

Options for Operating the District 1 Office During Vacancy

1) Retain the remaining District 1 Staff member, Kristin Lortie.

- a) An additional staff member may be needed to assist
- b) Staff will man the office, answer phone calls, emails, and other forms of communication
- c) Staff will be the point of contact for other Commission Offices
- d) Allow the staff member to attend a Commissioner Briefing on the Board Meeting Agenda

2) Appoint an Interim District 1 Staff Member as Appointing Authority for the Office

- a) An additional staff member may be needed to assist
- b) Staff will man the office, answer phone calls, emails, and other forms of communication
- c) Staff will be the point of contact for other Commission Offices
- d) Allow the staff member to attend a Commissioner Briefing on the Board Meeting Agenda

3) Other Commission Offices take phone calls, emails, and other communications.

- a) It will need to be determined which Commission Offices handle this duty, either on a permanent or rotating basis.
- b) A determination will be needed on whether to open the District 1 Office
- c) How would citizen input be routed to Commissioners?

4) County Staff takes phone calls, emails, and other communications

- a) Phone calls, emails, and other communications will be routed to the County Manager's Office or the County Attorney's Office.
- b) Questions/issues of Policy will need to be routed to Commission Offices and not handled by County staff.
- c) A determination will be needed on whether to open the District 1 Office
- d) How would citizen input be routed to Commissioners?