

**From:** [verdell shackelford](#)  
**To:** [Golden, Ian J](#)  
**Subject:** Brief Resume for Verdell Shackelford  
**Date:** Saturday, June 25, 2022 11:37:08 AM

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Verdell Shackelford  
3242 Edgewood Dr NE  
Palm Bay, Fl. 32905

Telephones H- 321 724 9521 C- 321 698 9427  
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Education: Graduate of Rollins College

Work History and Experiences: Twenty Five Years for Housing and Community Development for the City of Melbourne

Positions and responsibilities Secretary: Provide secretarial work for the entire office.

Relocation Specialist: Assist in relocating displaced residents/homeowners

Housing Rehab: Preparing work orders for rehabilitation of houses

Housing Inspection: Inspection of houses for possible rehab

Public Services Coordinator: Duties include: Preparing and monitoring subrecipients contracts, ie Childcare Association etc, Assisting homeowners in preparing budgets, monitoring the Drug Rehab and Prevention program, and. Job Counseling.

Other Activities: Brevard County Community Action Board, and the Affordable Housing Board.  
Financial Secretary for the Reginald E Johnson Memorial Scholarship Foundation.