



**Commissioner Rob Feltner, Chairman
District 4**

2725 Judge Fran Jamieson Way
Suite: C-214
Viera, FL 32940

9/12/2025

To Whom It May Concern,

This letter is to acknowledge that all of the District 4 Commission Office's PO invoices/receipts to date have been posted in the bill folder, the latest of which were the receipts for the month of May and June to be included in the October 14th, 2025 meeting agenda.

Sincerely,

Rob Feltner, Chairman
Brevard County Commissioner
District 4

EXHIBIT "B"
BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

Cardholder's Name: Carol S. Mascellino **Cardholders** Phone # 321-633-2044 **Cardholders Personnel #:** 11008121

Cardholder's Department: County Commission - District 4 **Closing Date:** 9/4/2025

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (indicate "Q" for quoted items)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
8/8/2025	8/11/2025	Publix #467 Melbourne, FL	Postage Stamps - Book	15.60	0001	200040	5510000	
8/12/2025	8/12/2025	Amazon Marketplace	White envelopes for A2 cards	32.99				
8/13/2025	8/14/2025	USPS Post Office Melbourne	Roll of Postage Stamps	78.00				
8/24/2025	8/25/2025	Amazon Marketplace	Yellow Sharpies & Clear Sheet protectors	12.93				

\$0.00 ADD'L PAGES SUBTOTAL

\$139.52 **GRAND TOTAL (ALL PAGES)**

(MUST AGREE TO FIGURE BELOW)

SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200040	5510000	139.52	139.52

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of \$1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of \$750.

Carol S. Mascellino 9/12/25
Signature of Cardholder/Date

ASh 9/12/25
Signature of Approving Official/Date

SEP 11 2025

CAROL S MASCELLINO
FL BREVARD COUNTY BOC
XXXX-XXXX-XXXX-0909

**DISTRICT 4
COMMISSION OFFICE**

Purchasing Card

August 05, 2025 - September 04, 2025

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441 TTY Hearing Impaired: Dial "711" Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 09/04/25 Credit Limit \$1,000 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$139.52 <div>THIS IS NOT A BILL - DO NOT PAY</div>	Credits \$0.00 Cash \$0.00 Purchases \$139.52 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$139.52 Accounting Code: 0001 / 200040

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Transactions

Posting Transaction							
Date	Date	Description	Reference Number	MCC	Charge	Credit	
08/11	08/08	PUBLIX #467 MELBOURNE FL	24137465221600478972483	5411	15.60		
08/12	08/12	AMAZON MKTPL*MN5B99Y53 Amzn.com/billWA	24692165224106723978796	5942	32.99		
08/14	08/13	USPS PO 1157940468 MELBOURNE FL	24137465226001561025351	9402	78.00		
08/25	08/24	AMAZON RETA* CW8M185G3 WWW.AMAZON.COWA	24011345236100126102417	5331	12.93		

0000000 0000000 0000000 4715292908480909

Account Number: XXXX-XXXX-XXXX-0909
August 05, 2025 - September 04, 2025

|||||
BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

|||||
CAROL S MASCELLINO
FL BREVARD COUNTY BOC
COMMISSION OFFICE
2725 JG JMSOON WAY - C214
VIERA, FL 32940-6605
***00002388

Total Activity \$139.52
 Carol Mascellino 9/12/25
 Cardholder Signature Date
 [Signature] 9/12/25
 Manager Signature Date

Publix

Suntree Square
7777 N. Wickham Road
Melbourne, FL 32940
Store Manager: Jamal Fenton
321-253-6142



0467 880 522 637

POSTAGE STAMPS 15.60

Order Total	15.60
Sales Tax	0.00
Grand Total	15.60
Credit	Payment 15.60
Change	0.00

Receipt ID: 0467 880 522 637

PRESTOI!

Trace #: 527321

Reference #: 1300940225

Acct #: XXXXXXXXXXXX0909

Purchase VISA

Amount: \$15.60

Auth #: 067147

CREDIT CARD	PURCHASE
A0000000031010	VISA CREDIT
Entry Method:	Chip Read
Mode:	Issuer-PIN Verified

Your cashier was Kayla

08/08/2025 8:23 S0467 R152 2637 C0411

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Publix Super Markets, Inc.



Final Details for Order #112-3664122-9649031

Order Placed: August 11, 2025

Amazon.com order number: 112-3664122-9649031

Order Total: \$32.99

Shipped on August 11, 2025	
Items Ordered	Price
1 of: 500 Pcs Bulk A2 Invitation Envelopes in White Peel & Press Self Seal 4 3/8 x 5 3/4 Square Flap Envelopes RSVP Return Envelopes 95lb. for Announcement Mailing 4x5 Greeting Cards Photo 1/4 Fold Cards Sold by: Winlyn (seller profile) Condition: New	\$32.99
Shipping Address: D4 Commission Office 2725 JUDGE FRAN JAMIESON WAY BLDG C SUITE 214 MELBOURNE, FL 32940-6605 United States	Item(s) Subtotal: \$32.99 Shipping & Handling: \$2.99 Free Shipping: -\$2.99 ----- Total before tax: \$32.99 Sales Tax: \$0.00 -----
Shipping Speed: Rush Shipping	Total for This Shipment: \$32.99 -----

Payment information	
Payment Method: Visa Last digits: 0909	Item(s) Subtotal: \$32.99 Shipping & Handling: \$2.99 Promotion applied: -\$2.99 -----
Billing address D4 Commission Office 2725 JUDGE FRAN JAMIESON WAY BLDG C SUITE 214 MELBOURNE, FL 32940-6605 United States	Total before tax: \$32.99 Estimated Tax: \$0.00 ----- Grand Total: \$32.99
Credit Card transactions	Visa ending in 0909: August 12, 2025: \$32.99

To view the status of your order, return to [Order Summary](#) .



SUNTREE
6105 N WICKHAM RD
MELBOURNE, FL 32940-9998
www.usps.com

03/13/2025

04:34 PM

Product	Qty	Unit Price	Price
US Flag Cc11/100	1	\$78.00	\$78.03

Grand Total : \$78.03

Credit Card Remit \$78.03
Card Name: VISA
Account #: XXXXXXXXXX0909
Approval #: 020673
Transaction #: 065
AID: A000000031010 Contactless
AL: VISA CREDIT

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Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device.



or call 1-800-410-7420.

UFN: 115754-0468
Receipt #: 840-53270077-1-3175437-1
Clerk: 22



Final Details for Order #112-6843332-3756226

Order Placed: August 22, 2025
Amazon.com order number: 112-6843332-3756226
Order Total: \$12.93

Shipped on August 24, 2025		
Items Ordered		Price
1 of: Amazon Basics Sheet Protectors for 3 Ring Binder, Heavyweight, Polypropylene, 8.5 x 11 Inch, 100-Pack, Clear		\$5.99
Sold by: Amazon.com		
Condition: New		
Shipping Address:		
D4 Commission Office		Item(s) Subtotal: \$5.99
2725 JUDGE FRAN JAMIESON WAY		Shipping & Handling: \$0.00
BLDG C SUITE 214		-----
MELBOURNE, FL 32940-6605		Total before tax: \$5.99
United States		Sales Tax: \$0.00

Shipping Speed:		Total for This Shipment:
FREE Prime Delivery		\$5.99

Shipped on August 24, 2025		
Items Ordered		Price
1 of: Sharpie Tank Highlighters, Chisel Tip, Fluorescent Yellow, 12 Count		\$6.94
Sold by: Amazon (seller profile)		
Business Price		
Condition: New		
Shipping Address:		
D4 Commission Office		Item(s) Subtotal: \$6.94
2725 JUDGE FRAN JAMIESON WAY		Shipping & Handling: \$0.00
BLDG C SUITE 214		-----
MELBOURNE, FL 32940-6605		Total before tax: \$6.94
United States		Sales Tax: \$0.00

Shipping Speed:		Total for This Shipment:
FREE Prime Delivery		\$6.94
