

Brevard County Residential History

- Moved to Titusville in 1987
- Moved to Melbourne 1990

Professional Profile

Administrative Skills

- Detail Oriented, Organized, Quick Learner, Task-oriented, Self-directed
- Time management ability (worked from home and office)
- Computer Proficiency (Office Products)
- QuickBooks, Payroll Processing (including W2s), Bookkeeping for small business
- I believe skills can be taught, attitude, willingness to learn and grow in knowledge are more important

Other Skills

- Leadership, Management experience, Team Player, Facilitator, Service Minded
- Life and Health Insurance License FL (2.15)
- Board Certified Patient Advocate (BCPA)
- Professional Guardian
- Certified Dementia Practitioner
- Caregivers Training; Alzheimer's Hospice and Palliative Care

Experience

Career Experience: I worked in the technology field developing and delivering software and hardware solutions for 30 years. I made a career change in 2017 into the Health and Human Services arena i.e., Case Management, Guardianship, and Medicare insurance.

Career Experience: Since 2004 I have supported the elderly through my community connections and church. Helping families both local and remote transition the elderly to safer situations during challenging times of loss or situations where their health was failing. I researched and considered opening an Adult Family-Care Home in 2006 before the fiscal crisis but it never came to fruition. I transitioned this area of interest to a professional situation in 2017.

May 2018 – Present – Corina Savela LLC, owner, Independent Insurance Agent

June 2018 – Present – Care Manager, Office Administration, Total Long-term Care Consultant Services

December 2017 – June 2018 – Customer Service via TeleTech, Melbourne, FL

July 2017 – December 2017: Contracted to Aon Hewitt Retiree Health Exchange for Medicare Open Enrollment as a Benefits Advisor – via TeleTech Melbourne, FL

- Customer Service, Customer Needs Assessments and Medicare Plan Enrollments (MA, MAPD, PDP, SUPP)
- Licensed in 5 states and certified with 14 Carriers

May 2004 to Present – Multiple non-profits, animal rescue groups, System Analyst, Bookkeeping, Web Developer, Community Outreach

October 2011 – January 2017 – Fulcrum IP Corporation, Systems Development, IT

Education

University of Central Florida 1989 Master of Science, Engineering Systems Analysis

Florida Institute of Technology 1984 Bachelor of Science, Oceanographic Technology