHIBIT "B"

Cardholder's Name: Elizabeth Alward

Cardholder's Department/Office: D3 Commission Office

Cardholders Phone #: (321) 633-2075 Cardholders Personnel #: 10000026
Closing Date: 12/04/2025

182 - 2

(MUST AGREE TO FIGURE BELOW)

SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
				\$24.99
				GRAND TOTAL (ALL PAGES
				\$0.00
				ADD'L PAGE(S) SUBTOTAL

for purchases with a value in excess of \$1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of \$750.

0001	200030	5540000		\$24.99
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Elizabeth Adams 12/15/2025
Signature of Cardholder/Date

Signature of Approving Official/Date

BCC-223-pdf, Document Revised 08/18/2017



RECEIVED

DEC 12 2025

DISTRICT 3 COMMISSION OFFICE

Purchasing Card

ELIZABETH M ALWARD
FL BREVARD COUNTY BOC
XXXX-XXXX-XXXX-1319
November 05, 2025 - December 04, 2025

Cardholder Activity

Account Information		Payment Information		Account Summary					
Mail Billing Inquiries to:		Statement Date	12/04/25	Credits	\$0.00				
BANKCARD CENTER		Credit Limit	\$2,000	Cash	\$0.00				
PO Box 660441		Cash Limit	\$0	Purchases	\$24.99				
Dallas, TX 75266-0441		Days in Billing Cycle	30	Other Debits	\$0.00				
TTY Hearing Impaired:		Total Activity	\$24.99	Cash Fees	\$0.00				
Dial "711"		THIS IS NOT A BILL - DO NOT PAY		Other Fees	\$0.00				
Outside the U.S.:									
1.509.353.6656 24 Hours									
For Lost or Stolen Card:									
1.888.449.2273 24 Hours									

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Transactions

Posting Transaction							
Date	Date	Description	Reference Number	MCC	Charge	Credit	
12/01	11/29	GANNETT MEDIA CO	888-426-0491 VA	24692165333101564631669	7311	24.99	

0000000 0000000 0000000 4715292939271319

Account Number: XXXX-XXXX-XXXX-1319
November 05, 2025 - December 04, 2025



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



ELIZABETH M ALWARD
FL BREVARD COUNTY BOC
DISTRICT 3 COMMISSION OFFICE
1311 E NEW HAVEN AVE
MELBOURNE, FL 32901-7307

**N0002475

Total Activity \$24.99

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

154999001100052939271319#

Menu ▾

Payment history



Payment information

Credit card on file

Last 4 digits: 1319
Ex: 11/29

[Update payment information](#)

Transaction history

Date	Amount	Description	Status
Nov 28, 2025	\$24.99	Renewal	Processed
Oct 28, 2025	\$24.99	Renewal	Processed
Sept 28, 2025	\$24.99	Renewal	Processed
Aug 28, 2025	\$24.99	Renewal	Processed
July 28, 2025	\$24.99	Renewal	Processed
June 28, 2025	\$24.99	Renewal	Processed

Need help?

Call Customer Service at [1-877-424-0156](tel:1-877-424-0156)

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BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS COMMISSIONER KIM ADKINSON, DISTRICT 3

1311 E. New Haven Ave.
Melbourne, FL 32901
www.Brevardfl.gov

Phone: (321) 633-2075
Fax: (321) 633-2196
D3.Commissioner@brevardfl.gov

12/15/2025

To Whom It May Concern,

This letter is to acknowledge that all of the District 3 Commission Office's PO invoices/receipts to date have been posted in the bill folder, the latest of which were the receipts for the month of December to be included in the January 13th meeting agenda.

Respectfully,

A handwritten signature in blue ink that reads "Liz Alward".

Liz Alward

Chief of Staff, District 3

District 3 Includes:

Palm Bay, Melbourne Beach, Melbourne, Malabar, Grant-Valkaria, West Melbourne, Micco