Tranquility Community Development District

219 E. Livingston Street, Orlando, Florida 32801 Phone: 407-841-5524 – Fax: 407-839-1526

May 23, 2025

Brevard County Manager

Jim Liesenfelt 2725 Judge Fran Jamieson Way, Bldg. C Viera, FL 32940

City of Titusville Manager

Mr. Scott Larese P.O. Box 2806 Titusville, FL 32781

Re:

Tranquility Community Development District

Proposed Budget Fiscal Year 2026

Dear Managers:

In accordance with chapter 190.008 (2)(b), Florida Statutes, enclosed please find one copy of the District's proposed budget for the Fiscal Year 2026 for purposes of disclosure and information only. The District will schedule a public hearing not less than 60 days from the date of this letter for adoption of the same. Should you have any questions regarding the enclosed, please feel free to contact me.

Sincerely,

Brittany Brookes Recording Secretary

Enclosures

RECEIVED

MAY 29 2025

County Manager's Office

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Tranquility Community Development District

Proposed Budget FY2026

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Tranquility Community Development District **Proposed Budget** General Fund

Description	Adopted Budget FY2025		Actuals Thru 3/31/25		Projected Next 6 Months		Total Thru 9/30/25		Proposed Budget FY2026	
Revenues										
Phase 1 & 2 Assessments - On Roll	\$	2	\$	ia .	\$	120	\$	-	\$	56,964
Phase 3 Assessments - Direct	\$	3	\$	-	\$		\$		\$	13,496
Undeveloped Administrative Assessments - Direct	\$		\$		\$	0#9	\$	(•€	\$	33,454
Developer Contribution	\$	142,891	\$	27,160	\$	45,645	\$	72,805	\$	150,290
Total Revenues	\$	142,891	\$	27,160	\$	45,645	\$	72,805	\$	254,204
Expenditures										
General & Administrative										
Supervisor Fees	\$	12,000	\$		\$	1,800	\$	1,800	\$	12,000
FICA Expense	\$	900	\$	-	\$	138	\$	138	\$	900
Engineering	\$	15,000	\$	7. ·	\$	5,000	\$	5,000	\$	15,000
Attorney	\$	25,000	\$	996	\$	5,000	\$	5,996	\$	25,000
Annual Audit	\$	6,000	\$	3,300	\$	<u>:•</u> :	\$	3,300	\$	4,000
Assessment Administration	\$	5,000	\$		\$	•	\$	200	\$	5,150
Arbitrage	\$	450	\$	•	\$	•	\$		\$	450
Dissemination	\$	5,000	\$		\$	135	\$	()	\$	5,150
Trustee Fees	\$	4,071	\$		\$	(+)	\$	(₩)	\$	4,500
Management Fees	\$	42,500	\$	21,250	\$	21,250	\$	42,500	\$	43,775
Information Technology	\$	1,890	\$	945	\$	945	\$	1,890	\$	1,947
Website Maintenance	\$	1,260	\$	630	\$	630	\$	1,260	\$	1,298
Telephone	\$	300	\$	=	\$	50	\$	50	\$	300
Postage & Delivery	\$	1,000	\$	10	\$	100	\$	110	\$	1,000
Insurance	\$	5,720	\$	5,408	\$	(#3)	\$	5,408	\$	7,434
Printing & Binding	\$	1,000	\$	29	\$	100	\$	129	\$	1,000
Legal Advertising	\$	10,000	\$	526	\$	4,000	\$	4,526	\$	10,000
Other Current Charges	\$	5,000	\$	204	\$	270	\$	474	\$	5,000
Office Supplies	\$	625	\$	0	\$	50	\$	50	\$	625
Dues, Licenses & Subscriptions	\$	175	\$	175	\$	¥6	\$	175	\$	175
Total Administrative	\$	142,891	\$	33,472	\$	39,333	\$	72,805	\$	144,704

Tranquility Community Development District **Proposed Budget General Fund**

Description		Adopted Budget FY2025	Actu Thi 3/31	ru	Projected Next 6 Months	Total Thru 9/30/25	Proposed Budget FY2026
Operations & Maintenance							
Field Expenditures							
Property Insurance	\$	(e.	\$	*	\$ 3	\$ 198	\$ 10,000
Field Management	\$	572	\$	-	\$ 2	\$	\$ 15,000
Lake Maintenance	\$. 19	\$	3	\$	\$ 	\$ 12,000
Streetlights	\$	1 (e)	\$	*	\$ *	\$	\$ 45,000
Sidewalk & Asphalt Maintenance	\$	88	\$	12	\$ g.	\$	\$ 10,000
General Repairs & Maintenance	\$		\$	3,1	\$ 	\$ · ·	\$ 7,500
Stormwater Maintenance	\$	S.C.	\$		\$ *	\$	\$ 5,000
Contingency	\$	0,00	\$	3	\$ *	\$ (2)	\$ 5,000
Total Operations & Maintenance	\$		\$		\$	\$	\$ 109,500
Total Expenditures	s	142,891	\$	33,472	\$ 39,333	\$ 72,805	\$ 254,204
Excess Revenues/(Expenditures)	\$		\$	(6,312)	\$ 6,312	\$	\$ A COLUMN

Product	ERU's	Units	ERU/Unit	Net Ass	essments	Net Per Unit		Gross Per Unit
Single Family 50' - Direct	67.00	67	1.00	\$	13,496	\$	201.43	\$ 214.29
Single Family 70' - On Roll	282.80	202	1.40	\$	56,964	\$	282.00	\$ 300.00
Totals	349.80	269		\$	70,460			

Revenues:

Assessments

The District will levy a non-ad valorem assessment on all the assessable property within the District to pay for operating expenditures during the fiscal year.

Developer Contributions

The District will enter into a funding agreement with the Developer to fund the General Fund expenditures for the Fiscal Year.

Expenditures:

General & Administrative:

Supervisor Fees

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

Engineering

The District's engineer provides general engineering services to the District, e.g., attendance and preparation for monthly board meetings, review invoices and various projects as directed by the Board of Supervisors and the District Manager.

Attorney

The District's legal counsel provides general legal services to the District, e.g., attendance and preparation for meetings, preparation and review of agreements, resolutions, etc. as directed by the Board of Supervisors and the District Manager.

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis.

Assessment Administration

The District will contract to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

Arbitrage

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on an anticipated bond issuance.

Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5) which relates to additional reporting requirements for unrated bond issues. This cost is based upon an anticipated bond issuance.

Trustee Fees

The District will incur trustee related costs with the issuance of its' issued bonds.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services-Central Florida, LLC. The services include but are not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reports, annual audits, etc.

Information Technology

Represents various cost of information technology for the District such as video conferencing, cloud storage and servers, positive pay implementation and programming for fraud protection, accounting software, tablets for meetings, Adobe, Microsoft Office, etc. Governmental Management Services – Central Florida, LLC provides these systems.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc. Governmental Management Services – Central Florida, LLC provides these services.

Telephone

Telephone and fax machine.

Postage & Delivery

The District incurs charges for mailing of Board meeting agenda packages, overnight deliveries, correspondence, etc.

<u>Insurance</u>

The District's general liability and public official's liability insurance coverages.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes, etc.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Other Current Charges

Bank charges and any other miscellaneous expenses incurred during the year.

Office Supplies

Any supplies that may need to be purchased during the fiscal year, e.g., paper, minute books, file folders, labels, paper clips, etc.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Field Expenditures:

Property Insurance

The District's estimated property insurance coverages.

Field Management

Represents the estimated costs of contracting services that provide onsite field management of contracts for the District such as landscape and lake maintenance. Services can include onsite inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

Lake Maintenance

Represents the estimated costs of maintaining the lake for the District.

Streetlights

Encompasses the budgeted amount for the District's decorative light poles and fixtures in various locations.

Sidewalk & Asphalt Maintenance

Represents the estimated costs of maintaining the sidewalks and asphalt throughout the District's Boundary.

General Repairs & Maintenance

Represents estimated costs for general repairs and maintenance of the District's common areas.

Stormwater Maintenance

Represents the estimated costs of maintaining the District's stormwater systems.

Contingency

Represents funds allocated to expenses that the District could incur throughout the fiscal year that do not fit into any field category.